



# City of Sandy

## Agenda

### **Parks & Trails Advisory Board Meeting**

**Meeting Location:** City Hall- Council Chambers, 39250 Pioneer Blvd., Sandy, Oregon 97055

**Meeting Date: Wednesday, May 13, 2020**

**Meeting Time: 7:00 PM**

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#### **1. MEETING FORMAT NOTICE**

**e: The Parks and Trails Advisory Board will conduct this meeting electronically** using the Zoom video conference platform. Members of the public may listen, view, and/or participate in this meeting using Zoom.

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- To login to the electronic meeting online using your computer, click this link <https://us02web.zoom.us/j/88400556315>: Note: using this option may require you to download the Zoom app to your device. Downloading Zoom is free of charge.
- If you would rather access the meeting via telephone, dial 1-669-900-6833. When prompted, enter the following meeting number: 884 0055 6315.
- If you do not have access to a computer or telephone and would like to take part in the meeting, please contact the Community Center by Wednesday, May 6 at noon and arrangements will be made to facilitate your participation.

#### **2. ROLL CALL**

#### **3. PUBLIC COMMENT**

#### **4. CONSENT AGENDA**

##### 4.1. Meeting Minutes

[Parks & Trails Advisory Board - 08 Apr 2020 - Minutes - Pdf](#)

[Parks & Trails Advisory Board - 08 Apr 2020 - Minutes - Html](#)

[Parks & Trails Advisory Board - 11 Mar 2020 - Minutes - Pdf](#)

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#### **5. CHANGES TO THE AGENDA**

**6. NEW BUSINESS**

- 6.1. City Code 17.78 23 - 28  
[Ch. 17.78 Annexation Text Amendment with Attorney Edits](#)
- 6.2. Bell Street Property
- 6.3. Round Up Discussion
- 6.4. Planned Development Discussion

**7. OLD BUSINESS**

- 7.1. Master Plan Update - Public Outreach 29 - 40  
[Sandy Parks Master Plan Outreach Summary DRAFT 4.17.20](#)

**8. STAFF UPDATES**

- 8.1. Community Garden Repairs
- 8.2. June Board Elections

**9. ADJOURN**



**MINUTES**  
**Parks & Trails Advisory Board Meeting**  
**Wednesday, April 8, 2020 Remote 7:00 PM**

**BOARD MEMBERS PRESENT:** Kathleen Walker, Board Member, Don Robertson, Board Member, Michael Weinberg, Board Member, Susan Drew, Board Member, Makoto Lane, Board Member, and Sam Schroyer, Board Member

**BOARD MEMBERS ABSENT:**

**STAFF PRESENT:** Laurie Smallwood, Councilor and Sarah Richardson, Community Services

**MEDIA PRESENT:**

**1. Roll Call**

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**3. Consent Agenda**

3.1. Meeting Minutes - moved to May meeting

**4. Changes to the Agenda**

- 4.1. Michael Weinberg wanted to thank the City Council and the city for closing the parks and for keeping the trails open. Noticed when using the trail that people are paying attention to social distancing. Use of the trail is going well while the parks are closed. Thinks it was a good decision.

**5. New Business**

- 5.1. Development Services/Planning Director

Kelly O'Neil attended to answer questions about the planning process and the development of parks.

Topics included case law, need to update the city codes, park land acquisition. Discussion about the need to increase SDC's. Discussion about what to consider during the Master Plan update to help meet park development objectives.

Discussion about how to go about increasing SDC's, and about updating the methodology.

Planning wants to work with the Parks Board and noted that during the pre-app phase the developers want to know all the city requirements. This presents challenges with the timing of the Parks Board input. Need to clarify with developers that the Parks Board input is preliminary during the pre-app stage, and when their development plans are changed or updated there may be additional recommendations from the board.

Discussion about the challenges of providing meaningful input early in the process and about the challenges of purchasing land for future park development.

Discussion about Fee in Lieu and the costs of improvements/infrastructure.

Discussion about City Code language and how they will apply in the updated Master Plan.

Recommend the Parks Board review code 17.86.

Discussion about Storm Drainage Facilities. Noted that planning would like to

them to be more aesthetically pleasing and integrated into sub divisions and parks.

Discussion about Planned Use Developments. Required to give the city 25% of the land in addition to the park land or fee. Currently the 25% can include steep, wet etc. Discussion about the code language and what can be done to clean it up with regard to land dedication and the meaning of "outstanding" value/standard. Discussion about what the value is of the PUD's in relationship to the current requirements. Noted that PUD's go directly to council for approval or denial. Concerns about the subjective language in the code. Concerns noted about the acquisition of all the open space that will become the responsibility of the city. Some PUD's have provided valuable land. Example, PUD's along Tickle Creek Trail. Need to look at the trade-off and what the city is acquiring and update the language.

5.2. Sandy Woods - Phase II

Discussion about Sandy Woods Phase two application including the Power Line easement, tree retention, wetland area.

Identification of area that will be potential open space owned by the city.

Discussion about trail access through the development.

Question about protected areas and it was noted that those areas should not be within lot lines. Discussion about what is needed to make that a part of city requirements.

Board is in favor of the trail connectivity and fee in lieu. Pedestrian track is recommended along the power line.

5.3. Pad Townhomes

Discussion about access into the proposed development and impact on Meinig

Park and Fantasy Forest. Discussion about setback requirements and parking that impact Meinig Park.

Moved by Don Robertson

*Move to prepare correspondence that identifies the boards opposition to the development based on impacts to Meinig Park, Fantasy Forest, the parking lot, and the intersection.*

*note - seconded by Michael Weinberg.*

CARRIED. 6-0

**6. Old Business**

6.1. Master Plan Update

Discussion about the survey. Results are being compiled. No date yet for the next TAC meeting. Noted that the Longest Day Parkway has been cancelled and it was meant to be the next opportunity for Public Outreach. Discussion about the need for an alternate plan.

**7. STAFF UPDATES**

7.1. Community Garden

Sarah Richardson, staff liaison, updated the board about repairs at the Community Garden. The Ant Farm is heading up the project and funds from Parks Maintenance and garden fees will help cover the cost. Kathleen Walker may have some materials to donate. General discussion about utilizing volunteers to help offset the cost.

