



City of Sandy

Agenda

Sandy Urban Renewal Board Meeting

Meeting Date: Monday, June 21, 2021

Meeting Time: 7:00 PM

Page

1. MEETING FORMAT NOTICE

Members of the public listen, view, and/or participate in this public meeting electronically via the Zoom video conference platform. Using Zoom is free of charge. See the instructions below:

- To login to the electronic meeting online using your computer, click this link: <https://us02web.zoom.us/j/81597646497>
- If you would rather access the meeting via telephone, dial (253) 215-8782. When prompted, enter the following meeting number: 815 9764 6497
- If you do not have access to a computer or telephone and would like to take part in the meeting, please contact City Hall by Friday June 18th and arrangements will be made to facilitate your participation.

2. ROLL CALL

3. APPROVAL OF MINUTES

3.1. June 7, 2021

[Sandy Urban Renewal Board - 07 Jun 2021 - Minutes - Pdf](#)

2 - 4

4. NEW BUSINESS

4.1. Supplemental Budget - 2019-2021

[Supplemental Budget BN 2019-21 - Pdf](#)

5 - 8

5. ADJOURN



MINUTES
Sandy Urban Renewal Board Meeting
Monday, June 7, 2021 8:00 PM

BOARD PRESENT: Carl Exner, Councilor, Jeremy Pietzold, Council President, Laurie Smallwood, Councilor, Stan Pulliam, Mayor, Don Hokanson, Councilor, Kathleen Walker, Councilor, Richard Sheldon, Councilor, Khrys Jones, Chamber Director, and Phil Schneider, Fire Chief

BOARD ABSENT:

STAFF PRESENT: Tyler Deems, Deputy City Manager / Finance Director, Jeff Aprati, City Recorder, and Jordan Wheeler, City Manager

MEDIA PRESENT: Sandy Post

1. Roll Call

2. Approval of Minutes

2.1. **Approval of Minutes** - April 19, 2021

Moved by Carl Exner, seconded by Kathleen Walker

Approve the minutes as presented.

CARRIED. 9-0

Ayes: Carl Exner, Jeremy Pietzold, Laurie Smallwood, Stan Pulliam, Don Hokanson, Kathleen Walker, Richard Sheldon, Khrys Jones, and Phil Schneider

3. New Business

3.1. **PUBLIC HEARING: 2021-23 Budget Adoption - Sandy Urban Renewal Agency**
Resolution 2021-13

Staff Report - 0428

Abstentions
(none)

Conflicts of Interest

(none)

Staff Report

The **Deputy City Manager** summarized the staff report, which was included in the agenda packet.

Public Comment

(none)

Moved by Jeremy Pietzold, seconded by Carl Exner

Close the public hearing.

CARRIED. 9-0

Ayes: Carl Exner, Jeremy Pietzold, Laurie Smallwood, Stan Pulliam, Don Hokanson, Kathleen Walker, Richard Sheldon, Khrys Jones, and Phil Schneider

Moved by Jeremy Pietzold, seconded by Laurie Smallwood

Approve Resolution No. 2021-13, a resolution adopting the Biennium 2021-23 Budget and making appropriations.

CARRIED. 9-0

Ayes: Carl Exner, Jeremy Pietzold, Laurie Smallwood, Stan Pulliam, Don Hokanson, Kathleen Walker, Richard Sheldon, Khrys Jones, and Phil Schneider

4. Adjourn



Mayor, Stan Pulliam



City Recorder, Jeff Aprati

Draft



Staff Report

Meeting Date: June 21, 2021

From Tyler Deems, Deputy City Manager / Finance Director

SUBJECT: Supplemental Budget BN 2019-21

BACKGROUND:

The Sandy Urban Renewal Agency adopts a biennial (two year) budget in June of odd number years. The current biennium's budget was adopted in June 2019. Due to length of time that our budget covers, it occasionally becomes evident that changes need to be made to the adopted budget. Local Budget Law allows for changes to be made to the budget after adoption in certain circumstances. Changes that are less than 10% of the total fund can be adopted at a regularly scheduled Board meeting. Changes that over 10% of the total fund require a public hearing. The following change is less than 10% of the total fund, therefore no public hearing is required.

It is anticipated that an additional \$25,000 will be needed to cover the cost of personnel. The current appropriation for personnel is \$247,200. Due to the implementation of the Pay Equity Study and Compensation Analysis in Summer 2020, personnel costs have increased within the Urban Renewal Fund. Staff recommends moving \$25,000 from contingency to personnel to avoid any expenditures over the budgeted appropriations. A summary of the changes is provided below:

Category	Current Budget	Supplemental Budget	Change
Personnel Services	\$ 247,200	\$ 272,200	\$ 25,000
Materials & Services	162,720	162,720	-
Capital Outlay	3,960,000	3,960,000	-
Transfers	1,793,540	1,793,540	-
Contingency	2,621,073	2,596,073	(25,000)
Total	\$ 8,784,533	\$ 8,784,533	\$ -

BUDGETARY IMPACT:

Increasing Personnel Services by \$25,000 and reducing Contingency by \$25,000.

RECOMMENDATION:

Adopt Resolution 2021-19.

SUGGESTED MOTION:

I make a motion to adopt Resolution 2021-19, a Resolution Adopting a Supplemental Budget for the Sandy Urban Renewal Agency for BN 2019-21.

LIST OF ATTACHMENTS/EXHIBITS:

- Resolution 2021-19



NO. 2021-19

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR THE SANDY URBAN RENEWAL AGENCY FOR BN 2019-21

Whereas, the City of Sandy has adopted a biennial budget for the period July 1, 2019 to June 30, 2021. Local Budget Law (ORS Chapter 294) allows for changes to the adopted budget via supplemental budget in certain cases; and

Whereas, ORS 294.473 allows the governing body to adopt a supplemental budget at a regularly scheduled Council meeting if the changes are less than 10% of the current adopted fund total; and

Whereas, the implementation of the Pay Equity Study and Compensation Analysis in 2020 has increased the anticipated expenditures related to Personnel Services making it necessary to reallocate Contingency to Personnel Services.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Sandy Urban Renewal Agency that the following budget be amended as follows:

Requirements	Adopted	Revised	Change
Personnel Services	\$ 247,200	\$ 272,200	\$ 25,000
Materials & Services	162,720	162,720	-
Capital Outlay	3,960,000	3,960,000	-
Transfers	1,793,540	1,793,540	-
Contingency	2,621,073	2,596,073	(25,000)
Total	\$ 8,784,533	\$ 8,784,533	\$ -

This resolution is adopted by the Common Council of the City of Sandy and approved by the Mayor this 21 day of June 2021

Stan Pulliam, Mayor

ATTEST:

#2021-19

Jeff Aprati, City Recorder

#2021-19