



City of Sandy

Agenda

Arts Commission Meeting

Meeting Location: Electronically via Zoom

Meeting Date: Wednesday, April 15, 2020

Meeting Time: 1:00 PM

Page

1. (MEETING FORMAT NOTICE)

The Arts Commission will conduct this meeting virtually via the Zoom platform.

Please click the link below to join the webinar:

<https://zoom.us/j/577833668>

Or via telephone:

Dial: 669-900-6833

Webinar ID: 577 833 668

2. WORK SESSION - 6:00 PM

- 2.1. Art Master Plan Discussion
- 2.2. Art Committee(s) Discussion
- 2.3. Sandy Welcome Packet Flyer Discussion

3. REGULAR MEETING - 6:30 PM

4. PLEDGE OF ALLEGIANCE

5. ROLL CALL

6. CHANGES TO THE AGENDA

7. PUBLIC COMMENT

8. OLD BUSINESS

8.1. Roger Cooke Mural Re-dedications Budget

Discuss and vote of a budget amount for the re-dedication of the Roger Cooke Mural event, which is currently scheduled to take place May 2020. Also discuss the possibility of rescheduling the event.

8.2. Art Fundraiser Budget

Discuss and vote on a budget amount for the Art Fundraiser, which is currently scheduled to take place in May 2020. Also discuss the possibility of rescheduling the event.

8.3. Arts Commission Bylaws

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The bylaws of the Sandy Arts Commission were updated in early 2019, however, the updated never made it into the official record, and no copies of the changes were able to be located. The attached bylaws reflect what staff believes to be the changes that were previously made, as well as some minor changes to grammar, formatting, and removal of language that was repetitive throughout the document.

Once these changes are approved, staff will post the revised the document on the City of Sandy website, as well as furnish a clean copy to each commissioner.

[Bylaws - City of Sandy Arts Commission 04-2020](#)

9. NEW BUSINESS

9.1. Growing Together Mural

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Attached is a detailed proposal related to the creation of and funding for the Growing Together Mural idea, as envisioned by the artist, Becky Hawley. Ms. Hawley requests that the commission review and discuss the proposal, and possibly vote on whether or not to move this forward to the City Council.

[Growing Together Proposal](#)

10. CONSENT AGENDA

10.1. Arts Commission Minutes

15 - 17

[Arts Commission - 19 Feb 2020 - Minutes](#)

11. LIAISON REPORT

11.1. *Update on Open Commission Seat* - A recruitment posting for the open Arts Commission position will be published for three weeks, beginning April 15th, in the Sandy Post. The application is already live on the City's website, and will also go on Facebook this week. The posting will close on May 8th at 5:00 pm. Interviews will take place, likely, towards the end of May.

Budget Update - To date, the Commission has a remaining budget of \$7,039.58. This does not include another (approximately) \$140 of supplies that needs to be

reimbursed to Commissioners Hawley and Morrow. Additionally, there will be a small expense for the recruitment notices that are being published in the Sandy Post, which we have not yet been billed for.

Term Date Changes - In an effort to be consistent across all boards and commissions, the City is working to update the beginning and end dates of terms. It is staff's understanding that the Arts Commission terms end October 31. Staff will begin working on a staff report in the coming weeks to update these terms to reflect a December 31 expiration date.

12. ADJOURN

Sandy Arts Commission Bylaws

Updated ~~March 20, 2019~~ April 15, 2020

Article I: Authority

The Arts Commission of the City of Sandy was created by Chapter 18-~~00~~ entitled “Sandy Arts Commission” and added to the Sandy Municipal Code.

Article II: Purpose and Mission

Purpose

On behalf of the City, the Commission will:

- Encourage, conduct, sponsor or cosponsor public programs to further the development and public awareness of, and interest in the fine and performing arts.
- Provide recommendations to the Mayor and City Council about cultural and artistic endeavors and projects in which the City can be involved in and to act as a representative of the community.
- Acquire donations, grants, and other support mechanisms to further expand the arts and cultural services and programs available to citizens of Sandy and members of the Sandy community.
- From time to time, take actions when directed by the City Council.

Mission

- The mission of the City of Sandy Arts Commission is to provide and encourage the formation and growth of public programs which will afford greater opportunities to experience and enjoy the fine and performing arts locally while adding value to City of Sandy’s economic value.
- Promote the growth of arts and culture as a vital asset for a prosperous and livable community.
- Raise the appreciation for, and understanding of, the visual arts among people of diverse backgrounds and provide access to art exhibits for residents and visitors to the community.

