



MINUTES
Parks & Trails Advisory Board Meeting
Wednesday, January 30, 2019 City Hall-
Council Chambers, 39250 Pioneer Blvd.,
Sandy, Oregon 97055 7:00 PM

COUNCIL PRESENT:

Bethany Shultz, Board Member, Kathleen Walker, Councilor, Michael Weinberg, Board Member, Susan Drew, Board Member, Laurie Smallwood, Council President, and Kelly O'Neill Jr., Development Services Director

COUNCIL ABSENT:

STAFF PRESENT:

MEDIA PRESENT:

1. Roll Call

2. Public Comment

- 2.1. Sandy River Trail Signs (email from public member attached)

The Parks and Trails Advisory Board (Board) discussed the email from the concerned citizen regarding the signage in Sandy River Park. While the Board agreed the language on the signs could be different they also found the existing language on the signs to be adequate. The Board recommended no change to the signs.

3. Consent Agenda

January 9, 2019 Meeting Minutes TBD

4. Changes to the Agenda

- 4.1. Meeting Addition: Ponder Lane Subdivision

Mike Robinson with Schwabe, Williamson and Wyatt presented a proposal for a subdivision on Ponder Lane for his client Geo Development. Mr. Robinson asked the Board to reconsider the prior Board recommendation not to accept a parks fee in-lieu of dedicating parks land. After discussion between the

Board and Mr. Robinson a motion was made to reconsider the prior recommendation. The motion failed with a vote of two (Michael Weinberg and Valerie Wicklund) recommending the prior decision be reconsidered and two (Susan Drew and Kathleen Walker) recommending the prior decision stand until the Board had additional time to consider the request. The Board asked Mr. Robinson to bring the request back before them at the February meeting. There is a Community Park located conceptually by the Ponder Lane Subdivision.

4.2. Meeting Addition: Parks Budget to Actual Financial Results

Valerie Wicklund presented the financial reports of the Parks actual revenues and expenses compared to budgeted amounts for the 18 months ending December 31, 2018. The reports covered the three funds; In-Lieu, Administration, and Capital Improvements. The Board requested that Kelly O'Neil let them know the nature of \$21,600 of Park SDC expenses in the In-Lieu Fund. The combined undesignated surplus from all funds, at December 31, 2018, was \$1,473,670.

5. New Business

5.1.

The Board discussed the proposed 32 lot subdivision on Jacoby Road named Jacoby Heights and whether the applicant should be required to install a trail connection on the property to connect to the future extension of Tickle Creek Trail. The Board recommended that a tract be created in the Jacoby Heights subdivision and dedicated to the City and cited three primary reasons that they would like to see the land dedicated: 1) increased protection of the trees located within the FSH buffer area; 2) a larger area through which a connector trail to Tickle Creek Trail could meander; and, 3) to provide a wider riparian buffer that would not only better protect Tickle Creek, but would also enhance the natural beauty along the future extension of the Tickle Creek Trail. The Board also recommended that a trail connection extend north from the intersection of Middlebury Avenue and Woodstock Street. After review of the Lidar data the Board was unsure about the subdivision proposal's justification for moving the trail connection to tax lot 800.

It is hereby recommended the Parks and Trails Advisory Board provided recommendations/advisement to be included with the City's staff report for Planning Commission consideration.

CARRIED.

5.2.

The discussion on the Bornstedt Park shade structure did not occur due to time restrictions and will be discussed at a future Parks and Trails Advisory Board meeting.

- 5.3. Discuss agenda items and information the Parks and Trails Advisory Board would like to discuss at the February 27, 2019 joint meeting between City Council and the Parks and Trails Advisory Board.

The Board discussed the items and information they would like to see covered at the joint meeting with the City Council. The items included the following topics:

- Where we have been, where are we now, and where are we going
- Parks fee in lieu vs. land dedication (What is the Council's perspective on dedication of land vs. parks fee in-lieu?)
- Parks fee in lieu spending limitations from our city attorney
- Quorum rules and open meeting laws from our city attorney
- Roles and responsibilities
- Term limits. Are term limits desired?
- Future trail layout and trail connections
- Future parks locations
- Consultant for Parks Master Plan
- Project manager to assist staff and the Parks Board with the consultant for the Parks Master Plan
- Parks and trail consolidation plan
- How is staff being used? (Parks staff, Public Works staff, and Development Services staff)

- 5.4. Review Conceptual trail corridors previously drafted by the Parks and Trails Advisory Board.

The discussion on the Conceptual Trail Corridors did not occur due to time restrictions and will be discussed at a future Parks and Trails Advisory Board meeting.

- 5.5. Review and update Trail facilities' CIP List.

The discussion on the Trail Facilities CIP List did not occur due to time restrictions and will be discussed at a future Parks and Trails Advisory Board meeting.

6. Old Business

7. **Board Member Updates**
8. **STAFF UPDATES**
9. **Adjourn**