

# City of Sandy

## Agenda

### **Parks & Trails Advisory Board Meeting**

**Meeting Location:** City Hall- Council Chambers, 39250 Pioneer Blvd., Sandy, Oregon 97055

**Meeting Date: Wednesday, May 12, 2021**

**Meeting Time: 7:00 PM**



## **1. MEETING FORMAT**

Meeting Format Notice:

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## **2. ROLL CALL**

## **3. PUBLIC COMMENT**

## **4. CONSENT AGENDA**

- 4.1. Meeting Minutes 3 - 38  
[Parks & Trails Advisory Board - 14 Apr 2021 - Minutes - Pdf](#)  
[Parks & Trails Advisory Board - 14 Apr 2021 - Minutes - Html](#)  
[Sandy PTSMP PTAB Mtg 1 slides](#)

## **5. CHANGES TO THE AGENDA**

5.1.

**6. NEW BUSINESS**

- 6.1. Parks and Trails Master Plan Update 39 - 40  
[Staff Report Parks and Trails Master Plan May 12, 2021 meeting](#)
- 6.2. Cedar Creek Subdivision 41  
[Final Staff Report May 12, 2021 Agenda](#)

**7. OLD BUSINESS**

- 7.1. At Large Dogs in Parks

**8. STAFF UPDATES**

**9. ADJOURN**



**MINUTES**  
**Parks & Trails Advisory Board Meeting**  
**Wednesday, April 14, 2021 Virtual Via**  
**Zoom 6:30 PM**

**BOARD MEMBERS PRESENT:** Don Robertson, Board Member, Makoto Lane, Board Member, David Breames, Board Member, Sarah Schrodetz, Board Member, Will Toogood, Board Member, and Rachel Stephens, Board Member

**BOARD MEMBERS ABSENT:**

**STAFF PRESENT:** Sarah Richardson, Community Services

**MEDIA PRESENT:**

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**2. Work Session**

**2.1. Parks and Trails Draft Master Plan Review - Chapters 1-4 - Work Session**

Tracy Johnson from ESA, the Master Plan Consultants, attended to share chapters 1-4 of the draft Parks and Trails Master Plan Update with board members.

Tracy's review included the project goals and progress since the last Master Plan, maps of existing Park and Trail inventory, and Level of Service.

In discussing Level of Service, Board member David Breames asked about sports fields, specifically baseball fields, and Tracy noted this first part refers to the existing inventory/Level of Service, not future plans.

Tracy detailed existing park service areas and where the city is doing well and where it is deficient. Depending on the type of park the goal is to have a park within a 1/4 mile or 1/2 mile of walking distance. Plan looks at geographic distribution and where service needs to improve.

Tracy noted barriers to access that includes Hwy. 26 and Hwy. 211.

Tracy reviewed the Needs Analysis included in the plan. This details where we are currently and identifies what we need now and in the future. Developed with the Technical Advisory Committee, city staff and public outreach/input. Includes what we have heard from the community with regard to needs. Goal is to reduce the reliance on Mini Parks and identifies that there is a deficiency in Community Parks. The city could use a few more Neighborhood Parks, and targeting more Natural and Open Space (about 15 acres per 1,000 residents) than what was included in the original Master Plan. Added a new level of service for trails (aiming for the top of the range) as the public identified a desire for trail connectivity around town.

Makoto Lane asked if Trails and Natural and Open Space should be the same category. Tracy noted there are a variety of trail types from narrow natural surface to wider paved trails, and there are a lot of different user types.

Second part of Needs Analysis shows what acreage is needed today for current population. Mini Parks none is needed, Neighborhood Parks about 6 more acres, Community Parks about 23 more acres, Natural and Open Space there is currently a surplus.

David Breames asked the question about how neighborhood parks are developed and funded. Tracy talked about land dedication and fee in lieu options of acquiring acreage for neighborhood parks. This will be covered more in depth in the next work session.

Also looked at individual facilities and the recommended service that is recommended.

In the next work session on April 28th Tracy will review the recommendations related to the Needs Analysis.

David Breames asked why there is a park designated at Champion Way. Sarah Richardson explained there is a neighborhood there.

Makoto Lane asked about what grazing land/pasture denotes. When parks are acquired they generally have a designated future use. They are undeveloped but not yet serving the community at the level of a neighborhood park etc. Need to plan for the development/funding of the park. All of noted plots were acquired to be developed parks rather than open space.