Article III: Members

The Arts Commission for the City of Sandy shall consist of seven members who will be appointed by the mayor and be confirmed by a majority vote of the City Council. Members of the Arts Commission will serve four-year terms and until their successors are appointed and confirmed. No member shall serve more than two consecutive full terms of office, unless there are no ~~identified incumbents~~ qualified applicants.

Initial start of the commission

Three of the seven initial members of the Commission shall serve for two years and until their successors are appointed and confirmed, in order to achieve staggered terms of office. All subsequent appointments shall be for four years, or for the duration of an unexpired term in the case of an appointment to a vacancy.

Residency Requirement

All members of the Commission shall reside within the City limits or within the Oregon Trail School or Sandy Library District areas at the time of appointment and throughout their terms in office.

Appointment

Commission members shall be appointed upon the basis of demonstrated interest in, and knowledge and support of, the arts. ~~The Arts Commission for the City of Sandy shall consist of seven members who will be appointed by the mayor and be confirmed by a majority of the members of the City Council.~~

Compensation

Members of the Commission shall serve without salary or other compensation, provided that members shall be reimbursed for necessary expenses actually incurred.

Resigning for the Commission

When a member of the Commission is unable to serve or wishes to leave the Commission voluntarily, then a written notice of resignation may be tendered to the Mayor.

Removal

Chapter 2.15.030 establishes that a member may be removed by the city council for misconduct or nonperformance of duty. Nonperformance of duty will include, among other items, attendance issues, as outlined below.~~A member who is absent from two consecutive meetings without an excuse as approved by the respective board is presumed to be in nonperformance of duty and the city council shall declare the position vacant, and a new member shall be appointed by a majority vote of the City Council.~~

Attendance

Members of the Commission are expected to attend 75% of all regularly scheduled meetings, workshops, special meetings and events. A member who is absent from two consecutive meetings without an excuse as approved by the respective board is presumed to be in nonperformance of duty and the city council shall declare the position vacant, and a new member shall be ~~immediately~~ appointed as soon as feasibly possible.

Meetings

Chapter 2.15.050 of the City code establishes that a majority of the commission's members shall constitute a quorum at meetings. The commission may make and alter rules and regulations for its procedure consistent with the laws of the state and with City charter and ordinances.

The Commission shall meet at least once a month at a date, time, and place to be established by the Commission. Commission meetings shall be open to the public and written meeting minutes shall be maintained and made available to the public upon approval of the minutes by the Commission. Meetings other than at regularly scheduled times may be announced at a prior

meeting and thereby be made a part of the meeting records. Notice of a previously unannounced meeting shall be, to the extent feasible, provided to interested parties at least twenty-four hours prior to a meeting.

Conflict of Interests

Chapter 2.15.080 of the City charter states that no member of a board or commission shall have a financial interest, either directly or indirectly, in any contract to which the city is a party.

Unofficial members

The Commission may appoint community members ~~to~~ ~~on~~ Ad Hoc Committees, work with community member volunteers on programs and projects, or allow students to be a participant in a non-voting role on the commission.

Article IV: Officers

There are two elected officers for the Arts Commission will be the Chair and Vice-Chair.

Duties of the Chair:

- Preside at all meetings
- Appoint all committees for the Arts ~~Committee~~ Commission
- Be a spokesperson for the Commission
- Authorized calls for any special meetings

Duties of the Vice-Chair:

- Serve in the Chair's place when not present at meetings

A presiding officer shall retain the full right as a member of the Arts Commission to vote and deliberate on all issues coming before the Arts Commission and to propose and second motions.

Elections of officers shall take place annually in the month of ~~October~~ January. Nominations shall be made from the floor with the election following immediately thereafter. A nominee which receives a majority vote shall be declared elected.

The elected officers shall immediately assume their positions at the conclusion of the elections and shall serve one-year terms.

Vacancies in elective offices shall be filled immediately by regular election procedure for the unexpired portion of the term.

Article V: Meetings

The Commission shall meet one day of every calendar month at a time set in advance by the Arts Commission. If no business is scheduled for a monthly meeting, the commission may postpone until the following month.

The public will be notified of all meetings of the Art Commission. All meetings shall be open to the public and written meeting minutes shall be maintained and made available to the public upon approval of the minutes by the Commission. Art Commission meetings shall be held in a designated City facility.

Special meetings may be called at any time by the Chair or, in the Chair's absence, by the Vice-Chair. Notice of special meetings shall be provided to each member at least 24 hours in advance. The notice shall specify the time and place of the special meeting.

