



MINUTES
Parks & Trails Advisory Board Meeting
Wednesday, March 9, 2022 Sandy
Community/Senior Center, 38348 Pioneer
Blvd. 7:00 PM

BOARD MEMBERS Don Robertson, Board Member, David Breames, Board Member, Will Toogood,
PRESENT: Board Member, and Alexandria Gale, Board Member

BOARD MEMBERS ABSENT: Upekala Wijayratne, Board Member

STAFF PRESENT: Laurie Smallwood, Councilor and Rochelle Anderholm-Parsch, Parks and
Recreation Director

MEDIA PRESENT:

1. MEETING FORMAT NOTICE

Meeting Format Notice:

The Parks and Trails Advisory Board will conduct this hybrid meeting both in-person and electronically using the Zoom video conference platform.

If interested in attending in person the meeting will be held at the Sandy Community Center, located at 38348 Pioneer Blvd., Sandy, OR 97055.

Members of the public may listen, view, and/or participate in this meeting using Zoom.

Using Zoom is free of charge. See the instructions below:

- To login to the electronic meeting online using your computer, [click this link:](#)
or follow this link:
<https://us02web.zoom.us/j/86426239535?pwd=dy91aGV0VHdldTZzcHp1VWJkdMNoQT09>
- **Note a passcode may be required:**
- If you would rather access the meeting via telephone, dial 1-669-900-6833. When prompted, enter the following meeting number: **864 2623 9535**
- If you do not have access to a computer or telephone and would like to take part in the meeting, please contact the Sandy Community Center (503-668-5569) by January 10, 2022 and arrangements will be made to facilitate your participation.

2. Roll Call

Guests Presenter Present:
ESA Consultant, Tracy Johnson

Staff Present:
Parks Staff, Tiana Rundell

3. Public Comment

None

4. Consent Agenda

4.1. Meeting Minutes

Approval of March 9, 2022 Meeting Minutes.

- Alexandria Gale moved to approve the minutes, Will Toogood seconded. Motion Passed 4 - 0

5. Changes to the Agenda

None

6. New Business

6.1. **Amendments to the Sandy Parks and Trails System Master Plan**

Rochelle introduced Tracy Johnson with ESA, the consultant for the Parks and Trails System Master Plan (PTSMP)

Tracy Johnson reported on the following PTSMP updates:

- Primary update included converting trail miles into acres. Code language has land acquisition in acres so therefore a conversion of trail miles to acres was necessary to be consistent with code language and future proposed code changes. This change simplified how planning implements the code.
- Updated the population based on Census. Proposed population didn't change, but the existing was a little higher than expected. This change influenced some of the calculations in the PTSMP. This included a slight change to the level of service as calculated in the PTSMP.
- Planning noticed that a couple of the existing trails needed to be realigned and a few had inadvertently been left out. That was corrected in the PTSMP update.
- The Trail Capital Improvement list was updated to correspond with the Transportation System Plan. ESA and staff looked at trail list in the

PTSMP and the TSP forecasted multimodal system and removed some of the trails in PTSMP and added it to the TSP and vice versa. You can't have trails, or multimodal paths in both places, the update determined which trail or path should go in the TSP and which belonged in the PTSMP.

Tracy completed her report and opened it up for questions:

- Will Toogood asked for clarification on the miles per acreage conversion. He stated that 15' seemed like an underestimate.
- Tracy said it was based on an average across all trail standards and classes. The 15' conversion was an average based on trail classifications as listed in the appendices of the PTSMP.
- Don Robertson commented. A 15' is the trail itself and not any additional land. The CIP is broken out into trails and land. These two can overlay each other and Don Robertson clarified that was correct with Tracy. Yes, it can be trail ROW or both, and this means it could include a trail ROW to allow for a pass through of a developers property to gain access to a regional trail.

Rochelle Anderholm-Parsch stated that after the PTSMP amendments, if adopted by the Parks Board, the updated PTSMP will go to the Planning Commission in April 2022. A comment was made by Don Robertson stating that the PTSMP amendments directly affects the Departments work on SDC's and Fee in Lieu methodology updates, with FCS and ESA. The updated PTSMP project list allows FCS to continue their work. The draft SDC methodology was completed and now FCS can work on the Fee in Lieu estimate. FCS is currently getting an appraisal of land value. Don Robertson made a statement that the future level of service in the PTSMP directly relates to the SDC and Fee in Lieu results. The existing level of service was a little lower due to the population update, therefore, the need is a little greater and it did shift the calculations regarding the SDC and Fee in Lieu results

Discussion and questions concluded.

Motion was made by Will Toogood to accept the amendments of the Sandy Parks and Trail System Master plan as presented to the board. Seconded by David Breames. Motion passed 4-0.

6.2. **Sandy Pool Exploratory Task Force Final Report**

Staff Report - 0546

Rochelle Anderholm-Parsch provided an update on the Sandy Pool Exploratory Task Force (PETF) Final Report. The PETF final report came out in January 2022. The main points discussed were the PETF recommended against renovating and/or expanding the existing Aquatic Center, in favor of developing a new

natatorium. A brief overview of the competition pool size 6 vs. 8 lanes was provided. This included an overview of square footage and operational costs. An illustration of the preferred concept of 3A was provided. Preliminary cost estimates of 3A including soft costs was \$26.62 million. Next steps is for staff to write and RFP to move all 'three legs of the stool', aquatics, recreation and park improvement. This includes engagement of the public and identifying funding sources and work with Council to set budget parameters and policy.

End of presentation and questions. Don Robertson asked about the proposed timeline. Rochelle Anderholm-Parsch reported that staff is currently working on a draft RFP and presentation to Council in May. Rochelle Anderholm-Parsch discussed the two deliverables of the RFP. 1) potential bond ready aquatic and recreation center concept, 2) design, development, bid and build documents for park improvements. Don Robertson asked Council Liaison Laurie Smallwood about the general read of Councils support for the next steps. Councilor Smallwood said she felt confident that there is support for the campus project and the park improvements.

Don Robertson asked the members if there were any more questions. Will Toogood commented on the project cost, and the value of the annex building and the viability of building on the annex. Member Toogood commented on how the community center could connect the city center and Sandy River Park. No other comments or questions.

7. Old Business

None

8. STAFF UPDATES

Rochelle Anderholm-Parsch stated that the department is recruiting for positions. Staff is planning for the summer including a July 4 fireworks show. Rochelle Anderholm-Parsch reported on special event planning, including an update on the work Carol Cohen has been working on as it related to soliciting sponsorship for special events.

Don Robertson mentioned that there are two vacancies on the Board.

9. Adjourn

Parks Staff, Tiana Rundell

