



# MINUTES Library Advisory Board Meeting

6:00 PM - Wednesday, April 3, 2019

Hoodland Library, 24525 E  
Welches Rd, Welches OR  
97067

---

The Library Advisory Board of the City of Sandy was called to order on Wednesday, April 3, 2019, at 6:00 PM, in the Hoodland Library, 24525 E Welches Rd, Welches OR 97067, with the following members present:

**PRESENT:** Board Member Jeri McMahan, Board Member Heather Michet , Board Member Lynn Freeman, Board Member Kathleen Draine , Board Member Blanca Doroteo, and Board Member Lynne Pollard

**EXCUSED:**

**STAFF/LIAISON:** Library Director Sarah McIntyre and Councilor Bethany Shultz

**AUDIENCE MEMBERS:** Dale Scobert

## 1. ROLL CALL

## 2. APPROVAL OF MINUTES

### 2.1. Meeting Minutes

- HM noted that SM and BS were not listed as present in either set of minutes. SM will explore options for inclusion in template.
- Feb. minutes para. 2.1 Motion on Nov. 7 minutes should be amended to read: "we delay approving the November minutes pending correction of formatting issues"

Heather Michet made a motion to approve the Nov. and Feb minutes as corrected  
Jeri McMahan seconded the motion. CARRIED. unanimously.

## 3. NEW BUSINESS

### **3.1. Budget Presentation**

- SM presented for comment her upcoming 2019-2020 budget presentation to City Council/Budget Comm. Suggestions were offered on expanding content on slides and additional explanatory comments to add at time of presentation, incl. that Friends provide a majority of funding for programs

## **4. OLD BUSINESS**

### **4.1. LDAC/Task Force - Board of County Commissioners**

- KD summarized draft proposal and reported that February 25 meeting canceled due to snow. Next meeting April 22 to review draft proposal. She requested feedback on draft proposal.

### **4.2. Library Advisory Board Handbook Updates**

- Due to problems with document delivery, not all able to fully review current draft. {correct links to Apps A and B; reduce redundancy} Will discuss further at next meeting. KD noted Article V of By Laws need to be amended to reflect return of meetings to Sandy Library

## **5. STAFF UPDATES**

### **5.1. Board Questions/Comments**

- KD complimented work by new volunteer coordinator: specificity of requests and frequency of communication very effective.
- Several board members commented on problems printing from ICompass format; and duplication of documents in the format. SM will address issues with City.
- Board composition: Two members terms are up this summer. They must make new applications. SM will advise when to do that.
- One pending opening for Board member in Sandy. Dale Scobert may make application
- Library of Things to start in a few months - items must be checked out and returned to owning Library. A suggestion was made to add health devices to items available.
- HM raised question of whether additional grants could be sought. SM stated that we certainly could if we have a project in mind (and we have), but in general grants are not available for ongoing costs.

## **6. ADJOURN**