Makoto Lane asked if there was a danger in the city becoming too lax in acquiring land for future parks. The city has a requirement to update plans for all kinds of things and Parks and Trails are part of it. The plans should cover incremental growth and acquisition. It is part of the responsibility of the Parks and Trails board to bring things forward to advance the Parks and Trails Master Plan.

Makoto Lane doesn't believe the city can ever have enough open space. Tracy noted that usually the natural/open space is acquired primarily by donation and there is nothing keeping the city from exceeding the plan goals. Finding funds to purchase open space for preservation when you have deficiencies in more active park types can be tougher.

**3. Roll Call**

**4. Public Comment**

**4.1. Off Leash Dogs in Parks**

Eric Walland attended to talk with the board about issues with dogs at Bornstedt Park.

Eric has lived in Sandy for about 16 years. They love Bornstedt Park.

Concerned about off leash dogs in the park, and it being treated as an off leash dog park.

Eric stated in the last month there have been more dog attacks from off leash dogs to dogs on leash. Stated that children are getting hurt. The neighbors have come to Eric to talk about the concerns.

Has been working with Kevin Moody of Sandy PD and Sarah Richardson about a solution.

Biggest concern is dogs out in the park that are unsupervised. They are let out of their front doors without anyone going with them to the park. Neighbors have talked with these neighbors and Code Enforcement has given warnings but they continue to let their dogs out. Neighbors are afraid to walk their dogs in the park out of concern for the safety of their on leash dogs. There has been a decline in the use of the park to walk, to have picnics, baseball and soccer practices etc.

There is a sign with a dog station and the city ordinance but it is only at one entrance.

Common sense should dictate behavior, but it is not at this park. How do we address this issue? We need enforcement, more signs, communication? How do we involve the neighborhood?

Sarah Richardson noted that she had not had a chance yet to follow up with officer Moody and had talked with Eric about the possibility of additional signage. Sarah intends to follow up with Officer Moody about where he is with the issue. More signage that lists the fines for off leash and at large dogs could be added.

Eric mentioned that some neighbors have suggested a fenced dog park in the neighborhood but understands that there may not be the budget to build and maintain a dog park.

Don Robertson noted that the city is looking at building another dog park closer to the SE end of town. Notes it will not solve the problem of the at large dogs who are not supervised. Don noted enforcement is the likely solution and not something the Parks Board can do. Notes that Code Enforcement is aware and working on the problem. The board can recommend additional signage and thinks it could be appropriate in additional locations.

Mary Casey believes that this is an issue beyond just Bornstedt Park and we need to educate owners. Notes she cannot walk her dogs in her neighborhood because of loose dogs, and Eric notes he does not take his dogs to Bornstedt anymore.

Eric wanted the board to know how extensive the issue has become. Need enforcement, signage and education.

Makota Lane noted that there is area for a dog park at Bornstedt but understands the cost adds up. Not a big proponent of a lot of signs, becomes sign pollution. Hesitates to put signs up and down the street. Maybe temporary signage.

Don suggests we register this as a regular agenda item and talk about education and other solutions. Agrees the issue is not isolated to Bornstedt Park.

Rachel Stephens thinks we might need a few more signs and something that indicates the fine. Deserves further discussion.

Don Robertson suggests we schedule it for the May or June meeting.

**5. Consent Agenda**  
5.1.

Note Mary Casey was present for the February 10th board meeting. Needs to be added to the back end of the meeting software.

***Mary Casey moved to adopt the minutes as amended.  
Seconded by Rachel Stephens  
Motion passed.***

***Revision: Correct the motion for the minutes. Remove Don as making the motion to accept the minutes.***

**CARRIED.**

**6. Changes to the Agenda**

6.1. Rachel Stephens would like to discuss Tickle Creek Trail.

Rachel Stephens noted that after the ice storm there was a lot of debris. It was cleared and wondering about fire safety. What does the city do to help mitigate fire danger?

Don Robertson noted that fire danger was higher and a concern in Ashland and that it is getting dryer in Sandy. Agrees we need to look at the handling of debris. In Ashland they would use the debris to do things like block off areas that were not meant to be trails, they would salvage some and offer it as a fuel source. They would leave some in the stream and surrounding area for habitat. They strived for a balance.

Sarah Richardson will follow up with Parks Maintenance about what their plan/objective is for clearing debris along the trail.

Mary Casey asked if the Fire Department would know what to do. Could be a fire break potentially between neighborhoods.

