

City of Sandy

Agenda

Parks & Trails Advisory Board Meeting Meeting

Meeting Location: City Hall- Council Chambers, 39250
Pioneer Blvd., Sandy, Oregon 97055

Meeting Date: Wednesday, July 18, 2018

Meeting Time: 6:59 PM



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1. ROLL CALL

2. CHANGES TO THE AGENDA

3. PUBLIC COMMENT

4. NEW BUSINESS

- 4.1. (Kathleen Walker) status of a public volunteer effort to clean up the huge homeless camp in Sandy River Park planned for August 4th as well as long term plans for patrolling the park to ensure homeless camps are not re-established.
- 4.2. Kathleen Walker) status of the Parks and Trails Master Plan. Perhaps it would be helpful to review the planned trail connections and if time, the planned parks that were identified over the last year.
- 4.3. (James Cramer, City Staff) Longest Day Parkway survey results.

5. STAFF UPDATES

- 5.1. Staff Updates
 - (1) Fantasy Forest Mural
 - (2) PetSafe Dog Park Grant

6. BOARD COMMENTS

7. CONSENT AGENDA

- 7.1. Park Board Minutes April 18, 2018
[Parks and Trail Advisory Board 4-18-18 Minutes](#)

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8. NEXT SCHEDULED MEETING

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8.1. August 15, 2018 7PM

9. ADJOURN

CITY OF SANDY
PARK BOARD AGENDA
Meeting Minutes
Wednesday – April 18, 2018
7:00pm City Hall Conference Room

- I. 7:00pm – Call to order –
- II. Roll call - Kathleen Walker, Bethany Shultz, Susan Drew, Jeremy Pietzold (City Council), James Cramer (Staff) & Valerie Wicklund (introduced herself and interest in becoming a part of the Parks Board)
- III. Changes to Agenda - James stated that he was going to introduce the Parks Board Member Applicant within Staff Updates however they (Valerie Wicklund) was present at roll call and introduced herself during that time.
- IV. Public comment - Bethany mentioned that neighbors are discussing the Barlow Trail Sign destruction. Susan brought up that the Tickle Creek Trail parking (predominantly the westernmost spaces) are being occupied by residence rather than remaining open for individuals who are interested in using the trail. There are 2 hour parking signs however that is being violated.
- V. New Business
 - A. April 10, 2018 City Council Workshop briefing of “Boards, Commissions and Committee - Continuity of Operations”. Video of workshop available at <https://www.ci.sandy.or.us/city-council-planning-commission-meetings>
 - James summarized the City Manager, Kim Yamashita, intent of the workshop in that it was intended to understand the City Council’s objectives for the Boards in order to determine a more cohesive set of standards to be implemented. Curiosity regarding the workshop minutes stating “essentially following the council rules” to which Jeremy detailed the intent to creating more consistency amongst the Boards and remain advisory in nature. Kathleen acknowledged the “committees” like the CPP and grant committees that could potentially be included in the Boards discussion. James explained that the City Manager will be taking what was discussed at the workshop and look at alternatives to meet the City Council’s goals to take back to Council to ultimately formalize them. Curiosity regarding terms and reappointment would work to which Jeremy explained possible alternatives that would be determined at a later date. Susan expressed concerns regarding Staff’s recommendations regarding term limits, reappointments and process for becoming a member to which the conversation shifted back to explaining the City Manager is looking into the recommendations of Council to streamline things and bring back to Council for more discussion.
 - “Parks and Trails Advisory Board” was recommended by the board for the name if changed.

