



# AGENDA

## Transit Advisory Board Meeting

### 5:30 pm-7:00 pm

### Thursday, October 6, 2022

Click [here](#) for Virtual Meeting Via Zoom

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1. ROLL CALL	
2. APPROVAL OF THE JUNE MINUTES AND SEPTEMBER AGENDA	
2.1. <a href="#">TAB Minutes June 2022</a>	2 - 12
<a href="#">April Narrative</a>	
<a href="#">May Narrative</a>	
<a href="#">June Narrative</a>	
3. CITY COUNCIL LIAISON	
4. NEW BUSINESS	
4.1. Electrification Planning	
4.1.1 Vehicles	
4.1.2 Infrastructure	
4.1.3 Education	
4.1.4 Maintenance	
5. OLD BUSINESS	
5.1 Transit Master Plan Update	
6. NEIGHBOR UPDATES	
7. PUBLIC COMMENT	
8. ADJOURN	
8.1. Next Meeting	
5:30 pm-7:00 pm	
Wednesday, December 14, 2022	
Transit Operations Building	
16610 Champion Way	
Sandy, OR 97055	



## MINUTES Transit Advisory Board Meeting

5:30 pm - 7:00 pm

Wednesday, June 15, 2022

Click [here](#) for Virtual Meeting Via Zoom

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### 1. ROLL CALL

**Present:** Andi Howell, Berenice Tynan, Heather Michet, Joseph Lowe, Khris Alexander, Muna Rustam, Nancy Payne, Roxy Tolva.

### 2. APPROVAL of December 2021 Minutes, March 2022 Agenda, March 2022 Minutes and June 2022 Agenda

Motion to approve December 2021 minutes, 2022 March Agenda & 2022 March Minutes by Khris Alexander and second by Roxy Tolva. Unanimous approval.

Motion to approve June 2022 Agenda by Khris Alexander & Roxy Tolva. Unanimous Approval.

### 3. CITY COUNCIL LIAISON

No news.

### 4. NEW BUSINESS

#### 4.1. New Grants

The City has received a grant of \$950,000 for a 35-foot electric bus.

PGE has accepted the City into its partnership program to install charging stations at the Operations Center's bus barns. PGE will cover the majority of the cost.

SAM was awarded a planning grant to design a new administrative building and maintenance bay in accordance with the Master Plan.

SAM is expecting approximately \$144,000 from the STIF plan. This will be used for construction, and extra runs for SAM, Estacada and the Shopper Shuttle. Joseph made a motion to support the STIF plan. 2<sup>nd</sup> by Heather. Unanimous approval.

#### 4.2. Moving Bus Stop

The Strauss and Safeway stops will be moved after the intersection. This increases safety measures both for pedestrians and drivers.

#### 4.3. Farmer's Market Route

The City has partnered with Sandy Farmers Market by providing a shuttle service on Fridays.

**5. OLD BUSINESS**

**5.1. Electric Vehicle Purchase**

Due to the rising cost of electric vehicles that are American made, the City is continuing to assess whether a hybrid vehicle may be a prudent choice for our shift change/inclement weather pick up vehicle.

**5.2. Operations**

SAM and MHX have signed a 6-month extension with MV Transportation while they negotiate new rates.

Ridership in May was up 1.9 % with a 4% increase on the SAM -Gresham route.

**5.3. RFP for ITS Equipment**

The City has awarded Passio the ITS contract.

**6. NEIGHBOR UPDATES**

None

**7. PUBLIC COMMENT**

None

**8.**

**ADJOURN**

Move to adjourn at 7:01 pm by Heather Michet. Unanimous.

