

# City of Sandy

## Agenda

### City Council Meeting

**Meeting Location:** City Hall-  
Council Chambers, 39250  
Pioneer Blvd., Sandy, Oregon  
97055

**Meeting Date:** Monday, August  
6, 2018

**Meeting Time:** 7:00 PM



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#### 1. PLEDGE OF ALLEGIANCE

#### 2. ROLL CALL

#### 3. PUBLIC COMMENT

#### 4. CHANGES TO THE AGENDA

#### 5. PRESENTATIONS

5.1. Presentation - Clackamas River Watershed

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None

[Output Document \(Staff Report - 0015\) - Pdf](#)

#### 6. ORDINANCES

6.1. Amending Chapter 18.02 of the Sandy Municipal Code

4 - 6

Staff recommends: **Amending Chapter 18.02 (B) to allow citizens living within the City of Sandy, Oregon Trail School District and Library District to participate as members of the Sandy Arts Commission.**

[Output Document \(Staff Report - 0018\) - Pdf](#)

[Ordinance No. \(2018-23\) - Pdf](#)

6.2. An ordinance amending Chapter 1.24 of the Sandy Municipal Code

7 - 11

Approve ordinance 2018-024 -An Ordinance amending Chapter 1.24 of the Sandy Municipal Code

[Output Document \(Staff Report - 0026\) - Pdf](#)  
[Ordinance No. \(2018-24\) - Pdf](#)

## **7. NEW BUSINESS**

- 7.1. Library District Advisory Committee - Member Appointment 12

Appoint Kathleen Draine to the Library District Advisory Committee to represent the Sandy and Hoodland Public libraries.

[Output Document \(Staff Report - 0020\) - Pdf](#)

- 7.2. Bluff Road Sanitary Sewer LID Petition 13 - 21

Move to direct staff to prepare an Engineer's Report conforming to the requirements of Section 12.04 of the Municipal Code.

[Output Document \(Staff Report - 0025\) - Pdf](#)

- 7.3. City Manager Replacement/Process 22 - 23

We recommend that Council direct staff to write up and advertise the position in appropriate periodicals and with appropriate organizations such as ICMA (International City Managers Association), OCCMA (Oregon County City Managers Association) as examples. Make every effort to manage the recruitment in house as outlined in the process listed above. If that strategy fails to net desired results we could attempt to use a head hunting service. This will give us the opportunity to save money, while still having a process if the council desires.

[City Manager Search/Replacement \(Staff Report - 0019\) - Pdf](#)

## **8. CONSENT AGENDA**

- 8.1. Draft Meeting Minutes July 16, 2018 24 - 38

[City Council Meeting - 16 Jul 2018 - Minutes - Pdf](#)  
[City Council Meeting - 16 Jul 2018 - Minutes - Html](#)

## **9. COMMITTEE REPORTS**

## **10. REPORT FROM THE CITY MANAGER**

## **11. COUNCIL REPORTS**

## **12. ADJOURN**



## Staff Report

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**Meeting Date:** August 6, 2018

**From** Kim Yamashita, City Manager

**SUBJECT:** Presentation by Clackamas River Watershed

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**Background:**

The city has been in contact and discussions, keeping the Clackamas Water. They asked and were invited by Councilor Exner to do a presentation on who they are and what they do. Speaking tonight will be Susie Cloutier

**Recommendation:**

None

**Code Analysis:**

N/A

**Financial Impact:**

None



## Staff Report

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**Meeting Date:** August 6, 2018

**From** Kim Yamashita, City Manager  
Ordinance 2018-23 An Ordinance Amending Chapter 18.02 of the

**SUBJECT:** Sandy Municipal Code

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**Background:**

Chapter 18 of the Sandy Municipal Code was adopted by council in 2017. Since that time staff has been working on establishing the program and recruitment for commission members. On April 10th, of 2017 we extended the area from which to pull candidates for other advisory groups, but did not include the Arts Commission in that change. The way Chapter 18.02 is written, includes City of Sandy residents only. As we know there is a large contingent of artisans of all types located in the surrounding areas outside of the City Limits. These artisans are showing interest and would be invaluable in helping make our program successful.

**Recommendation:**

Staff recommends: **Amending Chapter 18.02 (B) to allow citizens living within the City of Sandy, Oregon Trail School District and Library District to participate as members of the Sandy Arts Commission.**

**Financial Impact:**

None



**NO. 2018-23 Ordinance**

**An ordinance amending Chapter 18.04 (B)**

**Whereas,** the City of Sandy uses volunteers on Commissions for input and guidance and

**Whereas,** the City of Sandy has established an Arts Commission and

**Whereas,** the City of Sandy wishes to be inclusive of all citizens with interest and skills related to the Arts

Whereas, the requirement to be a resident of the City of Sandy may be overly restrictive given that the arts community in the area exceeds the boundaries of the City Limits.