7.2. Moda Assist

Sarah Richardson, staff liaison, updated the board about the campaign. Although Sandy did not win it was great to see the community engaged. It was an opportunity to share information about the Parks Master Plan update and bring awareness to universal park design. Thank you to the board for helping to get the vote out and widely sharing the campaign.

**8. Adjourn**



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## 8. Adjourn



**MINUTES**  
**Parks & Trails Advisory Board Meeting**  
**Wednesday, March 11, 2020 City Hall- Council**  
**Chambers, 39250 Pioneer Blvd., Sandy,**  
**Oregon 97055 7:00 PM**

**BOARD MEMBERS PRESENT:** Kathleen Walker, Board Member, Don Robertson, Board Member, Michael Weinberg, Board Member, Susan Drew, Board Member, and Sam Schroyer, Board Member

**BOARD MEMBERS ABSENT:** Makoto Lane, Board Member

**STAFF PRESENT:** Laurie Smallwood, Councilor and Sarah Richardson, Community Services

**MEDIA PRESENT:**

**1. Roll Call**

**2. Public Comment**

**3. Consent Agenda**

3.1. Meeting Minutes

Moved by Michael Weinberg, seconded by Don Robertson

*Motion to approve the minutes as amended.*

CARRIED.

**4. Changes to the Agenda**

4.1. Tickle Creek Trail

Susan Drew spoke about a stump that looked like it had been smashed.  
Kathleen Walker will walk it tomorrow and check it out.

Susan Drew asked about about the logged area. Kathleen Walker noted trees  
have been planted.

Susan Drew concerned about damage to the trees. Kathleen Walker suggested

some educational interpretive signs about use of the trails could be helpful.

Susan Drew mentioned the holly overgrowth near 362nd and Kathleen Walker suggested that during SOLV the Green Club at the High School might be able to help.

Susan Drew discussed hazard trees and how the decisions are made to remove them.

## 5. New Business

### 5.1. Boards and Commissions/Term Alignments - Council Direction - Laurie Smallwood

Laurie Smallwood gave overview and staff is conducting a review. Some of the archives have not been able to identify all the appointment dates for the individual seats.

Board has question about terms being one year apart instead of two. Kathleen Walker asked about why they are staggered by one year instead of two and noted it is helpful to maintain some consistency on the board. Consensus of the board that two year staggered terms would be better. Laurie Smallwood will take it back to staff/council.

### 5.2. Sandy Woods Phase II

Kathleen Walker explained the location of phase two of Sandy Woods and noted there are some wetlands.

Discussion about block variance and connecting walkways.

Kathleen Walker noted that this phase is within 1/2 mile of Bluff Park. Mentioned it would be helpful to talk to Nancy Enabnit and have her talk with ESA (Master Plan Consultants) about this area. There are limits on what can be done without the updated Master Plan.

Kathleen Walker believes there may have been a Community Park planned in this area. If we had the Master Plan today what would it recommend in this area?

Discussion about a walkway/trail along the Powerline.

Moved by Don Robertson, seconded by Michael Weinberg

*Move we table this until April meeting, and would like more detailed information and a map key.*

CARRIED.

5.3. The Pad Townhomes

Discussion about location and questions about access entry to 211.

Board expressed concerns about the impact to Fantasy Forest and Meinig Park.

More information would be helpful - setbacks to Fantasy Forest, easement needed through park for utilities, parking capacity and potential overflow into Meinig Park parking lot.

Moved by Kathleen Walker, seconded by Don Robertson

*Move to table to April's meeting so that more information can be acquired.*

CARRIED.

**6. Old Business**

6.1. Pickle Ball at OTSD Update

Sam Schroyer provided an overview of the collaboration with the school district about using the Cedar Ridge courts (old tennis courts). West section courts are gone now and that area could become 6 Pickle Ball courts. Meeting last night on site with OTSD reps. A few issues with how courts would be laid out.

There is room for 6 once there are repairs. Working with the district to see if they can volunteer to work on the courts.

Carol Cohen, Special Events Coordinator is talking about an event in June to have a ribbon cutting and a beginner clinic. Hope to be playing fairly soon.

Courts would be open outside of school hours, except when the school is using it for JV tennis.

City will reserve the courts and then collect a fee and set up reservations online. City will provide equipment and have storage on site.

Ideally there will be a permanent site at some point.

Sam discussed what still needs to happen to get the court ready to go. Susan Drew asked about the improvements and who is paying for it. Sam discussed grant possibilities and fee based reservations set up through the city. Sam noted that the only other place to play in Sandy is MHAC

Sam discussed donations from players to help support the courts and the opportunity for businesses who might like to get involved. OTSD ok'd business banners. Discussion about setting up a club to help support the program and possibly run it through Sandy Recreation. Sarah Richardson, staff liaison, will talk to the Finance Manager about the possibility of setting up a dedicated donation fund.

#### 6.2. Master Plan Update

Held the first open house, and are at Vista tonight. Open house clashed with the school board meeting but there were between 30-40 people in attendance.

Survey is online until March 15th, and Sarah will add it to the news page of the cities website.

Kathleen Walker noted that Deerpointe and Champion Way will have dedicated Master Plans when the update is completed.

#### 6.3. Jonsrud Live Cam Update

Kathleen Walker submitted two grants - one for signage for Wayfinding on Tickle Creek. Also one for the live cam at Jonsrud viewpoint. KGW will have a camera at Jonsrud. Grant request was for \$6,000, specifically for the camera. Matching required from the city and it involves electrical to the site. Kathleen

talked to the city IT department and Greg Brewster didn't think it was a problem.

Kathleen will talk to PGE about potentially working with the city. They may help get a pole and install it as part of a community grant. Small internet use required. Ryan Wood came up with the idea so maybe a possibility of working with Public Works. Would like to have this project align with the updates at Jonsrud and with the ribbon cutting.

