

City of Sandy

Agenda

City Council Meeting

Meeting Location: City Hall- Council Chambers,
39250 Pioneer Blvd., Sandy, Oregon 97055

Meeting Date: Tuesday, January 22, 2019

Meeting Time: 6:00 PM



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1. WORKSHOP 6:00PM

2. ROLL CALL

3. WORKSHOP ITEMS

- 3.1. Agenda Review
- 3.2. ODOT Workshop discussion items and questions

4. REGULAR CITY COUNCIL MEETING 7:00PM

5. PLEDGE OF ALLEGIANCE

6. ROLL CALL

7. CHANGES TO THE AGENDA

8. PUBLIC COMMENT

9. NEW BUSINESS

- 9.1. City Council Policy on Growth

3

Amend the Council's Policy on Growth, removing the sentence "New growth should pay for itself."

[Updating the City Council's Policy on Growth - Pdf](#)

- 9.2. Draft 2019 City Council Goals 4 - 5
- Review the draft goals, discuss and make changes, and finalize the goals for adoption at the February 4, 2019 City Council meeting.
- [Draft 2019 City Council Goals - Pdf](#)

- 9.3. City Council Candidate Interviews 6 - 22
- Staff recommends council to make an appointment to Seat #6.
- [City Council Candidate Interviews - Pdf](#)

10. CONSENT AGENDA

- 10.1. City Council Minutes 23 - 85
- [City Council Retreat - 05 Jan 2019 - Minutes - Pdf](#)
- [City Council - 07 Jan 2019 - Minutes - Pdf](#)

11. REPORT FROM THE CITY MANAGER

12. COUNCIL AND COMMITTEE REPORTS

13. STAFF UPDATES

- 13.1. [Monthly Reports](#)

14. ADJOURN



Staff Report

Meeting Date: January 22, 2019
From: Jordan Wheeler, City Manager
SUBJECT: Updating the City Council's Policy on Growth

Background:

At the City Council's goal setting retreat on January 5, the council discussed the city's role in business development and support through existing grant programs and other potential incentives. An outcome of this discussion is that Councilors requested an update to the Council's Policy on growth.

The existing council policy states that "new growth should pay for itself" which conflicts with existing and potential future practices. While the council's overall position on growth would remain neutral, the revised policy would remove the sentence "New growth should pay for itself."

This change acknowledges that existing city programs such as the facade improvement and tenant improvement grant programs supports business retention and growth and allows the council and the future Economic Development Committee to explore new economic development tools.

With this change, the Council Policy would read:

GROWTH

The City of Sandy takes a balanced approach toward growth. In general, the City is neutral toward growth. The City Council encourages new development that helps meet specific community goals, or strengthens the local economy.

Recommendation:

Amend the Council's Policy on Growth, removing the sentence "New growth should pay for itself."



Staff Report

Meeting Date: January 22, 2019
From Jordan Wheeler, City Manager
SUBJECT: Draft 2019 City Council Goals

Background:

The city council met on January 5, 2019 to set goals and priorities for 2019. Following a review and discussion on existing goals and projects in progress, the council set goals in 6 priority areas: Transportation, City Finances, Sandy Community Campus, Communications, Comprehensive Plan, and the Wastewater Facility Plan.

Recommendation:

Review the draft goals, discuss and make changes, and finalize the goals for adoption at the February 4, 2019 City Council meeting.



Draft 2019 City Council Goals

- 1. Transportation. Improve the connectivity, mobility, and safety of the city's transportation network through planning and implementation of priority projects.**
 - Complete the Transportation System Plan update.
 - Implement plans for the extension of 362nd and Bell Street.
 - Complete a feasibility assessment of a Highway 26 bypass.
 - Continue to invest in multimodal options to provide choices for efficient means of travel.

- 2. City Finances. Sustainably manage the city's finances to ensure we meet the needs of our residents through the efficient and effective delivery of public programs and services.**
 - Establish a General Fund reserve policy.
 - Enhance the city's budget to be more accessible and understandable to the public.
 - Study options for generating additional revenue including cost recovery and alternative sources of funding.
 - Conduct a workshop on the Sandy Urban Renewal Plan.

- 3. Sandy Community Campus. Make a decision on the future of the Sandy Community Campus (SCC).**
 - Implement a strategy, including a financing plan, for the ongoing operation and maintenance of the aquatic center.
 - Depending on the Council's decision on aquatic center, begin the design and construction of the phase one improvements.
 - Adopt a plan for the SCC.