Rachel Stephens asked that the subject be added to the next agenda.

Makoto Lane noted the advantage to providing habitat and understands the need for fire management as well. Agrees there is a middle ground.

Rachel Stephens expressed concerns about damaged trees on the trails. Don Robertson asked Sarah Richardson to reach out to Joe Preston to get more information.



Sarah reminded the board about the SOLVE event coming up on Saturday. It is a community clean up opportunity.

**7. New Business**

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**9. STAFF UPDATES**

9.1. Public Meeting Law Review

Jeff Aprati, City Recorder attended to review Public Meeting Law.

ORS Chapter 192 summarized.

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9.2. Community Garden

Sarah Richardson updated the board on the plan to do repairs in the garden. The Ant Farm provided an affordable bid and will be adding brackets to beds that need support. We thank them for the collaboration.

The Ant Farm may have some of their youth core visit the garden during the growing season to help with maintenance and they will have one garden bed to tend to as well. If gardeners have excess produce from their gardens The Ant Farm might be interested in the donation of the produce to sell at the Farmer's Market to support their fundraising efforts.

Garden is sold out for the 2nd year in a row.

9.3. Council Adoption Pesticide Policy

Sarah Richardson updated the board on Council's Adoption of the Pesticide Policy.

Sarah noted that Shelley Denison from the Planning Department is proposing that the city work to be designated as a Bee City.

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**10. Adjourn**

Draft



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Draft



City of Sandy  
Park & Trail System Master Plan  
Parks & Trails Advisory Board  
Work Session #1 4.14.2021

# What is the purpose of the Parks & Trails Master Plan?

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- to plan for the future
- provide equitable park facilities to all citizens
- to determine where to look for new park property
- to identify priorities for park acquisition and development
- to guide dedication of park property to serve growth needs
- to help direct use of Parks SDC's in an equitable way



