



## AGENDA

### Library Advisory Board Meeting

6:00 PM - Wednesday, October 5, 2022

Community Room - Sandy Public Library

Page

1. ROLL CALL
  - 1.1. This will be in-person in the Sandy Library Community Room as well as a zoom recorded meeting.  
Join the Meeting - Zoom  
When: Oct 5, 2022 06:00 PM Pacific Time (US and Canada)  
Topic: Library Advisory Board Meeting  
  
Please click the link below to join the webinar:  
<https://us06web.zoom.us/j/88901136826?pwd=QmIvWUVRcUIOUmgwNDBWSWhLWHUydz09>  
Passcode: SAH0lib  
  
Webinar ID: 889 0113 6826  
Passcode: 6013315
2. APPROVAL OF MINUTES
  - 2.1. Meeting Minutes 2 - 3  
[Library Advisory Board - 07 Sep 2022 - Minutes - Pdf](#)
3. NEW BUSINESS
  - 3.1. LINCC Strategic Direction 4  
[3rd Draft LINCC Strategic Plan 2022 SM MK GW](#)
4. OLD BUSINESS
5. STAFF UPDATES
6. ADJOURN



## **MINUTES Library Advisory Board Meeting**

**6:00 PM - Wednesday,  
September 7, 2022**  
Sandy Public Library  
Community Room+ Zoom

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The Library Advisory Board of the City of Sandy was called to order on Wednesday, September 7, 2022, at 6:00 PM, in the Sandy Public Library Community Room+ Zoom, with the following members present:

**PRESENT:** Board Member Dale Scobert, Board Member Heather Michet , Board Member Jeri McMahan, Board Member Lynne Pollard, Board Member Kathleen Draine , and Board Member Bethany Shultz, Friends of Sandy Library Dale Hauff

**EXCUSED:** Board Member Cheyenne Holliday

**STAFF/LIAISON  
PRESENT:** Library Director Sarah McIntyre

### **AUDIENCE MEMBERS:**

**1.**

**1.1.** Hi there,

You are invited to a Zoom webinar.  
When: Sep 7, 2022 06:00 PM Pacific Time (US and Canada)  
Topic: Library Advisory Board Meeting

Please click the link below to join the webinar:  
<https://us06web.zoom.us/j/84065888731?pwd=QkpnMjhORjhXTHpLdVRvWWtTU3Mwdz09>  
Passcode: SAH0lib  
Or One tap mobile :

US: +17193594580,,84065888731#,,,,\*6247507# or  
+12532158782,,84065888731#,,,,\*6247507#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 719 359 4580 or +1 253 215 8782 or +1 346 248 7799 or +1 669 444 9171 or +1  
669 900 6833 or +1 309 205 3325 or +1 312 626 6799 or +1 386 347 5053 or +1 564 217  
2000 or +1 646 931 3860 or +1 929 436 2866 or +1 301 715 8592

Webinar ID: 840 6588 8731

Passcode: 6247507

International numbers available: <https://us06web.zoom.us/j/kchmawjg8Z>

## **2. ROLL CALL**

## **3. APPROVAL OF MINUTES**

### **3.1. Meeting Minutes**

Discussion at timestamp :01

Minutes approved unanimously as presented.

### **3.2. View April Mtg [here](https://www.youtube.com/watch?v=EizzplkMOSI&t=3669s). (https://www.youtube.com/watch?v=EizzplkMOSI&t=3669s)**

## **4. NEW BUSINESS**

### **4.1. Hoodland Rent Memo**

Discussion at timestamp 2:55

Sarah will discuss with the City Manager how he would like the Board to proceed.

## **5. OLD BUSINESS**

## **6. STAFF UPDATES**

### **6.1. Strategic Direction Document from Library Directors**

Discussion at timestamp 11:55

Sarah will have LINCC Strategic Direction document for review at the October Board meeting.

### **6.2. Library Advisory Board member terms to expire in December 2022**

Discussion at timestamp 13:47

The Board may need to choose a representative to be on the interview panel for prospective Board members.

## **7. ADJOURN**

**Libraries in Clackamas County (LINCC)**  
**Strategic Direction (FY 2022-2025)**

**DRAFT – 9/19/2022**

<b>Imperatives:</b>  Our primary goals	<b>Initiatives:</b>  What we will do to meet the imperative
<b>LISTEN TO OUR COMMUNITIES:</b>  Collect and analyze data on community needs and attitudes to inform future planning for the LINCC library district	Develop and implement a strategy and framework for LINCC-wide engagement and data collection <ul style="list-style-type: none"> <li>● Utilize LINCC professional committees to develop surveys, gather feedback, analyze data, identify similar customer clusters in multiple libraries, and create coordinated service response plans.</li> </ul>
<b>ADAPT TO COMMUNITY NEEDS:</b>  Reduce barriers to access, innovate to meet new and emerging needs, and champion inclusive services and policies for all members of our communities	<ul style="list-style-type: none"> <li>● Develop and implement policies and services to widen access:                             <ul style="list-style-type: none"> <li>○ Eliminate overdue fines</li> <li>○ Implement user-friendly notifications and renewals</li> <li>○ Get out of our buildings and into our communities by providing LINCC-wide outreach to underserved populations</li> </ul> </li> <li>● Provide a full range of valuable and inclusive materials and opportunities for youth:                             <ul style="list-style-type: none"> <li>○ Be the leaders in early literacy to support school readiness and social development</li> <li>○ Strengthen services and support for elementary and middle-school children to improve educational outcomes</li> <li>○ Provide fun, safe, and inviting programs for teens</li> </ul> </li> <li>● Anticipate emerging needs and provide innovative solutions:                             <ul style="list-style-type: none"> <li>○ Help all ages access and learn new and evolving technologies</li> <li>○ Develop intergenerational activities to support needs of families</li> <li>○ Explore alternative ways to meet the needs of aging residents, including implementing LINCC-wide homebound services</li> </ul> </li> <li>● Support inclusive communities by providing opportunities for safe and respectful community conversations</li> </ul>
<b>SHARE OUR STORY:</b>  Reach our communities with compelling information about benefits of library services, value of libraries to our communities, and funding challenges facing the LINCC library district	<ul style="list-style-type: none"> <li>● Develop and implement LINCC vision/mission/values statements for stakeholder education</li> <li>● Develop and implement a public relations strategy to frame and communicate our story</li> <li>● Build support for and pass a successor library district which provides both a sufficient tax rate and clarity around the roles of all district participants (city libraries, LINCC Library Services central office, the county, and district-wide advisory groups)</li> </ul>