- 4. Communications. Enhance the city's communications to its residents and public.**
 - Through the budget process, consider the creation of a city communications position.

- 5. Comprehensive Plan. Initiate an update of the city's Comprehensive Plan.**
 - Review options and approve an implementation strategy to update the Comprehensive Plan.
 - Complete existing and in-progress city plan updates including the Parks Master Plan, Transportation System Plan (TSP), Pleasant Street Master Plan, Telecommunications Master Plan, Water Master Plan, and Wastewater Facilities Plan.

- 6. Wastewater Facility Plan. Begin necessary and essential improvements to the city's wastewater conveyance and treatment infrastructure.**
 - Select preferred alternative and adopt the Wastewater Facilities Plan.
 - Implement phase 1 of the facilities plan.



Staff Report

Meeting Date: January 22, 2019
From Karey Milne, Recorder Clerk
SUBJECT: City Council Candidate Interviews

Background:

At the December 17th Council meeting, Council motioned to vacate council seat #6, previously held by, Jean Cubic. Section 33 of the City Charter states that vacant elective offices in the city shall be filled by appointment. An appointment is made by majority vote of the council. Appointee's term of office shall begin immediately upon his (her) appointment and shall continue though the unexpired term of his predecessor. Seat 6 term ends December 31, 2020.

The open position was posted on the City's website, Facebook page and in the Sandy Post. We received 7 applications as of the closing date Monday January 14th by 5PM. A random lottery was conducted to determine the order of the interviews. The order will be:

1. Valerie Wicklund
2. Bethany Shultz
3. Michael Horttor
4. Virgil Newberry
5. Linda Malone
6. Gary Brewer
7. Desiree Rogers

The City Recorder will hand out hard copies of the interview questions. While these forms may be considered exempt from disclosure, under ORS 192.502(1), the City could be challenged to release the forms.

To assure all candidates are treated fairly and consistently, Councilors are encouraged to read the questions as written and refrain from expanding the question or asking follow up questions unless time permits after all questions have been answered by the Candidate. Please be mindful that a question asked by one Candidate should in fairness be asked of the others. To assist with time management, Councilors are encouraged to let the Candidate know the number of questions being asked.

In the interest of fairness, all Candidates will be asked to wait outside the interview area until they are called in for their interview. Once the interview is conducted, Candidates may remain in the Auditorium for the duration of the session.

Recommendation:

Staff recommends council to make an appointment to Seat #6.

Budgetary Impact:

None

no-reply@www.ci.sandy.or.us

Fri, Jan 11, 12:41 PM
(4 days ago)

to recorder

**A new submission has been received for City Council Vacancy
Application Form**

First Name: Valerie
Last Name: Wicklund
Address: [REDACTED] Wall Street
City: Sandy
State/Province: OR
County: Clackamas
Zip Code: 97055
Phone: [REDACTED]
Email Address: [REDACTED]@gmail.com

Current Occupation:: Retired. Volunteer as member of Sandy Parks Advisory Board. Volunteer as Certified Ombudsman with the Long-term Care Ombudsman Program, working primarily at the Avamere Sandy and Avamere Cascadia facilities.

Educational Background (Schools Attended):: San Diego State University, Marylhurst University

Prior Government Experience:: Sixteen years of experience in various departments within the state of Oregon - Judicial Department, Department of Administrative Services, Department of Revenue, and Oregon Lottery. Audited city governments during work as an auditor for Harris & Eide, CPAs.

Please explain why you are interested in serving on the City Council.: I would like to give back to the community that has been so welcoming to my husband and I since we moved here 14 months ago. I want to do my part to keep the City of Sandy great and I see opportunities to make it even better. I also see significant changes on the horizon as city growth continues. I want the chance to roll up my sleeves and help Sandy continue to thrive.

