

AGENDA

Transit Advisory Board Meeting

5:30 PM - Wednesday, March 17, 2021

Virtual Meeting via Zoom

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1. ROLL CALL	
2. APPROVAL OF DECEMBER 2020 MINUTES AND MARCH 2021 AGENDA	
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6. NEIGHBOR UPDATES	
7. ADJOURN	
7.1. Next Meeting	
5:30 pm-7:00 pm	
Wednesday, June 16, 2021	
Transit Operations Building (Possible Virtual)	
16610 Champion Way	
Sandy, OR 97055	



MINUTES Transit Advisory Board Meeting

5:30 pm - 7:00 pm
Wednesday, December 16, 2020
Virtual Meeting Via Zoom

1. ROLL CALL

Present: Andi Howell, Berenice Tynan, Caren Topliff, David Thorndike, Heather Michet, Jan Lee, Joseph Lowe, Muna Rustam, Nancy Payne, Robert Giesbrecht, Roxy Tolva, Teresa Christopherson.

2. APPROVAL OF September 2020 Minutes and December 2020 Agenda

Motioned by Heather Michet and seconded by Caren Topliff. Unanimous approval.

3. PUBLIC COMMENT

None.

4. NEW BUSINESS

4.1. Budget Planning

Due to Covid-19 our payroll tax is down 23% and we have temporarily suspended fares. To offset the loss we will apply for needs based grants.

4.2. Service Forecast

Although ridership is down, we will continue full service to ensure citizens will make vital connections to work, appointments, and errands.

4.3. Blue Trolley

Our new blue trolley has arrived. It will replace bus 21 on the Estacada route.

4.4. Survey Comments

Our riders expressed their appreciation of our service. For many, it is there only means of transportation. Many comments praised our friendly and helpful drivers.

5. OLD BUSINESS

5.1. Grant Updates

5.1.1. STIF

STIF funding had decreased and will remain low due to a decrease in payroll taxes.

5.1.2 STF

We rely on our STF funding for preventive maintenance, Dial a ride, our Elderly & Disabled program and our Estacada route.

5.1.3. Cares Act

We have approximately \$265,000 remaining in our CARES act funding. This funding may be used for any COVID related expenses or losses.

5.2. Bus Barns

The bus barns are complete. We salute our drivers for how well they handled parking disruptions and construction crews in the yard.

5.3. COVID

Buses continue to operate at social distancing capacity. Ten people max on a bus. Hand sanitizer stations have been installed in all buses. Drivers and riders continue to wear masks. Buses are being disinfected daily with an electrostatic sprayer and touch surfaces are being wiped down at the end of each run.

6. NEIGHBOR UPDATES

Khris Alexander will be joining our TAB Board. He will be a great addition. Very involved in our community and familiar with the transit industry as he has worked for Tri-met for many years. A new code of conduct has been set in place for all board members to sign.

7. ADJOURN

7.1. Next Meeting

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- 6. NEIGHBOR UPDATES**

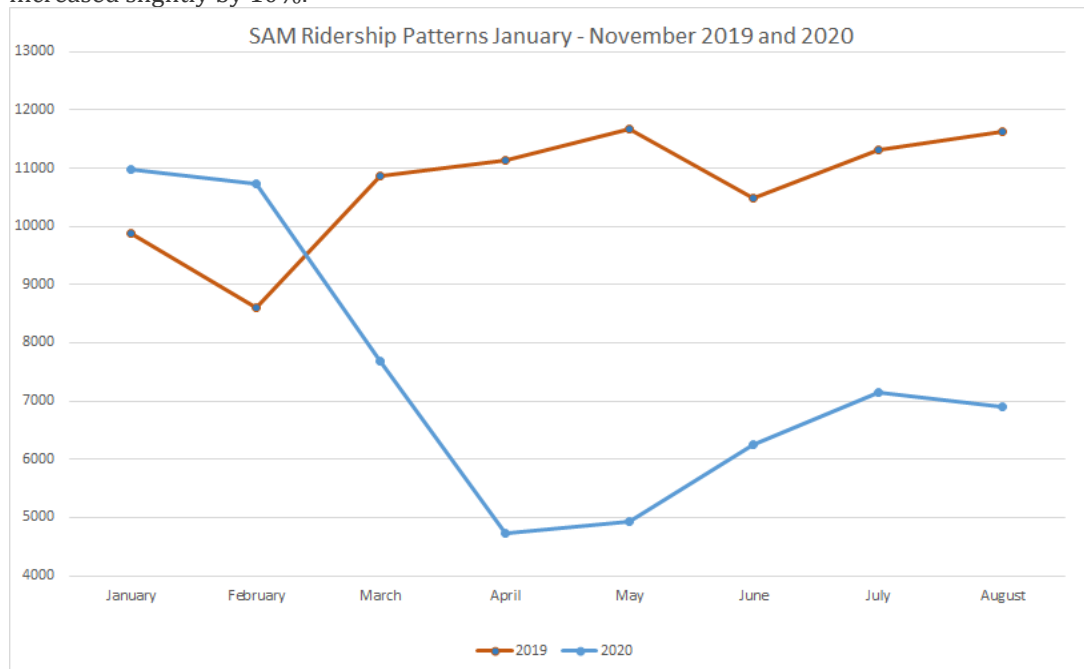
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Transit Staff Report – August 2020

Fire/smoke update: Transit suspended Estacada and the Shopper Shuttle routes briefly due to fire and smoke. SAM Gresham remained on schedule throughout the emergency, although ridership was extremely low.