A quorum is required to conduct business at all meetings.

The City of Sandy shall designate ~~both a Council and Staff~~ liaison for the Arts Commission.

Roberts Rules of Order shall govern the conduct of all commission meetings.

The order of business at a regular meeting shall be as follows:

- Call to Order
- Roll Call
- Approval of Minutes
- Commissioner Reports
- Council Liaison Report
- Staff Report
- Citizen Comments
- Business Items
- Future Business
- Adjournment

Article VI: Committees

The Commission may create ad hoc committees as necessary. Commission members may volunteer for ad hoc committees. If there are no volunteers, the Chair of the Arts Commission shall appoint the members of each committee, not to exceed three members.

Committees shall complete assigned tasks expeditiously and report findings, in writing, to the entire Arts Commission.

No ad hoc committee shall have the power to commit the Arts Commission to the endorsement of any action, plan or program without its submission to the body of the Arts Commission.

Article VII: Duties of the Commission

Submit ~~an annual~~ report to the City Council on an annual basis.

Develop ideas and projects which will increase and enhance the art presence in the City of Sandy.

Article VII: Conduct

Members of the Commission who have a direct or indirect interest in or who would benefit from a matter of business shall disclose this interest and if the Commission decides this interest is inappropriate or violates the law or city policy/ordinance, the member must refrain from participating and voting on the matter. Chapter 2.15.080 of the City charter addresses conflicts of interests.

Members of the Arts Commission have a right to express personal views and opinions pursuant to our Constitutional guarantees of freedom of speech. Members of the Arts Commission are free to voice a position, oral or written, on any issue if it is made clear that the member is not speaking as presentative of the City, or as a member of the Arts Commission.

Article VIII: Amendments

These Bylaws may be revised or amended at any regular meeting by majority vote provided that notification of the proposed amendment(s) have been presented in writing at least 10 days prior to the vote and that quorum is present.



**A Community Building Public Art Project
Presented by: Sandy Arts Commission**

“GROWING TOGETHER”

Silhouette Mural

Artist: Becky Hawley

Our vision is to create an inviting atmosphere for Sandy’s main gathering space, to inspire thought and conversation and to bring the community together.

Location: Building wall on Hoffman Street, adjacent to Centennial Plaza. Brad Picking, Owner

The proposed location faces Centennial Plaza and the transit hub. On the south end of the wall is the Centennial Mural, which consists of 2 panels. The proposed art space begins north (right) of this mural and spans approximately 120+ feet, to the end of the building.

Existing problems we hope to solve with this project.

Over the years there has been a desire to remove the unsightly utility service panels and improve the appearance of the blank wall, but it was deemed financially unfeasible. In order to make lemonade out of lemons; we propose an artistically designed Silhouette Mural to disguise the eyesore, creating a visually attractive and artistic point of interest.

On the north-end of the building; an unused loading dock and commercial door create a deserted, dark-alley and a potential safety issue for pedestrians. The mural features a cheerful flower garden with added lighting for safety.

Benefits of the Silhouette Mural. (Design Photo)

In addition to addressing the existing negative aspects of the build’s façade, this artwork will make the plaza a more inviting space. The graphic nature of the large scale figures creates a story for the viewer, which reads well from a distance, while smaller details pull the viewer in for a closer look. Whether it’s

visitors coming in on the transit system, or residents spending time there, we hope to leave people with a positive image of this important civic space.

The artist's design gives passing cars on Proctor an eye-catching first look at the Silhouette Mural.

On the far right hand side: It's human nature to look in the direction others looking, so both the 8' man and his faithful dog are directing attention up to the "GROWING TOGETHER" theme sign and into the mural. The man has a colorful shopping bag which could say, "Shop Sandy" or another message. We hope both locals and visitors have their interest piqued enough to stop, shop and look around.

By adding a visual interest to an otherwise blank wall, we will enrich the lives of residents, draw visitors to the downtown area and aid economic development.

The Artist's Vision Statement. By Becky Hawley (From right to left.)

Setting the tone of the mural, the man and his faithful dog look up to ponder GROWING TOGETER. The door will be painted to resemble a seed package, with the artist's dated signature. Planting seeds, both in the garden and in our minds, is the first step to success and future life.

Not pictured: Colorful flowers flow from the sign and surround the gardener at work, pulling us in further. For me, the flowers represent our friends and our community.

A gardener tends the garden, nurturing the seeds into healthy plants, keeping the pests away, ensuring a bountiful harvest. The silhouettes of sunflowers continue the flow to the left.

