



CITY OF SANDY  
Transit Department

## ADDENDUM #2

### **SAM RFP #2023-05, Sandy Operations Center Expansion Project**

In order to clarify the intent of the Request for Proposals, the following provisions are provided and shall be considered part of the contract documents.

#### **Descriptive Information**

- The Operations Center was developed as part of a phased development. Environmental assessments were conducted at the time of development of the entire planned Operations Center, including these two future buildings. The FTA concurred that the project qualified as a categorical exclusion. These environmental assessments will be used by the City for this project.
- Sandy believes the Operations Center infrastructure was considered during the initial construction project. This will need to be confirmed by the design team during this project.
- As-builts, surveys and other reports are in City files and will be made available to the design team upon selection. Any future surveys, geotechnical reports that may be required are to be determined during the design phase with the selected team.
- Sandy does not have a CARA report.
- There are currently no known design challenges that would impact design.
- There are no current goals or requirements for sustainability (such as LEED) however this will be a consideration during early design phase.
- The RFP refers to a “maintenance bay”. In the Sandy Operations Center Master Plan this is a maintenance building that contains 2 bays (one is drive through). It will be designed for utilization by all City departments.
- While Transit is the lead on this project, multiple city staff will be included in the design and use of space. Final design will require approval of the Sandy City Council. The City does not expect public outreach in design development. Regularly scheduled public meetings, such as a City Council workshop or City Council meeting will be the public meeting.

- The Sandy Operations Center is included in the City's Emergency Operations Plan. Emergency Operations and resiliency are a priority in City infrastructure development.
- The City has secured Federal funding (5339) for the planning phase in the amount of \$198,000. Local funding sources are also available.
- Construction costs and total project costs will be considered and estimated during this project. There is not an anticipated construction and total project budget for the project through construction.
- It is not anticipated that work will be done to any of the existing buildings such as ADA upgrades or deferred maintenance.
- Architecture and Engineering wages are not typically subject to Davis Bacon. The construction of the buildings will most likely be Federally funded. Construction wages will be subject to the Davis Bacon Act and therefore should be considered when providing construction cost estimates.
- (1) there may be state/federal auditing requirements due to the City's funding source and (2) the City may need the ability to conduct its own audits to confirm compliance with state and federal laws and the terms of any agreement between the parties.

### **Services to be Performed**

- The City expects Schematic Design, Design Development, all Construction Documents and all Architectural and Engineering Services deemed necessary to design the two buildings for a shovel ready construction project.
- Bidding and Construction Administration services are expected to be negotiated at a later date.

### **Expected Scope of Work.**

- Add the following bullet point:

The architect-engineering team shall specify, in the construction design specifications, use of the maximum practicable amount of recovered materials consistent with the performance requirements, availability, price reasonableness, and cost-effectiveness. The architect-engineer design team should consider energy conservation, pollution prevention, and

waste reduction to the maximum extent practicable in developing the construction design specifications.

- Schematic designs, construction documents and a cost estimate which considers Davis Bacon wages, is an expected deliverable. (pg 4 and 5 expected deliverables).
- In regards to Scope of Work page 4, documentation software, such as BIM 3-Dimensional Revit software may be used in lieu of AutoCAD.

### **Desired Qualifications**

- Pg 5 - A consultant team and Project Manager with a track record of planning, developing, and designing construction management services for projects similar in scale and scope to the work contemplated. Construction management services are not required other than construction administration services which fall under typical architectural services.
- The City does expect a cost estimate for the design team work in the proposal, this could be identified in the Proposer's Work Plan (pg 9 of RFP).
- Per page 15 Subcontractors/Subconsultants, In all solicitations either by competitive bidding, proposals, or negotiation made by the successful proposer for work to be performed under a subconsultant/subcontractor, including procurements of materials or leases of equipment, each potential supplier will be notified by the successful proposer of the proposer's obligations under this contract, Title VI of the Civil Rights Act of 1964, and other federal nondiscrimination laws.

SAM does not require subconsultants to complete the Exhibits nor will the proposer be negatively impacted by submitting exhibits completed by subcontractors.

- Resumes of each consultant are expected in the proposal.
- This project is for design only, it is not expected that Buy America will apply.

### **Criteria and Method for Selection:**

- Answers posted via Addendum will be posted May 25, Thursday.
- Proposals are due Friday, June 2 by 2:00 pm

**Scrivener's errors**

Page 15 <https://cityofalbany.net/bids>. To be replaced with ci.sandy.or.us/rfps

Page 15 No Member, or Delegate, to the Missouri State Legislature, to be replaced with No Member, Delegate, to the Oregon State Legislature.

Page 17 Furthermore, Proposer must disclose any current or past relationship as a City of Albany employee to be replaced with Furthermore, Proposer must disclose any current or past relationship as City of Sandy employee.

In order to ensure that all bidders are aware of these provisions, each bidder must sign this addendum below and attach it to the proposal.

**IMPORTANT:** Failure to include a signed Addendum could result in the disqualification of your bid.

\_\_\_\_\_  
Contractor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name (*please type or print*)