



**CITY OF SANDY, OREGON
REQUEST FOR QUALIFICATIONS (RFQ) #SCWP – 23-02:**

CLOSED CIRCUIT TELEVISION (CCTV) INSPECTION SERVICES

Request for Qualifications Information:

RFQ NUMBER: SCWP 23-02

RFQ TITLE: Closed Circuit Television (CCTV)
Inspection Services

DATE ISSUED: 11/09/2023

CONTACT PERSON:

City of Sandy
AJ Thorne, PE
Assistant Public Works Director
39250 Pioneer Boulevard
Sandy, OR 97055

EMAIL ADDRESS: ajthorne@ci.sandy.or.us

CONTACT PHONE: 503-489-2162

OPTIONAL PRE-PROPOSAL

MEETING: 11/13/2023
9:00 AM Pacific
Sandy City Hall Meeting Room

QUESTIONS DUE: 11/16/2023
4:00 PM Pacific

ADDENDUM DUE: 11/23/2023
4:00 PM Pacific

RESPONSES DUE: 11/30/2023
4:00 PM Pacific

Submit Qualification Statements to:

**FOR DELIVERY ELECTRONICALLY
SUBMITTED**

City of Sandy
AJ Thorne
ajthorne@ci.sandy.or.us
Assistant Public Works Director
39250 Pioneer Boulevard
Sandy, OR 97055



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REQUEST FOR QUALIFICATIONS

CITY OF SANDY, OREGON CLOSED CIRCUIT TELEVISION (CCTV) INSPECTION SERVICES

1. Instructions to Proposers

The City of Sandy (City) is soliciting statements of interest and qualifications information from CCTV contractors to enter into a Master Services Agreement to provide CCTV inspection services on the City's collection system.

Request for Qualification documents may be examined at: [Bids and RFPs | Sandy, OR](#)

Questions or Requests for Clarification must be sent to AJ Thorne via email to ajthorne@ci.sandy.or.us and be received by **4:00 p.m. on November 16th, 2023**. Incomplete or late inquiries may not be considered. If required, an addendum addressing these matters will be issued by no later than **4:00 p.m. on November 23rd, 2023**.

The City reserves the right to cancel this Request or reject any and all statement of qualifications submitted or to waive any minor formalities of this solicitation if the best interest of the City would be served.

Proposers may not withdraw statements of qualifications after stated due date and time, unless award of contract is delayed for more than ninety (90) days.

To be considered, four hard copies or an emailed PDF and one digital copy (thumb drive preferred) of the Statement of Qualifications in a sealed envelope must be physically received by the City no later than **4:00 PM (Pacific Time) November 30th, 2023**. Submissions received after the specified time will not be accepted. The City is not responsible for delays in delivery. Official delivery time shall be documented by City-affixed time stamp.

Statements of qualifications submitted via the United States Postal Service (USPS), United Parcel Service (UPS) or Federal Express (FedEx) or any other courier service must be addressed: City of Sandy, AJ Thorne, Assistant Public Works Director, 39250 Pioneer Boulevard, Sandy, OR 97055.

The City is committed to providing equal opportunities to State of Oregon certified Minority, Disadvantaged and Women's Business Enterprises.

The City of in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises, as defined in 49 CFR part 26, will be afforded full opportunity to submit qualification statements in response to this invitation



and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.

Moreover, the City reserves the ability to utilize Water Infrastructure Finance and Innovation Act (WIFIA) funding and therefore requires proposers to accept the following conditions to be included in the Master Services Agreement:

Debarment and Suspension. Contractor certifies that it will not knowingly enter into a contract with anyone who is ineligible under the 2 CFR part 180 and part 1532 (per Executive Order 12549, 51 FR 6370, February 21, 1986) or who is prohibited under Section 306 of the Clean Air Act or Section 508 of the Clean Water Act to participate in the [Project]. Suspension and debarment information can be accessed at <http://www.sam.gov>. Contractor represents and warrants that it has or will include a term or conditions requiring compliance with this provision in all of its subcontracts under this Agreement.

