



Downtown Parking Advisory Committee
Regular Meeting
Wednesday, March 21, 2012

39250 PIONEER BOULEVARD, CITY HALL COUNCIL CHAMBERS

1. Call to Order – 4:05 PM
Attendees: Laura Allen, Tracy Brown, Lois Coleman, Carl Exner, Kevin Moody, Kelly O'Neill, Andreeanne Rode, Beth Scarth, David Snider and Mike Walker.
2. Public/Visitor Comments or Concerns – None
3. New Business
 - a. Yellow Curbing – Kelly and Mike discussed the schedule for evaluating curb areas for paint removal and sign/paint installation. City staff will conduct the evaluation once there is some nice weather and then bring forth recommendations to DPAC. There are some state standards on distance to certain objects (i.e. fire hydrants) and access points (i.e. driveways), but staff will have to use some discretion so as not to remove an abundance of parking spaces.
 - b. Pioneer Boulevard Mailbox Location – Carl explained that he has heard complaints about the Proctor mail drop box next to Goodwill and has seen conflicts with the Pioneer mail drop box next to Sandy Family Dentistry. The committee agreed the drop box on Pioneer needs to be moved. The location that was agreed upon as the most appropriate was next to the Leather's lot in Block 4 (to the east of Dairy Queen). A more appropriate alternate location for the Proctor drop box was not identified. Staff will contact the USPS about relocating the Pioneer mail drop box to the identified location.
 - c. Parking Enforcement Discussion – Kelly and Lois debriefed the committee regarding the subcommittee research and analysis regarding hiring or contracting a part time parking enforcement officer. The committee also discussed the research on different options for parking permits and parking surcharges to pay for the enforcement officer. Lois debriefed the committee on her discussion with Police Chief Yamashita. It was unanimously agreed that we should implement other parking solutions before proceeding with downtown parking permits and the hiring of a part time parking enforcement officer. If parking solutions that are

implemented do not bring forth satisfactory change within a few years then a parking permit program and additional parking enforcement will be explored.

d. Time Restricted Parking Discussion – Kelly and David debriefed the committee on different parking signage options. The committee unanimously agreed that parking signs should have applicable times of 8:00 AM to 5:00 PM. The two different applicable days would be either Monday through Friday, or Monday through Sunday. The committee did not decide which applicable days were preferred (an email vote will follow). The parking signs will be descriptive and say things like ‘here to driveway’, but will not in any case just have non-descriptive arrows. The parking time limitations will be 2 hours, 15 minutes, and either 1 hour, 30 minutes or no other time (an email vote will follow). Other times such as 10 minutes and 20 minutes will not apply.

There was a discussion regarding creating a time limitation district in the capacity shortfall areas of downtown. The committee agreed that making a 2 hour downtown parking zone on Pioneer and Proctor from Scales to Meinig, and including Shelly between Pioneer and Proctor would make the most sense. The committee also discussed how they could improve the off-street public parking lot in Block 18 (between AEC and the Frontier Building). The committee agreed that making the 32 standard parking spaces adjacent to the buildings into 2 hour spaces and leaving the 22 parking spaces in the center of the lot with no time restrictions would make the most sense. The committee decided that holding a town hall meeting to discuss the downtown parking zone and the changes to the public lot in Block 18 would give people a chance to comment, ask questions, and give suggestions. In addition, staff will conduct business outreach efforts to discuss the proposals one-on-one with some business owners and their employees.

4. Old Business
 - a. None
6. Adjournment – 5:50 PM