**NOW, THEREFORE, THE CITY OF SANDY ORDAINS AS FOLLOWS,**

**Section 1:** Amend Chapter 1802 of the Sandy Municipal Code as indicated below:

**Section 2:** B. Commission members shall be appointed upon the basis of demonstrated interest in, and knowledge and support of the arts. Members shall serve without salary or other compensation, provided that members shall be reimbursed for necessary expenses actually incurred. All Commissioners shall reside within the City limits or within the Oregon Trail or Sandy Library District areas at the time of appointment and throughout their terms of office.

This ordinance is adopted by the Common Council of the City of Sandy and approved by the Mayor this 06 day of August 2018

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William King, Mayor

ATTEST:

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Karey Milne, City Recorder

#2018-23 Ordinance



NO. 2018-23 Ordinance

**An ordinance amending Chapter 18.04 (B)**

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**Whereas**, the City of Sandy has established an Arts Commission and

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\_\_\_\_\_  
Jeremy Petzold, Council President

ATTEST:  
  
\_\_\_\_\_  
Karey Milne, City Recorder

#2018-23 Ordinance



## Staff Report

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**Meeting Date:** August 6, 2018

**From** Kim Yamashita, City Manager

**SUBJECT:** An Ordinance Amending Chapter 1.24 of the Sandy Municipal Code

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**Background:**

In 2011, the City of Sandy celebrated a centennial anniversary based on the date of 1911, the establishment of the City of Sandy. Originally the seal, as described in 1.24.010 describes the seal as bearing the date of 1913 the date the city was incorporated. Since that celebration all documents have been changed to reflect the date of 1911 but the ordinance written in 1974 was never updated.

In 2018, the City of Sandy approved and adopted a new brand, tag-line and branding strategy for use on documents, vehicles and other marketing items.

These changes are housekeeping in nature intended to update SMC 1.24

**Recommendation:**

Approve ordinance 2018-024 -An Ordinance amending Chapter 1.24 of the Sandy Municipal Code

**Financial Impact:**

None



**NO. 2018-24 Ordinance**

**An ordinance amending Chapter 1.24 of the Sandy Municipal code as related to the official City Seal.**

**Whereas,** the City of Sandy has an Official Seal adopted in 1913.

**Whereas,** the establishment of the city occurred in 1911, and then in Incorporated in 1913 and the centennial celebration recognized the 1911 date of establishment.

**Whereas,** the city adopted a brand, color and tag line in 2018 for use on documents, vehicles and other commercial and civic uses.

**NOW, THEREFORE, THE CITY OF SANDY ORDAINS AS FOLLOWS,**

**Section 1:** Amend Chapter 1.24 of the Sandy Municipal Code as indicated below:

**Section 2:** 1.24.010 Description. A circular seal depicting in graphic form Mt. Hood and the Sandy River with the words "City of Sandy, Oregon, ~~1913~~**1911** is adopted as the official seal of the city. (Ord. 29-74 § 1, 1974.)

**Section 3:** 1.24.020 Use.

The city seal shall be prominently displayed in the council chamber, ~~and shall be used as the official identifying symbol on city stationery, city vehicles, etc.~~ **The City Seal may be used by the City Recorder and other City Officials as needed to water mark, emboss or otherwise mark official documents.**(Ord. 29-74 § 2, 1974.)

**Section 4:** 1.24.030 Prohibited use.

The city seal shall not be used for any promotion or commercial or civic endeavor, program. (Ord. 29-74 § 3, 1974.)

**Section 5:**

This ordinance is adopted by the Common Council of the City of Sandy and approved by the Mayor this 06 day of August 2018

#2018-24 Ordinance



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William King, Mayor

ATTEST:

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Karey Milne, City Recorder

#2018-24 Ordinance



**NO. 2018-24 Ordinance**

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#2018-24 Ordinance

  
\_\_\_\_\_  
Jeremy Pietzold, Council President

ATTEST:

  
\_\_\_\_\_  
Karey Milne, City Recorder

#2018-24 Ordinance



## Staff Report

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**Meeting Date:** August 6, 2018

**From** Sarah McInyre, Library Director

**SUBJECT:** Library District Advisory Committee - Member Appointment

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**Background:**

George Hoyt has been the Sandy and Hoodland Library representative on the Library District Advisory Committee (LDAC) since the inception of the Library District in 2008. He has decided after 10 years that it is time to tender his resignation and allow for someone new to represent Sandy and Hoodland. According to Measure 3-310 LDAC representatives should be drawn from local library boards, and the governing body of each Library City appoints said representative.