The MOUNTAIN OF KNOWLEDGE wall will contain words of wisdom, encouragement and inspiration, mainly provided by the community. Lifelong learning and self improvement is the vision here. As a part of fundraising and promotion, people will be asked to give suggestions for the wisdom wall. Selected words will be painted directly on the wall. Over time they could change, or be repainted, as the building is repainted in the future.

Moving left, the small door would also have painted words, perhaps something like, LIVE, WORK AND PLAY IN SANDY. Or, the door could carry a theme pertaining to setting out into the unknown, as young people must eventually do. It's an unsettled detail that will unfold as the suggestions come in for the wall.

Two young hikers are gaining elevation on the Mountain of Knowledge, as they set off for the top. They are trailed by a curious cat, its tail curled high over its back. (Cat not pictured.)

This brings up a technical point of the design; as cars park on the street, they obscure parts of the mural. To counter this drawback, the ground level is raised by using a dark paint to represent the terrain. Even using this method, not all figures would be visible, all the time. Mr. Picking plans to repaint the building this summer and may use a dark brown, which could be used for the terrain and then a complimentary light-neutral color used for the upper wall, to contrast with the black silhouettes.

Throughout human history trees have been very symbolic, representing a wide range of meanings for people across many cultures. They commonly represent strength, wisdom, nourishment, protection and beauty. Sandy is an official Tree City.

The inquisitive little girl and boy with the balloons are growing up together, accompanied by their faithful companion and protector, the dog. The girl points upward at a painter on a ladder, who is working to make our world a more beautiful place.

All of the electrical panels would be painted in colors complimentary the murals, to the left and right and resemble books with titles and authors, in a graphic style.

Beyond the painter, is a child in a wheelchair reading a book with the glowing colors of the sky lighting her. Underneath is written, "READ BOOKS – PLANT SEEDS" bringing the theme full circle, for the GROWING TOGETHER Silhouette Mural.

Each viewer will relate to this mural in their own way. The story speaks to the individual lives, but also of community and togetherness. This is true not only by its theme, but also by involving community in its development and creation.

This project is designed to have a community building aspect, to bring people together with a common goal and with a common message. The artist intended the design to encourage growth as a community, as family and as individuals. Through the figures and printed words, a message is spread throughout the artwork; Promote lifelong learning, show the importance of work and encourage people to live and grow.

Fundraising and Finance

It's the view of the Arts Commission that public support for art is important and we believe this mural would further our goal to provide accessible public art for our diverse community.

We believe our funding approach will benefit Sandy in several ways. The City Council might consider funding this artwork entirely from Urban Renewal funds, however the Arts Commission believes community involvement and increased awareness of the project and would likely create positive buzz. Therefore, we would like to have a short duration campaign to raise private funds and consider Urban renewal funds for the remainder.

The mural design and project management will be donated by the artist, the wall space will be donated by the building's owner and installation may be done by volunteers, but we cannot predict what further support we might garner until we have the support of the City Council and are able to seek pledges. We feel it is reasonable to think that donations, including the In Kind donations above, are already significant and that we can expect even more community support.

Several fundraising vehicles, meant to generate donations to the ART FUND could include; offering a personalized flower on the wall for a specified dollar donation, similar to 'buying a brick', as other projects have done; larger donations would be acknowledged by listing the donors' names on a plaque; certain elements could be personalized for a donations. i.e.: If a donor sponsored a dog or cat, the collar could be engraved with a single name, chosen by the donor.

If Urban Renewal funds are initially appropriated for the full project cost, then incoming funds from the flowers and other subscription items could be shifted from the ART FUND to pay down project expenses, there by minimizing Urban Renewal funding.

Timeline

We would like to see a fundraising period lasting through June or July, with the installation of the mural in the summer/fall of 2020. (Painting needs to be done before the rain begins.)

Cost Estimate, Fundraising and Timeline:

Metal Fabrication	\$5,500-6,000
Powder coat	\$5000
GROWING TOGETHER sign	\$1500-3000
Other paint and supplies	\$300
Wall plaque	\$300-500
Contractor Installation	<u>\$4500-5500**</u>
Approximate project total	\$16,800-20,000

**If the building owner agrees and if the City approves the process, 2 persons who are known to the building owner, have agreed to volunteer 2 days each, toward installation. In this case, the City would pay for scissor lift rental, (\$300) wall anchors and small supplies, totaling well under \$1000. (Contract--hold harmless agreement needed?)

