



A. Fees:

1. Rental Fees:
 - \$200.00 per day (Applicant - Resides In City Limits)
 - \$300.00 per day (Applicant - Resides Outside of City Limits)
2. City of Sandy Business License may be required.
(business license information is available at <https://www.ci.sandy.or.us/economic-development/page/business-licenses>)

B. Signs:

Applicants shall follow the City of Sandy's sign regulations .

(Sandy Municipal Code 15.32 is available at <https://www.ci.sandy.or.us/building/page/sign-permits>)

1. One A-Frame sign is allowed, per specifications in the sign code, and is subject to a sign permit.
2. In addition, one temporary sign (up to 32 sq. feet) is allowed. A permit (no fee) is required for temporary signs. Violations are subject to a fine of up to \$100 per day (Municipal Code Chapter 15.32.190)
3. Signs that are part of the structure of a vendor booth are considered a wall sign under the provisions of the sign code and are allowed in addition to the one temporary sign for the site.
4. Signs placed in front of other businesses to direct visitors to the plaza must also conform to the sign code. There can be only one temporary sign per business, regardless of the content of the sign.
5. A-Frame or temporary signs may only be placed in the "furniture zone" between the brick inlay and the curb on the Pioneer Blvd, frontage. The sidewalk north of the brick inlay and on the Hoffman Ave. frontage must be kept clear.

C. Food:

Food vendors may be required to obtain a food handlers card through Clackamas County. A copy of this card must be provided along with the plaza rental application and business license application to the City of Sandy.

D. Destructive Weapons:

Per Section 12.12.010 (Rule 2) of the Municipal Code no person shall have in his possession or discharge any destructive weapon, firearm, firecracker, torpedo, or fireworks, or throw or place upon the ground any lighted match, cigar, or any burning substance in any public park in the city including the Centennial Plaza.

E. Alcohol:

Per Section 12.12.010 (Rule 9) of the Municipal Code an applicant may request approval to serve alcohol during an event. The applicant will be responsible for obtaining an OLCC license and comply with any conditions therein. A copy of this license must be provided along with the plaza rental application and business license application to the City of Sandy. The applicant is also required to provide liquor liability insurance with the City of Sandy named as the certificate holder.

F. Amplified Music:

With staff approval, amplified music and sound is permitted at the plaza on Monday through Thursday and Sunday until 11:30 pm and until 12:00 am on Friday and Saturday.



G. Insurance Requirements:

Applicants using the plaza may be required to provide the city a Certificate of Liability Insurance. This will be at the city's discretion and a case by case basis. Please check with city staff to determine if this will be required.

H. Indemnification:

1. Applicant agrees to indemnify, defend and hold harmless the City of Sandy and it's officers, agents, and employees against all liability, loss and costs arising from actions, suits, claims, or demands for the acts or omissions of the applicant, and applicant's officers, agents, and employees, associated with this agreement.
2. In accordance with the Oregon Tort Claims Act and the Oregon Constitution, the City of Sandy agrees to indemnify, defend and hold harmless the applicant and it's officers, agents, and employees against all liability, loss and costs arising from actions, suits, claims, or demands for the acts or omissions of the City of Sandy and the City's officers, agents, and employees, associated with this agreement.

I. Electricity:

Electrical outlets are available at the plaza and electric is free to use.

J. Wastewater:

Applicant must not put anything (i.e. grey water) into the storm drains near the site, these drains are connected directly to No Name Creek. Any liquid or grey water must be disposed of through the sanitary sewer connections in the NE and SE corners of the Plaza.

K. Plaza Surface:

1. The plaza is made of pervious material. In order to protect the plaza surface and the environment, no hazardous or toxic materials may be used in the Plaza unless special precautions are taken. This includes gasoline, oil, etc., for generators, coolers, and so forth. In addition, fine material (i.e. sand, sawdust, wood chips, straw, bark, mulch) is not allowed as it may clog the joints between the pavers making them impermeable.
2. Vehicles may not be driven onto the plaza at any time.

L. Street Closure:

Hoffman Ave. closures are not permitted except during Mountain Festival related events.

M. Parking:

Applicants shall discourage event attendees from parking in private parking lots. Public parking is located on-street and in the public parking lot to the south of City Hall.



N. Tents:

Temporary tents, canopies, and membrane structures having an area in excess of 400 square feet shall not be erected without first obtaining approval from the Sandy Fire District No. 72 Fire Marshal.

O. Clean Up:

Users of the Plaza are responsible for cleaning up after their event and disposing of any trash generated by their use. The applicant may be assessed the cost of cleaning, repair, or replacement for any damage to landscaping, irrigation, drainage, water, or electric facilities, or staining of brick or concrete.

I will hold the City of Sandy, its officers, agents and employees free and harmless from any claims for damages to persons or property including legal fees and costs of defending any actions or suits thereon, including appeals thereof, which may result from granting this permit.

I have reviewed and will follow the Centennial Plaza Rental Rules

Applicants Name

Applicants Signature

Date