The Sandy / Hoodland Library Advisory Board met on July 11th to discuss representation on LDAC, and unanimously chose Kathleen Draine to forward to City Council for the position of LDAC member. Kathleen was approved by City Council to be a member of the Sandy / Hoodland Library Advisory Board on March 5th, 2018. Kathleen lives in unincorporated Clackamas County in the Sandy Library Service area.

Kathleen Draine has lived in the Sandy area for many years. She was the Reference Librarian at the Sandy Library from 1999-2013. Since she retired, she has volunteered for various projects at the Sandy and Hoodland Libraries, including the Hoodland Library relocation, and RFID tagging. She is already an excellent advocate of library services, and greatly interested in furthering the aims of the library. The Library Board feels that Kathleen will be a great asset to LDAC with her in depth knowledge of the library.

**Recommendation:**

Appoint Kathleen Draine to the Library District Advisory Committee to represent the Sandy and Hoodland Public libraries.

**Financial Impact:**

None



## Staff Report

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**Meeting Date:** August 6, 2018  
**From** Mike Walker, Public Works Director  
**SUBJECT:** Bluff Road Sanitary Sewer LID Petition

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### **Background:**

Attached, please find a petition submitted by the residents of Bluff Road and Jonsrud Lane (see map) to form a local Improvement District (LID) for the extension of sanitary sewer service to serve their properties.

Under Section 12.04 of the Municipal Code an LID can be initiated by Council motion or a "petition of the owners of at least sixty percent of the property to benefit specifically from the improvement...". The proposed LID area totals 416,864 square feet and property owners owning 279,720 square feet (67%) have signed the attached petition form(s).

The proposed improvements include approximately 1,600 lineal feet of sewer and associated improvements (manholes, lateral lines) to serve the parcels.

Upon receipt of a valid petition the Council shall by motion direct staff to prepare an Engineer's Report containing a description of the project, a preliminary estimate, a recommended method of assessment and proposed assessments for benefiting properties.

### **Recommendation:**

Move to direct staff to prepare an Engineer's Report conforming to the requirements of Section 12.04 of the Municipal Code.

### **Financial Impact:**

A preliminary design for the proposed improvements was prepared in 2003. This will be modified to more efficiently serve the properties on the west side of Bluff south of Jonsrud. The expected cost of the Engineer's report is less than \$5,000 and if the LID is formed will be included in the project cost. Eventually, the on-site sewage disposal systems in this area will fail and connection to the public sewer system will be required. Regardless whether an LID is formed with this attempt the work from the Engineer's Report will be useful for any future attempts.

**PETITION FOR FORMATION OF THE \_\_\_\_\_  
LOCAL IMPROVEMENT DISTRICT**

We the undersigned, owner(s) of property within the boundaries of the proposed Jonsrud / Bluff Local Improvement District hereby petition the City Council to investigate the creation of a Local Improvement District as depicted on the attached map.

It is our understanding that the proposed improvements include  
extending city sewer to neighborhood  
\_\_\_\_\_ within the boundaries of the District.

This petition does not constitute a waiver of my right to remonstrate against the creation of the Local Improvement District as such remonstrance procedures are set forth in the Sandy Municipal Code; nor does it constitute a waiver of my right to remonstrate against any assessment against my property resulting from the creation of a Local Improvement District.

<b>NAME</b>	<b>ADDRESS</b>	<b>DATE</b>
* <u>Connie Thomas</u>	<u>38015 Jonsrud Lane, Sandy</u>	<u>7/3/2018</u>
* <u>John Thomas</u>	<u>" "</u>	<u>" "</u>
<u>Drake Snodgrass</u>	<u>16252 SE Bluff Sandy</u>	<u>7/4/2018</u>
<u>Lynn Snodgrass</u>	<u>" "</u>	<u>Sandy " "</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

\* Connie + John Thomas are current owners -  
NOT REES SABA'S TRUSTEE

**PETITION FOR FORMATION OF THE BLUFF/JONSRUD LOCAL IMPROVEMENT DISTRICT**

We the undersigned, owner(s) of property within the boundaries of the proposed **BLUFF/JONSRUD** Local Improvement District hereby petition the City Council to investigate the creation of a Local Improvement District as depicted on the attached map.

It is our understanding that the proposed improvements include

\_\_\_\_\_ within the boundaries of the District.

