



MINUTES
Parks & Trails Advisory Board Meeting
Wednesday, January 9, 2019 City Hall-
Council Chambers, 39250 Pioneer Blvd.,
Sandy, Oregon 97055 7:00 PM

COUNCIL PRESENT: Bethany Shultz, Board Member, Kathleen Walker, Councilor, Michael Weinberg, Board Member, Susan Drew, Board Member, and Jeremy Pietzold

COUNCIL ABSENT:

STAFF PRESENT: James Cramer, Associate Planner and Tanya Richardson, Community Services Director

MEDIA PRESENT:

1. **Roll Call**
2. **Public Comment**
3. **Changes to the Agenda**

Valerie requested to discuss a list of the City's current parks. Item 6.1 was postponed to the January 30, 2019 meeting.

4. **Consent Agenda**
 - 4.1. August 22, 2018 Meeting Minutes
 - 4.2. October 17, 2018 Meeting Minutes
 - 4.3. December 19, 2018 Meeting Minutes

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Kathleen Walker submitted the attached suggestions regarding the August 22, 2018; October 17, 2018 and December 19, 2018 meeting minutes.

[Kathleen Walker Minutes Suggestions](#)

5. **New Business**
 - 5.1. New Council Liaison Laurie Smallwood

A new Council Liaison, Laurie Smallwood, has been appointed to the Parks and Trails Advisory Board. Please give her a warm welcome.

Laurie introduced herself and discussed her excitement to participate on the Parks and Trails Advisory Board.

5.2. 2017 Capital Improvement Projects (CIP) List

The Parks and Trails Advisory Board previously completed a draft CIP List which will be shared and discussed among the group.

Kathleen presented a spreadsheet with the Board's previously drafted CIP list. The presentation went through the City's parks and the Board discussed potential improvements per park.

5.3. Prospective Park and Trails Location

The Parks and Trails Advisory Board previously completed exercises to determine prospective locations of new parks and trails facilities within the City's service area. Those maps will be presented and discussed among the Board.

Kathleen presented Google Earth maps that identified the City's parks/facilities with radii identifying service areas.

6. Old Business

6.1. Parks Capital Projects Fund

We will postpone the discussion regarding the Parks Capital Projects Fund balance to the proposed January 30, 2019 meeting to consolidate the discussion on budgeting.

7. STAFF UPDATES

8. Adjourn



James Cramer <jcramer@ci.sandy.or.us>

January 9, 2019 Meeting

Kathleen Walker <walkertrails@gmail.com>

Wed, Jan 9, 2019 at 6:45 PM

To: James Cramer <jcramer@ci.sandy.or.us>, Bethany Shultz <bethanyv22@gmail.com>, Michael Weinberg <mikejwein@aol.com>, Susan Drew <purrmarshal@yahoo.com>, Tanya Richardson <trichardson@ci.sandy.or.us>, Valerie Wicklund <vwicklund@gmail.com>, Laurie Smallwood <lsmallwood@ci.sandy.or.us>

Hi James - Here are the additions I would suggest to the past meeting minutes. Thanks for getting them out!

Input on Parks Board Meeting Minutes

August Meeting Minutes: Kathleen expressed concerns that the Parks Superintendent and Park staff should be inventorying maintenance needs and not Parks Board staff because they have more knowledge of what constitutes needing maintenance, priorities, and safety issues. Also, it is important to have one or two people do the inventory to get a consistent overview of the needs. Item 5.1 - can you please clarify that a special event or use permit has been adopted?

October Meeting Minutes: Item 5.1 - Kathleen again expressed concerns that park inventories should be done and are the responsibility of the Parks Superintendent. That information is needed to complete the Parks Master Plan. My comment about Recreation Immunity was not whether or not we were covered to perform the inventories. It was a statement that the duty of safety inspections is with City staff and not volunteer park board members. Item 6.3 Can you please document the location for the photos in the notes. Item 6.2: Kathleen asked about the status of the Parks Master Planning Process and asked that James add that to the November meeting agenda and give us a status update and where we are going with it.

December Meeting Minutes: Item 4.1 - There was a discussion and a consensus by those in favor of requiring land dedication, that the land dedication parcel be on the edge of the properties in order to combine this dedication with future park land dedication on adjacent properties to ensure a larger park is dedicated. Item 4.2 - I believe there was also an option mentioned of requiring an amount of funds sufficient to contract out the long term successful restoration over several years could also be deposited and property transferred.

Kindest Regards,

Kathleen Walker

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