



**MINUTES**  
**Parks & Trails Advisory Board Meeting**  
**Wednesday, November 10, 2021 City Hall-**  
**Council Chambers, 39250 Pioneer Blvd.,**  
**Sandy, Oregon 97055 7:00 PM**

**BOARD MEMBERS PRESENT:** Don Robertson, Board Member, David Breames, Board Member, Will Toogood, Board Member, Mary Casey, Board Member, and Alexandria Gale, Board Member

**BOARD MEMBERS ABSENT:** Sarah Schrodetz, Board Member

**STAFF PRESENT:** Laurie Smallwood, Council President and Sarah Richardson, Community Services

**MEDIA PRESENT:**

**1. MEETING FORMAT NOTICE**

Meeting Format Notice:

**The Parks and Trails Advisory Board will conduct this meeting electronically using the Zoom video conference platform.**

Members of the public may listen, view, and/or participate in this meeting using Zoom.

Using Zoom is free of charge. See the instructions

below: <https://us02web.zoom.us/j/82866713223?pwd=YUw4R2RleE1qeXk2WFUvckJVV0RyUT09>

- To login to the electronic meeting online using your computer, [click this link:](#)
- **Note a passcode may be required:**
- If you would rather access the meeting via telephone, dial 1-669-900-6833. When prompted, enter the following meeting number: 828 6671 3223
- If you do not have access to a computer or telephone and would like to take part in the meeting, please contact the Sandy Community Center (503-668-5569) by October 5th and arrangements will be made to facilitate your participation.

**2. Roll Call**

New Parks and Recreation Director Rochelle Anderholm-Parsch was present for the meeting but needs to be added to the Roll Call list.

**3. Public Comment**

Upekala Wijayratne asked the board to introduce themselves and to identify the officers.

**4. Consent Agenda**

4.1. Meeting Minutes

**Moved by Mary Casey, seconded by Will Toogood**

***As a new Board member not present for the November meeting Alexandria Gale abstained from approving the minutes.***

**CARRIED. 4-0**

**5. Changes to the Agenda**

**6. New Business**

6.1. Introduction new Parks and Recreation Director

Introduction and welcome of new Parks and Recreation Director, Rochelle Anderholm-Parsch.

6.2. Kelso Rd. Subdivision

Sarah Richardson, staff liaison, provided an overview of the development proposal. Identified the parcel in relation to other recent proposals discussed and its relationship to the new Parks and Trails Master Plan.

David Breames, Board member asked why there is property outside city limits that surrounds the proposed development. Shelley Denison, Associate Planner and Don Robertson, Board Chair, talked about annexation issues and opportunities.

Shelley Denison provided an overview of the proposal. Wanted to bring it early to the board to get the board's recommendation. The developer has not, in their initial pre application provided for any parkland dedication. Shelley reviewed the calculations for land dedication and Fee in Lieu. Reminded that the Parks and Trails Master Plan identified that the city has a surplus of mini parks and this development would only be required to dedicate land large enough for a mini park. Three sides are unincorporated so it is not adjacent to property at this time that could be added to provide a parcel large enough for a Neighborhood Park. The Parks and Trails Master Plan does identify a need in this area for a Neighborhood or Community Park.

Don clarified that the city can purchase property outside city limits, and noted that what the property is zoned for is a factor. Don believes that we can purchase land within the UGB and then annex the land.

Don asked if board members had any questions, noted staff recommended that the board accept Fee in Lieu and strongly suggests the board agree with that recommendation. Suggests that the board recommend that the city look for property to purchase that could accommodate a larger park and perhaps ball fields in the area noted in the Master Plan (within the UGB).

David asked for clarification about the unincorporated land that surrounds this proposed development.

Laurie Smallwood noted that there are high tension power lines that are near this property. Discussion about their location and proximity to the proposed development.

Will Toogood agrees this is not worth the lift, hates to turn down land but that the Fee in Lieu is the best option given the various scenarios attached to this parcel.

David asked about where the logging facility is in relation to this parcel. Asked if the 2/3rds of an acre could be a dog park. Sarah Richardson suggested it is too small a space based on best practices for dog parks. David noted that he frequently sees smaller dog parks in apartment complexes etc. Discussion about parking and dog parks.

David noted that with the current Fee in Lieu fees the city could not buy 2/3rds of an acres for the amount they would be receiving for this development.

Sarah shared the Fee in Lieu and SDC fund balances and noted that once those are adjusted they will grow faster.

Don asked what do we want to achieve? If the goal was to add more small parks then it would be worth considering, but the minimum for a neighborhood park is 2 acres. If we knew we could acquire some adjacent land that might be possible. Discussed how the Fee in Lieu/Land is calculated.

David asked what kind of units are going in there. Don noted single family, and David noted on small lots.

Don stated that he would bank the money and purchase some property.

Don asked if there was any further questions or discussion.

**Moved by Will Toogood, seconded by Mary Casey**

***Motion to accept Fee in Lieu.***

**CARRIED. 4-1**

## **7. Old Business**

### **7.1. Update Sandy Speaks - Photo contest**

Shelley updated the board about "Sandy Speaks". Launching on Tuesday. The Photo Contest will run for at least two months. Optimistic that the community will be interested in the website and will begin using it. The Board will judge the photo contests in about 2-3 months. Don asked about rules, and Shelley talked about a waiver for minors in a photo. Don noted it will be exciting to see what the response is to the program.

Don updated the board on the discussion and notes about the code changes. Don met with Kelly O'Neill, Development Services Director and the City Attorney on the proposed language. Originally the information was going to the Planning Commission and then on to Council. It has been delayed to address a number of questions the board asked and also to address what property the city already owns that coincides with proposed trails. Needs to be taken out of the equation for Developers so we don't double charge them.

Sarah discussed the December agenda and noted there is nothing currently on the agenda. Invited the board to send agenda items if they have items they want to discuss. Meeting may be canceled if there are no agenda items.

Rochelle thanked the board and looking forward to getting caught up and to participate.

## **8. STAFF UPDATES**

8.1. Next Meeting - December 8th

**9. Adjourn**