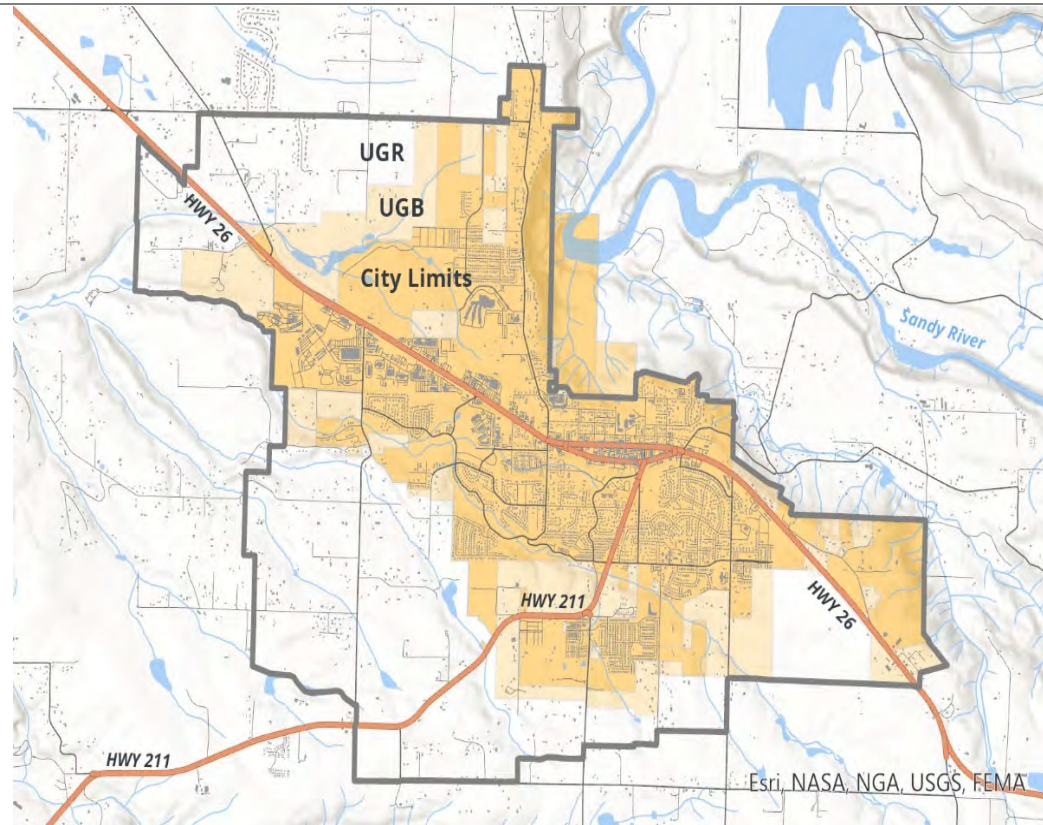
# Chapter 1 Introduction

# Project Goals

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- ❑ Plan for the future of the Sandy Community Campus
- ❑ Plan for future community growth
- ❑ Map conceptual park and trail locations for acquisition
- ❑ Develop a new CIP with short, mid and long range priorities
- ❑ Develop trail system to connect parks, neighborhoods, and other places
- ❑ Strategize funding sources for maintenance and operations staff
- ❑ Review and update level of service and needs to meet current community desires
- ❑ Develop existing undeveloped park land

# Planning Area



# Progress since 1997 Master Plan

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- ❑ Planned through 2015
- ❑ Anticipated for substantial population growth over the plan horizon
- ❑ Established 11 park and trail classifications
- ❑ Recommended Levels of Service for 8 classifications with a target of 30.12 Acres per 1000 population
- ❑ Acquired and developed numerous mini and neighborhood parks, and over 200 acres of natural open space







# Chapter 2 Community Profile

# Current Demographics

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- ❑ Population with UGB: 11,628
- ❑ Forecast Population (2035): 19,100
- ❑ Shifts since 2000:
  - Population grew, but not as much as anticipated.
  - Increase in adults over 55 years of age
  - Increase in people indicating Hispanic or Latino ethnicity



# Public Outreach

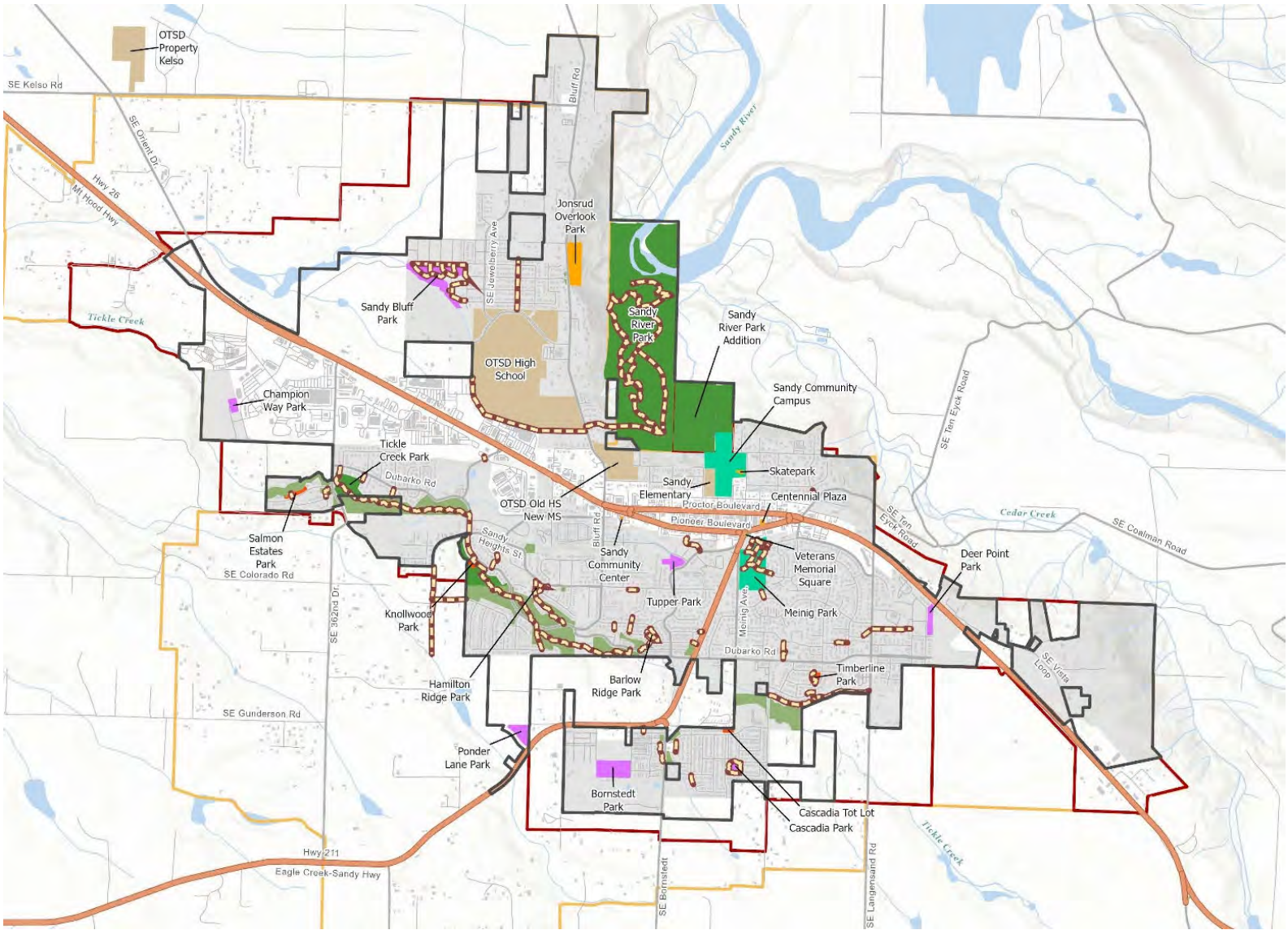
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- ❑ Website / Social Media / Traditional Media
- ❑ Stakeholder Interviews
- ❑ Stakeholder Advisory Committee
- ❑ Open Houses/Community Workshops (3)
- ❑ Online Surveys (3)