Federal Lobbying Restrictions (31 U.S.C 1352). Recipients of federal financial assistance may not pay any person for influencing or attempting to influence any officer or employee of a federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress with respect to the award, continuation, renewal, amendment, or modification of a federal grant, loan, or contract. These requirements are implemented for USEPA in 40 CFR Part 34, which also describes types of activities, such as legislative liaison activities and professional and technical services, which are not subject to this prohibition. Upon award of this contract, Contractor shall complete and submit to the City the certification and disclosure forms in Appendix A and Appendix B to 40 CFR Part 34. Contractor shall also require all subcontractors and suppliers of any tier awarded a subcontract over \$100,000 to similarly complete and submit the certification and disclosure forms pursuant to the process set forth in 40 CFR 34.110.

Furthermore, construction projects resulting from completion of bid documents by selected proposers may be further encumbered with construction contract requirements required by WIFIA funding.

AJ Thorne
Assistant Public Works Director



2. Introduction and Background

The City of Sandy, Oregon (City), is soliciting proposals for Closed Circuit Television (CCTV) inspection services.

This RFQ, issued in accordance with the provisions of the laws including statutes, ordinances, resolutions, and rules, of the State of Oregon and the City of Sandy, invites qualified firms (Proposers) to submit their Proposals to provide the services described. The “Proposer” is to furnish all labor, materials, equipment, and supervision for requested CCTV inspection services for the City.

The City of Sandy seeks an experienced and qualified CCTV inspection firm to provide the following CCTV Inspection services for the City of Sandy (collectively, “Basic Services”):

- CCTV inspection of the City’s approximately 280,000 LF of sanitary sewer collection gravity mains (6” through 24”, with the majority of pipe being 6”-10”) with the goal of inspecting approximately 50,000 LF annually over five years beginning with the **winter of 2023/24**.
- Lateral Launch of approximately 1500 laterals (connected to the inspected sewer mains).
- Manhole inspections (from surface) of approximately 1000 manholes.

The Contractor is responsible for all aspects of the CCTV Inspection services included in the Basic Services. For more detailed information on the scope of work, including general and special provisions and technical requirements, see **Attachment B – Public Works Contract for CCTV Inspection Services** (hereinafter referred to as “CCTV Inspection Services Contract” or “Contract” and **Attachment B** attached thereto.

Reference materials related to the Sandy Clean Waters Program are located on the City’s website at: <https://www.ci.sandy.or.us/publicworks/pages/sandy-clean-waters>



3. Minimum Qualifications

Proposals must meet the following minimum qualifications to be evaluated:

- The successful proposer must have an onsite field supervisor with a minimum three (3) years of experience specializing in the televising of sewers and shall hold a current certification with the North American Society of Sewer Companies (NASSCO) Pipeline Assessment Certification Program (PACP).
 - A PACP-certified foreman for each crew performing television inspection with a minimum of five years of experience specializing in that type of work may be substituted for the onsite field supervisor requirement.
- The Contractor must have foreman or supervisors meeting all pre-qualifications for the duration of the contract. Resumes and certification records of proposed supervisor(s) or foreman(s) must be included with the submittal.
- The Contractor shall provide the names, titles, phone numbers and addresses of a minimum of five (5) references that can be used to verify this experience. The references must be contract managers or persons of authority over cleaning and televising work performed by the Contractor.
- The Contractor shall also provide documentation of five (5) similar projects with inspection equipment as proposed for this project.
 - Contractor must provide copies of electronic reports provided for representative projects that meet all City dictated standards.
- Additional Submittals Required include:
 - PACP Certificates for proposed personnel
 - PACP certification of proposed software
 - List of all proposed equipment to conduct the work including but not limited to:
 - Manufacturer name
 - Software name and current version deployed
 - Age of the equipment
 - Lineal distance of camera reel

For more detailed information on the minimum qualifications for Proposer's equipment and operators, see **Attachment A. Proposal Response Form.**



4. Tasks and Deliverables

General tasks will include the following:

- Develop schedules, costs, and staffing in response to annual task orders
- Develop traffic control plans for work in City and ODOT rights-of-way
- Controlling or bypassing flows as needed to complete the video inspections
- Accessing manholes in easement or off-road areas
- Perform main line, lateral, and manhole inspections

Deliverables will generally include:

- High quality CCTV videos, posted to a cloud-based server or delivered on portable hard drive
- CCTV reports and screen captures of notable observations and all grade 4 and 5 defects
- PACP- and LACP-compliant database files of all pipeline inspection
- Manhole inspection forms (MACP not required)