**8.1. Next Meeting**

**5:30 pm -7:00 pm**

**Wednesday, September 21, 2022**

**Transit Operations Building**

**16610 Champion Way (a Zoom link will also be available)**

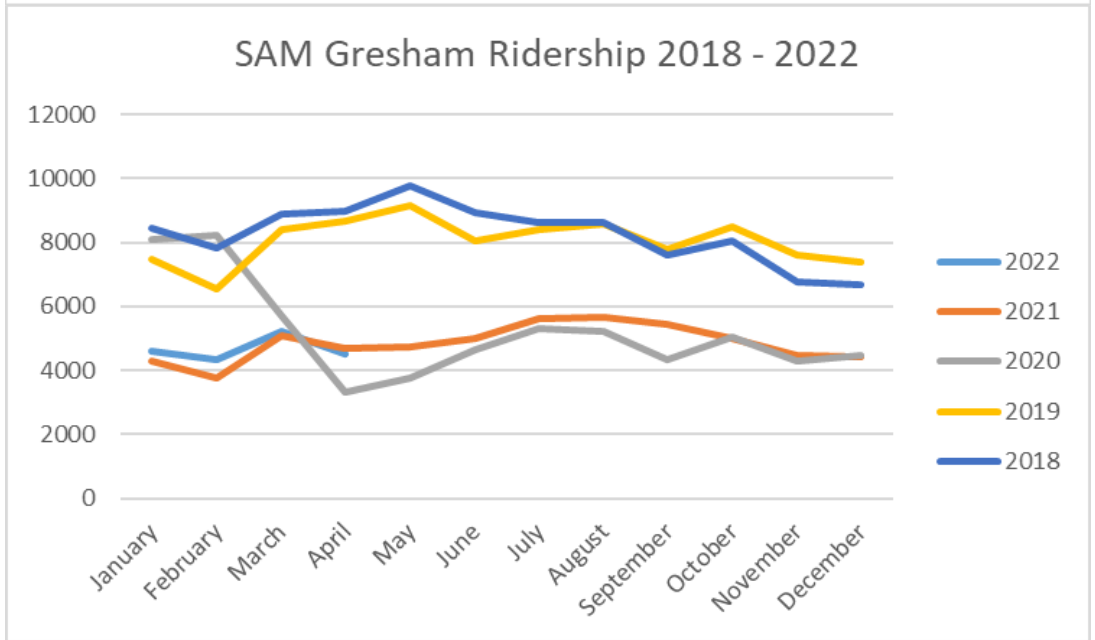
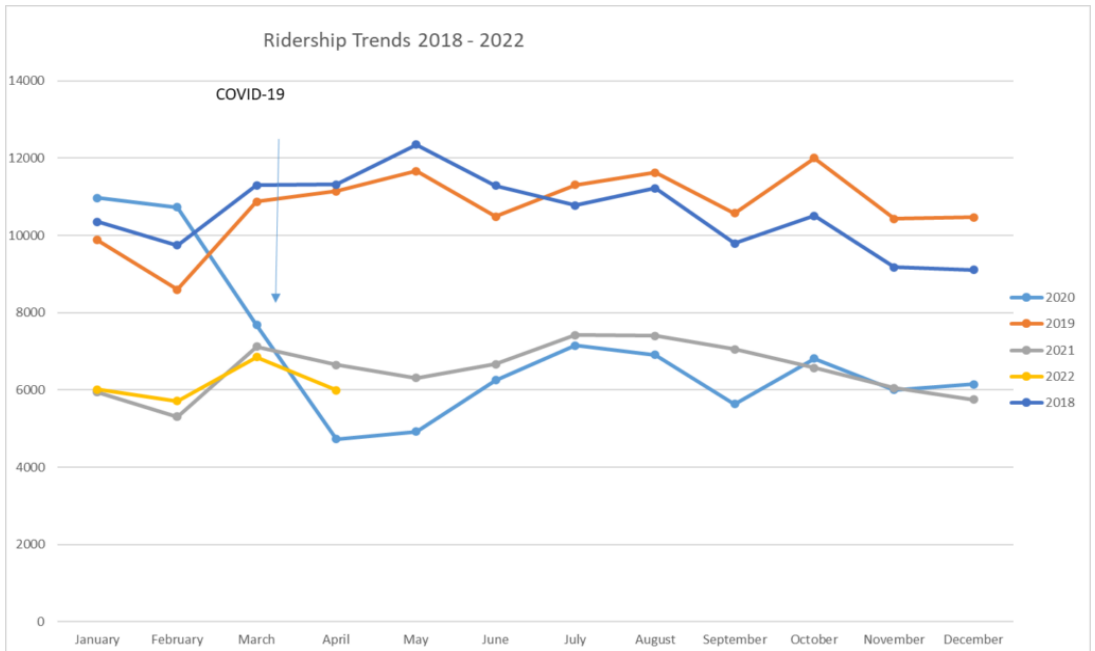
**Sandy, OR 97055**