Kathleen mentioned to the City Manager about maintaining the view. Laurie Smallwood mentioned how steep the bank is and how difficult it is to maintain. Kathleen Walker noted the city maintained it for years. Kathleen Walker would like to talk about coming up with park development code that would be useful for the Master Plan. Part of the code could address exceptions like the viewpoint.

6.4. Bailey Meadows

Kathleen Walker noted that the adjacent neighborhood appealed the decision of the Planning Commission on Bailey Meadows.

Decision is not clear about whether they are dedicating parkland or fee in lieu of.

There was no discussion about the parkland requiring a variance.

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athleen Walker noted if there is something in the code that needs fixing it needs to be done as soon as possible. Concerned that with the number of developments coming in the language needs to be stronger.

Susan Drew concerned are we setting a precedent with what is happening with this development.

Moved by Kathleen Walker, seconded by Susan Drew

*Motion to ask Planning to work with the cities land use attorney to look at code 17.86 for any necessary revisions to eliminate loopholes for designation of parkland.*

CARRIED.

**7. STAFF UPDATES**

7.1. Moda Assist Campaign Update

Sarah Richardson updated the board on the campaign and how we are getting

the word out to the community. Talked about the glitch in voting early on, and feeling encouraged by the engagement of the community.

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Discussed future meeting schedule. Laurie Smallwood will forward her work schedule for the future, so dates can be selected far in advance. May need to be flexible to be sure the council liaison can attend meetings given the nature of her work schedule.

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**CHAPTER 17.78  
ANNEXATION**

**17.78.00 INTENT**

The procedures and standards established in this chapter are required for review of proposed annexations in order to:

A. Maximize citizen involvement in the annexation review process by holding a public hearing;

B. Ensure that public facilities exist to serve land annexed to the City;

~~B.C.~~ Establish a system for measuring the physical, environmental, fiscal and related social effects of proposed annexations; and,

~~C.D.~~ Where possible and practical, avoid the creation of irregular boundaries or annexations that create “island,” “cherry stem” or “shoestring” annexations.

**17.78.10 PROCEDURAL CONSIDERATIONS**

A. The corporate limits of the City shall include all territory encompassed by its boundaries as they now exist or are modified as provided herein unless mandated by State Law.

B. The City may annex an island if it is less than 100 acres and has at least 80 percent of its boundary contiguous to the City; or the land is of any size and has at least 80 percent of its boundary contiguous to the City if the area to be annexed existed as an island before October 20, 1997.

C. The City may annex land for public facilities. Public facilities include but are not limited to schools, senior centers, roads, police and fire stations, parks or open space, and public water, sewer and storm drainage facilities.

**Commented [K01]:** Chris or David – What is the relevancy of this date...besides that it is my wife's birthday on October 20th?

**17.78.15 TYPES OF ANNEXATION**

A. Type A: Annexation in conformance with conceptual zoning designation

~~A.B.~~ Type B: Annexation + zone change, including Parks and Open Space (POS) and/or Flood and Slope Hazard (FSH) Overlay District

~~B.C.~~ Type C: Annexation + plan map change + zone change

**17.78.20 CONDITIONS FOR ANNEXATION**

The following conditions must be met prior to beginning an annexation request:

A. The requirement of Oregon Revised Statutes, Chapters 199 and 222 for initiation of the annexation process are met;

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Revised by Ordinance No. 2017-05 (effective 09/06/17)

- B. The site must be within the City of Sandy Urban Growth Boundary (UGB);
- C. The site must be contiguous to the city or separated from it only by a public right-of-way or a stream, bay, lake or other body of water; ~~and-~~
- D. The site has not violated Section 17.78.25.

**17.78.25 TREE RETENTION**

The intent of this section is to treat property with annexation potential (in the UGB) as if it had been subject, prior to annexation, to the tree retention provisions of the City's Urban Forestry Ordinance (Chapter 17.102) and Flood and Slope Hazard (FSH) Overlay District (Chapter 17.60), to discourage property owners from removing trees prior to annexation as a way of avoiding Urban Forestry Ordinance provisions, and to prevent unnecessary tree removal for future subdivision layout. In accordance with ORS 527.722, the State Forester shall provide the City with a copy of the notice or written plan when a forest operation is proposed within the UGB. The City shall review and comment on an individual forest operation and inform the landowner or operator of all other regulations that apply but that do not pertain to activities regulated under the Oregon Forest Practices Act.

- A. Properties shall not be considered for annexation for a minimum of ~~five-ten (10)~~ years if any of the following apply:
  - 1. Where any trees six (6) inches or greater diameter at breast height (DBH) have been removed within 25 feet of the high water level along a perennial stream in the ~~five-ten~~ years prior to the annexation application.
  - 2. Where more than two (2) trees (six (6) inches or greater DBH) per 500 linear feet have been removed in the area between 25 feet and 80 feet of the high water level of Tickle Creek in the ~~five-ten~~ years prior to the annexation application.
  - 3. Where more than two (2) trees (six (6) inches or greater DBH) per 500 linear feet have been removed in the area between 25 feet and 50 feet of the high water level along other perennial streams in the ~~five-ten~~ years prior to the annexation application.
  - 4. Where any trees six (6) inches or greater DBH have been removed on 25 percent or greater slopes in the ~~five-ten~~ years prior to the annexation application.
  - 5. Where more than ten (10) trees (11 inches or greater DBH) per gross acre have been removed in the ~~five-ten~~ years prior to the annexation application, except as provided below:
    - a. Sites under one (1) acre in area shall not remove more than five (5) trees in the ~~five-ten~~ years prior to the annexation application.
    - b. Sites where removal of ten (10) or fewer trees will result in fewer than three (3) trees per gross acre remaining on the site. Tree removal may not result in fewer

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than three (3) trees per gross acre remaining on the site. At least three (3) healthy, non-nuisance trees 11 inches DBH or greater must be retained for every one-acre of contiguous ownership.

- c. For properties in or adjacent to the Bornstedt Village Overlay (BVO), tree removal must not result in fewer than six (6) healthy 11 inch DBH or greater trees per acre. For properties in or adjacent to the BVO and within 300 feet of the FSH Overlay District, tree removal must not result in fewer than nine (9) healthy 11 inch DBH or greater trees per acre.