Similar to July, ridership remains lower than previous years. Overall, ridership was 41% lower than that of August 2019. SAM Gresham was 39% lower. Estacada ridership was down 34%, SAM *rides* was down 33%, the Shopper Shuttle is down 66%, Elderly and Disabled rides increased slightly by 10%.



Service levels remain at pre-COVID levels. Staff continue to work to provide safe transportation by ordering permanent hand sanitizing stations for each vehicle and procurement of permanent, professionally installed germ guards. Vehicle disinfecting, PPE and social distancing requirements continue.

Currently staff are working to create the next STIF Plan. The Plan will be taken to the Transit Advisory Board in September, the Clackamas County Advisory Committee in October and on to TriMet's Board for approval in November.

In July, Transit conducted a RFQ for 2 new vehicles for the Elderly and Disabled medical rides program. The results were for gasoline and alternative fuel comparisons. The resulting bids

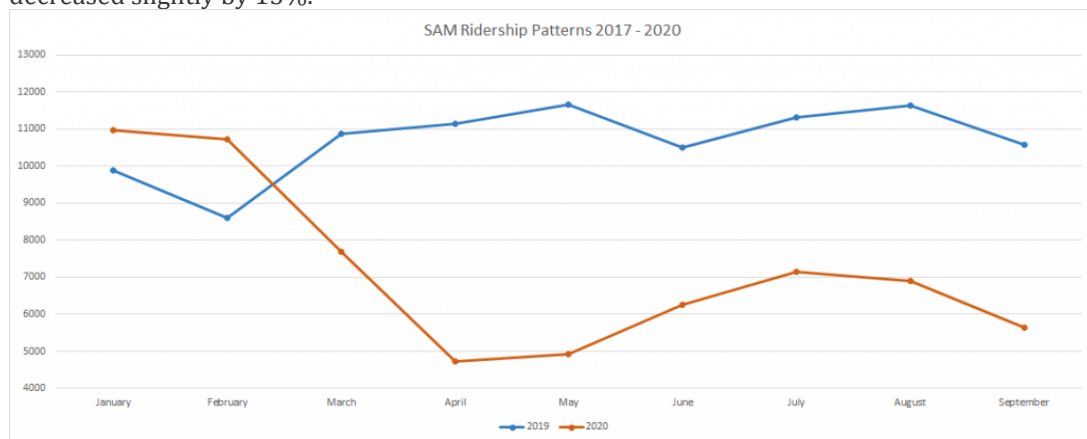
were surprisingly high so transit staff will continue market research to explore all options before bringing before Council for recommendations and approval.

A construction plan is currently being created to move the Highway 26 bus stop currently in front of KFC further West, after the intersection. A new shelter will also be constructed at this stop.

Transit Staff Report — September 2020

Posted on [October 19, 2020](#) by [ahowell](#)

COVID and wildfires greatly impacted ridership in September. As illustrated in the chart, ridership patterns (typically lower in September) continue, but remain at lower numbers than 2019. Overall, ridership was 47% lower than that of September 2019. SAM Gresham was 44% lower. Estacada, suspended due to wildfires, was down 62%, SAM rides was down 36%, the Shopper Shuttle, also suspended due to wildfires, was down 68%, Elderly and Disabled rides decreased slightly by 15%.



SAM staff continue to procure COVID-19 related items for vehicles such as added fold away seats for SAM rides vehicles and professionally installed germ guards.

The bus barn project, which saw some delays due to smoke, is now in the last few weeks. A few items remain on the punch list and should be complete by the end of November.

The bus wash is complete and the wash equipment has been completely renovated.

With the purchase of two vehicles, to be approved by Council this month, all 7 new vehicles expected this biennium will have been purchased.

Transit Staff Report – October 2020

SAM continues to run service at pre-COVID service levels but with social distancing and COVID related safety requirements. All touch points are cleaned at the end of each run and buses are thoroughly disinfected after each shift using an electrostatic sprayer. An entire bus can be disinfected in 10 minutes. Drivers continue to wear masks, operate behind germ guards and have hand sanitizer available at all time. Additionally, passengers are required to wear masks and hand sanitizer stations have been installed in every bus for the passenger use.

Overall, ridership was 43.3% lower than that of September 2019. SAM Gresham was 40.5% lower. Estacada was down 51.4%, SAM *rides* was down 55.1%, the Shopper Shuttle was down 65.2%, Elderly and Disabled rides decreased slightly by 22.2%.

Most transit agencies are reporting similar ridership patterns, with 60-65% typical ridership. As you can see from the following chart, ridership patterns are very typical, albeit reduced.

