



MINUTES
Parks & Trails Advisory Board Meeting
Wednesday, October 14, 2020 Virtual Meeting 7:00 PM

BOARD MEMBERS PRESENT: Kathleen Walker, Councilor, Don Robertson, Board Member, Michael Weinberg, Board Member, Susan Drew, Board Member, Makoto Lane, Board Member, and Sam Schroyer, Board Member

BOARD MEMBERS ABSENT:

STAFF PRESENT: Laurie Smallwood, Council President and Sarah Richardson, Community Services

MEDIA PRESENT:

1. Roll Call

2. Public Comment

Meeting Format Notice:

The Parks and Trails Advisory Board will conduct this meeting electronically using the Zoom video conference platform.

Members of the public may listen, view, and/or participate in this meeting using Zoom.

Using Zoom is free of charge. See the instructions below:

- To login to the electronic meeting online using your computer, [click this link:](#)
- **Note a passcode is required: 788531**
- If you would rather access the meeting via telephone, dial 1-669-900-6833. When prompted, enter the following meeting number: 850 4562 9480
- If you do not have access to a computer or telephone and would like to take part in the meeting, please contact the Sandy Community Center (503-668-5569) and arrangements will be made to facilitate your participation.

3. Consent Agenda

3.1. Meeting Minutes

Moved by Michael Weinberg, seconded by Kathleen Walker

Motion to approve the minutes.

CARRIED. 5-0

4. Changes to the Agenda

5. New Business

5.1. The Views Development

Sarah Richardson reached out to Shelley Denison about the proposal and there are no additional updates. Board had requested it be on the agenda.

Don Robertson intent was to chat more about it. Comfortable waiting until November since there are no changes.

Kathleen Walker had a question about lot 71 or 72. Appears it is going to be a big apartment building. Sarah Richardson will follow up.

Location for the development was reviewed.

Don Robertson noted one of the questions was how the SDC's and Fee in Lieu would be addressed. Wanted to pay upfront for the SFR, but delay the payment for the multifamily units.

Sarah Richardson reminded the board they had a question about how the parkland dedication was going to be calculated. Kathleen Walker, yes the density will determine what the calculations will be.

Don Robertson concerned because they are going to have their own HOA and keeping parks and open spaces private or semi-private wants to be sure they are still required to pay the Fee in Lieu and SDCS.

Kathleen Walker - Lot 72 and lot 122 - two large lots that are proposed as apartments? Would like clarification on what is proposed and how many units are proposed.

Makoto Lane asked if this was a Planned Development, and yes, it is.

Discussion about Planned Developments and what the somewhat subjective criteria for "Outstanding" features means. Specificity is important to be able to understand what is being proposed and whether it meets the outstanding criteria for a Planned Development.

Don Robertson noted we need some answers before recommendations can be forwarded.

5.2. Location Discussion - Dog Park

Kathleen Walker suggested a dog park might fit well with the additional site for the Sewer Treatment Plant that is off of Sunset/University. There is a big parcel that used to be the old Public Works Shop. That parcel is proposed to have a supplemental sewer treatment plant. About a 4.3 parcel plus another one off of Sunset that the city owns. A resident said we should do a walking trail dog park. One option might be this as part of the supplemental treatment plant site. Might have some acreage around the rest of the site to create some sort of walking trails. Laurie Small noted it is a brown site. Don't know what the land use laws are for brown sites. Might need to be investigated. Brown properties can only be used for certain things. Need to sit for a period of time etc. Might be a good location but we need to be aware of the brown site.

Don Robertson noted it doesn't mean it is disqualified for use. All depends on what types of pollution, quantities etc. Example, splash pad in Gresham was a brown site. Laurie Smallwood noted it might be a good location but something to be aware of.

Kathleen Walker noted the parcel is already fenced.

5.3. Code of Conduct for Boards and Commissions

Laurie Smallwood reviewed the Code of Conduct Council passed for Boards and Commissions.

Don Robertson asked is this a first time policy for the city?

Laurie Smallwood yes, came to Councils attention with regard to some things that have been put out on social media over the last few months. Ways people have been treated online and in person and there was no Code of Conduct for Commissions or Advisory Boards and wanted to get something in place. Recognizing that everyone is a volunteer, including council and trying to do the best they can. Important that we need to treat each other with respect, fairness and a little bit of grace sometimes.

Don Robertson asked if it goes for both elected officials and board members?
Laurie Smallwood, yes correct. Council intends to sign it as well. Does not

pertain to employees who have their own Code of Conduct and ORS. Council is also bound by ORS.

Don Robertson noted that when he was with the City of Ashland they had annual training. City Recorder would come around to every board and elected body that dealt with ethics and conduct and everyone was certified as receiving the training. Don also sits on the Local Government Grants Program and they have requirements as well. What is being asked is not foreign and is surprised that this hasn't happened already. Standard Operating Procedure for many communities throughout Oregon.

Don Robertson asked if there are questions about the Code of Conduct.

Makoto Lane feels there is subjectivity and wording that is open to interpretation. Would be better if it was more tightly worded. Discussion about the wording and a variety of examples shared.

Laurie Smallwood asked for specifics to be sent to her so she could look at it.

Makoto Lane asked where he would go to get an issue resolved. Laurie Smallwood noted there is a chain of command. Laurie Smallwood offered to help if needed.

Michael Weinberg clarified about signing and where to send it. Yes, send a signed copy to Sarah Richardson.

Sam Schroyer asked if this COC is the final version. Suggested could add what steps to take if needing resolution. Susan Drew asked if it could go back to Council. Sarah Richardson noted it has been formally adopted. This is specifically for Boards and Commissions.

Kathleen Walker asked for clarification about discussing differences of opinion/disagreements. Concern expressed about interpretation. Laurie Smallwood's interpretation is that everyone has a responsibility to speak truthfully. Feels there have been things out on social media that misrepresented information. More discussion about interpretation. Discussion about representing the councils position but disagreeing. Laurie noted this is not what the Code of Conduct is about. Everyone is entitled to their opinion and no one has to agree. What we do have to do is represent each other factually.

Makoto Lane referenced page 3. Asked if it was retroactive. Asked what is the process of removing board members. Laurie Smallwood noted council does

not have to renew a position. Laurie Smallwood noted if you don't follow the Code of Conduct council would have the option to ask a member to step down. Don Robertson noted that in all his years of service this has never occurred. Laurie Smallwood added she hoped that would not be the case. Everyone is here volunteering and trying to do the best job they can.

6. Old Business

6.1. Parks and Trails Master Plan Update - Virtual Open House Response Extended Deadline

Deadline extended to October 25th but so far few people have participated. Hope all board members will visit the Virtual Open House. As of a few days ago there were 54 completed visits. Discussion about ways to get the word out, including Instagram. Discussion about finding the link.

7. STAFF UPDATES

7.1. Community Garden Update

Sarah Richardson discussed the garden beds at the Community Garden, and the need for repairs. Did receive a proposal from the Ant Farm but far above our budget. Nunpa is taking a look at it and will see what else they can come up with.

7.2. Pesticide Policy Update

Working to make the changes the board requested and will bring the 2nd draft back to the board at a future meeting. Don Robertson noted that the plan is to approve a final version to forward as a recommendation to Council.

7.3. Oregon Community Paths Program

Sarah Richardson discussed the grant opportunity and asked the board if they had any projects in mind. Grant is available every two years and a good idea to keep it on our radar.

7.4. Meeting Guests/Board Applicants

Don Robertson thanked guests Mary Casey and Rachel Stephens for attending and their interest in board positions.

8. Adjourn