Rounding: Site area shall be rounded to the nearest half acre and allowed tree removal shall be calculated accordingly. For example, a 1.5 acre site will not be allowed to remove more than fifteen (15) trees in the ~~five-ten~~ years prior to the annexation application. A calculation of 1.2 acres is rounded down to one (1) acre and a calculation of 1.8 is rounded up to two (2) acres.

Cumulative Calculation: Total gross acreage includes riparian areas and other sensitive habitat. Trees removed under Sections 17.78.25(A) 2. and 3. shall count towards tree removal under Section 17.78.25(A) 5.

B. Exceptions. The City Council may grant exceptions to this section where:

1. The property owner can demonstrate that Douglas Fir, Western Red Cedar, or other appropriate native trees were planted at a ratio of at least two trees for every one tree removed no less than ~~five-ten~~ years prior to the submission of the annexation application, and at least 50 percent of these trees have remained healthy; or
2. The Council finds that tree removal was necessary due to hazards, or utility easements or access; or
3. The trees were removed because they were dead, dying, or diseased and their condition as such resulted from an accident or non-human cause, as determined by a certified arborist or other qualified professional; or
4. The trees removed were nuisance trees; or
5. The trees were removed as part of a stream restoration and enhancement program approved by the Oregon Department of Fish and Wildlife as improving riparian function; or
6. The trees removed were orchard trees, Christmas trees, or commercial nursery trees grown for commercial purposes; or
7. The application of this section will create an island of unincorporated area.

**17.78.30 ZONING OF ANNEXED AREAS**

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**Commented [EM2]:** This would need to be updated once we have the new tree code in place.

Or maybe this just could change to: "sites where removal of 10 or fewer trees will result in the site not meeting the minimum retention standards of Chapter 17.102, Urban Forestry."

**Commented [EM3]:** Regardless of whether the above time is 5 or 10 years (or something else), I think this should be longer than 5 years. Based on arbor day info, doug firs have a medium growth rate of 13-24" per year (in terms of height). I suspect that's in a natural setting. But even if we take the high end of that, if you plant a 5 foot Doug fir, in 5 years it would be 15 feet tall at best, and likely much shorter. I can't find a good source that correlates height or age to DBH, but my guess is that a 15 foot tall doug fir would be less than 6 inches DBH, meaning it wouldn't even be considered a tree per our code definition of a tree. So maybe 15 or even 20 years to allow these trees to grow big enough to be trees?

**Commented [KO4R3]: Emily** - I understand your point here, but this is going to be difficult to explain via Zoom. I am not sure it will be accepted beyond the number of years specified above (i.e. 5 or 10 years).

**Commented [KO5]: All** - Easements? Should this relate more to 'utility lines' than the easements themselves. Also, the utilities in the ROW are not necessarily in easements.

**Commented [EM6R5]:** That makes sense. This is also in the "may" section so if there are no lines in the easement, then I don't see why council would grant an exception.

A. All lands within the urban growth boundary of Sandy have been classified according to the appropriate city land use designation as noted on the comprehensive plan map (as per the city/county urban growth management area agreement). The zoning classification shall reflect the city land use classification as illustrated in Table 17.26.20.

~~B. Where only a single city zoning designation corresponds to the comprehensive plan designation (Type A) and the rezoning decision does not require the exercise of legal or policy judgment on the part of the City Council, amendment of the zoning map shall be a ministerial decision of the Director made without notice or any opportunity for a hearing.~~

#### **17.78.40 EXISTING USE, ACTIVITY OR STRUCTURE**

A. As of the effective date of annexation, no use or activity shall be considered non-conforming if the use or activity: (1) violates or conflicts with county zoning regulations and (2) is not classified as non-conforming under county zoning regulations. Any such use or activity shall constitute a violation of this ordinance.

B. Any use, activity or structure that is existing at the effective date of annexation, under a Clackamas County use permit with a time limit imposed, shall not be a non-conforming use, but may continue for the extent of the time limit. Such use permits may not be extended without City approval.

C. Any lot or parcel of land duly recorded in the Clackamas County Recorder's Office prior to the effective date of this Ordinance and having an area, width, depth, or street frontage less than that required in the Zoning District regulations in which such lot or parcel is situated, shall be deemed to be a lot and may be used as a building site, provided that all other regulations for the Zoning District shall apply.

#### **17.78.50 ANNEXATION CRITERIA**

~~Requests for annexation shall not have an adverse impact on the citizens of Sandy, either financially or in relation to the livability of the city or any neighborhoods within the annexation area. To demonstrate this, annexation requests: An application to annex property into the city shall meet the following criteria:~~

~~A. The annexation shall not have an adverse impact on the citizens of Sandy, either financially or in relation to the livability of the city or any neighborhoods within the annexation area.~~

~~A-B. The application demonstrates how the property will be served by adequate public facilities and services, including sanitary sewer, domestic water, transportation, internet and parks. Public facilities and services must be provided in a manner consistent with the City's adopted public facility plans, comprehensive plan, transportation system plan, and any applicable area plan or master plan. The application must demonstrate how the public facilities and services will be provided to the property in an orderly, efficient and timely manner.~~

~~C. The application demonstrates how impacts to existing City public facilities and services (sewer, water, stormwater and transportation) from development of the property will be~~

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mitigated. Mitigation may include construction of on-site or off-site improvements or improvements to existing infrastructure to City standards and specifications. The application must demonstrate adequate funding for the mitigation. If the financing requires City funds, the funding must be approved by the City Council prior to annexation. The City may rely on the standards and criteria of [SMC] Chapter 17.84 (Improvements Required with Development) and other relevant standards and criteria in the comprehensive plan or development code to analyze an applicant's proposed mitigation of impacts. In order to ensure adequate public facilities and services will exist to serve property annexed to the city, an applicant may be required to enter into an agreement with the city that governs the extent and timing of infrastructure improvements.

Commented [K07]: Emily – Is this acronym used in other parts of the code?

Commented [EM8R7]: It shows up in 17.62 and 17.84. We can change it though, or delete it.

D. The application demonstrates that the annexation and proposed zoning is consistent with the Transportation Planning Rule.