# Chapter 3 Existing Park System



**Map 5 Existing Park & Trail Inventory**

# Park Inventory

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## ❑ Mini Parks:

- 6 parks, 3.87 acres

## ❑ Neighborhood Parks:

- 7 parks,
- 16.89 developed acres, 21.29 total acres

## ❑ Community Park:

- 2 parks,
- 10.82 developed acres, 24.82 total acres

## ❑ Natural Areas & Open Space:

- 6 parcels,
- 224.64 acres

## ❑ Special Use Areas:

- 5 sites, 5.27 acres

## ❑ Trails:

- 5.70 miles in parks
- 4.14 miles in other areas



# Chapter 4 Level of Service & Needs

# Level of Service

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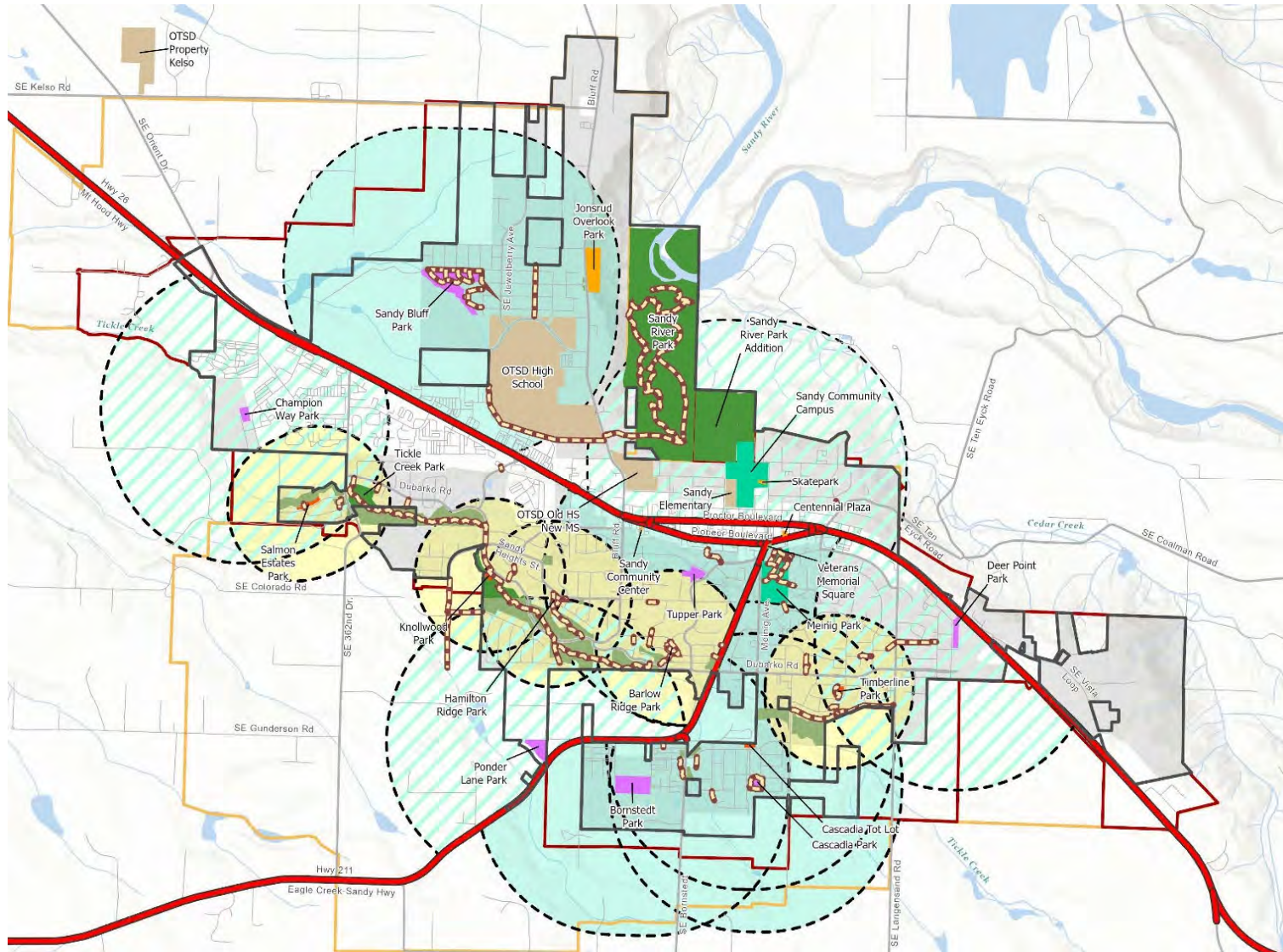
Park Classification	Total Acres	Developed Acres	Current Total LOS	Current Developed LOS	1997 Parks Master Plan Standard	SCORP Recommended LOS
Mini Parks	3.87	3.87	0.33	0.33	0.10	0.25 to 0.50
Neighborhood Parks	21.29	16.89	1.83	1.45	1.60	1.0 to 2.0
Community Parks	24.82	11.07	2.13	0.95	2.60	2.0 to 6.0
Natural & Open Space	224.64	0.00	19.32	0.00	12.00	2.0 to 6.0
Special Use Parks	5.27	1.16	0.45	0.10	1.10	No Guidance
<b>Total</b>	<b>274.62</b>	<b>31.83</b>	<b>23.62</b>	<b>2.74</b>	<b>17.40</b>	<b>5.25 - 14.5</b>