5. Submission Requirements

Interested and qualified firms are invited to submit the information that demonstrates their experience in performing projects of this scale and complexity. Please include the following sections in your proposal:

Contractor Experience

Proposals shall provide a brief work history of contractor's and any subcontractor's projects entailing the same type of work being requested. Emphasis should be placed on local projects for public agencies where possible. The Proposal should include the following:

1. The successful proposer must have an onsite field supervisor with a minimum three (3) years of experience specializing in the televising of sewers and shall hold a current certification with the North American Society of Sewer Companies (NASSCO) Pipeline Assessment Certification Program (PACP). A foreman for each crew performing television inspection with a minimum of five years of experience specializing in that type of work may be substituted for the onsite field supervisor requirement. The Contractor must have foreman or supervisors meeting all pre-qualifications for the duration of the contract. Resumes and certification records of proposed supervisor(s) or foreman(s) must be included with the submittal.
2. The Contractor shall provide the names, titles, phone numbers and addresses of a minimum of five (5) references that can be used to verify this experience. The references must be contract managers or persons of authority over cleaning and televising work performed by the Contractor.
3. The Contractor shall also provide documentation of five (5) similar projects with inspection equipment as proposed for this project.
 1. Contractor must provide copies of electronic reports provided for representative projects that meet all CITY dictated standards.



Project Team Experience

Proposals shall identify the team to be assigned to the Project by name, years of experience and lines of authority within the project team. Emphasis should be placed on the qualifications and experience of the Bidders proposed project managers, supervisor or foreman's and their respective experience with conducting similar Public Works experience and projects of similar nature.

Equipment Quality

Proposals shall identify all the equipment to be used to perform the services by year, brand name, make/model, capacity, and vehicle identification number. The Proposal should also identify that all vehicles are road legal.

List of all proposed equipment to conduct the work including but not limited to:

1. Manufacturer name
2. Software name and current version deployed
3. Age of the equipment
4. Lineal distance of camera reel

Contract Modification

The CCTV Inspection Services Contract is attached as **Attachment B**. Particular attention should be paid to Section 10 of the Contract, which contains the minimum insurance requirements for the Project. Any exceptions or proposed modifications to the Contract will be considered, but not necessarily agreed to. If Proposer wishes to modify any portion of the Contract, Proposer must include a specific reference to the section that Proposer would like to modify, providing reasons why and proposed alternative language. Any changes to the Contract not raised in the Proposal will not be considered, excepting mutually agreed upon additions, deletions, or revisions to the Scope of Work made at the time of Contract award.

Project Cost

Bidders are to provide lineal foot cost for each of the respective pipe size ranges. Based on the lineal foot price, Bidders are then to project total price for each of the respective pipe size ranges. The TOTAL BID COST will be the sum of each of the respective pipe size range cost. The contract life span is three years, with approximately 50,000 LF of the system inspected annually. The ANNUAL COST NOT TO EXCEED will be 33% of the TOTAL BID COST.

These lineal quantities are estimated total quantities at the time of publication and will change during the life of the contract. Actual annual inspected lineal quantities and respective pipe sizes for each utility will vary based on the needs of the City and available funding.

Proposals shall identify the lineal unit price for CCTV Inspection for each of the various pipe sizes listed below:



SANITARY SEWER CCTV CONDITION SURVEY BID SHEET OVER 3 YEARS

Work Type	Pipe Diameter	Quantity	Unit	Unit Cost	Total Cost
Task Order Mobilization	NA	1x per Year	LS		
Local Traffic Control	NA	1x per Year	LS		
ODOT Traffic Control (including TCP development)	NA	1x per Year	LS		
Lateral Launch Inspection	3" – 6"	1800	EA		
Mainline Inspection (Setup in ROW)	6" – 8"	54,960	LF		
Mainline Inspection (Setup in ROW)	10" – 12"	15,470	LF		
Mainline Inspection (Setup in ROW)	15" – 18"	6,705	LF		
Mainline Inspection (Setup in ROW)	24"	???	LF		
Mainline Inspection (Setup in Easement or Offroad Area)	6" – 8"	54,960	LF		
Mainline Inspection (Setup in Easement or Offroad Area)	10" – 12"	15,470	LF		
Mainline Inspection (Setup in Easement or Offroad Area)	15" – 18"	6,705	LF		
Mainline Inspection (Setup in Easement or Offroad Area)	24"	5,200	LF		
Contingency Inspection	4"-18"	450	LF		
Manhole Inspection	NA	1000	EA		
				Total	

Note: The footages and diameters in the Sanitary Sewer CCTV Inspection Survey Bid Sheet are estimates and what is assigned may differ from what is listed in this table.