What knowledge, education, or skills would you bring to the Council?: As a retired CPA and internal auditor, I have strong skills in financial analysis, accounting, communication, and business process analysis. I earned an MBA in Finance and a BS in Accounting. Three years as a small business owner provide a perspective on the challenges facing small business and the importance of keeping the playing field level for

entrepreneurs. My 16-year career in state government left me with knowledge of how the public sector works and the importance of working collaboratively to get things done. I am now retired with over 30 years of varied experience. I want to give back to my community by using my time, knowledge, education, and skills as a Sandy City Councilor

INFORMATION:

By clicking this box, I Agree to the following;

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Uploaded File: [Valerie A. Wicklund Resume.pdf](#)

Valerie A. Wicklund, Retired CPA

gmail.com

Summary of Qualifications

Over 20 years of progressively responsible auditing, accounting, and management service. Expert in auditing to add value through sound audit recommendations and collaborative consulting services. Accomplishments demonstrate critical thinking, quantitative analysis, writing, presentation, collaboration and leadership skills. Proficient in analyzing business processes and functions, identifying areas for improvement, and presenting practical recommendations to management.

Education

MARYLHURST UNIVERSITY

Masters in Business Administration, Concentration in Finance, March 2011

SAN DIEGO STATE UNIVERSITY

Bachelor of Science, Business Administration, emphasis in Accounting, May 1985

Valerie A. Wicklund, CPA, LLC

Owner, CPA firm specializing in providing consulting, audit, and assurance services to state and federal agencies. CPA firm started in 2010 as Wicklund & Lew, CPA's, LLC. Valerie took over the business when her partner retired in January 2012 and closed the business in September 2015 upon her retirement.

Government Work History

OREGON LOTTERY – SALEM, OREGON

Chief Internal Auditor, 2004 to 2010

Directed internal audit and consulting services to provide an independent and objective assessment of the Oregon Lottery's risk and control environment. Led a team of three senior internal auditors in audit of IT systems, security, compliance with laws and regulations, economy and effectiveness of operations, and fraud investigations. Reported results to the Audit Committee monthly. Expanded the Internal Audit department from two to five professionals while improving Internal Audit's independence and visibility within the Lottery. Encouraged and assisted the organization to develop a comprehensive ERM process.

OREGON DEPARTMENT OF REVENUE – SALEM, OREGON

Chief Audit Executive, 2003 to 2004

Implemented a high quality internal audit program within the agency. Performed an agency-wide risk assessment as the basis of the annual audit plan and a tool for management. Implemented an audit tracking system and worked with the Audit Committee to identify and address ongoing issues. Worked with program managers during audits to identify system weaknesses and identified practical action to correct those weaknesses.

OREGON JUDICIAL DEPARTMENT – SALEM, OREGON

Controller, 2000 to 2003

Managed financial and administrative processes with the Oregon Judicial Department. Recruited, directed, and provided appropriate training for 13 accounting and clerical positions to provide timely information for decision making.

OREGON DEPARTMENT OF ADMINISTRATIVE SERVICES – SALEM, OREGON

Chief Audit Executive, 1998 to 2000

Directed a comprehensive internal audit program covering all phases of the organization's operations, including divisions providing statewide IT; publishing and distribution; purchasing; and financial reporting services. Performed annual risk assessment, developed annual audit plan and reported results quarterly to the Audit Committee. Responsible for audits of statewide financial systems.

OREGON JUDICIAL DEPARTMENT – SALEM, OREGON

Internal Auditor, 1994 to 1998

Performed a variety of internal audits, including a review of systems development and application controls of the Department's Accounts Receivable Management System.

Valerie A. Wicklund, Retired CPA

[@gmail.com](#)

Private Industry Work History

HARRIS & EIDE, CPA'S – SALEM, OREGON
Auditor, 1991 to 1994

Planned, coordinated, and supervised all phases of audit services. Analyzed financial statements and prepared corporate partnership and individual tax returns. Heavy emphasis in municipal audits, including Single Audit Act audits.

VALERIE WICKLUND, CPA – SAN MARCOS, CALIFORNIA
Sole Practitioner, 1989 to 1991

Developed a small consulting, compilation and tax practice with a client base of construction, high-tech manufacturing and insurance industries. Consultation work as a controller and in the review and modification of internal control systems.

STANTON, DUNLAP AND PATTERSON, CPA'S – ESCONDIDIO, CALIFORNIA
Staff Auditor, 1985 to 1989

Provided tax, compilation, and audit services to a variety of small businesses. Prepared internal control reviews, implemented computerized audit programs, reviewed compliance with requirements of regulatory agencies.

ARTHUR ANDERSEN & CO – SAN DIEGO, CALIFORNIA
Staff Auditor, 1985 to 1987

Performed financial statement audit and internal control review services for businesses in various industries, specializing in high-tech companies.

