



MINUTES Library Advisory Board Meeting

6:00 PM - Wednesday, April
21, 2021
Zoom

The Library Advisory Board of the City of Sandy was called to order on Wednesday, April 21, 2021, at 6:00 PM, in the Zoom, with the following members present:

- PRESENT:** Board Member Dale Scobert, Board Member Heather Michet , Board Member Jeri McMahan, Board Member Lynne Pollard, and Board Member Kathleen Draine
- EXCUSED:** Board Member Blanca Doroteo
- STAFF/LIAISON PRESENT:** Library Director Sarah McIntyre Kathleen Walker, City Council Liaison

AUDIENCE MEMBERS: Jack Frick, Treasurer of Friends of Sandy Library

1. ROLL CALL

2. APPROVAL OF MINUTES

2.1. Meeting Minutes

- Meeting did not record. Sarah asked if anyone took notes at the January meeting. Kathleen Draine offered to send what she had. January minutes will be approved at the next meeting.

3. NEW BUSINESS

3.1. Introduction of City Council Liaison Kathleen Walker

3.2. Budget Presentation

- Sarah gave a preview of the budget presentation that will be given to the Budget Committee.

- Library will be presented Monday, April 26th. Budget Committee meeting starts at 6 pm.
- Board members gave feedback on the presentation.
- There was discussion about fines and fees, possibility of grants, and personnel costs vs. materials and services.
- Add something about the Friends of Sandy Library fundraiser (\$36,000) for computers and photocopier machine.

3.3. Public Library Division of Oregon Library Association Standards

- Questions about if we meet the standards:
 - Dale Scobert asked: Do we maintain Historical information about Sandy?
 - We do have some Sandy specific historical items in the library, but we aren't an archive.
 - The Historical Museum does maintain the information.
 - Jeri McMahan asked: Is the Hoodland Library open more than 25 hours a week?
 - Yes, they are open 35 which is higher than the standard.
 - Jeri McMahan asked: Policies available in other languages?
 - No. We have been discussing how to do this. We were translating Program fliers into Spanish, but not much else due to cost. This could be something that we apply for a grant to get done.

4. OLD BUSINESS

4.1. Library District Advisory Committee (LDAC)

- Held a meeting on March 22nd.
- Kathleen Draine tried to start a discussion about moving the Taskforce forward.
- 2 years of Library annual reports will be reviewed soon.

4.2. Friends of Sandy Library

- There was a discussion about how the Friends of the Library could fundraise to fill in more holes in the library budget, including online donations, and Social Media.

5. STAFF UPDATES

5.1. Next steps in reopening plan

- June 1st, combine the 2 teams currently working in the library back into 1. With the result of increasing browsing hours.
- Curbside service will continue after we are fully open.
- We are no longer quarantining items.
- Not yet accepting money.

5.2. Open Library Board positions

- We've had 2 applicants so far, both of whom live in the City limits.
- We'd love some diverse applicants.
- City Council interview committee has been set up with Councilor Walker, Councilor Sheldon, and Mayor Pulliam.

6. ADJOURN

6.1. 7:30 pm