



**MINUTES**  
**Parks & Trails Advisory Board Meeting**  
**Wednesday, April 13, 2022 Sandy**  
**Community/Senior Center, 38348 Pioneer**  
**Blvd. 7:00 PM**

**BOARD MEMBERS PRESENT:** Don Robertson, Board Member, David Breames, Board Member, Will Toogood, Board Member, Alexandria Gale, Board Member, and Upekala Wijayratne, Board Member

**BOARD MEMBERS ABSENT:**

**STAFF PRESENT:** Laurie Smallwood, Councilor and Rochelle Anderholm-Parsch, Parks and Recreation Director

**MEDIA PRESENT:**

**1. MEETING FORMAT NOTICE**

The Parks and Trails Advisory Board will conduct this hybrid meeting both in-person and electronically using the Zoom video conference platform.

If interested in attending in person the meeting will be held at the Sandy Community Center, located at 38348 Pioneer Blvd., Sandy, OR 97055.

Members of the public may listen, view, and/or participate in this meeting using Zoom.

Using Zoom is free of charge. See the instructions below:

- To login to the virtual/electronic meeting online using your computer, [click this link:](#) or follow this link:

<https://us02web.zoom.us/j/88642522802?pwd=a0Q1d1FIWXBsMEZ4V2RoWUVVMm5UQT09>

- **Note a passcode may be required:**
- If you would rather access the meeting via telephone, dial 1-669-900-6833. When prompted, enter the following meeting number: **886 4252 2802**
- If you do not have access to a computer or telephone and would like to take part in the meeting virtually, please contact the Sandy Community Center (503-668-5569) and arrangements will be made to facilitate your participation.

**2. Roll Call**

Staff Present:

Kelly O'Neill, Development Services Director  
John Wallace, Center Manager  
Tiana Rundell, Parks Maintenance

**3. Public Comment**

None

**4. Consent Agenda**

4.1. Meeting Minutes

**Moved by Alexandria Gale, seconded by Upekala Wijayratne**

***March 9, 2022 meeting minutes approved***

**CARRIED. 5-0**

**5. Changes to the Agenda**

None

**6. New Business**

6.1. Pre-Application 38800 Junker St

38800 Junker St is a proposed park parcel and applicant also wants to potentially complete enhancements to the trail.

Rochelle states this may potentially be a private park. There is a trail easement running through this property and Tupper Park is nearby.

In summary- Staff is recommending we take a fee in lieu (instead of a dedication) and take SDC credits for the trail that runs through that property. The fee in lieu would be approximately \$16,870.00.

David Breames confirms he heard the fee amount correctly.

Rochelle adds context about SDC credits.

Kelly O'Neill adds the trail goes down through property the City owns and also through some private property, although there is an easement.

Parks board discusses fee in lieu vs parkland dedication.

Motion to approve Fee in lieu instead of parkland dedication.

Will Toogood motioned to approve, Alexandria Gale seconded. Motion passed 6-0.

6.2. Reschedule the May 11, 2022 Parks Board Meeting

Reschedule the May 11, 2022, Parks and Trails Advisory Board meeting.

Rochelle states that her and Kelly are wanting to bring SDC and fee in lieu methodology to the Parks board for review prior to bringing it to the council meeting so there is time for incorporating feedback prior to the city council meeting. The 2 date options which allow FCS and ESA to join are May 4th or May 5th, 2022.

Discussion ensues.

New date for next PTAB meeting is set for May 5th, 2022 at 7pm.

Staff Report - 0555

**7. Old Business**

7.1. Deer Meadows Revised Plan

Rochelle provides a brief overview and introduces Kelly O'Neill, Community Development Director.

Rochelle outlines past proposals.

The next council meeting is set for April 18, 2022.

Rochelle speaks on the proposed revised plan.

Don Robertson asked a question about what this proposed park is located next to. Kelly O'Neill answered that it's land available for development. Tracy Brown, with Tracy Brown Consultants, LLC answered Chair Robertson question and expanded on the revised plat proposal.

Kelly O'Neill speaks on the 4 different proposals that have been presented in the past.

Alexandria Gale asks a question about the retention trees on the property and Kelly O'Neill answers.

Tracy Brown speaks extensively on proposal and that this proposal is their best effort to address the park dedication requirement and as proposed does exceed the park dedication requirement and confirms they're proposing a 1.08 acre park and will not be retracted later.

PTAB does not support this proposal.

David Breames motioned. Will Toogood seconded. Motion passed.

7.2. Update on Code Edits / Changes to 17.32 and 17.86

Rochelle gives an overview of the 2 codes and states the code changes will be taken to the council in a future work meeting.

Kelly O'Neill speaks on quazi-judicial responsibilities of the Planning Commission.

Don Robertson asked a question and Kelly O'Neill answered.

Kelly O'Neill provides more information on how ESA was involved with the code update, especially with standards. Don Robertson agreed.

Motion to recommend approval on the proposed code modifications to Chapter 17.32 & 17.86 to the planning commission.

Alexandria Gale Motioned. Upekala Wijayratne Seconded. Upekala Wijayratne asked a follow up question and Don Robertson and Kelly O'Neill answered. Motion passed.

7.3. Sandy Bluff Park Shelter and Dog Park Improvement Concept Plan

Rochelle speaks on dog park improvements and shelters to the Parks Board. The Parks Department would like the Parks Board support in applying for a local government grant. Rochelle reviews a map, pictures, and the project budget.

Will Speaks his support.

David Breames states his opinion in opposition due to a lack of a sports complex located in Sandy and the need to build one.

Don understand David's point but doesn't see the dog park as direct competition.

Upekala Wijayratne Supports.

Alexandria Gale supports.

Don Roberston asks Tiana Rundell a question and she answers.

Motion to accept concept plan as presented and write a letter of support.  
Will Toogood motioned. Alexandria Gale seconded. David Breames abstained.  
Motion passed.

**8. STAFF UPDATES**

Director Update

Congratulations to Tiana Rundell for completing her Certified Playground Safety Inspector Certification through the National Parks and Recreation Association.

One applicant has been received for the PTAB's 2 vacant positions.

John (Center Manager) has started, Executive Assistant is starting Monday, driver position has also been filled.

**9. Adjourn**