~~D.E.~~ The annexation is in the best interest of the City. Generally, the annexation is in the best interest of the city if it is desirable for the city to annex an area if the annexation meets one or more ~~any~~ of the following criteria:

- ~~1.~~ A necessary control for development form and standards of an area adjacent to the city; or
- ~~2.~~ A needed solution for existing problems, resulting from insufficient sanitation, water service, or other urban service related problems; or
- ~~3.~~ Land for development to meet urban needs and that meets a logical growth pattern of the city and encourages orderly growth; or
- ~~4.~~ Needed routes for utility and transportation networks.

#### 17.78.60 APPLICATION SUBMISSION REQUIREMENTS

Requests for annexation shall be made on forms provided by the city for such purposes and shall be accompanied by all of the following:

- A. Written consent form to the annexation signed by the owners of all land to be annexed.;
- B. A legal description certified by a registered surveyor or engineer.;
- C. The application fee established by the city.;
- D. A list of property owners within ~~three one thousand hundred~~ (3,000) feet of the subject property ~~on and two sets of~~ mailing labels.;
- E. Vicinity map showing the area to be annexed including adjacent city territory.;
- F. Site Plan (~~Type A=15 copies; Type B or C=25 copies~~) drawn to scale (not greater than one inch = fifty feet), indicating:
  1. The location of existing structures (if any);

Commented [K09]: Emily – If we go to 1,000 feet I will want to revise the Notice Chapter soon also. Maybe Type IV should be inserted with 1,000 feet in the Notice Chapter.

Commented [EM10R9]: The code doesn't currently include a distance for Type IV at all, so it would make sense to clarify a distance in 17.22.

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2. The location of streets, sewer, water, electric and other utilities, on or adjacent to the property to be annexed;
3. ~~Approximate Surveyed~~ location of areas subject to regulation under Chapter 17.60, Flood and Slope Hazard (FSH) Overlay District, including, but not limited to, wetland boundaries, streams, top of bank, buffers, areas of 25 percent or greater slope, restricted development areas, and the FSH analysis area.

G. Narrative Statement explaining the proposal and addressing:

1. Availability, capacity and status of existing water, sewer, drainage, transportation, fire, park and ~~school facilities;~~
2. Additional facilities, if any, required to meet the increased demand and any proposed phasing of such facilities in accordance with projected demand; ~~and,~~
- ~~2-3.~~ Ability to adhere to adopted City plans including, but not limited to, the Transportation System Plan, Parks Master Plan, Comprehensive Plan, and Specific Area Plans; and,
4. Method and source of financing required to provide additional facilities, if any.

**Commented [KO11]:** Chris and David – We do not evaluate schools. Should this be removed? Also, the Oregon Trail School District is much larger than city limits. Nothing in the criteria section mentions OTSD plan.

H. Transportation Planning Rule findings.

**17.78.70 REVIEW PROCEDURE**

**Type A, B & C**

1. Pre-application conference;
2. Submission of completed application;
3. Review by Planning Commission with recommendation to City Council;
4. Review by City Council;
- ~~4-5.~~ Approval or Denial by City Council.

**17.78.80 EXCEPTIONS**

Exceptions may be granted for identified health hazards and for those matters which the City Council determines that the public interest would not be served by undertaking the entire annexation process. The City Council may authorize an exception to any of the requirements of this chapter. An exception shall require a statement of findings that indicates the basis for the exception.

**17.78.90 ANNEXATION CONDITIONS**

- A. All properties annexed are subject to inclusion within applicable advance financing districts and urban renewal districts.
- B. These conditions apply to all annexed properties regardless of transfers of the ownership of such properties.

# Sandy Parks Master Plan Public Outreach Summary



Spring 2020

## Project Overview

The City of Sandy is working to update the Parks and Trails Master Plan in order to address the needs of the growing community. This update will be guided by the community and help the City ensure future park and trail projects serve the goals and needs of Sandy residents. The goals of the update are to:

- Identify the parks and trails that are needed
- Distribute and build parks and trails equitably

Between February and March of 2020, the City of Sandy performed a series of outreach activities, including in-person stakeholder interviews, two open houses with surveys, and an online survey with the goal of identifying community needs, barriers, and current conditions as they relate to the parks and trails in Sandy.

## Outreach and Notification

The following methods were used to promote participation in the open house events and the online survey.

- Project website: The City posted information on the project website about the open house event and a link to the online survey.
- City e-mail list: The City distributed an announcement about the open house and online survey to their e-mail list.
- Social media posts: The City posted an event to their Facebook page advertising the in-person open house and shared the online survey on Facebook separately.
- Spanish Language outreach event at Sandy Vista: Flyers were distributed to every apartment unit and posted in the common areas with the date, time and location of the meeting.

## Participation and Format

### Open House #1

The first in-person open house took place on February 27, 2020 at the Sandy Senior Center. Attendees were provided a project fact sheet at the door and invited to view the display boards, as well as speak with project staff from the City of Sandy. Display boards included project information and feedback opportunities in the form of a dot exercise revolving around preferred park amenities. Attendees were encouraged to ask questions and provide comments on print versions of the survey. **Approximately 28 people attended the open house and 21 submitted print survey responses.**

## Open House #2

The project team held a second bilingual open house to gather feedback via paper surveys on March 11, 2020 at the Sandy Vista Apartments, a complex that houses predominately Spanish-speaking individuals and families. Participants were able to share their experience with Sandy parks, learn more about the park system, ask questions, and submit print surveys. Bilingual staff assisted with the presentation and communication with community members. The survey was available in both English and Spanish language versions at the event. **A total of 27 people submitted print survey responses.**

## Online Survey

The online survey was open from February 28 to March 15, 2020 and followed the same format as the print surveys. **A total of 81 surveys were submitted online.**



Open House Display Boards

## Stakeholder Interviews

On January 28, 2020, twelve community stakeholders were interviewed in small groups with two to three people and in some cases, one. These stakeholders were recruited based on their special knowledge, expertise or experience with the Sandy Parks system. Each interview began with introductions and a brief project overview from the City and ESA. The main purpose of the interviews was to gather insight on needs, gaps and priorities within the Parks and Trails system that would help inform the Master Plan development process.