B. Meinig Park Entry Design Concept design was brought before the Board. David Snider, Economic Development Manager, has applied for the CPP (Community Partnership Program) grant to improve the Meinig Park entry and sign from City Hall parking lot. Kathleen explained the CPP and various examples of projects that have come from the program for the group to better understand the intent. After reviewing the proposed design the following was highlighted by the Board:

1. The signage should match the signage design established in the Sandy River Park Master Plan. (Tickle Creek Trail sign meets these standards)
2. Have the slopes going to the sides for rain runoff.
3. Keep 8' of clearance to match projecting sign requirements (staff recommendation).
4. Metal roof.
5. Raised Metal Letters to keep the same format and font for consistency (Tickle Creek Trail sign meets these standards).
6. Stone Base: be cognizant of material as many signs get vandalized. Potentially use solid stone or basalt stone because it is more difficult to break off than cultured stone.
7. Lighting: take advantage of the electricity already there potentially for shining a light on the sign as well as an additional plug for decorative lights/future camera/etc.
8. Metal Accent Color: match the Tickle Creek Trail sign
9. It was suggested that we find out who implemented the existing sign and reach out to see if they would like the existing sign or to contribute to the new entry/sign.

C. Park's Board Priority List (introduce for future discussion)

- James explained that staff would like to have the Board at a later meeting come up with a "Priority List" of projects for consideration. At the same time staff will be completing a priority list of their own. The intent is to ultimately take both lists to Council to decide what should be prioritised with regards to Parks and Trails developments.
- James explained further that there is no need to recreate anything but look at what has been completed, assess if that is still applicable for the discussion and/or determine new priorities, locations, development needs.
- Kathleen explained the intent and methodology of the master planning.
- Susan would like the documents that have previously been discussed and drafted. Staff will send the following day.

VI. Old Business

A. Staff Updates

1. Fantasy Forest Mural
 - The panels have been measured, the existing structure is in good condition to adhere the new panels too and Karin has purchased the wood to begin the mural.
2. Meinig Park Grant
 - James explained that Nancy Enabnit reached out to the representatives of Oregon Parks and Recreation Department: Grants Programs and had the

following to say “bottom line is he wants us to get the project done. Rather than extend the deadline today, the state's process is that we move forward on the project, and since the current deadline for completion is August 31, 2018, he said once we hit August 1st someone should contact him, request another extension and explain what progress has been made. As long as the City shows a good faith effort towards completion, there will be no problem obtaining another extension.”

- The city is conducting a SDC audit to determine the amounts we currently have, where they can be allocated and that methodology is being followed.
 - Kathleen explained SDCs and the scope of work with regards to Meinig Park Master Plan.
 - James explained that SDCs have to be identified within a city's CIP list which according to our 2013 methodology (current applicable methodology) the 1997 Parks Master Plan is being used.
3. Parks Board Member Applicant
- James reintroduced Valerie as our new applicant and explained that historically the Board has invited applicants to participate in a few meetings and should they choose to keep coming they will become a member. This could change in the future based upon the discussions between the City Manager and Council as discussed earlier in the meeting (Item A under New Business)
4. Volunteers to participate in the Community Walking Audit for the Downtown Walkability Assessment (<https://www.ci.sandy.or.us/downtown-planning>)
- James explained that our down town planner, Emma Porricolo, is conducting a walkability audit to determine; conditions, traffic, pedestrian friendliness, observed traffic, ADA accessibility, etc. Link to be sent the following day.

B. Board Comments

- Jeremy mentioned that Council voted unanimously to approve the POS Rezone at the previous CC Meeting. Questions regarding what the process is for new POS come in when do they get zoned? Ideally it would occur as the time of plat approval or prior to final approval.
- Kathleen expressed curiosity of whether the discussion was made to have development code. An in-depth analysis was not discussed. Kathleen shared with staff, prior to the board meeting, potential concerns with the code which staff has included in their code analysis list for future review.
- Make sure that the smaller dedications, tracts for connectivity are being mapped appropriately as they are dedicated.

C. Next Meeting Date ~ May 16, 2018 at 7 PM

- the discussion on when the Parks Board tour would be was discussed. The idea of May or June was not decided but staff asked the members to be thinking about it over the week and they will send out a survey to see what is preferred.

VII. Adjournment - 8:54 PM