This petition does not constitute a waiver of my right to remonstrate against the creation of the Local Improvement District as such remonstrance procedures are set forth in the Sandy Municipal Code; nor does it constitute a waiver of my right to remonstrate against any assessment against my property resulting from the creation of a Local Improvement District.

**NAME ADDRESS DATE**

*George Blackmon 16215 Bluff Rd 7/8/18*

~~*Doyle Thomas 16095 Bluff Rd 7/8/18*~~

*Marilyn Powell 39795 SE Jonsrud Ln. 7/8/18*

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**PETITION FOR FORMATION OF THE BLUFF/JONSRUD LOCAL IMPROVEMENT DISTRICT**

We the undersigned, owner(s) of property within the boundaries of the proposed **BLUFF/JONSRUD** Local Improvement District hereby petition the City Council to investigate the creation of a Local Improvement District as depicted on the attached map.

It is our understanding that the proposed improvements include adding city sewer within the boundaries of the District.

This petition does not constitute a waiver of my right to remonstrate against the creation of the Local Improvement District as such remonstrance procedures are set forth in the Sandy Municipal Code; nor does it constitute a waiver of my right to remonstrate against any assessment against my property resulting from the creation of a Local Improvement District.

**NAME**

**ADDRESS**

**DATE**

Glenn C Bush 7-26-2018

16035 SE BLUFF RD

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**NAME**

**ADDRESS**

**DATE**

Sylvia Miller      38025 SE Jonsrud      July 26, 2018

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**PETITION FOR FORMATION OF THE BLUFF/JONSRUD LOCAL IMPROVEMENT DISTRICT**

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**NAME**

**ADDRESS**

**DATE**

Don Justitz      37950 JONSRUD LANE      7/14/18

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**PETITION FOR FORMATION OF THE Bluff/Jonsrud  
LOCAL IMPROVEMENT DISTRICT**

We the undersigned, owner(s) of property within the boundaries of the proposed Bluff/Jonsrud Local Improvement District hereby petition the City Council to investigate the creation of a Local Improvement District as depicted on the attached map.

It is our understanding that the proposed improvements include

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\_\_\_\_\_ within the boundaries of the District.

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NAME	ADDRESS	DATE
<u>John Barmore</u>	<u>16038 SE Bluff Rd.</u>	<u>Sandy OR</u>
<u>Sylvia Barmore</u>	<u>" " " "</u>	<u>97055</u>
<u>Tom Boyd - Tom Boyd</u>		<u>" " 7/3/18</u>
<u>Rita Boyd - Rita Boyd</u>	<u>37995 SE Jonsrud</u>	<u>7-3-18</u>
<u>Mike &amp; Kathleen Walker</u>	<u>15920 Bluff Rd</u>	<u>Sandy OR 7-3-18</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

