



# MINUTES Library Advisory Board Meeting

6:00 PM - Wednesday, June 5, 2019

Sandy Public Library, 38980 Proctor Blvd., Sandy, Oregon 97055

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The Library Advisory Board of the City of Sandy was called to order on Wednesday, June 5, 2019, at 6:00 PM, in the Sandy Public Library, 38980 Proctor Blvd., Sandy, Oregon 97055, with the following members present:

**PRESENT:** Board Member Heather Michet , Board Member Lynn Freeman, and Board Member Kathleen Draine , Board Member Lynne Pollard

**EXCUSED:** Blanca Doroteo, Jeri McMahan, City Council Liaison Bethany Shultz

**STAFF/LIAISON PRESENT:** Chris Wilhelmi, Assistant Library Director  
Maureen Houck, Librarian

## AUDIENCE MEMBERS:

### 1. ROLL CALL

### 2. APPROVAL OF MINUTES

#### 2.1. Meeting Minutes

We reviewed the minutes from May.

### 3. NEW BUSINESS

#### 3.1. Feedback - LINCC Strategic Plan

Provide Equitable Access

- E-card for accessing digital materials. Allows patron to place holds on books without current library card, must come into library and get actual card. Other

libraries are currently using system.

- Books by mail ( Oak lodge currently running program). Would like to centralize from Network office to serve home bound patrons.
- One barrier to access is fines. Eliminate fines for kids on kid's materials? Would parents abuse kids cards? Possibility of creating a charitable fine pool governed by each library? \$25.00 fine limit keeps patrons from checking out material.
- Open Plus - key card entry allows people to use services before/after hours. May be good for Hoodland.

#### Commit to Youth

- Improve link and tie-ins with schools and nonprofits.
- Would need a new employee to coordinate youth services throughout the county, adding to the core staff of LINCC. WCCLS has a much larger network staff, that includes a similar position.

#### Connect Communities

- Utilize the Equity, Diversity, and Inclusion committee

#### Enhance User Experience

- Public relations and promotion is well covered in Sandy, but we need more county-wide promotion.

#### Ensure Sufficient Funding

- Add the word level to staff assessment.

#### Additionally:

- Would like to see an imperative added that addresses adequate facilities.
- Currently some programming at Sandy and Hoodland is over fire occupancies limits. How to present to City Managers and other stakeholders? What is the Standard to use? Facilities are a capitol issue.
- Also need to insure funding for professional personnel. OLA has standard for professional personnel needed for demographics.
- Programming was named in imperatives, but not specifically named in initiatives.
- Sandy Connect a private organization in Sandy that coordinates partnerships between different City programs ie, Ant Farm is one of those organizations. DHS cases meet at Library on walk-in basis. We need good coordination and still retain local identity.
- County pays for LINCC network office.

## **4. OLD BUSINESS**

### **4.1. Task Force**

Kathleen Draine reported on the current status for the Task Force (see Policy Session Worksheet)

Task force approved by County Commissioners with:

Increased core / umbrella committee to 29 people

Increased service committee to 29 people  
Increased funding committee to 29 people  
Increased governance committee to 29 people

This process has 3 intended meetings per committee before reporting back to the umbrella committee.

Elected officials removed themselves from the process

This summer/fall is the education /outreach phase on how the library district was formed and functions.

Meetings will begin in the fall.

## **5. STAFF UPDATES**

**5.1.** Apply for Library Board positions

## **6. ADJOURN**