Unit prices submitted shall be good for the first year and cost increases may be negotiated for subsequent years. Approval of a request for unit price increases are solely within the City’s discretion and under no circumstances is the City obligated to approve such a request. Increases shall generally not exceed the US Bureau of Labor Statistics Consumer Price Index (CPI).



6. Limitations

Concise responses with relevant information as outlined in the Submission Requirements section above will be more useful than extensive submittals with elaborate graphics and corporate boilerplate. The following are submissions limitations:

1. Statement of Qualifications is limited to a total of 10 pages excluding cover letter and resumes.
2. Cover letter is limited to 1 page, and resumes are limited to 1 page each.
3. The limitation does not apply to covers or dividers unless they are used to convey project information.
4. Any 11-inch x 17-inch page will be counted as two pages.
5. A two-sided 8½ x 11 page counts as two pages.
6. Pages beyond these page limitations will not be evaluated.
7. Pages shall be numbered in consecutive order.
8. The body text of the proposal text shall be Arial font, minimum size of 11 points is required.



7. Selection Process

The selection of the engineering firm for this project will be accomplished through the following general timeline for this RFQ. No formal pre-proposal meeting is planned. The anticipated schedule may be changed as needed.

Activity	Date(s)
Advertisement of RFQ	November, 9 2023
Respondents to submit qualifications package	November, 30 2023
City to review qualifications and make selections	One weeks following submittal
City to issue Notice of Intent to Award	Following selection
Contract Negotiations Completed	Two weeks following NOI
Anticipated Council Approval of Agreements	Following Negotiations
Task Order Notice to Proceed	Following Council approval

Statement of Qualifications (SOQs) will be evaluated by the City Staff and a committee (consisting of elected officials and City staff). During the evaluation process, evaluators reserve the right, where it may serve the City of Sandy's interests, to request additional information or clarification from potential firms, or to allow corrections of errors or omissions.

Any and all costs incurred for the preparation of a proposal in response to this solicitation shall be the sole responsibility of the firm or firms submitting the SOQ. The City of Sandy reserves the right to accept or reject any SOQ. However, the City intends to use this solicitation and the process herein described as the preferred method of evaluating responses and of negotiating with short-listed Respondents. The City of Sandy also reserves the right to select the firm that best meets its needs and serves the interests of the City.



8. Selection Criteria

The City will evaluate responses per ORS 279C.110. The selection of the engineering firm for this project will be accomplished through a one-step process as follows:

1. An Evaluation Committee (Committee) will be appointed to evaluate the SOQs received. For scoring proposals, each committee member will evaluate each SOQ in accordance with the requested information in **Section 5**.

The committee will require a minimum of ten (10) working days to evaluate and score the proposals. At any point during the evaluation process, the City is permitted, but is not required, to seek clarification of a SOQ. However, a request for clarification does not permit changes to the SOQ.

Evaluation will be based on the criteria given in **Table 1**.

Table 1. Evaluation Criteria and Importance Factors

Category	Maximum Points:
Equipment Quality and Operator Experience	35
Service Experience	25
Company Information/Representation/References	10
Public Works Contract Experience	20
Project Cost	10
Total Possible Points:	100

The sum of points awarded to each firm by the reviewing body will be used to rank candidates.



9. Sample Form of Contract and Protest Procedures

A sample Professional Services Agreement is attached to this document (**Attachment B**). This is intended to demonstrate the basic framework of the Agreement between the City and the selected candidate(s) and not the final form of Agreement between the parties.

A protest, (if any) of the evaluation, ranking, and selection process shall substantially conform to those procedures described in OAR 137-048-0240.

The City will negotiate an individual contract with one of the highest-ranked firms to arrive at a mutually acceptable (fair and reasonable) agreement terms and conditions for the Master PSA and task order language. If the City and firm are unable to reach such an agreement, negotiations will cease and negotiations will begin with the firm chosen as the next highest-ranked and so on until an agreement is reached.