*signed on separate*

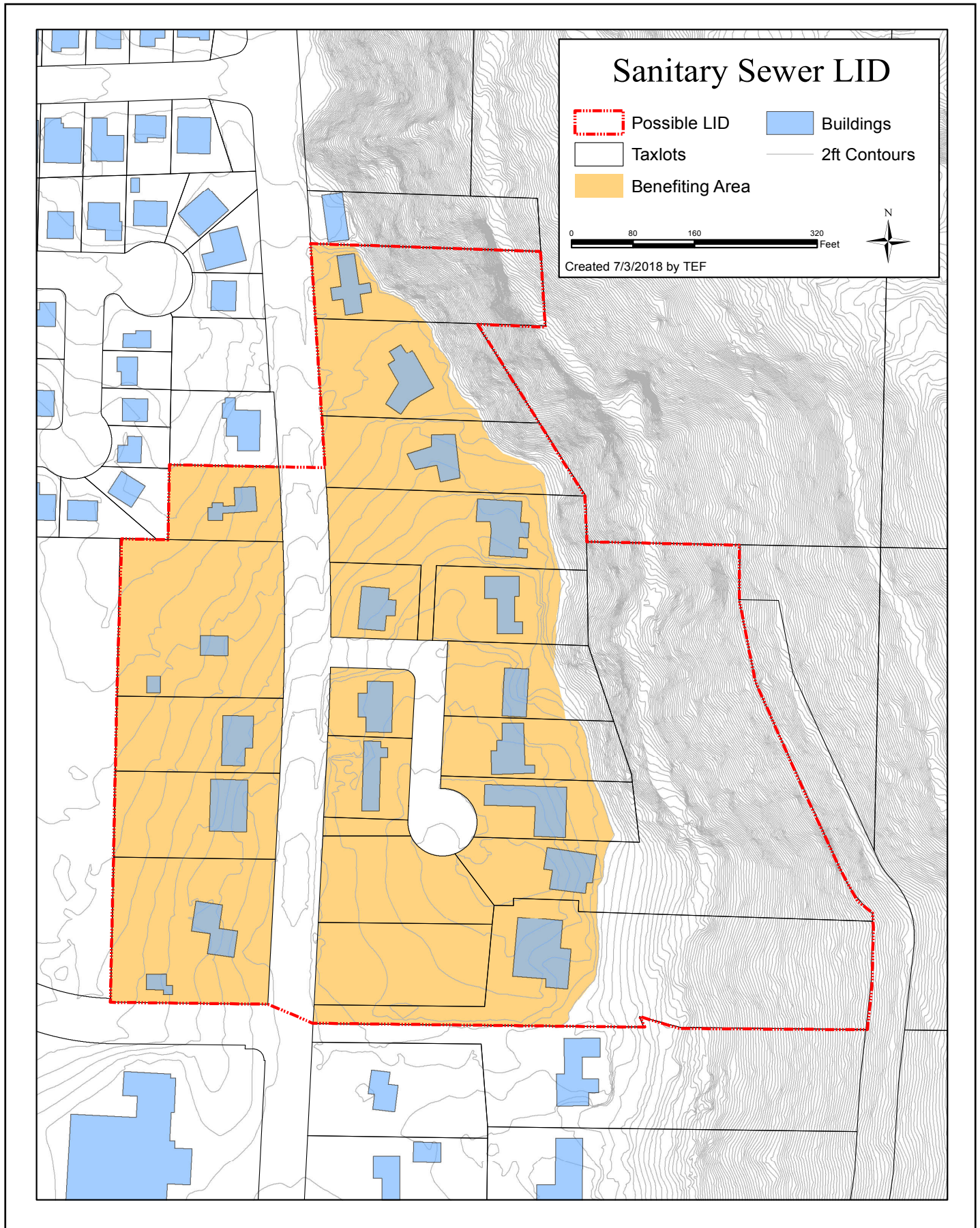
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<b>NAME</b>	<b>ADDRESS</b>	<b>DATE</b>
<u>Miss Coak</u>	<u>15920 BLUFF RD</u>	<u>07/26/2018</u>
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## Staff Report

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**Meeting Date:** August 6, 2018  
**From** Kim Yamashita, City Manager  
**SUBJECT:** City Manager Search/Replacement

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**Background:**

At the July 16, 2018, meeting I announced my intent to give notice at a future date. This notification was done to allow the city as much time as possible to discuss, debate and decide how they would like to move forward. I have also discussed the matter with legal counsel, David Doughman and we have come up with the following recommendation for council. On Friday July 27, I met with the Department Heads during a retreat. We discussed the process and some great ideas came out of that meeting. Specifically we would like to create a full day of round robin interviews with various groups to weed the candidate pool down to the top 4 or 5 that would proceed to interviews with the council. The interview groups could include, Department Heads, Citizens that live, own a business or manage employees in the city limits, Professional Panel, a panel made up of members from all of the advisory boards and a business leader panel. Additionally, I would like to add staff to some of these panel's or have a panel of staff members.

It was clear during my conversation with the Department Heads, and with staff, that they are concerned what the future holds. When asked for a list of things that they would like to see in a new City Manager that list included:

1. Someone invested in our community
2. Someone that could continue the great forward momentum we have going as a team
3. A person that is not going to use this as a stepping stone to a bigger agency
4. It was suggested that we NOT look for another "City Manager" but that we focus on a good leader and not look at the industry specific City Manager
5. Someone that supports staff and will be a good liaison between staff and council
6. A person that supports the department heads and allows them to run their own departments with as much autonomy as possible
7. A genuine person
8. Cities best interest at heart not their personal interest
9. Law Enforcement Friendly
10. Collaborative leadership style

11. Ask how things work and see the Department Heads as experts in their fields
12. Good Communicator
13. Open minded to our unique budget process and 2 year budget including carry over and the hope that council will hold the new City Manager to this budgeting process.

**Recommendation:**

We recommend that Council direct staff to write up and advertise the position in appropriate periodicals and with appropriate organizations such as ICMA (International City Managers Association), OCCMA (Oregon County City Managers Association) as examples. Make every effort to manage the recruitment in house as outlined in the process listed above. If that strategy fails to net desired results we could attempt to use a head hunting service. This will give us the opportunity to save money, while still having a process if the council desires.