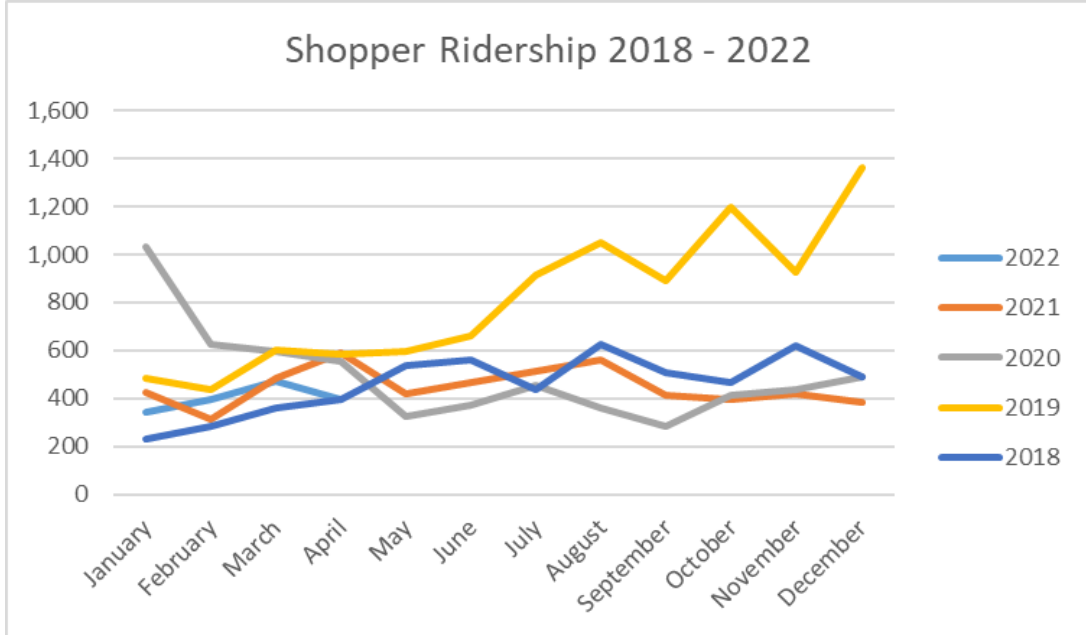
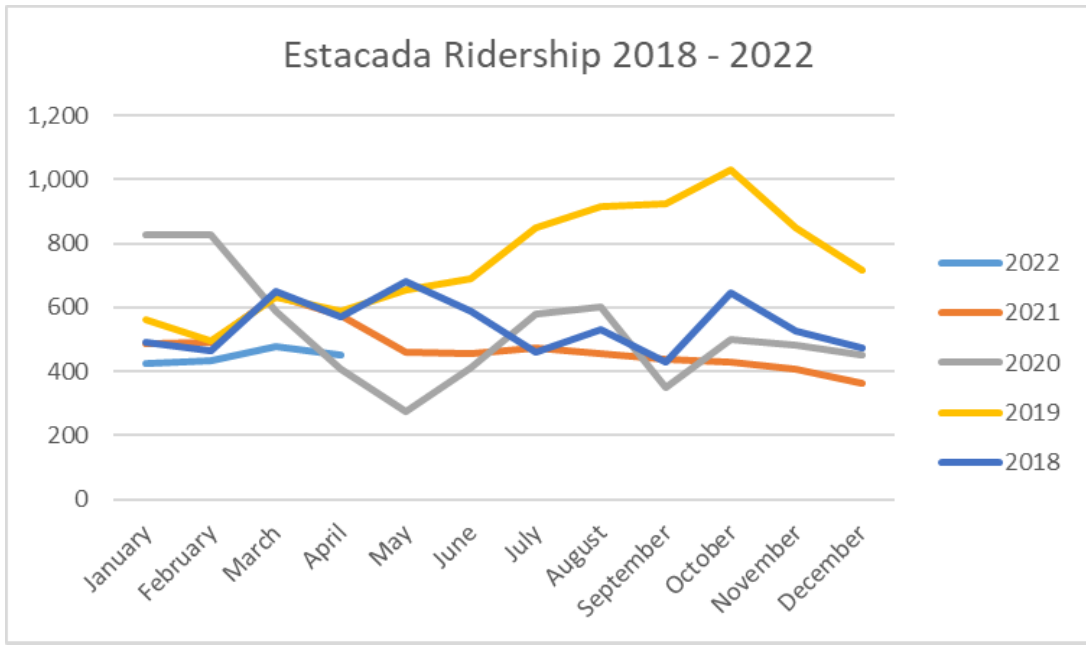
## **Transit Staff Report – April 2022**