Trails (Miles)	9.84		0.85			0.5 to 1.5
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<sup>1</sup> Level of Service (LOS) calculated based on Acres (or miles) / 1000 Population

<sup>2</sup> Current Population based on PSU PFC estimate for 2020 of 11,628





Map 6 Existing Park Service Areas

# Needs Analysis

Park Classification	Current Developed LOS	SCORP Recommended LOS	PTSMP Recommended LOS	Acres Needed	Parks Needed	Acres Needed	Parks Needed	Acres Needed	Parks Needed
Mini Parks	0.33	0.25 to 0.50	0.25	-0.96	-1.9	1.87	3.7	0.91	1.8
Neighborhood Parks	1.45	1.0 to 2.0	2.00	6.37	3.2	14.94	7.5	21.31	10.7
Community Parks	0.95	2.0 to 6.0	3.00	23.81	1.6	22.42	1.5	46.23	3.1
Natural & Open Space	19.32	2.0 to 6.0	15.00	-50.22	-2.0	112.08	4.5	61.86	2.5
Special Use Parks	0.10	No Guidance	-	-	-	-	-	-	-
<b>Total</b>	<b>22.16</b>	<b>5.25 - 14.5</b>	<b>20.25</b>	<b>30.2</b>	<b>5</b>	<b>151.3</b>	<b>17</b>	<b>130.3</b>	<b>18</b>
				<b>Miles Needed</b>					
Trails (Miles)	0.85	0.5 - 1.5	1.50	7.60		11.21		18.81	