**Financial Impact:**

None



**MINUTES**  
**City Council Meeting Meeting**  
**Monday, July 16, 2018 City Hall- Council**  
**Chambers, 39250 Pioneer Blvd., Sandy,**  
**Oregon 97055 6:59 PM**

**COUNCIL PRESENT:** Jeremy Pietzold, Council President, Scott Horsfall, Councilor, Jan Lee, Councilor, Carl Exner, Councilor, Jean Cubic, Councilor, and Bill King, Mayor

**COUNCIL ABSENT:** John Hamblin, Councilor

**STAFF PRESENT:** Kim Yamashita, City Manager, Karey Milne, Recorder Clerk, Andi Howell, Transit Director, Mike Walker, Public Works Director, and Ernie Roberts, Police Chief

**MEDIA PRESENT:**

Page

**1 Pledge of Allegiance**

**2 Roll Call**

**3 Public Comment**

a)

Matt Wilson, 17335 Meinig Sandy, OR, He would like to thank the City for all the help that was needed from the City in order to hold Music Fair and Feast this year, it went really well. There was a great turn out for the Chili Cook Off and the Kids Baking Contest.

**4 Changes to the Agenda**

a)

City Manager, Kim Yamashita, stated that Director Howell had to print off some new information for her item on the agenda so we need to skip to Chief Roberts item on the agenda first.

**5 Resolutions**

a)

**Resolution 2018-20 - Support of requesting funding through the Statewide Transportation Improvement Fund to enhance Sandy Transit service**

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Page 1 of 8



Staff Report - 0013

Director Andi Howell, House Bill 2017, known as “Keep Oregon Moving” made a significant investment in transportation. A central feature of the bill is a new statewide employee paid payroll tax to enhance transit service throughout Oregon. The legislature recognized the importance of fixed route transit service in both urban and rural Oregon through enhanced connectivity to help people move throughout the state and reducing congestion and air pollution. To receive this funding, projects must be recognized in a currently existing plan, such as the Sandy Transit Master Plan, and jurisdictions must strive to meet seven criteria. The seven criteria outline the intent of service by the legislature to: (A) increase frequency of bus service schedules in communities with a high percentage of Low-Income Households; (B) expand bus routes and services to reach communities with a high percentage of Low-Income Households; (C) implement programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households; (D) procure buses that are powered by natural gas, electricity or other low or no emission propulsion for use in areas with populations of 200,000 or more; (E) improve the frequency and reliability of service connections between communities inside and outside of the Qualified Entity’s (TriMet) service area; (F) Coordinate between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services; and (G) implement programs to provide student transit services for students in grades 9 through 12.

Council, had a few questions, regarding TriMet, extending lift service to Boring, etc.

Director Howell, Because TriMet is so large they are in charge of their region and considered the qualifying entity by the State, they distribute down to the county level, etc. Boring removed itself from the TriMet district and they have not gone out to find a provider for services in their area. Sandy has a dial a ride program that mirrors lift. it is somewhat limited and is within 3 miles of the center of the City.

Director Howell, asked that Council approve Resolution 2018-20 in support of requesting funding through the Statewide Transportation Improvement Fund to enhance Sandy Transit service and improve connectivity.

**RESOLUTION-2018-20**

Moved by Scott Horsfall, seconded by Jan Lee

*Motion to Approve Resolution 2018-20*

CARRIED.

[Output Document \(2018-20\) - Pdf](#)

**6 New Business**

a) **Contract Award - Bluff Road Rehabilitation Project**

Staff Report - 0012

Director, Mike Walker, we received no bids, so there is nothing to approve at this time.

Recommendation to council would to be go out to bid again in the spring.

Council asked about other contracts that the city, is he having a hard time getting bids on any of those?

Director Walker, said that yes he has a couple out that they are having a hard time getting bids in on slurry seal project and another project.

b) **Agreement for an Additional School Resource Officer**

Staff Report - 0014

Chief, Ernie Roberts, The City of Sandy has provided a School Resource Officer to the Oregon Trail School District for many years. Our growing school district is in need of an additional officer. I began speaking with Superintendent Bayer earlier this year to discuss this need. Superintendent Bayer and I have come to an agreement that is beneficial to both the city and the school district. The school district has always been responsible for a portion of funding for the resource officer. That amount has been renegotiated and increased. Most districts share in the cost of the officers. It is common for the school district to pay for half the officers salary and benefits. The agreement brings the district and the city closer to that amount. The Oregon Trail School District and the police department have a close relationship with the safety of students our priority. An additional School Resource Officer will allow more coverage for other schools in the district. Our current officer spends most of his time at the high school and minimal time at other schools in the district. In light of recent events around the country, I feel this is a crucial time to increase the safety at our schools.

