

STEPS FOR PROVIDING PUBLIC COMMENT AT A CITY COUNCIL MEETING

Every regular meeting of the City Council includes a Public Comment agenda item, during which anyone is welcome to speak before the Council. It's important to understand that Public Comment is separate from public testimony opportunities that may occur during public hearings.

Here's how to participate during Public Comment:

- Complete a blue Public Comment Signup Form, located on the table next to the Council Chambers door. Fill out all required fields on the form, and give your completed form to the City Recorder prior to the meeting.
- When the Mayor calls your name, proceed to the podium and speak into the microphone. Begin by stating your name and address for the record. You will have three minutes to speak.

ABOUT THE CITY COUNCIL

Like most cities in Oregon, the City of Sandy operates under the Council-Manager form of government. The City Council sets policy direction and the City Manager is in charge of the daily supervision of City affairs. The City Council is comprised of a Mayor and six Councilors elected by voters at-large. The Mayor has a two-year term and Councilors have four-year terms. A Council President is selected every two years by the Council to perform the duties of Mayor in his or her absence.

Regular City Council meetings are held on the first and third Monday of each month at 7:00 p.m. Work sessions on specific topics are often held at 6:00 p.m. before regular meetings begin. Meetings are held in the Council Chambers located at 39250 Pioneer Blvd. Sandy, OR 97055. Virtual attendance via Zoom is available.



SPEAKING AT A CITY COUNCIL MEETING

Welcome to the Sandy City Council!

City Council meetings are an opportunity for Sandy's elected leaders to deliberate and make decisions on City of Sandy policy matters. These meetings allow for an exchange of ideas with the public; they will provide you with access and a better understanding of your City government, and will serve as an opportunity to share your ideas and opinions with your elected representatives. This brochure was created to guide residents through the process of speaking before the Council and sharing input.

Public Comment During Council Meetings

Every regular meeting of the City Council includes a Public Comment agenda item during which anyone is welcome to speak before the Council.

What Can I Talk About?

Residents may speak on any topic they wish, whether or not that specific topic is part of the meeting agenda. It's important to understand that Public Comment is separate from public testimony opportunities that may occur during public hearings. If you wish to provide testimony as part of a hearing, you should wait until that specific item comes up on the agenda.

Proceed to the Podium

The Mayor will use the blue Public Comment Signup Forms to call people to the podium. Please note: some people may be providing comments virtually rather than in person. The Mayor has the discretion to decide the order in which people will speak.

What do I say?

First state your name and address for the record. Then provide your comments within the three minute limit. While as a rule the City Council does not usually carry on a dialogue with the speaker, the Council may

direct the City Manager to look into the matter you raised and respond to your comments at the following City Council meeting.

When addressing the City Council it is common to address them by title as Mayor or Councilor. Remember to direct all remarks and questions to the City Council through the Mayor. It is not appropriate to address the audience or the staff directly.

It is recommended that resolution of any complaints be pursued through the appropriate City Department and/or the City Manager before the matter is brought to the City Council.

Meeting Decorum

The City Council Rules require meeting attendees to avoid conduct that is unreasonably loud, disruptive, or otherwise offensive. Rude, slanderous or threatening remarks will not be permitted. Whistles, yelling, foot stomping, clapping or speaking out of order are also discouraged. Anyone doing so may be removed from the Council Chambers. Please silence all cell phones or other electronic devices.

CONTACT INFORMATION

Mayor Kathleen Walker
kwalker@ci.sandy.or.us

Council President Don Hokanson
dhokanson@ci.sandy.or.us

Councilor Chris Mayton
cmayton@ci.sandy.or.us

Councilor Laurie Smallwood
lsmallwood@ci.sandy.or.us

Councilor Rich Sheldon
rsheldon@ci.sandy.or.us

Councilor Kristina Ramseyer
kramseyer@ci.sandy.or.us

Councilor Lindy Hanley
lhanley@ci.sandy.or.us

City of Sandy
39250 Pioneer Blvd.
Sandy, OR 97055