



AGENDA

Library Advisory Board Meeting

6:00 PM - Wednesday, November 3, 2021

Zoom

Page

1. MEETING FORMAT

1. You are invited to a Zoom webinar.

1. When: Nov 3, 2021 06:00 PM Pacific Time (US and Canada)

Every month on the First Wed, until Dec 1, 2021, 2 occurrence(s)

Nov 3, 2021 06:00 PM

Dec 1, 2021 06:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

https://us06web.zoom.us/webinar/tZlvcO2vpz0iHtBhFAPEuayELPBnOCTOusQm/ics?icsToken=98tyKuGurDwuHd2TuB2DRpwAAI_CLO3xmCFHgrd_IDnEMwVGYxrTGtJgPJ1cJPfF

Topic: Library Advisory Board Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86274796844?pwd=cFBSbmV2TGZtYzZlRENsd3lQOWY1QT09>

Passcode: SA/HOlib

Or One tap mobile :

US: +13462487799,,86274796844#,,,,*03082355# or +16699006833,,86274796844#,,,,*03082355#

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Webinar ID: 862 7479 6844

Passcode: 03082355

International numbers available: <https://us06web.zoom.us/j/86274796844>

2. ROLL CALL

3. APPROVAL OF MINUTES

3.1. Meeting Minutes

[Library Advisory Board - 06 Oct 2021 - Minutes - Pdf](#)

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4. NEW BUSINESS

5. OLD BUSINESS

5.1. Finance Director/Library Budget

5.2. Library District Advisory Committee Update

6. STAFF UPDATES

6.1. Holiday Tree Lighting

7. ADJOURN



MINUTES Library Advisory Board Meeting

6:00 PM - Wednesday,
October 6, 2021
Zoom

The Library Advisory Board of the City of Sandy was called to order on Wednesday, October 6, 2021, at 6:00 PM, in the Zoom, with the following members present:

PRESENT: Board Member Dale Scobert, Board Member Heather Michet , Board Member Jeri McMahan, Board Member Lynne Pollard, Board Member Kathleen Draine , Board Member Bethany Shultz, and Board Member Cheyenne Holliday, Ex Officio Member Dale Hauff, President of Friends of Sandy Library

EXCUSED:

STAFF/LIAISON PRESENT: Library Director Sarah McIntyre, City Councilor Kathleen Walker

AUDIENCE MEMBERS:

1. **MEETING FORMAT**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**

- 3.1. Meeting Minutes

The August meeting minutes were approved as written.

4. **NEW BUSINESS**
 - 4.1. Strategic Plan

- 3.5 areas of strategic plan met, 3.5 areas haven't met yet

- Question posed: Should we extend the strategic plan for two years or create a new plan
- Discussion was had

Lynne Pollard made a motion to extend the Strategic Plan for 2 years and inform the City Council **Heather Michet seconded the motion. CARRIED. unanimously.**

4.2. Discuss Library Space Needs Assessment

- The Library Board reviewed the Space Needs Analysis done by the consultant hired by the City
- Not enough workstation/staff office areas
- Need larger capacity meeting room
 - not in report but needed multiple smaller meeting rooms for tutoring, etc.
- Need storage area for community programs 5,000sf
- Circulation not wide enough in some areas
- Off street parking is not adequate
- Discussion ensued on whether the library should eventually pursue vertical expansion, relocation in an existing building or a new building, or replacing the library where it currently stands.
- Councilor Walker stated that the project on the Community Campus may be able to help meet some of the meeting room needs. A short term solution for 5 -10 years.
- Takeaways from the discussion were: Thinking long term 10+ years the Library needs to move off the current location because of limited parking options, and remodeling an existing building would be good as it is less expensive. Also - holding library programs at the new Community Center starts to show the need for a new library when the time is right.
- Councilor Walker offered to meet with Sarah to discuss how we can collaborate, what the needs are for programs, teen space, community services.

4.3. Programming Discussion

- Looked at pre-pandemic programs for kids, teens, and adults
- Looked at programs during the pandemic
- Not really sure what programming post-pandemic will look like
 - staples - such as storytime, teen after school programs will stay

5. OLD BUSINESS

5.1. LDAC Update

- The September meeting was cancelled. Next meeting will October 25th.
- Purpose of the meeting is to discuss the 2017/2018 and 2018/2019 annual reports from the libraries.

- Kathleen Draine doing some research in connection to trying to get the Hoodland Library some funding for their rent.

6. STAFF UPDATES

6.1. Bookmobile

- The City Council did not make it a priority to get the bookmobile for the library.
- We have all of our grant materials together, the challenge is finding a grant large enough.
- We will keep looking for ways to fund this.

7. ADJOURN

Draft