Council had a few questions on how it will work in conjunction with the county if a police issue happened, they also asked about how the services would work at the other schools in the district such as Welches School.

Chief Roberts, stated that the if their was an incident, the County would

respond as well as the City to the school. If there was an investigation that was needed the County would take the lead on the investigation and the City would help with support to that investigation. Having a second School Resource Officer (SRO) will help in safety training in all the schools not just in the High School.

Council had a few more questions that the Chief answered.

Chief Roberts, requested council to approve the Intergovernmental Agreement (IGA) adding an additional School Resource Officer (SRO) and renegotiating the fees.

Council approved with with a change to the terms of termination from 30 days notice to 90 days notice.

**MOTION**

Moved by Jean Cubic, seconded by Scott Horsfall

Staff Report - 0014

*Request Council to Authorize the Chief of Police to Sign the Intergovernmental Agreement (IGA) adding an additional School Resource Officers (SRO) and re-negotiating the fees. With a change to the terms of termination from 30 days to 90 days.*

CARRIED.

**7 Consent Agenda**

- a) Council Meeting Minutes

**MOTION**

Moved by Carl Exner, seconded by Jeremy Pietzold

*to approve the consent agenda*

CARRIED.

**8 Report from the City Manager**

- a) **Managers Report**

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**9 COMMITTEE REPORTS**

- a) Committee Reports

None

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- a) Council Reports

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tearing up the sidewalk, some sidewalks seem very narrow, could be some issues with ADA compliance. Can we look for opportunities to look at updating and widening those sidewalks?

Director Walker, We do not have any right of way on McCormick Dr to widen the sidewalks, we would have to require an easement in order to acquire more land, we could narrow the street to widen the sidewalk.

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**11 Adjourn**

**12 EXECUTIVE SESSION**

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CAO

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Mayor



NO. 2018-20

**A Resolution in support of requesting funding through the Statewide Transportation Improvement Fund to enhance Sandy Transit service.**

**Whereas,** the Oregon State Legislature passed House Bill 2017 “Keep Oregon Moving” which contains a funding program to expand public transportation throughout the state of Oregon, the “Statewide Transportation Improvement Fund” (STIF); and

**Whereas,** the City Council of the City of Sandy desires to participate in this program as a means of providing enhanced transit service and service to: provide safe, efficient, accessible and equitable transportation; provide mobility to people of all ages and incomes; and reduce air pollution, energy use, and traffic congestion; and

**Whereas,** the City of Sandy Transit Department has identified the cost of implementation of projects based on estimated formula funding allocations; and

**Whereas,** the City of Sandy has engaged agency and public participation that supports the needs of the community while addressing the criteria stated in HB 2017; and

**NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sandy**

Section 1: The City Council demonstrates its support for the submittal of a project list to the Qualifying Entity and Oregon Transportation Commission for project implementation to enhance public transit service.

Section 2: This Resolution shall be effective following its adoption by the Sandy City Council.

This resolution is adopted by the Common Council of the City of Sandy and approved by the Mayor this 16 day of July 2018

#2018-20

William King, Mayor

ATTEST:



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Karey Milne, City Recorder

#2018-20



**MINUTES**  
**City Council Meeting Meeting**  
**Monday, July 16, 2018 City Hall-**  
**Council Chambers, 39250**  
**Pioneer Blvd., Sandy, Oregon**  
**97055 6:59 PM**

**COUNCIL PRESENT:** Jeremy Pietzold, Council President, Scott Horsfall, Councilor, Jan Lee, Councilor, Carl Exner, Councilor, Jean Cubic, Councilor, and Bill King, Mayor

**COUNCIL ABSENT:** John Hamblin, Councilor

**STAFF PRESENT:** Kim Yamashita, City Manager, Karey Milne, Recorder Clerk, Andi Howell, Transit Director, Mike Walker, Public Works Director, and Ernie Roberts, Police Chief

**MEDIA PRESENT:**

**1 Pledge of Allegiance**

**2 Roll Call**

**3 Public Comment**

a)

Matt Wilson, 17335 Meinig Sandy, OR, He would like to thank the City for all the help that was needed from the City in order to hold Music Fair and Feast this year, it went really well. There was a great turn out for the Chili Cook Off and the Kids Baking Contest.

**4 Changes to the Agenda**



- a) City Manager, Kim Yamashita, stated that Director Howell had to print off some new information for her item on the agenda so we need to skip to Chief Roberts item on the agenda first.