Professional Designations and Affiliations

-
- Licensed as a CPA, Retired in Oregon. Changed from active to retired status in 2016 due to retirement
 - Certified Internal Auditor from 1995 to retirement in 2015
 - Certified Fraud Examiner from 1996 to retirement in 2015
 - Certified Information Systems Auditor from 1998 to retirement in 2015

 - 2005 Graduate of Leadership Oregon
 - Former Member, Oregon Department of Education Audit Committee
 - Former Member of Salem Chapter of Institute of Internal Auditors, Willamette Chapter of Information Systems Audit and Control Association, and Oregon Chapter of Association of Fraud Examiners

Volunteer Positions

-
- Member, City of Sandy Parks Advisory Board from April 2018 to present
 - Certified Ombudsman, Long-term Care Ombudsman Program from June 2018 to present. Serving the Sandy area.

no-reply@www.ci.sandy.or.us

Tue, Jan 8, 1:27 PM
(7 days ago)

to recorder

**A new submission has been received for City Council Vacancy
Application Form**

First Name: Bethany
Last Name: Shultz
Address: ██████████ Barlow Parkway
City: Sandy
State/Province: OR
County: Clackamas
Zip Code: 97055
Phone: ██████████
Email Address: ██████████@gmail.com
Current Occupation:: Stay-at-home Mom
Educational Background (Schools Attended):: Oregon State University
Prior Government Experience:: Parks and Trails Advisory board for the City of Sandy since May 2016
Please explain why you are interested in serving on the City Council.: I am invested in this community. This is where I have chosen to raise my family. I want to be more involved with making decisions as our town grows so rapidly. I am passionate about maintaining the small town values that are so integral to our community even as we continue to expand.
What knowledge, education, or skills would you bring to the Council?: As a city councilor, I will continue to work tirelessly as a volunteer and advocate for the integrity of our small town. As we grow, it will be more important to maintain the small town values that we all love. I will do my best to encourage open communication and transparency between the city government and the citizens that have chosen Sandy to build and shape their lives. I believe that citizens should be aware of changes occurring within the city government and have a voice to express concerns and ideas of their own. As a councilor, I will be available to members of my neighborhood and community to push for policies and practices that make sense for our growing town. I will be an advocate for families and push for amenities that keep our kids active both in our existing parks system and in our new community center. I am

committed to keeping Sandy a safe and respectful place to live.

INFORMATION:

By clicking this box, I Agree to the following;

By clicking this box, I Agree to the following;

Uploaded File: [Resume.pdf](#)

Bethany Shultz

██████████ Barlow Parkway
Sandy, OR 97055

██████████ @gmail.com

Education:

Oregon State University:
Corvallis, OR

- Graduated in June, 2010 with a Bachelor of Science degree in Human Development and Family Sciences with an emphasis in Early Childhood Education.
- Cumulative GPA of 3.98

Linn-Benton Community College:
Albany, OR

- Graduated in June, 2008 with an Associate of Science degree, emphasis in Elementary Education
- Cumulative GPA of 4.0

Government Experience:

City of Sandy (May 2016-present)

- Parks and Trails Advisory Board

Job Experience:

Stay-at-home Mom (July 2012-present)

Presbyterian Child Care Center and Preschool (January 2010 to November 2011)

- ◆ Hired on to take over preschool class while Teacher was on maternity leave
- ◆ Moved into Toddler classroom in May 2010.
- ◆ Taught alongside Toddler teacher, creating and implementing lesson plans and providing care for our class of 8 children.

Bates Child Development Center at OSU (Spring, 2009)

- In charge of small group of preschoolers, implemented activities, supervised
- Prepared meals for classroom
- Created lessons and activities focused on developmentally appropriate practice
- Completed a Work Sample
- Conducted a Home Visit

no-reply@www.ci.sandy.or.us

Sun, Jan 6,
6:27 AM (9
days ago)

to recorder

**A new submission has been received for City Council Vacancy
Application Form**

First Name:	michael
Last Name:	horttor
Address:	████████ cloud cap ave
City:	sandy
State/Province:	OR
County:	clackamas
Zip Code:	97055
Phone:	██████████
Email Address:	██████████@aol.com
Current Occupation::	Sr. Operational Analyst at Portland General Electric
Educational Background (Schools Attended)::	Sandy High some collage courses various military training
Prior Government Experience::	n/a
Please explain why you are interested in serving on the City Council.:	very interested in becoming involved in bettering our city
What knowledge, education, or skills would you bring to the Council?:	various analyst skills Budget coordinator

