



MINUTES
Parks & Trails Advisory Board Meeting
Wednesday, August 22, 2018 City Hall-
Council Chambers, 39250 Pioneer
Blvd., Sandy, Oregon 97055 7:00 PM

COUNCIL PRESENT: Bethany Shultz, Board Member, Kathleen Walker, Board Member, Michael Weinberg, Board Member, Susan Drew, Board Member, Valerie Wicklund, Board Member, and Jeremy Pietzold, Council President

COUNCIL ABSENT:

STAFF PRESENT: James Cramer, Associate Planner

MEDIA PRESENT:

1. Roll Call

2. Public Comment

None.

3. Changes to the Agenda

James added "Photographer" to staff updates

Kathleen added "Special Use Permits" to Old Business

4. New Business

4.1. (Kim Yamashita) Parks and Trails Advisory Board visioning and a parks maintenance projects.

Kim solicited for the Parks & Trail Advisory Board (PTAB) to collect and document Parks maintenance needs. The intent is to create a "master list" of maintenance needs to be passed to Public Works to prioritize and complete. "Life safety" concerns are first priority. Discussion regarding historic and future strategies commenced along with discussion regarding position roles. Kathleen volunteered to create a spreadsheet to use for consistent inventory. PTAB will brainstorm and revisit strategies at the next meeting to determine a plan of action.

4.2. (James Cramer) Parks and Trails Advisory Board 2018 Inventory

Discussion of Maintenance vs. Capital Improvement commenced.

James introduced a simplified worksheet to capture maintenance needs, possible capital improvements and general comments. Based on the discussion from Item 4.1 of this meeting, the Board will defer to the next meeting to discuss a set of standards to help create consistent results. Kim introduced the Monday.com program that the City internally uses to manage projects, workloads, etc.

4.3. Photographer

Our Economic Manager, David Snider, has an uncle who is a photographer and will be taking photos of Sandy for the website and will be taking photos of City parks. Discussion on potential photos to take commenced and suggestions were made to be passed on to David.

5. Old Business

5.1. Special Use Event Permit Update

Kim discussed the efforts made to create a special use/event permit policy for the City. Completed at staff level and similar to land use process. Discussion, as well as Q&A, commenced.

6. STAFF UPDATES

6.1. Agenda Postings

James gave a tutorial of the new ICompass system for public hearing meetings and updated the Board on how they will be receiving agendas moving forward.

6.2. Sandy Community Campus Parkland Annexation

James updated the Board that the City Council certified the challenge period has been met therefore the ballot title will be submitted to Clakamas County to be added to the November 6th Ballot. It was discussed that individuals can independently submit a letter to be added to the voter's pamphlet should they wish to.

6.3. Longest Day Parkway Adult Survey Results

James provided an update to the Adult's results from the 2018 Longest Day Parkway survey. Discussion regarding the differences between Park Type and Amenities, as well as future use of the results and various ideas based on the amenities identified, commenced.

7. Consent Agenda

7.1. Meeting Minutes

8. Adjourn