The following key themes and ideas were offered by interview participants:

### *Needed facilities/amenities:*

City of Sandy  
Park & Trail System Master Plan

- Pump tracks/skills course
- Sports fields for pick up sports, such as soccer, baseball
- Trails and trail connections (Tickle Creek to Cazadero, connect with Timberline Trail, add trail at Sandy Vista, Sandy River rustic trails, incorporate Tickle Creek trail, connect with Springwater)
  - Safer road crossings (underpass/overpass at 212/Hwy 26)
  - Include wayfinding on trails/paths
  - Trail system loop around city
  - Utilize powerline corridors
  - Connect Tickle Creek Trail connections off road
- Pickle Ball
- More programming/amenities for disabled, such as:
  - sensory gardens
  - raised beds for community gardens
  - improved surface trails
  - accessible trails
  - universal designed playground, such as Harper's in Portland
- Sports complex with lights and synthetic turf
- Standing Wave/Whitewater Park
- Progressive skills complex for both bike and skate skills.
- Outdoor basketball hoops
- Dog park trail system with natural features
- Shelters
- Restrooms
- Covered shelters/multipurpose spaces
- Family oriented facilities, broad appeal with activities for a range of age groups: open field/ soccer, picnic area, BBQ's
- Improve geographic distribution of facilities:
  - Community garden for north side of town (Knollwood?)
  - Dog park for south side of town
  - Basketball Court north side of town
  - Large field on south side of town.

*Feedback about favorite parks and trails:*

- Tupper Park
- Tickle Creek
- Bornstedt Park
- Meinig Park

*Parks that are in need of repair:*

- Tupper Park playground equipment

- Meinig Park (ADA access, power distribution, improved paths & bridges, undeveloped space could be improved, additional restrooms)
- Skatepark (demolish, redesign and relocate)

*Nearby regional facilities:*

A few people mentioned other, nearby regional facilities owned and managed by other providers, or other facilities as examples of what was desired in Sandy. Those are as follows:

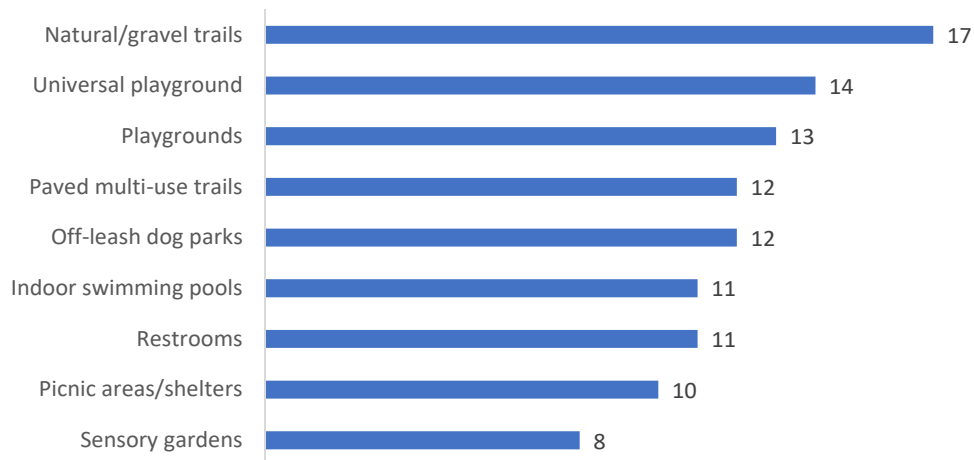
- Timberline Trail – Mt. Hood (future connection)
- Sandy Ridge Trail system - Welches
- Cazadero/ Springwater Trail – Gresham to Portland (future connection)
- Hoodview Sports Complex – North Clackamas (example facility of what is desired in Sandy)
- Harper’s Playground – Portland (example facility of what is desired in Sandy)
- Oral Hull Sensory Garden (example facility of what is desired in Sandy)
- Rock Ridge Bike Skills Course – Bend (example facility of what is desired in Sandy)
- Pump Track, Family man bike skills course – Hood River (example facility of what is desired in Sandy)
- Tree Course – Hagg Lake (example facility of what is desired in Sandy)
- Estacada has 2 disc golf courses.
- McKay Park Standing Wave – Bend (example facility of what is desired in Sandy)
- Standing wave – Boise (example facility of what is desired in Sandy)



## Open House and Online Survey Feedback Summary

### Open House Dot Exercise

Each meeting participant was given five dots and asked to choose the amenities they would most like to see included in the parks and trails plan for Sandy. Below is a chart illustrating the most popular choices.



#### Other options included:

- Basketball courts (6)
- Indoor community centers (6)
- Community gardens (6)
- Bicycle pump tracks (6)
- Disc golf (4)
- Soccer/multipurpose fields (4)
- Pickle ball courts (3)
- Parking (3)
- Drinking fountains (3)
- Baseball/softball fields (2)
- Skateboard park (2)
- Tennis courts (1)

### Survey Responses

A total of 129 surveys were received via the open house, community event, and online. Below is a summary of the responses.

#### 1. How would you describe the current quality of parks and trails that serve Sandy residents?

A total of 127 people responded to this question.