INFORMATION:
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Attachments area

Michael D Horttor

██████████ Cloud Cap Ave
Sandy Or 97055
██████████

HIGHLIGHTS OF QUALIFICATIONS

- 14 years with Meter Services in variety of roles / 19 years with PGE
- Over ten year's military service. Served on two Aircraft Carriers and two Admiral Staffs.
- Very adept with computer operations both with Software and Hardware applications.
- Exceptionally organized and resourceful, with wide range of skills.
- Reliable and adaptable; learn new systems quickly, and take initiative.
- Personable and well liked. Gets along with others well.
- Posses a Can Do attitude and always a source of innovative ideas.

EXPERIENCE & ACCOMPLISHMENTS

Coordinator/Customer Service/Training/Supervisory

- Meter Services Sr. Operational Analyst and Interim Supervisor / Dept Budget Coordinator
- PowerTrack System Administrator
- Lead Dispatchers and Coordinators for Daily work for Metermen
- Designed and implemented tracking of Metermen daily work
- Designed and trained the Day in the Life of Training for Retail Receivables
- Designed and Implemented a 2 hour Power Point Interactive Training Review for the New Banner Customer Information System Training Classes, while working with PGE's Training and Development Department as a Trainer / Technical Writer.
- Maintained and Updated Step by Step Procedures for Banner CIS to insure accurate information posted to the Customer Service Home Page.
- Addressed Customer's concerns and questions regarding their use of electricity and electrical appliances while working as an Energy Expert Customer Service Representative.
- 2 years Sales experience with both new and used vehicle sales to Individual Consumer and Corporate Customers.
- Conducted extensive research compiling up to the minute location and operations of Navy Units for Daily Briefings given to High level officers.
- Over 10 years experience in various supervisory roles while serving in the US Navy, with extensive Personal Computer and Military Satellite Communication System operations.

Computer Expertise

Software: Microsoft Word, Microsoft Excel, Microsoft Power Point, Word Perfect, CIS Banner, CIS Legacy, DMS applications, WMS, PowerTrack(meter inventory and control).

Both IBM and Macintosh Systems.

EMPLOYMENT HISTORY

2003 – present	Meter Services Sr Operational Analyst Interim Supervisor	PGE, Portland OR
2000 – 2003	Trainer/Technical Writer/ Customer Service Representative	PGE, Portland OR
1999 – 2000	Meter Reader	PGE, Portland OR
1998 - 1999	Security	Hertz Rent a Car, Portland OR
1997 - 1998	Car Sales	Gresham Ford, Gresham OR
1986 - 1997	United States Navy	Various locations in USA

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Mon, Jan 7, 10:03 PM
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to recorder

**A new submission has been received for City Council Vacancy
Application Form**

First Name: Virgil
Last Name: Newberry
Address: [REDACTED] Van Fleet Ave
City: Sandy
State/Province: OR
County: Clackamas
Zip Code: 97055
Phone: [REDACTED]
Email Address: [REDACTED]@gmail.com
Current Occupation:: FedEx package handler/student/National Guardsman
Educational Background (Schools Attended):: MHCC (graduate) Oregon State (current)
Prior Government Experience:: None
Please explain why you are interested in serving on the City Council.: The City of Sandy has changed a lot since my family and I have moved here, and I want to help the next version of Sandy be the best it can for her residents.
What knowledge, education, or skills would you bring to the Council?: First and foremost, being a team player and great leadership abilities, quick decision making skills, experience working with multiple agencies/departments/etc, and strong people skills.

INFORMATION:

By clicking this box, I Agree to the following;: By clicking this box, I Agree to the following;

Uploaded File: [Newberry, Virgil - Resume\(SandyCityCouncil\).docx](#)

Virgil Newberry

██████ Van Fleet Ave
Sandy, OR 97055
████████████████████
████████████████

Employment

Soldier, Team Leader, Squad Leader

January 2005 – Present US ARMY/Oregon National Guard Camp Rilea, OR

Responsibilities: Supervised general engineering activities related to all construction and utility operations. Assisted engineer officers in construction planning, scheduling, and material estimating. Assisted in the preparation of operation orders, standing operating procedures, and contingency plans. Provided staff supervision and principal noncommissioned officer direction to units engaged in performing general engineering missions. Inspected construction and training activities.