Upon reaching agreement, the notice of intent to award will be posted and the contract will be presented to City Council for approval. If City Council approves the award of the contract as presented, then the agreement will be executed.

It is the desire of the City to have a contract in place no later than December 8, 2023

10. Proposal Due Date

To be considered, emailed copies must be received by the City by **4:00 PM on November 30, 2023**.

Submission Location

<p>Email to:</p> <p>City of Sandy AJ Thorne, Assistant Public Works Director ajthorne@ci.sandy.or.us 39250 Pioneer Boulevard Sandy, OR 97055</p>

Telephone, facsimile, or electronically transmitted proposals will not be accepted. SOQs received after the specified date and time will not be given further consideration.



11. Point of Contact

Any questions, clarifications, or requests for general information on this RFQ should be directed by EMAIL ONLY to the point of contact. Please include the following in the subject line: *RFQ – Closed Circuit Television (CCTV) inspection services*. All Questions must be submitted by **4:00 PM on November 16, 2023**, for a response.

Point of Contact:

City of Sandy
AJ Thorne
Assistant Public Works Director
39250 Pioneer Boulevard
Sandy, OR 97055
E-mail: ajthorne@ci.sandy.or.us

Attachments

- 1) **Attachment A** – Proposal Response Form
- 2) **Attachment B** – Sample Master Services Agreement (MSA)
- 3) **Attachment C** – Professional Services Task Order Template



Attachment A - Proposal Response Form

General Information

Statement of: _____
(Company's Registered Name)

Address to Which All Correspondence Should Be Mailed:

Address: _____

City: _____ State: _____ Zip: _____

Primary Contact Representative: _____

Title: _____

Telephone number: _____ E-mail: _____ Fax: _____

Does this person have binding authority to enter into contracts? YES _____ NO _____

Date Application Prepared: _____

The undersigned, through the formal submittal of this Proposal, declares that he/she has examined all related Proposal documents and read the instruction and conditions, and hereby proposes to furnish CCTV INSPECTION SERVICES FOR THE CITY OF SANDY specified, in accordance with the RFP, for the price set forth in the Proposal submittal attached hereto, and forming a part of this Proposal.

The Proposer, by his/her signature below, hereby represents as follows:

(a) That no Council Member, officer, agency, or employee of the City is personally interested, directly or indirectly, in the business of the Proposer or the compensation to be paid under any Contract awarded, and that no representation, statement or statements, oral or in writing, outside the notice of and RFP documents and attachments hereto, of the City, its Council Members, officers, agents, or employees had induced the Proposer to respond to this RFP or to complete the documents made a part hereof by its terms;

(b) The Proposer and each person signing on behalf of any Proposer certifies, in the case of a joint Proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of their knowledge and belief:

- 1. The prices in the Proposal have been arrived at independently, without collusion, consultation, communication, or agreement for the purpose of restraining competition as to any matter relating to such prices with any other Proposer or with any competitor;
2. Unless otherwise required by law, the prices that have been quoted in the Proposal have not been knowingly disclosed by the Proposer prior to the Proposal Deadline, either directly or indirectly, to any other Proposer or competitor;
3. No attempt has been made, nor will any attempt be made, by the Proposer to induce any other person, partnership, or corporation to submit or not to submit a Proposal for the purpose of restraining trade.
4. The Proposer agrees to accept as full payment for the services specified herein, the amount as shown in his/her Proposal.

The proposing company is:

[] Resident Bidder, as defined in ORS 279A.120

[] Non-Resident Bidder, Resident State _____

The names of the principal officers of the entity submitting this Proposal, or of the partnership or of all persons interested in this Proposal as principals, are as follows:

Name _____ Title _____

Name _____ Title _____



Name Title

Proposing Entity

Sole Proprietor Partnership LLC Corporation Other

In witness hereto, the undersigned Proposing Entity, and through its duly authorized representative, set his/her/its hand this _____ day of _____, 2023.