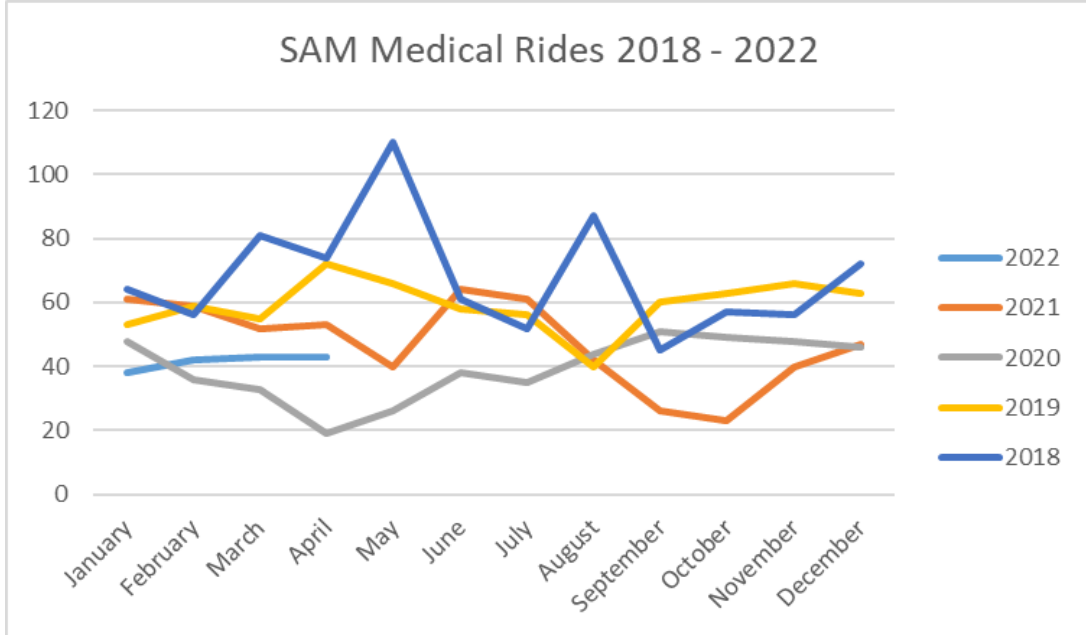
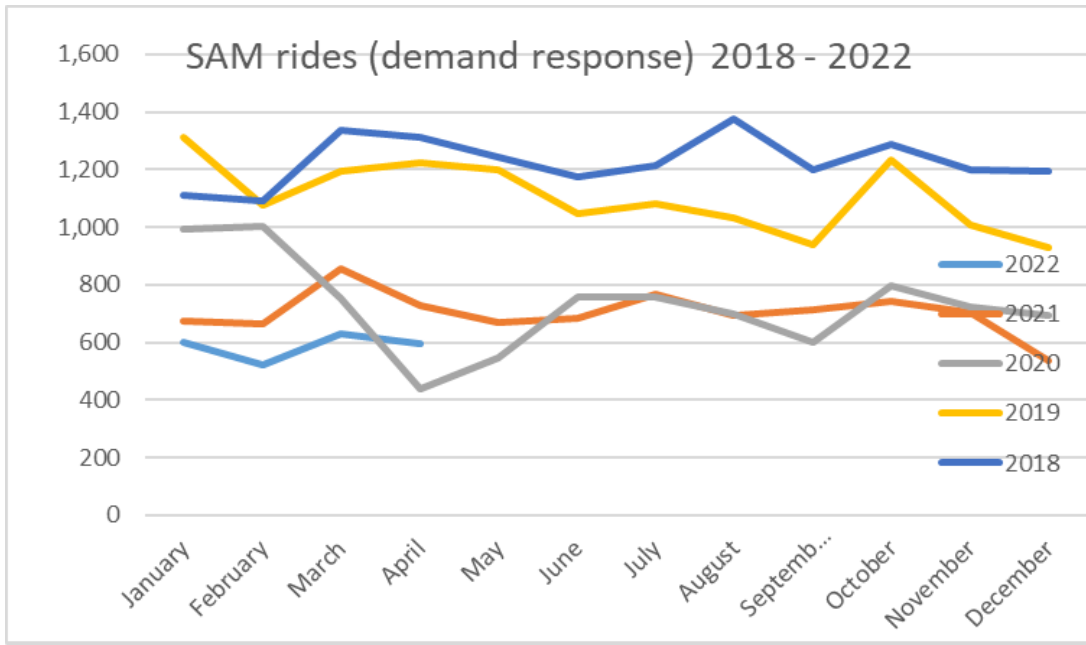
Ridership took a dip in April as compared to April 2021 and especially compared to pre COVID levels. As you can see from these charts, ridership was significantly rising on the Estacada and Shopper routes until COVID. Staff will attend a National Transit Conference in early May to better understand transit in a post COVID environment. Staff are focused on capital projects, returning ridership, new technological options and more.