## 5 Resolutions

- a) **Resolution 2018-20 - Support of requesting funding through the Statewide Transportation Improvement Fund to enhance Sandy Transit service**

Staff Report - 0013

Director Andi Howell, House Bill 2017, known as “Keep Oregon Moving” made a significant investment in transportation. A central feature of the bill is a new statewide employee paid payroll tax to enhance transit service throughout Oregon. The legislature recognized the importance of fixed route transit service in both urban and rural Oregon through enhanced connectivity to help people move throughout the state and reducing congestion and air pollution. To receive this funding, projects must be recognized in a currently existing plan, such as the Sandy Transit Master Plan, and jurisdictions must strive to meet seven criteria. The seven criteria outline the intent of service by the legislature to: (A) increase frequency of bus service schedules in communities with a high percentage of Low-Income Households; (B) expand bus routes and services to reach communities with a high percentage of Low-Income Households; (C) implement programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households; (D) procure buses that are powered by natural gas, electricity or other low or no emission propulsion for use in areas with populations of 200,000 or more; (E) improve the frequency and reliability of service connections between communities inside and outside of the Qualified Entity’s (TriMet) service area; (F) Coordinate between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services; and (G) implement programs to provide student transit services for students in grades 9 through 12.

Council, had a few questions, regarding TriMet, extending lift service to Boring, etc.

Director Howell, Because TriMet is so large they are in charge of their region and considered the qualifying entity by the State, they

distribute down to the county level, etc. Boring removed itself from the TriMet district and they have not gone out to find a provider for services in their area. Sandy has a dial a ride program that mirrors lift. it is somewhat limited and is within 3 miles of the center of the City.

Director Howell, asked that Council approve Resolution 2018-20 in support of requesting funding through the Statewide Transportation Improvement Fund to enhance Sandy Transit service and improve connectivity.

**RESOLUTION-2018-20**

Moved by Scott Horsfall, seconded by Jan Lee

*Motion to Approve Resolution 2018-20*

CARRIED.

[Output Document \(2018-20\) - Pdf](#)

**6 New Business**

a) **Contract Award - Bluff Road Rehabilitation Project**

Staff Report - 0012

Director, Mike Walker, we received no bids, so there is nothing to approve at this time.

Recommendation to council would to be go out to bid again in the spring.

Council asked about other contracts that the city, is he having a hard time getting bids on any of those?

Director Walker, said that yes he has a couple out that they are having a hard time getting bids in on slurry seal project and another project.

b) **Agreement for an Additional School Resource Officer**

Staff Report - 0014

Chief, Ernie Roberts, The City of Sandy has provided a School Resource Officer to the Oregon Trail School District for many years.

Our growing school district is in need of an additional officer. I began speaking with Superintendent Bayer earlier this year to discuss this need. Superintendent Bayer and I have come to an agreement that is beneficial to both the city and the school district. The school district has always been responsible for a portion of funding for the resource officer. That amount has been renegotiated and increased. Most districts share in the cost of the officers. It is common for the school district to pay for half the officers salary and benefits. The agreement brings the district and the city closer to that amount. The Oregon Trail School District and the police department have a close relationship with the safety of students our priority. An additional School Resource Officer will allow more coverage for other schools in the district. Our current officer spends most of his time at the high school and minimal time at other schools in the district. In light of recent events around the country, I feel this is a crucial time to increase the safety at our schools.

Council had a few questions on how it will work in conjunction with the county if a police issue happened, they also asked about how the services would work at the other schools in the district such as Welches School.

Chief Roberts, stated that the if their was an incident, the County would respond as well as the City to the school. If there was an investigation that was needed the County would take the lead on the investigation and the City would help with support to that investigation. Having a second School Resource Officer (SRO) will help in safety training in all the schools not just in the High School.

Council had a few more questions that the Chief answered.

Chief Roberts, requested council to approve the Intergovernmental Agreement (IGA) adding an additional School Resource Officer (SRO) and renegotiating the fees.

Council approved with with a change to the terms of termination from 30 days notice to 90 days notice.

#### **MOTION**

Moved by Jean Cubic, seconded by Scott Horsfall

Staff Report - 0014

*Request Council to Authorize the Chief of Police to Sign the Intergovernmental Agreement (IGA) adding an additional School*

*Resource Officers (SRO) and re-negotiating the fees. With a change to the terms of termination from 30 days to 90 days.*

CARRIED.

**7 Consent Agenda**

- a) Council Meeting Minutes

**MOTION**

Moved by Carl Exner, seconded by Jeremy Pietzold

*to approve the consent agenda*

CARRIED.

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- a) **Managers Report**

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**12 EXECUTIVE SESSION**

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