Becky Hawley is willing to donate her design work and project management, including the oversight of fabrication and installation. (\$6000 value not shown above.)

The bottom line would vary according to how many extra flowers and figures are added and the actual bids that come in for the existing design. In addition to the items listed in the design, a plaque with the names of donors would be added to the wall near the painter and electrical. (\$300-500)

If funding allows and the owner is agreeable, we would like to propose additional lighting be installed in that area, to both enhance the art and for added safety. Extra lighting in the dark, recessed loading

dock could discourage undesirable behavior and increase public safety. A camera may also be considered.

Other Considerations

Becky Hawley would retain control over the art design and would ask to have input during the bid process and contractor selections. She is willing to work with the city's lawyer on a contract regarding VARA Statute rights, the building owner's rights, responsibilities and easement details

Determine responsibility for the removal of the silhouettes every (TBD) years, when the building needs to be repainted. (Negotiate with the property owner.)

We would also suggest the garbage cans be kept down the ramp, to be below ground level, about 24 feet back.

The City of Sandy would be responsible for maintaining the artwork. (Graffiti plan recommended by the artist.) The silhouettes would be a very durable 1/8th inch powder coated steel. Some small flowers will be hand painted, but generally low maintenance.

This art project may require a variance in the Sandy Sign Code. Particularly, the Theme Sign, but also for small items like, a logo on the painter's cap and bucket.

Materials, Fabrication and Installation

Metal Fabrication: All Silhouettes: 1/8" mild steel Small flowers will be cut from scrap. JPG Files provided for RFP.

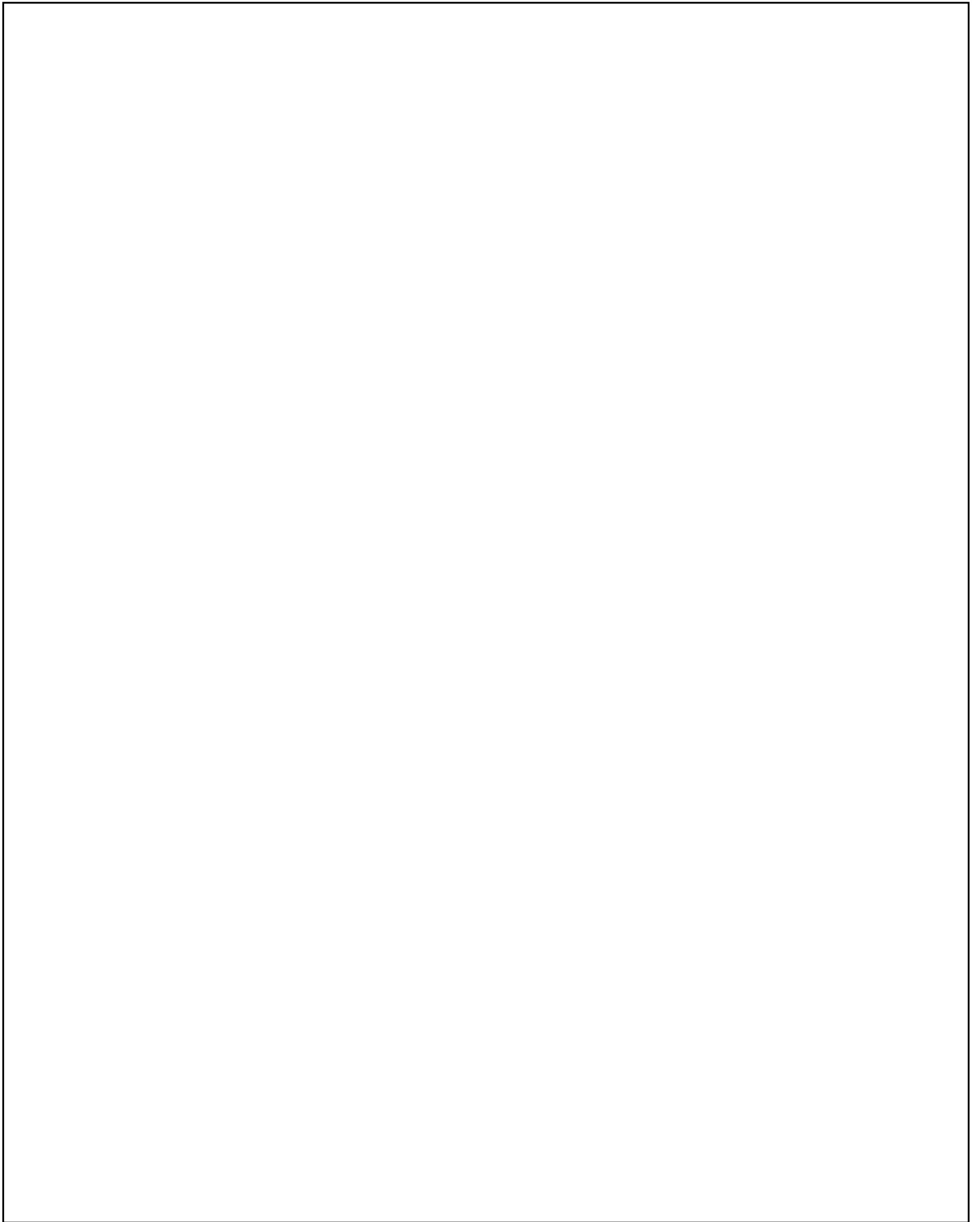
All edges on the metal, installed below 8 foot height from the ground, must be smoothed and rounded enough to not cause harm to people. (Marked drawing to be included.) The left and right sections of the upper tree and other sharp areas must be safe to handle with gloves.