Transit sent in an application and began working with PGE in the Fleet Partnership Program to begin the process of transitioning the bus barn infrastructure to support an electric fleet.

The RFP process begun in January to replace DoubleMap has come to a close. The selection committee has selected a vendor to which an Intent to Award will be issued. Transit will bring the Intent to Award and Contract language to City Council in June.







Staff attended a National Transit Conference in early May to better understand transit in a post COVID environment. Many of the courses taken focused on new transit funding and financial management, policy and procedure development, procurement and post COVID recovery.

Transit has been accepted into the PGE Fleet Partnership Program to begin transitioning the bus barn infrastructure to support an electric fleet. The first kick off meeting will be held in July.

It is now official that SAM was awarded funding for a new, heavy duty all electric transit bus. This will be a replacement vehicle for a 35' diesel that will have reached it's useful life of at least 500,000 miles. The diesel will be kept as a back up vehicle until no longer needed.

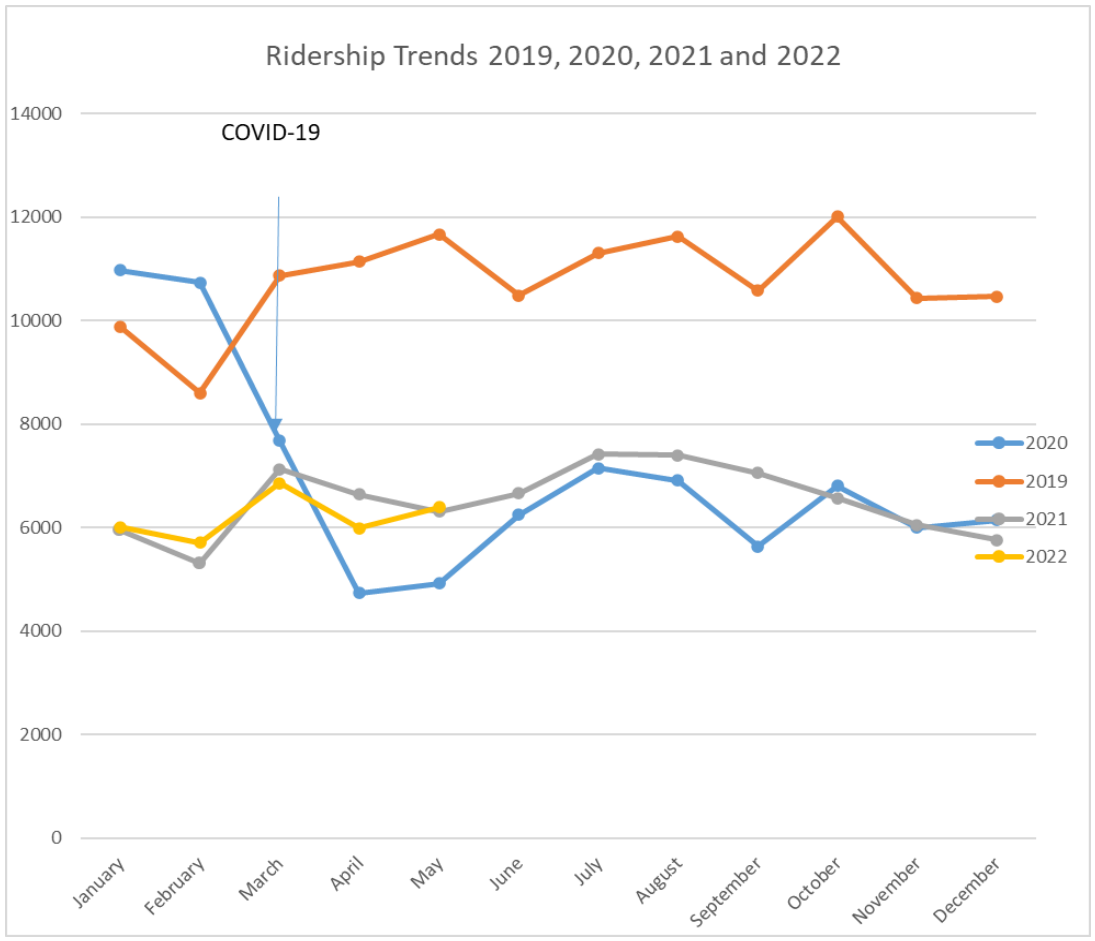
Transit was also awarded a grant for planning of two future buildings at the Sandy Operations Center. Due to financial restrictions, an Operations Facility Master Plan was created with the development of the Operations Center and construction was planned in phases. This grant has been awarded to conceptual development, including architectural and engineering services, for the second administration building and the maintenance bay that are identified in the Master Plan.

The Operations Center is an 8 acre facility, with 5 acres in various stages of the Master Plan. The expansion of the Operations Center has recently been supported by both the Facilities Plan and the Transit Master Plan. Both the maintenance bay and the second building are not explicitly planned for Transit and all Departments who utilize the Operations Center (Public Works, Transit, Parks and Recreation, Police, SandyNet, Planning, Administration) will be included in the planning phase as well as City Council. This grant opportunity allows the City to continue to plan for infrastructure growth and present shovel ready projects in future grant funding cycles.

Transit has begun the contracting process with a new technology company for the ITS RFP. Transit will bring the Intent to Award and Contract language to City Council June 21, 2022.

Ridership is holding steady as compared to May 2021, with a very slight (1.4%) overall increase. Most of that increase can be attributed to a 4% increase on the SAM Gresham route.