Name of Proposing Entity (Print)

As Its Duly Authorized Representative (Sign)

(Print Name)

Title



Equipment and Operators

1. List all the equipment that will be used to perform the work:

Year	Brand	Make/Model	Reel Capacity	Software Platform	Software Version



2. List all personnel that are anticipated to be performing services:

Name	Years of Experience	Pertinent Certifications and Projects



Service Experience

List five major comparable projects Proposer has undertaken in the last five years. Only list those that the City may contact for a reference. *(Most recent project first.)*

1. Name of Project: _____

Owner & Contact: _____

Address: _____

Telephone Number: _____

Project Description (i.e., services provided): _____

Project Location: _____

Contract Amount: \$ _____

Dates Started & Completed: _____

Project Supervisor: _____

Indicate whether: [] Prime Contractor [] Subcontractor [] Joint Venture

Remarks: _____

Owner Representative Name and Contact Information:

2. Name of Project: _____

Owner & Contact: _____



Address: _____

Telephone Number: _____

Project Description (i.e., services provided): _____

Project Location: _____

Contract Amount: \$ _____

Dates Started & Completed: _____

Project Supervisor: _____

Indicate whether: [] Prime Contractor [] Subcontractor [] Joint Venture

Remarks: _____

Owner Representative Name and Contact Information:

3. Name of Project: _____

Owner & Contact: _____

Address: _____

Telephone Number: _____



Project Description (i.e., services provided): _____

Project Location: _____

Contract Amount: \$ _____

Dates Started & Completed: _____

Project Supervisor: _____

Indicate whether: [] Prime Contractor [] Subcontractor [] Joint Venture

Remarks: _____

Owner Representative Name and Contact Information:

4. Name of Project: _____

Owner & Contact: _____

Address: _____

Telephone Number: _____

Project Description (i.e., services provided): _____

Project Location: _____



Contract Amount: \$ _____

Dates Started & Completed: _____

Project Supervisor: _____

Indicate whether: Prime Contractor Subcontractor Joint Venture

Remarks: _____

Owner Representative Name and Contact Information:

5. Name of Project: _____

Owner & Contact: _____

Address: _____

Telephone Number: _____

Project Description (i.e., services provided): _____

Project Location: _____

Contract Amount: \$ _____

Dates Started & Completed: _____

Project Supervisor: _____



Indicate whether: [] Prime Contractor [] Subcontractor [] Joint Venture

Remarks: _____

Owner Representative Name and Contact Information:



Company Information

1. Indicate Proposer's Principal Contact Person for this application:

Contact: _____

Address: _____

Telephone Number: _____

Email: _____

Fax Number: _____

2. How many years has the Proposer been in business under the present name? _____

3. What previous business names have been used by the Proposer?

4. How many years' experience has the Proposer had performing these services? _____

5. Indicate the licenses held by the Contractor:

Wilsonville Business License Number: _____

Metro Business License Number: _____

Other license(s): _____

6. Does the Contractor have an employee drug-testing program in place? _____

If selected, the Contractor must provide a copy of the drug testing program and certify that such a program is in place.



Public Works Contract Experience

1. Is your firm currently certified by the State of Oregon as a Disadvantaged Business Enterprise (DBE)? *(check one)*

Yes No

2. Have you ever been disqualified or denied qualification for bidding by any state, local, or federal agency in this or any other state? *(check one)*

Yes No

If yes, please explain: _____

3. Have you ever been barred from bidding on contracts by any state, local, or federal agency in this or any other state under any State Law or Federal Law? *(check one)*

Yes No

If yes, please explain: _____

4. Has any officer or partner of the Proposer ever applied for qualification for a goods and services contract with the City of Sandy under a different name? *(check one)*

Yes No

If yes, please explain: _____

5. Has the Proposer ever failed to complete a state, local, or federal contract? *(check one)*

Yes No

If yes, please explain: _____



6. Has any officer or partner of the Proposer ever had a judgment against them involving a local, state, or federal contract? *(check one)*

Yes No

If yes, please explain: _____

7. Does the Proposer have any unpaid judgments and/or un-adjudicated claims in excess of \$5,000? *(check one)*

Yes No

If yes, please explain: _____

8. Have any claims been made against Contractor's bond? *(check one)*

Yes No

If yes, please explain: _____

9. Have any complaints been filed with the Oregon Contractors Board? *(check one)*

Yes No

If yes, please explain: _____

IF THIS INFORMATION IS CONFIDENTIAL, ATTACH A SECOND SEALED ENVELOPE CLEARLY MARKED AS SUCH.