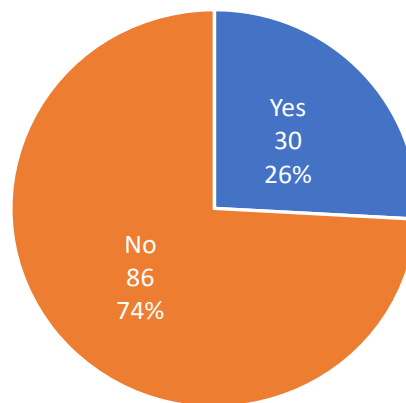


Participants were asked to explain why they chose their answer. Common responses include:

- Parks and greenspaces are not accessible due to lack of distribution and current proximity (7)
- Meinig Park needs better development and maintenance (5)
- Tickle Creek Trail is a great addition, but lacks adequate access (5)
- There is a lack of connections and crosswalks to support park access (4)
- Parks need to be bigger (3)

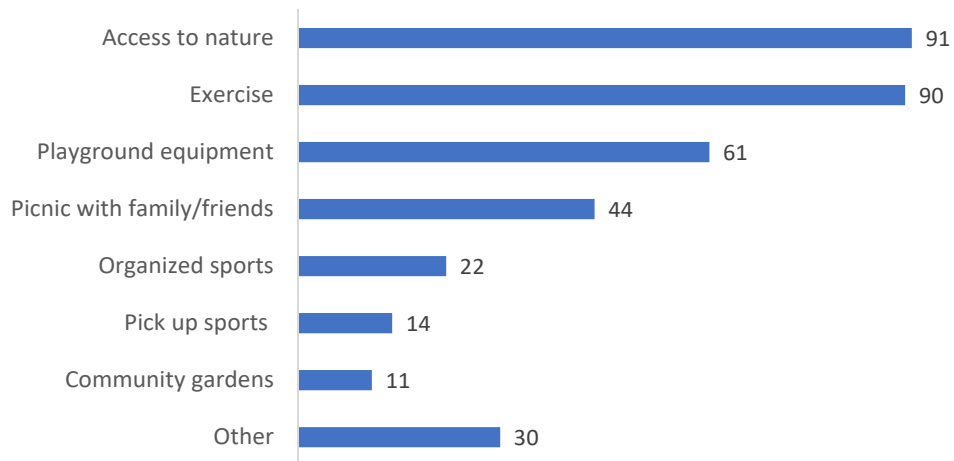
#### 2. Do you feel there are enough parks and trails in Sandy?

A total of 116 people responded to this question.



#### 3. Why do you visit the parks that you go to?

Participants were asked to choose from a list of reasons for why they visit parks and given the option to select all that apply. A total of 123 people responded to this question.

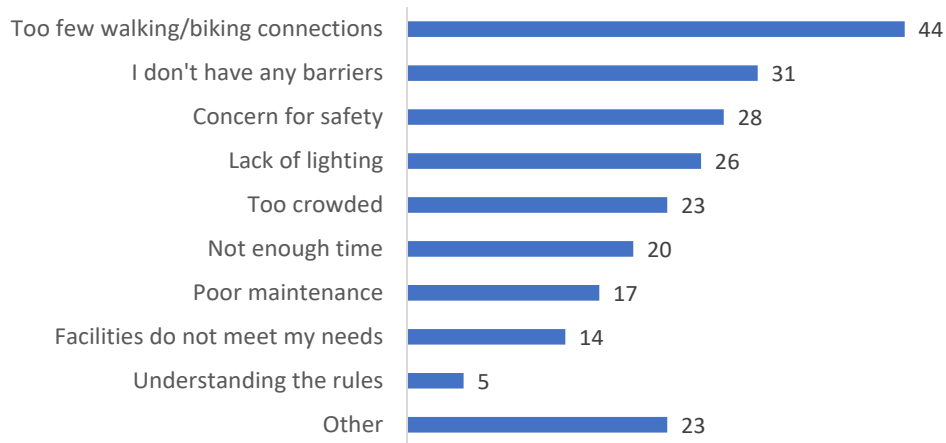


Of those that responded “other,” responses included:

- Water activities, i.e. splash pad, swimming, river access, fishing, etc. (10)
- Dog related activities and spaces (6)
- Wall ball (3)
- Time with family and friends (2)

#### 4. What barriers prevent you from using park facilities more frequently?

Participants were given a list of barriers and asked to choose all that apply. A total of 121 people responded to this question.



Of those that selected "other," responses included:

- Lack of access based on proximity (5)
- Lack of restrooms (3)
- Lack of shade (2)
- Lack of natural areas, i.e. nature parks (2)

#### 5. What facilities or activities do you see as the most needed in the parks?

Participants were given a list of facilities and activities and asked to select all those they felt are most needed. A total of 120 people responded to this question. Below is a chart illustrating the most common responses.



Participants could also choose the following:

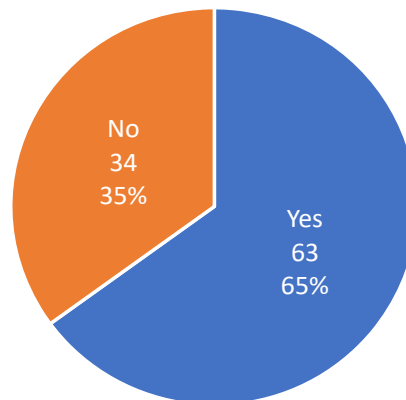
- Parking (34)
- Soccer/multipurpose fields (34)
- Basketball courts (31)
- Sensory garden (28)
- Off-leash dog parks (27)
- Bicycle pump track (25)
- Skateboard park (24)
- Baseball/softball fields (23)
- Disc golf (22)
- Tennis courts (20)
- Pickleball courts (17)
- Other (20)

Other suggestions included:

- Water features (8)
- Nature parks and natural areas (2)

**6. Are there parks elsewhere that you particularly like? If so, which parks? Where?**

Participants were asked to indicate whether there are parks they like other than those in Sandy and given the option to list them. A total of 97 people responded to this question.

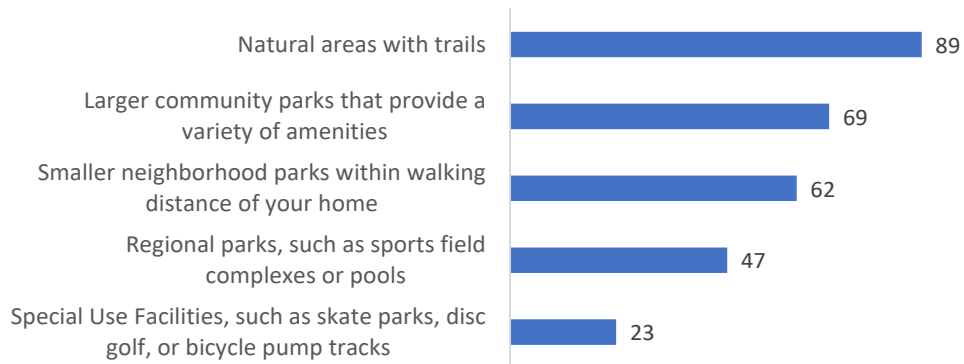


The parks participants suggested included:

- Imagination Station Park (7)
- Happy Valley Park (7)
- Wildwood Park (5)
- Westmoreland Park (4)
- Meinig Park (3)
- Thousand Acres Park (3)

### 7. What type of park do you like to visit?

Participants were shown a list of different types of parks and given the option to select all that apply. A total of 120 people responded to this question.