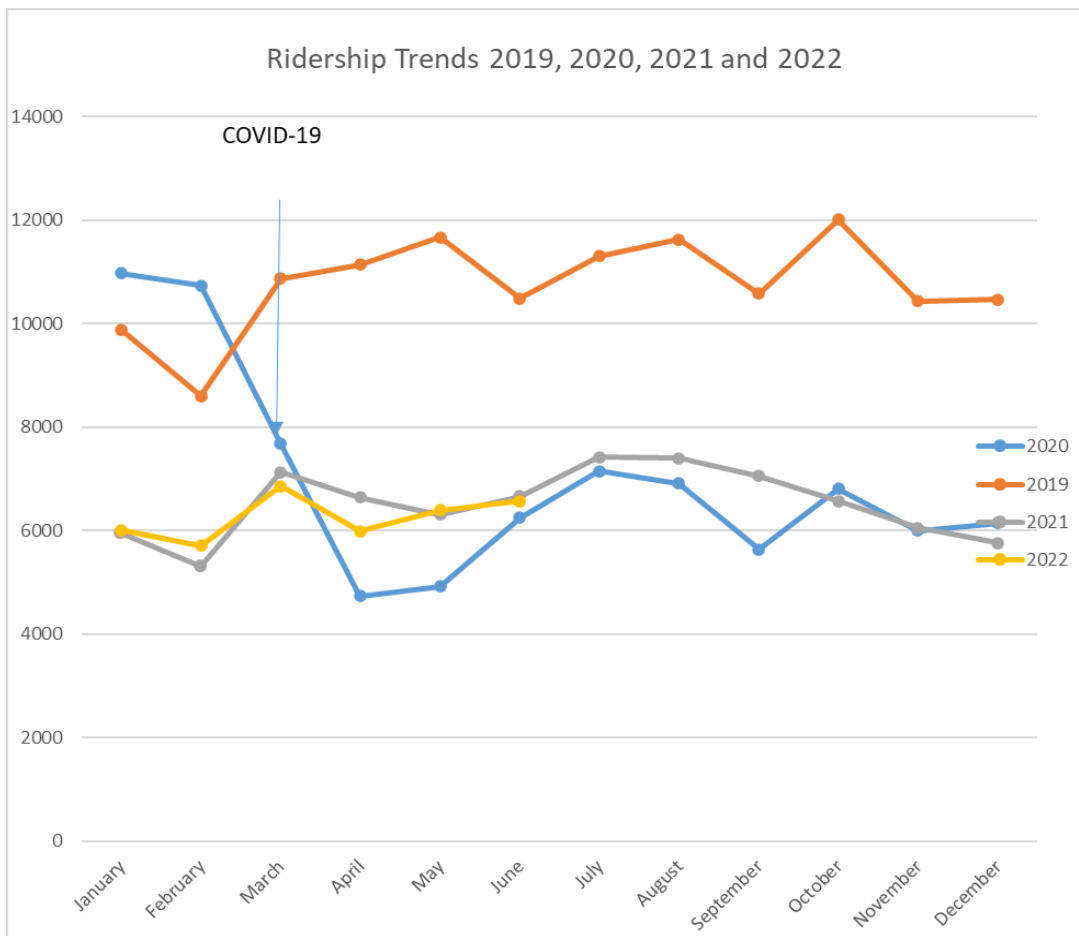






**SANDY AREA METRO**

**RIDERSHIP TRENDS**



SAM provided 6,565 rides in June. May and June ridership are equal to that of one year ago. In looking at ridership patterns, it appears the fixed route services are recovering at a faster rate than the dial-a-ride programs. SAM rides, our local in-town dial-a-ride service, remains very low with 653 rides in June 2022 as compared to 1,045 in June 2019 pre COVID. This is partially due to COVID and partially due to driver shortages.

#### CONTRACT UPDATE

The wage increases approved by Council in May went into effect June 1, 2022. With the increase in wages, MV has been able to recruit, hire and train 5 new drivers. However, due to the stress of the driver shortage and contract negotiations, the General Manager resigned. SAM staff were quick to recommend an interim General Manager, Alan McQuire-Nash who has been a driver and dispatcher with SAM since 2015. He is doing a spectacular job as the Interim General Manager. Unfortunately he is also a business owner so he is not able to fill the position permanently. MV has stated that they will actively recruit a new GM

upon the negotiation of a new contract. Alan has agreed to keep us moving in the right direction as Interim until a new contract is in place or a new contractor.

During the contract negotiation approval, Council was made aware of an increase in contract rates. SAM did apply for a grant through the COVID CARES ACT NEEDS BASED grant process and was awarded \$285,000 to cover the increase in costs. SAM was also awarded funding to install driver shields in 3 large buses.