



City of Sandy

Agenda

City Council Work Session Meeting

Meeting Location: Sandy
Community Center, 38348 Pioneer
Blvd., Sandy, Oregon 97055

Meeting Date: Monday, January
13, 2020

Meeting Time: 6:00 PM

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1. CITY COUNCIL OPEN HOUSE

2. CITY COUNCIL SPECIAL MEETING

3. ROLL CALL

4. NEW BUSINESS

- 4.1. Transit Vehicle Purchase Authorization
[Transit Vehicle Purchase Authorization](#)

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5. ADJOURN SPECIAL MEETING

6. EXECUTIVE SESSION

- 6.1. ORS 192.660(f) To consider information or records that are exempt by law from public inspection.



Staff Report

Meeting Date: January 13, 2020
From Andi Howell, Transit Director
SUBJECT: Transit Vehicle Purchase Authorization

Background:

Sandy Transit currently operates 1 Freightliner Defender MII as the primary fleet vehicle for the route to and from Estacada. This vehicle has reached the end of its useful life and has been approved by the Oregon Department of Transportation (ODOT) for replacement. Once replaced, this vehicle will be utilized as a back-up vehicle in the Transit fleet.

Sandy was awarded grant funding for the replacement of the vehicle through a Federal 5310 grant program in the grant amount of \$100,000. Under most circumstances, when a vehicle is grant funded, the purchasing agency is required to procure the vehicle from the state contract using a Request for Quotes (RFQ) process. Transit staff conducted the RFQ process and has selected a vendor. Of the state contracted vendors, Creative Bus Sales was the the only vendor to submit a responsive bid. Schetky Bus Sales sent a "no bid response" letter. The winning bid is from the same manufacturer as our trolley which is used for the Sandy Shopper Shuttle. The new trolley will be very similar to the Shopper Shuttle trolley, with the exception of blue exterior paint to match the Sandy Transit fleet.

The new vehicle is a low-floor (kneeling) vehicle with a ramp for loading those with mobility challenges. A brochure is attached.

Vehicle to be replaced: 2013 Champion Defender Freightliner MII
Current miles: 257,087 (as of November 30, 2019)
Useful life: 7 years or 200,000 miles

Replacement Vehicles:
2020 Hometown Trolley Carriage

Recommendation:

Approve the purchase of the Hometown Trolley from Creative Bus Sales.

Budgetary Impact:

Project cost of \$185,213 with a grant reimbursement of \$100,000. Although the cost is approximately \$25,000 higher than anticipated, the Transit budget can accommodate the increase.



Sandy Transit
16610 Champion Way
Sandy, OR 97055
503-489-0927

Notice of Intent to Award

TO: All Bidders
FROM: Andi Howell, City of Sandy Transit Director
RE: **Notice of Intent to Award Request for Quotes (RFQ)**
DATE: January 8, 2020

The City of Sandy Transit Department announces its intent to award the procurement of 1 category D trolley style low-floor vehicle.

To

Creative Bus Sales

The City received one responsive bid from a state contracted vendor and one no bid letter. Creative Sales Sales was responsive bid and met all requirements specified in the RFQ with the Hometown Trolley Carriage.

Thank you for your time and effort submitting a quote.

A handwritten signature in black ink that reads "Andi Howell".

Andi Howell
Transit Director





Carriage Low Floor, Front-Engine Chassis



Built by a third-generation, family-owned manufacturer, Hometown Trolley's new Carriage design features warm 19th-century nostalgic style and distinctly modern 21st-century capabilities. It is the pinnacle of technical achievement and beautiful craftsmanship – an attractive, ridership-boosting trolley ideal for tour operators and transit systems alike.

**HOMETOWN TROLLEY
Double K Incorporated**

701 North Railroad Ave.
Crandon, Wisconsin 54520

715-478-5090
fax 715-478-5095

e-mail: kristina@hometowntrolley.com
hometowntrolley.com

Carriage

LOW FLOOR, FRONT ENGINE · ALTOONA TESTED: 7 YEAR / 200,000 MILES

STANDARD CHASSIS & BODY FEATURES

- GM 4500
- 159" wheel base
- GM 6.0L vortec V8 flex fuel
- MYD 6-speed automatic transmission
- 12 volt/220 amp alternator
- Front suspension #4600
- Front suspension independent
- Tires LT225/75R16 16 x 6.5
- GM ABS system disc front/drum rear
- Full-floating multi-lead suspension 9600# rear
- Overall length 21'
- Overall width 96"
- 14,200# GVW

STANDARD DRIVER AREA FEATURES

- Driver's fan
- Lexan tinted sun visor
- Driver defrost with heat
- AM/FM/CD player and 4 speakers
- Adjustable driver seat with seatbelt
- 6" x 24" rectangular rear view mirror
- Driver-friendly lighted control panels/switches
- Driver storage box
- Oak pull handle for gong bell
- Rear back-up camera