- Supervised over 15 construction projects, ranging from concrete pads to large scale temporary housing
- Managed training of incoming squad personnel
- Extensive experience writing annual performance evaluations
- Coordinated directly with non-profit organizations and government agencies to benefit community projects
- Communicated with high ranking military officials as a driver/assistant for unit commander
- Discussed work orders and project details with customers as a Repairs and Utilities representative
- Maintained perfect safety record for vehicle operation, including operations in austere environments

Package Handler

October 2018 – Present FedEx Troutdale, OR

Responsibilities: Ensured successful transfer and delivery of goods to intended destinations

- Reporting to supervisors
- Re-sealing opened packages
- Continuous lifting of packages 25-35 lbs. with some weighing up to 100lbs.

Internship

North Willamette Watershed District – Cascade Unit

January – April 2014 Oregon Department of Fish and Wildlife Clackamas, OR

Responsibilities: As an intern, I helped out by making sure equipment was loaded and ready to go for the day, filling and placing sandbags, and ensuring that I brought the proper gear and a good attitude each day. As a student I was also required to keep an accurate log of the daily activities that I participated in.

- Constructed intake pond for acclimation ponds.
- Performed fish salvage at Willamette falls for trapped steelhead
- Conducted float survey for spawning winter steelhead
- Worked on fish weir and trap, helped with biological data

Education

Fisheries and Wildlife Sciences, Oregon State University, Junior status

Fisheries Technology, Mt Hood Community College, AAS 2016

References:

Andrew McGillivray	Detachment Sergeant	██████████
Ben Walczak	Asst. Fish Biologist, N. Willamette Watershed District	██████████
██████████	Instructor, MHCC Fisheries Technology Program	██████████

**A new submission has been received for City Council Vacancy
Application Form**

First Name:	Linda
Last Name:	Malone
Address:	██████████
City:	Sandy
State/Province:	OR
County:	OR
Zip Code:	97055-0333
Phone:	██████████
Email Address:	██████████@yahoo.com
Current Occupation::	Retired
Educational Background (Schools Attended)::	Orange Coast Community College Fountain Valley High School
Prior Government Experience::	Mayor Sandy 1994 - 2010 City Council 1991 - 1994 Planning Commission 1989 -1990
Please explain why you are interested in serving on the City Council.:	Interested in using my experience to serve my city
What knowledge, education, or skills would you bring to the Council?:	Knowledge gained in above governmental experience.
INFORMATION:	
By clicking this box, I Agree to the following;:	By clicking this box, I Agree to the following;

no-reply@www.ci.sandy.or.us

Fri, Jan 11, 11:37 PM
(4 days ago)

to recorder

**A new submission has been received for City Council Vacancy
Application Form**

First Name: Gary
Last Name: BREWER
Address: [REDACTED] PENNY AVE
City: SANDY
State/Province: OR
County: OR
Zip Code: 97055
Phone: [REDACTED]
Email Address: [REDACTED]@YAHOO.COM
Current Occupation:: Machinist
Educational Background (Schools Attended):: Benson polytechnic high
Prior Government Experience:: None
Please explain why you are interested in serving on the City Council.: To help keep this a great city
What knowledge, education, or skills would you bring to the Council?: New to this but very open minded to keep old sandy and blend new technologically
INFORMATION:
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Jan 6, 2019, 1:19 PM
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to recorder

**A new submission has been received for City Council Vacancy
Application Form**

First Name: Desiree
Last Name: Rogers
Address: [REDACTED] Broken Top Ave
City: Sandy
State/Province: OR
County: Clackamas
Zip Code: 97055
Phone: [REDACTED]
Email Address: [REDACTED]@gmail.com

Current Occupation:: Primarily retired. But I also serve as a substitute education assistant with the Oregon Trail School District. Previously, I ran a retirement community.

Educational Background (Schools Attended):: Washington State University My. Hood Community College Portland Community College Walla Walla Community College

Prior Government Experience:: None to speak of. Except briefly working with state representatives and legislators to gain their support to convert part of our retirement community to assisted living.

Please explain why you are interested in serving on the City Council.: I enjoy serving others. I love living in Sandy. And I want to help others who live here, as well as the city as a whole.

What knowledge, education, or skills would you bring to the Council?: I have much experience developing, refining, and implementing policy.