Facility Type	Total Facilities in Community	SCORP Recommended Facility LOS <sup>1</sup>	Current Facility LOS <sup>1</sup>	Current Facility Need (Deficit)	Future Facility Need (Growth)
<b>Standard Facilities</b>					
Basketball courts / multi-use courts <sup>2,3,4</sup>	3	0.20	0.26	-1	1
Soccer fields / Multi-use field <sup>3,4</sup>	2	0.20	0.17	0	2
Volleyball courts	0	0.20	0.00	2	4
Tennis / Pickleball courts <sup>4</sup>	0	0.35	0.00	4	7
Picnic shelters <sup>2,3,4,5</sup>	8	0.30	0.69	-5	-2
Day-use picnic tables <sup>2,3,4,5</sup>	35	10.00	3.01	81	155
Playgrounds <sup>2,3,5</sup>	10	0.40	0.86	-5	-2
Skateboard parks	1	0.04	0.09	-1	0
Off-leash dog parks <sup>4</sup>	1	0.04	0.09	-1	0
Amphitheaters	3	0.03	0.26	-3	-2
Disc golf courses <sup>5</sup>	0	0.02	0.00	0	0
<b>Optional Facilities</b>					
Pump Track (not in SCORP) <sup>2,4</sup>	0	0.00	0.00	0	0
Community Gardens (not in SCORP) <sup>2</sup>	1	0.00	0.09	-1	-1
Baseball & Softball fields	1	0.20	0.09	1	3
Indoor swimming pools <sup>2,3</sup>	0	0.05	0.00	1	1
Non-motorized boat launches	0	0.25	0.00	3	5
Lacrosse fields	0	0.15	0.00	2	3
Football fields	1	0.10	0.09	0	1

Draft



# Next Steps

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- Second PTAB Work Session – April 28
- PTAB Meeting – May 12
- Joint Planning Commission & City Council Work Session – June 7
- Planning Commission – July?
- City Council Adoption – August?



# Questions

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City of Sandy  
39250 Pioneer Blvd.,  
Sandy, OR 97055

Agenda Date: May 12, 2021

To: Parks and Trails Advisory Board

From: Sarah Richardson, Staff Liaison Parks and Trails Advisory Board

Subject: Parks and Trails Master Plan Update

Attachments: None

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**Background:**

Over the last 18 months Environmental Science Associates (ESA) along with city staff and the Technical Advisory Committee have been working to update the city's Parks and Trails Master Plan. The plan provides vision and direction for future park and trail projects with the goal of providing residents of Sandy with a stellar parks and trails system that will serve the community now and in the future.

Extensive public outreach in the form of surveys and open houses were conducted to gather direct input from Sandy residents to identify priorities and vision for the short and long term. As the plan moves through the process there will be additional opportunities for community members to comment before Council decides on adopting the plan.

The Parks and Trails Advisory board can forward to the Planning Commission and City Council your recommendations and input at this crucial stage in the process.

The adoption of the Parks and Trails Master plan will position the city to allocate funds and to acquire additional funding from outside sources. Without a plan in place many funding programs are not available to the city.

The Planning Commission and Council will have a joint work session scheduled for June 7<sup>th</sup> and staff recommends that the Parks and Trails Advisory Board provide their input prior to that work session.

