SANDY
WHERE INNOVATION MEETS ELEVATION

39250 Pioneer Blvd
Sandy, OR 97055
503-668-5533

FINDINGS OF FACT and FINAL ORDER
TYPE I TEMPORARY USE PERMIT DECISION

DATE:	November 13, 2025
FILE NO.:	25-049 TEMP
PROJECT NAME:	Winterfest Storage Container/Tent
APPLICATION:	Type I – Design Review
APPLICANT:	City of Sandy Parks and Recreation
OWNER:	City of Sandy
LOCATION:	39250 Pioneer Blvd.
TAX MAP & LOT:	24E13DB01802 & 01790
ZONING:	C-1 (Central Business District)
STAFF CONTACT:	Patrick Depa, Senior Planner

FINDINGS OF FACT

1. The City of Sandy Parks and Recreation Department submitted a Temporary Use Permit application on October 28, 2025, requesting to place a storage container and an "Event Tent" in the parking lot at 39250 Pioneer Blvd. from November 10, 2025, through January 16, 2026.

2. The container is 8 feet wide, 8.5 feet tall, and 20 feet long with double doors on one end of the container. It will be used to store Winterfest materials throughout the event. The tent is 20 feet by 20 feet and is owned by the City and will be used for holiday displays and events.

3. The City Parks and Recreation Department started installing Christmas lighting and winter ornaments in Meinig Park on November 3. The lights and decorations will be displayed tentatively until January 5. The lights will be on at night for all to enjoy.

4. The City will also host eight free community events throughout the month where the tent will be used during the event. The eight community events are as follows:

Schedule:

- Tree Lighting: Friday, November 21st, 2025, from 5:30pm-7:00pm
- Pet Pictures with the Grinch: Friday, December 5th, 2025, from 6:00pm-7:30pm
- Santa in Sandy: Friday, December 12th, 2025, from 6:00pm-7:30pm
- Shortest Day Walkway: Friday, December 19th, 2025, from 6:00pm-7:30pm
- Stocking Stroll through downtown Sandy: Saturday, December 20th, 2025, from 4:00pm-6:00pm
- Jingle Jog/Walk: Saturday, January 3rd, 2025, from 9:00am-11:30am
- Holiday Happy Hour: Saturday, January 3rd, 2025, from 4:30pm-6:30pm

- Jolly Trolley Rides: The Jolly Trolley will run twice on the following evenings. The first ride will start at 5:00pm and the second ride will start at 6:00pm.

    - December 6th
    - December 13th
    - December 21st
    - December 22nd

5. According to Section 17.74.60(A), temporary uses are allowed for a period not to exceed 90 days. The applicant proposes to use the site just during the holiday season for roughly a 55-day period.

COMMENTS

6. Building, Fire, Public Works, and Sandy Net had no comments for this proposal.

7. The Planning Division reviewed previous approvals for similar events and found some conditions that apply with this proposed use. They are as follows:

    A) Access to exits and exit paths in the tent shall not be obstructed.
    B) No open flames or other sources of ignition are allowed inside the tent.
    C) Two (2) fire extinguishers shall be onsite, and "No smoking" signs shall be posted.

DECISION

For the reasons described above, the request by the Parks and Recreation Department of the City of Sandy to place a storage container and an event tent at 39250 Pioneer Boulevard on a temporary basis is hereby **approved** as modified by the conditions listed below.

CONDITIONS OF APPROVAL

1. The applicant shall adhere to all safety requirements, including:

    A) Access to exits and exit paths in the tent shall not be obstructed.
    B) No open flames or other sources of ignition are allowed inside the tent.
    C) Two (2) fire extinguishers shall be onsite, and "No smoking" signs shall be posted.

2. The proposed event tent shall be secured at all corners to prevent being blown by the wind. The securing system used shall not penetrate into the parking lot surface.

3. The applicant shall install reflective devices on the storage container and on the event tent to alert motorists of the temporary structures.

4. The applicant shall remove the storage container and event tent by January 20, 2026, unless an extension to this permit is granted.

5. The proposed activity shall not disrupt through traffic and must be monitored to ensure there is no disruption of traffic, nor adverse impacts to adjoining properties and businesses.

6. The events shall comply with Section 8.20 of the Municipal Code regarding noise and amplified music.

7. The applicant is responsible for complying with Chapter 15.32 for all signage. No signage shall be allowed without first obtaining a sign permit.

8. This Temporary Use Permit may be revoked by the City if conditions of approval are not met. Approval of this Temporary Use does not grant authority for the unrestricted use of the site.

Patrick Depa
Senior Planner

RIGHT OF APPEAL

A decision on a land use proposal or permit may be appealed to the Planning Commission by a party with appeal standings by filing an appeal with the Director within twelve (12) calendar days of notice of the decision. Any person interested in filing an appeal should contact the City to obtain the form, "Notice of Appeal", and Chapter 17.28 of the Sandy Development Code regulating appeals. All applications for an appeal shall indicate the nature of the interpretation that is being appealed and the matter at issue will be a determination of the appropriateness of the interpretation of the requirements of the Code.

An application for an appeal shall contain:

1. An identification of the decision sought to be reviewed, including the date of the decision;
2. A statement of the interest of the person seeking review and that he/she was a party to the initial proceedings;
3. The specific grounds relied upon for review;
4. If de novo review or review by additional testimony and other evidence is requested, a statement relating the request to the factors listed in Section 17.28.50;
5. Payment of required filing fees. Payment of required filing fees is jurisdictional and must accompany an appeal at the time it is filed;
6. The name and mailing address of the person or entity appealing the decision; and
7. List and two sets of mailing labels for property owners within 300 feet of the subject property (for appeal of a Type I decision) or 500 feet of the subject property for appeal of a Type II or Type III decision. The property owner list and labels shall be obtained from a Title Company no more than seven days prior to submitting the appeal. Note that a Type IV decision may be appealed to the Land Use Board of Appeals (LUBA) or to other tribunals in accordance with Oregon law.