INFORMATION:
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Attachments area



MINUTES
City Council Work Session Meeting
Saturday, January 5, 2019 Sandy Fire Department - Annex Building
17460 Bruns Ave, Sandy, OR 97055 8:30 AM

COUNCIL PRESENT: Stan Pulliam, Mayor, Jeremy Pietzold, Council President, Laurie Smallwood, Councilor, Jan Lee, Councilor, John Hamblin, Councilor, and Carl Exner, Councilor

COUNCIL ABSENT:

STAFF PRESENT: Karey Milne, Recorder Clerk, Jordan Wheeler, City Manager, Andi Howell, Transit Director, David Snider, Economic Development Manager, Ernie Roberts, Police Chief, Greg Brewster, Assistant IT Director, Joe Knapp, IT Director, Kelly O'Neill, Planning Director, Mike Walker, Public Works Director, Tanya Richardson, Community Services Director, and Tyler Deems, Finance Director
 Kim Yamashita

MEDIA PRESENT:

		Page
1.	Council Retreat Business	
1.1.	9:00am -Swearing in of Mayor Elect, Stan Pulliam and Councilor Elect, Laurie Smallwood Review of Retreat Agenda - Breakfast Service Meeting called to Order at 9:00AM Oaths of office performed by City Recorder, Karey Milne Mayor Pulliam gave a brief welcome and reviewed the agenda for the day. Retreat Documents - Handouts	4 - 57
1.2.	9:15am - Financial Overview and Service Priorities (Kim Yamashita and Department Heads 9:10am - Financial review and discussion. Finance Director, Tyler Deems presented a quick overview. Council held some discussion and had questions for department heads.	
1.3.	9:30am - Break	
1.4.	10:00am - Review and discussion of 2017/18 Council Goals 10:05am - Previous City Manager, Kim Yamashita led the discussion on past	

goals, Council and staff went through the goals. Decisions were made to either complete the goal, move the goal forward, etc.

- 1.5. 12:00pm -Lunch and Discussion on Council Goal Revision Exercise/Council Goal Revision Exercise (Stan and Khrys)

12:20pm - Khryss Jones with the Sandy Area Chamber informed council and staff on the current goals and projects of the chamber and would like to build a better working relationship with the City.

- 1.6. 1:00pm - Goals for 2019-2021 (w/Department Heads)

12:54 PM - Discussion with Council and Staff one where to begin with goal setting, what items may be time sensitive etc.

Goals - Sandy Community Campus
Waste Water Treatment Plant
Transportation
Fiscal Sustainability
Comprehensive Plan

- 1.7. 3:00pm - Brief Break and Snacks

3:30 PM Staff Dismissed

- 1.8. 3:15pm - Council Meetings & Workshops - Changes in formats, schedules (Stan)

3:40PM Mayor Pulliam would like to add a little more formality back into the council meetings, wanted to be sure the current meeting dates and times still worked for everyone. Reviewed the need to make sure you have reviewed the agenda prior to the meeting, also talked about having quick work sessions before the council meetings if the agenda item is a topic that they feel they need a little more clarification on before the meeting.

Reviewed some topics for upcoming workshops.

- 1.9. 4:15pm - Preferences for Reports/Information

5:00pm Mayor Pulliam wanted to be sure council was happy with how they have been receiving their information and if they would like to see any changes. Council asked for smaller style staff report with more direct points. Also brought back around a work session before the regular meeting when it is a large item or when they needed a little more clarity on the item or items.

1.10. 4:45pm - Council Committees & Assignments

5:30PM Mayor Pulliam reviewed the list of committees, boards and commission assignments, one advisory board does not currently have a liaison. They hope to have that filled once the council vacancy is filled.

