



City of Sandy

Agenda

Parks & Trails Advisory Board Meeting

Meeting Location: Virtual Via Zoom

Meeting Date: Wednesday, April 14, 2021

Meeting Time: 6:30 PM

1. MEETING FORMAT

Meeting Format Notice:

The Parks and Trails Advisory Board will conduct this meeting electronically using the Zoom video conference platform.

Members of the public may listen, view, and/or participate in this meeting using Zoom.

Using Zoom is free of charge. See the instructions below:

- To login to the electronic meeting online using your computer, [click this link](#):
- **Note a passcode may be required:** 033830
- If you would rather access the meeting via telephone, dial 1-669-900-6833. When prompted, enter the following meeting number: 868 4764 3479
- If you do not have access to a computer or telephone and would like to take part in the meeting, please contact the Sandy Community Center (503-668-5569) by April 12th and arrangements will be made to facilitate your participation.

2. WORK SESSION

2.1. Parks and Trails Draft Master Plan Review - Chapters 1-4

3. ROLL CALL

4. PUBLIC COMMENT

5. CONSENT AGENDA

5.1. Meeting Minutes

Mary Casey was present at the Feb. 10 board meeting and needs to be added to the

back end of the meeting software.

[Parks & Trails Advisory Board - 10 Feb 2021 - Minutes - Pdf](#)

[Parks & Trails Advisory Board - 10 Feb 2021 - Minutes - Html](#)

6. CHANGES TO THE AGENDA

7. NEW BUSINESS

- 7.1. Public Meeting Law Review

8. OLD BUSINESS

9. STAFF UPDATES

- 9.1. Community Garden
- 9.2. Council Adoption Pesticide Policy
- 9.3. Board Schedule through May:

Dates and times for April/May Parks and Trails Advisory Board meetings.

Schedule:

April 14th - 6:30-7:00pm Work Session Master Plan Review Chapters 1-4,
Regular meeting at 7:00pm

April 28th - 6:30-8:00pm Work Session Master Plan Review Chapters 5-6,
Regular meeting if needed at 8:00pm

May 12th - 7:00-9:00pm Regular Meeting/Master Plan

10. ADJOURN



MINUTES
Parks & Trails Advisory Board Meeting
Wednesday, February 10, 2021 Virtual Via
Zoom 7:00 PM

BOARD MEMBERS PRESENT: Don Robertson, Board Member, Makoto Lane, Board Member, David Breames, Board Member, Sarah Schrodetz, Board Member, Will Toogood, Board Member, and Rachel Stephens, Board Member

BOARD MEMBERS ABSENT:

STAFF PRESENT: Laurie Smallwood, Councilor and Sarah Richardson, Community Services

MEDIA PRESENT:

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- **Note a passcode may be required:** 665383
- If you would rather access the meeting via telephone, dial 1-669-900-6833. When prompted, enter the following meeting number: 818 0666 3370
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2. Roll Call

3. Public Comment

4. Consent Agenda

4.1. Meeting Minutes

Moved by Makoto Lane, seconded by Rachel Stephens

Don Robertson moved to approve the minutes.

CARRIED. 6-0

5. Changes to the Agenda

Makoto Lane wanted to bring attention to the amount of trash and paraphernalia in parks. Especially near the "hang out" log in Meinig Park. Don Robertson asked for staff comments. Sarah Richardson noted that she and Makoto had talked about it and Sarah will forward the information and encouraged board members to share this kind of information. Laurie Smallwood noted it is an ongoing issue and that it is being discussed at the council level as well. Also encouraged members to contact Code Enforcement with this information. Mary Casey asked for board members contact info and Rachel Stephens suggested that board members share a bio as well so they could get to know each other. Question about chat messages and whether they are recorded as public record. Sarah Richardson will follow up.

6. New Business

6.1. Welcome New Board Members

6.2. Master Plan Overview

Nancy Enabnit attended to provide an overview of the Parks and Trails Master Plan project. Nancy is the retired Community Services Director and the Project Manager that works with the Consultant who is developing the plan.

Nancy Enabnit noted that the Parks Board had its first meeting in February of 1994 so this is an anniversary month.

Nancy Enabnit stated the first plan was adopted in 1997. At the time there was maybe 5 parks and about 20 acres, and about 5,000 residents. One of the first things the board did was realize they needed a plan for the future. The first plan was done with an economic development grant that was some of the first lottery dollars.

The new plan will outline where we want new parks and trails until about 2035.

Noted the plan is broken down into several phases. There are also standards set by the state and federal government that outlines how many parks per 1,000 population the city should have. Nancy Enabnit believes the most important part of the plan is it gives you some leverage when working with developers to be able to say how much parkland will be required to serve each neighborhood. City is somewhat unique in how we fund our park system. The

city can collect a Fee in Lieu of land and also collects fees to help develop the parks.

The plan also details what types of parks might be developed. They include neighborhood parks, community parks, mini parks, miles of trails etc. When we go for grant sourced funding or other funding sources the plan provides specific information that can be utilized when seeking funding.

Nancy Enabnit outlined the public outreach process that included recent open houses and surveys (online, paper and spanish language), and surveys that had been done in the last 5-10 years.

One of the other goals during the process is to strengthen the code language so that the Parks Board has more teeth in what they can suggest as far as park infrastructure. With recent court cases in the state it has become apparent that the development code needs to be revised. As the 4th fastest growing city in the state it is very important to accomplish this during the process.

Makoto Lane wondering if there was a plan to attach the Fee in Lieu to inflation or real estate cost? Nancy Enabnit noted it is suggested in the draft plan that the Fee in Lieu be reviewed every two years and agrees that land prices shift. The SDC's is a bigger process and that is more of a 10 year item. Makoto Lane asked if the Fee in Lieu could be tied to annual property values.

One of the charges for the Parks Board is to help identify which projects will be developed in the biennium.

Sarah Richardson noted that the board will have the opportunity to look over the full draft and to provide input at that time as well. Nancy Enabnit reviewed the draft process and noted the Parks Board will have one of the first looks at the document. It will ultimately go to Council for adoption.

Thank you to Nancy Enabnit for attending the meeting. Don Robertson talked about the Technical Advisory Committee and the results of Covid 19 on the process but impressed by the amount of public input that the staff and consultants have received and how it has been incorporated. Don Robertson sees it as a road map to the future.

Nancy Enabnit noted the value the Parks and Trails board provides to the community.

6.3. Resource Guide Review

Sarah Richardson reviewed the Resource Guide provided to Board members. Don Robertson described what a City Comprehensive Plan is and how the Parks and Trails Master Plan interacts with the Comp Plan. The Comp Plan is required to be updated every 10 years.

Tanya Richardson reviewed the Budget section in the guide.

David Breames asked if the Master Plan lists all the parks planned or is there room to expand or add on to a park that is already there. Don Robertson noted the Master Plan is a conceptual plan at this point and the board will be able to review it further.

7. **Old Business**

8. **STAFF UPDATES**

Sarah Richardson noted that the Pesticide Policy that is being recommended should be coming up soon for consideration by Council. It is hoped that it will be adopted in time for spring work in the parks.

Tanya Richardson noted that hopefully by the next meeting there will be final Council goals to share.

Laurie Smallwood recognized the new board members and their areas of interest, and is excited to see some new faces. She pointed out that the council had approved grant funding for outdoor structures for businesses and that the design process might help inform park structures in the future.

Don Robertson asked board members to send bios to Sarah Richardson and Sarah noted that she is still waiting for pictures as well.

9. **Adjourn**

Draft



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