



MINUTES
Parks & Trails Advisory Board Meeting
Wednesday, December 19, 2018 City Hall-
Council Chambers, 39250 Pioneer Blvd.,
Sandy, Oregon 97055 7:00 PM

COUNCIL PRESENT: Bethany Shultz, Board Member, Kathleen Walker, Councilor, Michael Weinberg, Board Member, Susan Drew, Board Member, and Jeremy Pietzold

COUNCIL ABSENT:

STAFF PRESENT: James Cramer, Associate Planner

MEDIA PRESENT:

1. Roll Call

2. Public Comment

3. Changes to the Agenda

James added the "Board Updates" to the agenda as it was missing. Valerie requested to discuss meeting minutes, budget and Staff's (James') Update to Council (presented December 3, 2018). James asked for comments to meeting minutes be completed during the Consent Agenda topic and recommended budgeting being discussed between Items 4.2 and 4.3 of the agenda.

4. New Business

4.1. SE Ponder Lane Proposed Subdivision

ASK Engineering proposed a 95-lot development south of the Nicholas Glenn Subdivision. The proposal includes a 53,467 SF (1.23 acre) park which accommodates the required parkland dedication (95 units x 3 persons/unit x .0043 = 1.23 acres). At this stage the Board shall discuss the proposed parkland dedication and make a formal recommendation on whether the City should ideally require parkland dedication or a fee-in-lieu. Should the applicant choose to make a formal application additional criteria will be required and provided to the Board for further analysis.

James presented the proposed development per the applicant's pre-application submittal, identified it on a map and asked the Board for a recommendation on whether to require the development to dedicate the required park land or accept a fee in-lieu. Michael asked for the current total of in-lieu fees the City currently have to which James answered. Kathleen shared conceptual maps of proposed maps the Board previously completed. Mike asked what criteria the Board should be looking at when presented with proposal such as this agenda item. James and Kathleen expressed strategies and considerations on evaluating whether to accept land dedication or in-lieu payment. Board discussed strategies, historic examples, options and alternatives in order to help guide the conversation to a vote/recommendation. Kathleen recommended the Board make a recommendation through a vote. It was voted 3 to 2 in favor of requiring the proposed development dedicate the required parks land should the proposal move forward.

4.2. Sandy Bluff Tract M Acquisition

The owners, Holt Distressed Property Fund, of Tract M within Sandy Bluff Sub. 6 would like to know if the City would like to be transferred this 2.20 acre tract of land with no consideration as it has no value to their organization.

James explained the owner of Tract M adjacent to Sandy Bluff Park would like to transfer ownership of the tract to the City "with no consideration" and staff would like to know the Board's recommendation on acquiring the land. Kathleen explained some history of the property, plantings and easements found on property. Discussion of maintenance history of the property, responsibility of the maintenance, enforcement action if maintenance is not preformed and alternatives commenced. The Board then came to a final recommendation of "requiring the property owner to clean up the land of noxious weeds, plant appropriate planting species for the wetlands and determine a specific duration of time the applicant must maintain the property in good standing".

4.3. Board Discussion Regarding Existing Findings:

The intent of this exercise is to get all Board members up-to-date on the Boards findings and to set up the opportunity for the Board to work together to document these findings for staff and ultimately City Council. As previously discussed, staff's goal with regards to the parks master planning is to provide City Council with the perspectives of the Board, public as well as staff. While many planning efforts have been made by the Board, new members have joined as well as new staff has been hired therefore discussion and final determination of the Boards recommendations is important. At this time staff would like the Board to discuss their current findings in order to ensure all

members, new and seasoned, are up to date on the existing findings. From there it will set up the opportunity for the Board to summarize and document the existing findings for City Council consideration in the near future.

While staff ultimately wants the conversation to be that of the Board's, it is suggested that the Board determine a schedule of topics to discuss in order to ensure all topics are discussed and recommendations are documented (IE discuss specific topics such as locations, amenities needed, policy improvements, specific goals etc. and document the Boards current recommendations). the goal is to have a consolidated document to present to the City Council for consideration.

James introduced the intentions of the agenda item, goals to come from the discussion and staff's perspective on some needs associated with parks master planning. Kathleen explained the importance of completing a CIP List in order to plan for future planning and improvements to the city's parks and trails system. Kathleen presented a power point which included the evolution of the city's parks and trails system with information on budgeting, planning, consultants and more.

5. Old Business

6. STAFF UPDATES

6.1. City Council Update on Parks Master Planning:

James Cramer provided City Council with the attached update at the December 3, 2018 council meeting. After testimony from Kathleen Walker (see attached) and discussion it was suggested by City Manager, Kim Yamashita, to reach out to a consultant from the organization 110 Percent who specializes in recreation planning to potentially host a workshop with council, staff and the Board to assist in managing expectations and provide direction. Efforts have been made to contact the representatives and will continue to be made, stay tuned.

James explained a the request of City Council he provided an update of staff's efforts with regards to Parks and Trails Master planning. Valerie has questions regarding budget clarification as well as questions regarding the codes referenced in staff's update. James clarified and emphasized the importance of

reviewing the 1997 Parks Master Plan as well being familiar with the City's Development Code. Kathleen expressed the desire for the Board to be notified of staff (James) presentations to Council ahead of time to be able to weigh in and/or allow the opportunity to be present for support as mentioned by Valerie.

6.2. Barlow Trail Monument Sign repair:

Bethany Shultz informed staff the repair on the monument had not begun. Joe Preston confirmed on 12/11/18 the repairs would begin that week or the following week if weather did not permit. Staff asked Bethany to keep them posted on the progress and they would be sure to follow up.

James informed the Board that the Barlow Ridge Monument sign repair has begun as well as the Jonsrud curb enhancement has not been completed but underway.

7. Consent Agenda

Valerie suggested the Consent Agenda, which includes the meeting minutes, be arranged at the beginning of the agenda as to allow time for them to be above. Additionally, suggested James reference his name as opposed to the term "staff". James explained he would oblige and that moving forward should the term "staff" be used in meeting minutes it will be referencing general city staff. James reiterated the meeting minutes are attached to the agendas that are published on line and sent to the Board prior to the meeting. It was determined the meeting minutes shall be approved at the upcoming meeting.

7.1. October 17, 2018 Meeting Minutes

7.2. August 22, 2018 Meeting Minutes

8. Adjourn