



MINUTES
Arts Commission Meeting
Wednesday, February 20, 2019 City Hall- Council Chambers,
39250 Pioneer Blvd., Sandy, Oregon 97055 6:00 PM

COMMISSIONER PRESENT: Adam Triplett, Commissioner, Becky Hawley, Commissioner, Lea Topliff, Commissioner, Lou Sennick, Commissioner, Marcia Morrow, Commissioner, Pamela Smithsted, Commissioner, Sandra Jordan, Commissioner, and Carl Exner, Councilor

COMMISSIONER ABSENT:

STAFF PRESENT: Zach Chamberlin, Arts Commission Coordinator and Kim Yamashita, City Manager

MEDIA PRESENT:

1. Pledge of Allegiance

2. Roll Call

3. Changes to the Agenda

Added minutes from the January 9, 2019 meeting to the agenda.

4. Public Comment

Councilor Carl Exner spoke to the Arts Commission. He wanted to know if the Arts Commission could design a poster or art that represents the City of Sandy. The idea was for something simple that could be given to people to remember the City of Sandy. Commissioner Sandra Jordan indicated the Sandy Historical Museum has posters of Mt. Hood. David Snider indicated that the City has pictures of Jonsrud Viewpoint that are used for promotional purposes and said the Commission is welcome to use it. Commissioner Pamela Smithsted asked what other cities have been using. Councilor Exner said other cities use posters to remind people about specific cities. Zach Chamberlin reminded the Arts Commission that Commissioner Lou Sennick is a photographer and can take pictures if needed.

5. Presentation

5.1. Economic Development Manager - David Snider

David Snider will be attending the Arts Commission meeting on 2/20/2019 to

discuss economic development and his role for the City. He will also answer any questions the Commission may have for him.

David Snider talked to the Arts Commission about the Economic Development Department in the City of Sandy and what he does for the City of Sandy. David's main role is to act as a liaison between the City and business community to help solve problems. This includes business recruitment and retainment, being the webmaster for the City, and manages media relations between the City and the business community. David also manages grants for the City related to Economic Development. He indicated he works to build tourism in the community and works with nonprofit organizations when related to economic development.

Several of the Arts Commissioners asked David Snider questions about projects in the community and how the Arts Commission may be involved in the process. Pamela Smithsted asked David Snider if the Arts Commission can help contribute to anything. David said he imagined there would be interest in the community, but had nothing specific. Becky Hawley asked if David would be the person to speak with about webpage content for the Arts Commission. David said he could upload content about the Arts Commission onto the webpage. Becky Hawley asked who manages the Pleasant Street and Sandy Campus plan. David said Pleasant Street was handled by the planning department and the Sandy Campus plan spans across multiple city departments. Councilor Exner talked about the Sandy Campus plan and the contractors that came out to discuss the plan. Becky Hawley asked questions about Sandy Campus related to art. There was a greater discussion about Sandy Campus.

6. Old Business

7. New Business

7.1. Comprehensive Art Inventory

To discuss the creation of a detailed art inventory to establish the current art assets in the community. Information to be considered for this inventory will possibly include who designed the art, when it was commissioned, maintenance tracking, photos, and other historical information that may be relevant. Information that is gathered can be used as

a launching point for future projects the Arts Commission will take the lead on.

Lea Topliff wanted to know if someone can take photos of art near the fire station. This brought about a discussion of what should be included in the art inventory. There were a few Commissioners who wanted to include private art in the inventory.

Zach Chamberlin has started the inventory. It was discussed that a maintenance log should be included in the inventory. The art inventory could help with grant applications in the future. Lea Topliff said the transit department would be interested in having art related to transit in the building.

Zach Chamberlin asked if the art inventory should be placed on the website. Becky Hawley said it should be included on the website to inform people about art in the community. Zach Chamberlin indicated the art inventory could help the Arts Commission build an art brochure for the City.

Becky Hawley indicated there should be a section for pictures, maintenance information, information on the artist, history, year it was obtained, and how it relates to the City of Sandy.

7.2. Discuss the development of an Action Plan

An action plan is a plan outlining actions needed to reach one or more goals. It is a sequence of steps or activities that need to be taken for a strategy to succeed. The purpose of the action plan is to clarify the goals the Commission wishes to achieve in a determine time frame. It clarifies what resources are required to reach the goal and formulates a timeline for when specific tasks need to be completed.

For the Arts Commission purposes, the Commission can develop an action plan to achieve small goals for 2019 and to identify future goals for the upcoming years. Goals can be listed by year or can correlate with the City of Sandy's biennial budget. This action plan can be used as a launching point to develop a strategic plan or master plan moving forward.

Example: An action item the Arts Commission can consider is developing a brochure of public art that currently exists in the community. A brochure would supplement the comprehensive art inventory.

The Arts Commission members discussed the need to hear more contextual information from city departments before developing an action plan.

Carl Exner indicated there may be a joint meeting between the City Council and Arts Commission to develop ideas and direction.

8. Consent Agenda

8.1. Minutes

The Commissioners decided to approve the minutes at the next meeting.

9. Adjourn

Mayor, William King

City Recorder, Karey Milne