Bid Proposal

Having carefully examined the Agreement titled, City of Sandy CCTV Inspection Services, the Contractor agrees to furnish all the labor, materials, equipment, superintendence, and insurance, as well as other accessories and services, necessary to perform and complete all of the work required by and in strict accordance with this Agreement and the implied intent thereof, for the following schedule of unit prices:

Bidders are to provide lineal foot and per each cost for each of the respective pipe size ranges. Based on the lineal foot or per each price, Bidders are then to project total price for each of the respective pipe size ranges. The TOTAL BID Cost will be the sum of each of the respective pipe size range cost. The ANNUAL COST NOT TO EXCEED will be 33.3% of the TOTAL BID COST.

The City’s desire is to perform CCTV inspection of 33.3% of each utility annually. The annual NOT TO EXCEED COST is the estimated annual contract value for conducting work on the planned 33.3% of the system. These lineal quantities are estimated total quantities at the time of publication and will change during the life of the contract. Actual annual inspected lineal quantities and respective pipe sizes for each utility will vary based on the needs of the City and available funding.

Proposals shall identify the unit price for CCTV Inspection for each of the various pipe sizes listed below:

SANITARY SEWER CCTV CONDITION SURVEY BID SHEET OVER 3 YEARS

Work Type	Pipe Diameter	Quantity	Unit	Unit Cost	Total Cost
Task Order Mobilization	NA	1x per Year	LS		
Local Traffic Control	NA	1x per Year	LS		
ODOT Traffic Control (including TCP development)	NA	1x per Year	LS		
Lateral Launch Inspection	3” – 6”	1800	EA		
Mainline Inspection (Setup in ROW)	6” – 8”	54,960	LF		
Mainline Inspection (Setup in ROW)	10” – 12”	15,470	LF		
Mainline Inspection (Setup in ROW)	15” – 18”	6,705	LF		
Mainline Inspection (Setup in Easement or Offroad Area)	6” – 8”	54,960	LF		
Mainline Inspection (Setup in Easement or Offroad Area)	10” – 12”	15,470	LF		
Mainline Inspection (Setup in Easement or Offroad Area)	15” – 18”	6,705	LF		
Mainline Inspection (Setup in Easement or Offroad Area)	24”	5,200	LF		



Contingency Inspection	4"-18"	450	LF		
Manhole Inspection	NA	200	EA		
				Total	

Note: The footages and diameters in the Sanitary Sewer CCTV Inspection Survey Bid Sheet are estimates and what is found in the field may differ from what is listed in this table.



Contract Modification

If Proposer wishes to modify any portion of the Contract, include a specific reference to the section that Proposer would like to modify, providing reasons why and proposed alternative language, in the space below or on a separate attachment to this Proposal Response Form.

Authorized Employee

1. Authorized Employee Representative of the Proposer By submitting a Proposal Response for the Services, Proposer expressly represents that (s)he has taken no exception to any term, condition, obligation, or requirement of the RFP that is not clearly and expressly stated in the Proposal Response.

The undersigned further represents that (s)he is an Authorized Employee Representative of the Proposer and will report immediately to the City of Sandy, in writing, any errors, inconsistencies, ambiguities, terms which limit competition, or terms which are otherwise unlawful that (s)he discovers in the RFP.

(Signature)

(Title)



Affidavit

STATE OF _____)

) ss.

County of _____)

I, _____ being first sworn, state that I am _____ (title) of the Proposer herein and that the statements made in this application are true, and I acknowledge that any false, deceptive or fraudulent statements on the application or at a hearing will result in the denial of qualification, and may subject me to charges of false swearing or perjury; should there be any subsequent material reduction in Proposer's ability to carry out any project for which Proposer desires to submit a bid, Proposer will give written notice of such change to the designated officer to whom this application is submitted at least ten days prior to the bid opening and it is understood that such notice may change the eligibility of Proposer to submit a bid.

(Signature)

(Title)

On this ____ day of _____, 2023, before me, a notary public in and for said County and State, personally appeared _____, known to me to be the person whose name _____ subscribed to the within instrument and acknowledged that _____ executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal on the day and year above written.

NOTARY PUBLIC FOR OREGON
My Commission Expires: __/__/__



ATTACHMENT B -
PUBLIC WORKS CONTRACT FOR CCTV INSPECTION SERVICES CONTRACT