(Tubing for sleeves, designed to cover anchor bolts. Must be powder coated. Need to coordinate size with installer prior to cutting silhouettes.)

Powder Coat: Black Matte or Satin finish (TBD) on most items. Selective color on small items noted on the design. Colors to be decided by the artist.

Installation: The contractor or volunteers will include the artist onsite for the proper placement of the silhouettes. Wall anchors (specified by city), adhesives and other supplies and equipment for complete installation of all components to be provided by the contractor, or the City, if volunteers are engaged.

Respectfully submitted to the Sandy City Council, by the Sandy Arts Commission





MINUTES
Arts Commission Meeting
Wednesday, February 19, 2020 City Hall- Council Chambers,
39250 Pioneer Blvd., Sandy, Oregon 97055 6:00 PM

COMMISSIONER PRESENT: Lou Sennick, Commissioner, Sandra Jordan , Commissioner, Marcia Morrow, Commissioner, Pamela Smithsted, Commissioner, and Becky Hawley, Commissioner

COMMISSIONER ABSENT:

STAFF PRESENT: Carl Exner, Councilor and Tyler Deems, Finance Director

MEDIA PRESENT:

1. WORK SESSION

1.1. Arts Commission Applicant Update

Tyler Deems, Finance Director, provided an update on the open Commission seat. To date, there have been two applicants. Interviews will likely be conducted the first week of March.

1.2. Public Art Forum Update

Commissioner Jordan provided an updated regarding the Public Art Forum. At this point in time, there has been very few RSVPs. The Commission discussed the Forum and the supplies that are needed.

1.3. Mural Restoration Updates (Cooke and Thomas murals)

Commissioner Hawley provided the Commission with an updated regarding the Thomas mural. Gary Kim will be applying the the protective coating in the coming weeks. The hope is to have the mural re-hung by the end of March. Councilor Exner would like to have an unveiling once the mural has been put on display.

The Cooke Mural will be celebrated on May 2nd at 3:00 pm at AEC. Council and Staff would be invited to the reception, which would be followed by a public re-dedication ceremony.

1.4. Public Comment

Becky Hawley addressed the Commission regarding a mural idea called "Growing Together." The idea stems from the community growing together as a family. There are many different aspects to the proposal, including an opportunity for members of the public to make a donation and have some personalized components on specific pieces of art. The location would be the east side of Brad Picking's building on Hoffman, across from Centennial Plaza. The building will likely be painted in the near future, and this would be a perfect time to begin work on the project. Mrs. Hawley discussed the scope of work and possible partnerships.

Tyler Deems, Finance Director, provided the Commission with information related to the next steps in this process.

Councilor Exner provided feedback on the mural and who would have the ultimate control over the mural.

2. REGULAR MEETING

3. Pledge of Allegiance

4. Roll Call

5. Changes to the Agenda

5.1. "Growing Together" Mural Discussion

The Commission discussed pursuing the "Growing Together" concept and conduct additional research on how to make this a City project.

Moved by Marcia Morrow, seconded by Sandra Jordan

Motion to consider the development of a silhouette mural on the Brad Picking building.

CARRIED.

6. Public Comment

None.

7. Consent Agenda

7.1. Arts Commission Minutes

Motion to approve the consent agenda as amended to include Sandra Jordan

in the January 3, 2020 1% for Art Discussion.

8. Adjourn

Chair, Becky Hawley

Vice Chair, Marcia Morrow