



MINUTES

Transit Advisory Board Meeting

5:30 PM - Wednesday, September 18, 2019

Operations Center, 16610 Champion Way, Sandy, OR 97055

The Transit Advisory Board of the City of Sandy was called to order on Wednesday, September 18, 2019, at 5:30 PM, in the Operations Center, 16610 Champion Way, Sandy, OR 97055, with the following members present:

PRESENT: Board Member Heather Michet , Board Member Joseph Lowe, Board Member Caren Topliff, Board Member Roxy Tolva, Board Member Bernice Tynan, and Councilor Jan Lee

EXCUSED:

1. ROLL CALL

1.1. Light Refreshments

2. APPROVAL OF MARCH 2019 MINUTES AND SEPTEMBER 2019 AGENDA

2.1. Approved

2.2. Meeting Minutes

3. PUBLIC COMMENT

3.1.

None

4. NEW BUSINESS

4.1. Ridership Update-Ridership has been down, possibly due to issues with DoubleMap and/or drivers acclimating to the new digital process. The numbers are back up now, as drivers are taking a head count on paper and with DoubleMap. In January 2019, new STIF funding enabled us to add a couple of extra runs. A new evening run into Gresham that interlines with the last Express run, a new Estacada run which has made our Estacada ridership increase 90% and 2 evening runs for the Shopper Shuttle. Future STIF funding will be used toward an additional Estacada run.

4.2. Upcoming Events-The trolley was a big hit at the City of Sandy Community Rip City event. The trolley will also be at our annual Christmas tree lighting.

4.2.1 OTA Conference October 27-31 Seaside, OR

- 4.3. Surveys**
We will be surveying November 6, 17 and 18 on both SAM and MHX. Volunteers are welcome.
- 4.4. ADA Fares**
In compliance with federal fare policies, we will no longer be charging our qualified ADA customers STAR fares. The ADA rider must live within 3/4 mile of fixed route to qualify for free service.
- 4.5. Columbia Area Transit (CAT) has begun a new route that will enable people to ride from Hood river to Mount Hood Meadows.**

5. OLD BUSINESS

- 5.1. TMP (Transit Master Plan)**
The consultants have recommended a route that goes through Boring to the Clackamas Town Center. If STIF funding increases, we may be able to plan for a new route. This run will need to be in partnership with Clackamas County and TRIMET(who already offers service in the Clackamas area.)
- 5.2. STIF(State Transportation Improvement Funds)**
We received our first STIF payment in July. In addition to the new routes the funding enabled us to purchase new bus stop signs. Future projects include WIFI on the buses and a new bus shelter.

5.2.1 Computer Equipment Update STIF funding enabled us to buy new computer equipment for both City staff and RoyJoy. SAM will also purchase new scheduling software for dispatch and a Transit Tax program.

- 5.3. Bus Barns**
A plan for the bus barns was submitted to the City Planning department and accepted. We should have our approval letter by September 27, 2019, allowing us to begin building. We are going to build Sandy Style.
- 5.4. Bus Wash**
Staff had a meeting last Friday discussing the budget for the bus wash. The plan is to install an automatic bus wash. It may be possible to provide this automated service to other agencies, helping to defray the costs.

6. NEIGHBOR UPDATES

- 6.1.**
NEIGHBOR UPDATES-With STIF money Clackamas county hired a new Transit Coordinator, Kristina Babcock. She will be handling most of the procurements. Kristina will also be working on the regional coordination projects. This includes local shuttle's around Milwaukie, Oregon City, West Linn & Tigard. Teresa will continue to be the lead contact in the Mt Hood Express, but Kristina will increasingly take a greater role. Clackamas and Sandy have further partnered their IGA by combining their fleets for an insurance discount.

7. ADJOURN

- 7.1.** Move to adjourn the meeting by Jan. Seconded by Berniece and Caren. Meeting adjourned at 7:45 pm.
- 7.2.** Next Meeting
Wednesday, December 18, 2019
5:30 pm - 7:00 pm
Operations Center
16610 Champions Way
Sandy, OR 97055



Chair, Heather Michet



Chair, Joseph Lowe