### 8. Do you have any other comments for us to consider as we develop the Sandy Parks & Trails Master Plan?

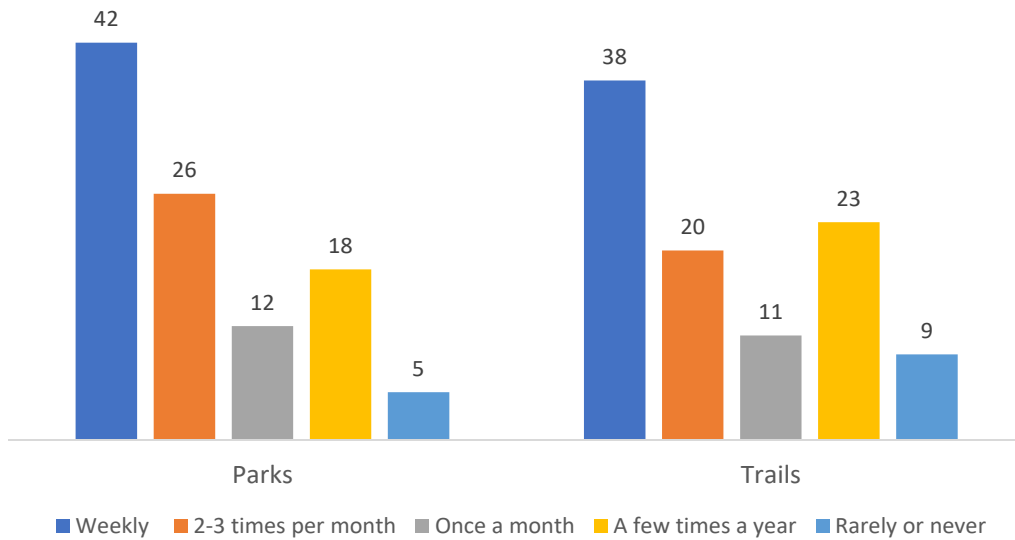
Participants were asked to answer in their own words what they would like considered in the Sandy Parks and Trails Master Plan. A total of 53 people responded to this question. Responses included:

- Prioritize maintenance, security, and development of existing parks (10)
- Build more water features and facilities and provide better access to rivers and lakes (7)
- Develop parks and trails in the Champion Way area (3)
- Develop parks and trails in the Deer Pointe area (3)
- Provide more shade for park activities, especially for summer activities (2)
- Provide more and increase accessibility to information about parks so people understand how to use them (2)

### 9. Where do you live?

Participants were asked to indicate what zip code they live in. A total of 108 participants responded to this question with the majority (96) indicating that they live in 97055. Other zip codes participants provided include 97009, 97023, 97049, 97206, and 40793.

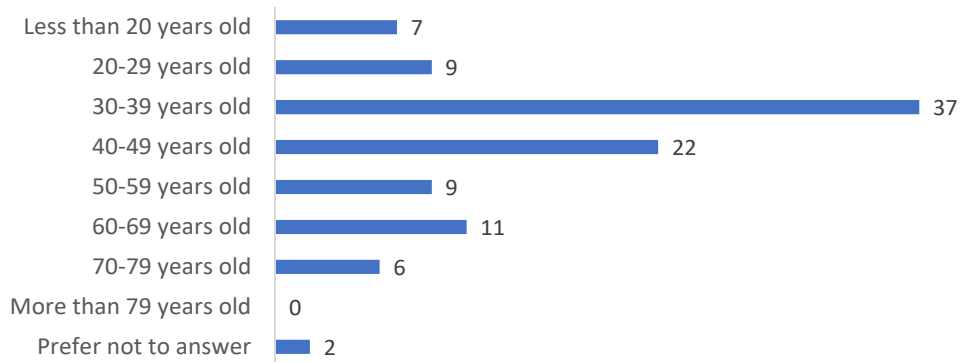
**10. How often do you use parks or trails in Sandy?**  
 A total of 106 people responded to this question.



### Demographic Information

#### Age

A total of 103 people responded to this question.



#### Gender

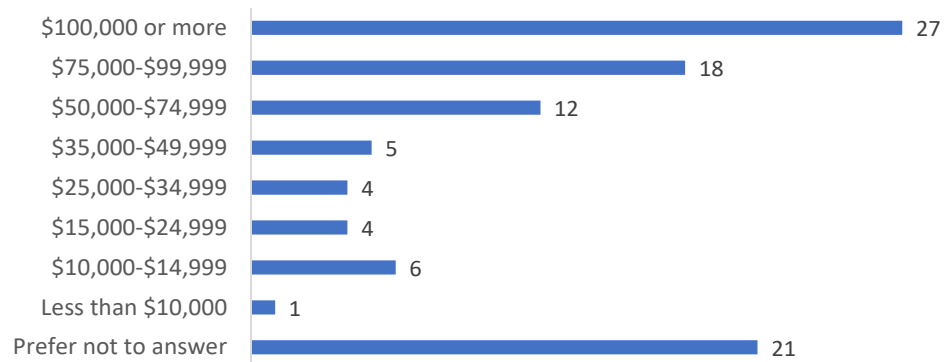
Participants were asked to choose what best describes their gender. A total of 101 participants answered this question. A majority (70) indicated that they are female, 26 said they are male, four said they preferred not to answer, and one chose non-binary.

### Race/Ethnicity

A total of 101 people responded to this question. A majority (75) indicated that they are white, 17 said they are Hispanic/Latino, and one said they are Asian. Five participants said they preferred not to answer and three said they are another race other than what was listed.

### Household Income

A total of 98 people responded to this question.



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