**Attachments: None**

**Recommendation:**

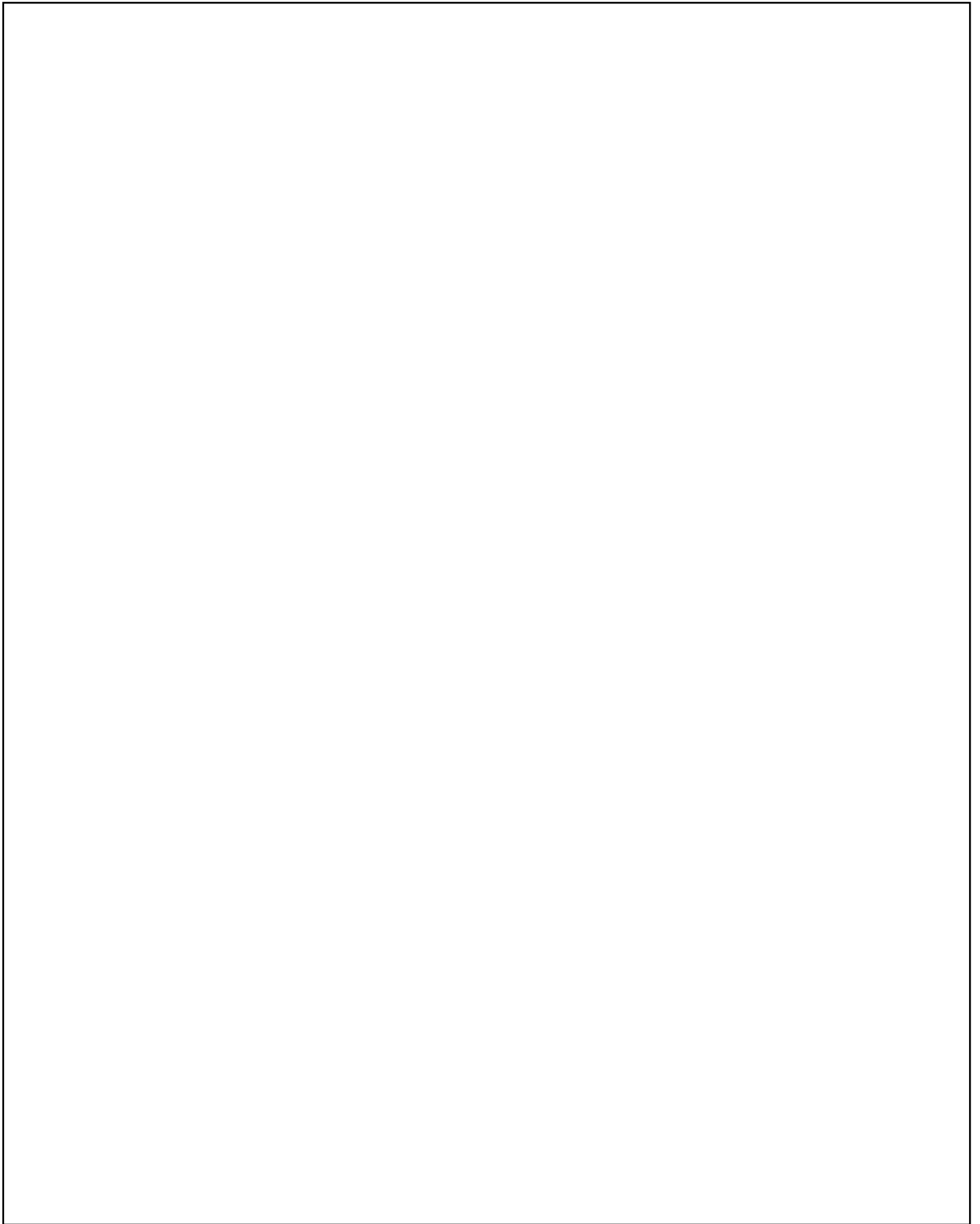
Staff recommends the Parks and Trails Advisory Board endorse the updated Parks and Trails Master Plan. Suggested motions for the May 12, 2021 meeting are listed below:

Move to recommend to City Council the adoption of the 2021 Parks and Trails Master Plan Update.

Move to recommend to City Council the adoption of the 2021 Parks and Trails Master Plan Update with the following amendments/edits (fill in the blank).

**Staff Contact:**

Sarah Richardson  
503-489-2150  
srichardson@cityofsandy.com







Staff Report  
City of Sandy  
39250 Pioneer Blvd.,  
Sandy, OR 97055

To: Parks and Trails Advisory Board

Agenda Date: May 12, 2021

From: Sarah Richardson, Staff Liaison Parks and Trails Advisory Board

Subject: Cedar Creek Heights Subdivision

Attachments: None

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Even Better Homes is proposing a subdivision located east and west of the eastern end of Vista Loop Drive, east of Highway 26. It is known as Cedar Creek Heights Subdivision. Detailed information about the proposed development can be found at this link - <https://www.ci.sandy.or.us/development-services/project/cedar-creek-subdivision-89-lot>

This site is zoned Single Family Residential (SFR). The proposed development is comprised of 89 total lots.

**The developer is proposing Parks Fee in Lieu and allotment of the required open space, which they want to keep private (not open to the public).**

In 2020 the developer proposed a Planned Unit Development on the same site known as "The Views PD". A Planned Unit Development is a specific kind of development which allows for integrating different kinds of land uses. As a proposed Planned Unit Development, the applicant can request certain code requirements be waived in order to provide outstanding design elements while still meeting the intent of the code.

At the City Council meeting on March 1, 2021 The Views PD project was denied.

The Parks and Trails Advisory Board made two recommendations for "The Views PD".

They were as follows:

*The board recommends the trail easement be a condition of approval.*

*The board recommends accepting the Fee-in-Lieu for The Views Planned Development.*

At the May 12, 2021 meeting the Parks and Trails Advisory Board has the opportunity to review the new proposal for Cedar Creek Heights and provide new recommendations.

Staff Recommendation:

Staff recommends accepting the Fee-in-Lieu proposed by the developer.

Staff recommends discussing a trail easement.

**Staff Contact:**

Sarah Richardson

503-489-2150

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