STANDARD INTERIOR FEATURES

- Yellow step nosing
- Transit flooring
- Painted aluminum 12" up wall from floor line
- 5/8" marine plywood floor
- Stanchion, entry door
- Interior dome lights
- Vintage seating with oak slats
- Brass or stainless steel hand railings
- 52 BTU front defroster/AC for driver's area
- Walls and roof finished in red oak panels
- Solid red oak trim interior
- Roof and side wall 1-1/2" Dow insulation
- All LED lighting interior and exterior

STANDARD EXTERIOR FEATURES

- Totally enclosed or half-open with vinyl roll up curtains
- Black steel nonstep rear bumper
- Black steel front bumper
- Steel welded and primed framing
- 34" electric pushout entrance door
- 14-gauge stainless steel wheel wells/step well

- Perimeter rain gutter
- 1800's one-piece, lantern-style aluminum roof
- Bonded alucabond body panels exterior panels primed/painted
- Rub rails entire lower skirt line
- Aluminum wheel covers
- Front and rear mud flaps
- Vinyl sash vintage arch top windows
- 3 windshield angles front and back
- 3 windshield wiper system
- Tow hooks front and rear
- 2-tone ppg paint scheme (metallic colors optional)
- Standard pin stripe package
- Rustproof undercoating liner
- California-style mirrors
- Exterior stainless steel sealed fuse panel
- Stainless steel batter tray
- Dual stepwell light
- 3 access doors in front engine area
- Functioning gong bell with oak handle

SAFETY STANDARDS

- FMVSS egress windows per passenger capacity
- Transit style battery disconnect
- Rear center "stop" brake light
- 250 ANL fuse

- 5 lb. fire extinguisher
- Triangle flare kit
- Body fluid kit and first aid kit
- Back-up alarm
- All appropriate warning labels

OPTIONAL ADA PACKAGE

- Braun or Ricon fold-out ADA ramp
- Q Strait or Sur-Loc restraint system
- 2- or 3-person flip seat
- Appropriate signage

OPTIONAL EQUIPMENT

- 178" wheel base for 22 passengers
- Exterior wood trim package
- DVD player and monitor mounted on driver guard
- Functional rear porch
- Rear egress door
- Air driver seat
- Perimeter seating
- GPS voice announcement
- LED destination signs
- Seat cushions
- Removable storm window inserts for half-open models
- Spiral brass
- Cow catcher front bumper
- Interior/exterior PA system
- Security or safety camera systems

FUEL OPTIONS – GASOLINE, DIESEL,  CNG, FULL ELECTRIC

7 Year Altoona Tested. Meets or Exceeds FMVSS, DOT, and SAE Standards, DBE/WBE Certified.
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ODOT PUBLIC TRANSIT VEHICLE PURCHASE

Agency Name: City of Sandy		Contact Person: Andi Howell		
Grant Agreement No. 32172	Date: 12/11/19	Phone No. 503-489-0925		
STATE PRICE AGREEMENT RFQ COMPARISON FORM - LOWEST COST SELECTION				
Vehicle Useful Life Category: D	No. of Vehicles To Be Purchased: 1	No. of Regular Seats: 20	No. of ADA Stations: 2	
Required Specifications:	<input checked="" type="checkbox"/> From RFQ (attach all RFQ's behind this form)	<input type="checkbox"/> Other (Attach list or document)		
Additional Preferred Options:	<input checked="" type="checkbox"/> From RFQ (attach all RFQ's behind this form)	<input type="checkbox"/> Other (Attach list or document)		
PRICES QUOTED FROM VENDORS (Insert Vendor Names in Columns Below):				
Requested Quotes	Vendor: Creative Bus Sales	Vendor: Schetky NW	Vendor:	Vendor:
Vehicle Make/Model Proposed:	Hometown Trolley Carriage	No Bid		
Vehicle Base Price:	\$172,304			
Cost of Required Specifications:	\$5,794			
Total Vehicle Cost With All Required Specifications:	\$178,098	\$0	\$0	\$0
Cost of Additional Preferred Options (if any - enter zero if none):	\$7,115			
Total Vehicle Cost With Required Specifications and Preferred Options:	\$185,213	\$0	\$0	\$0
Lowest Cost Vehicle Selected:	<input checked="" type="checkbox"/> Selected <input type="checkbox"/> Not Selected	<input type="checkbox"/> Selected <input checked="" type="checkbox"/> Not Selected	<input type="checkbox"/> Selected <input type="checkbox"/> Not Selected	<input type="checkbox"/> Selected <input type="checkbox"/> Not Selected
Comments:				
AGENCY SIGNATURE (Required):				
Agency Representative (enter printed name and title below)			Phone No. / E-mail address (enter below)	
Signature of Agency Representative:			Date of Signature:	