1.11. **5:00pm - Adjourn**

Adjourn 6:02PM

Mayor, Stan Pulliam

City Recorder, Karey Milne

Draft

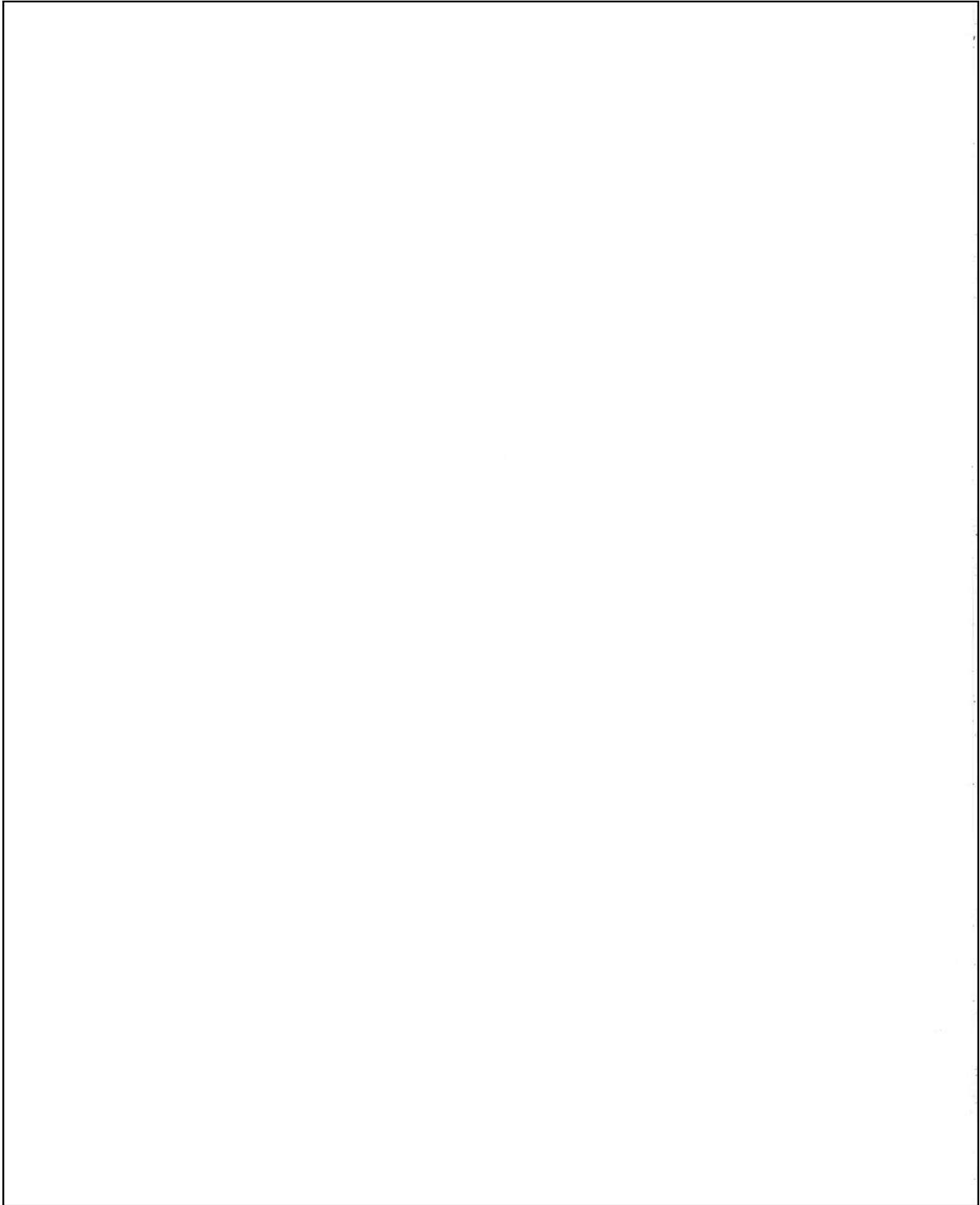


Please Sign In
(Por favor Inicie sesión)
City Council Meeting
(Reunión del Consejo De La Ciudad)

PLEASE PRINT
(por favor imprimir)

Meeting Date: January 5, 2019

Name / nombre	Address / dirección	City / ciudad
<i>Linda Malcom</i>		<i>Sandy</i>
<i>Angus Jones</i>	<i>Sandy Chambers</i>	<i>Sandy</i>





Community Services
38348 Pioneer Blvd.
Sandy, OR 97055
503-668-5569

Tangible & trackable goals for the 2019/20 biennium

1. Begin construction of conceptual design plan for an updated aquatic center.
2. Create comprehensive department strategic plan.
3. Integrate increased program/event collaboration with community business partners.
4. Develop inclusion programming for community members experiencing challenges, disabilities, and other under served community members.
5. Acquire an additional vehicle or alternatives to expand transportation services for community/recreation programs for all age levels.

Lesser priority) tangible & trackable goals for the 2019/20 biennium

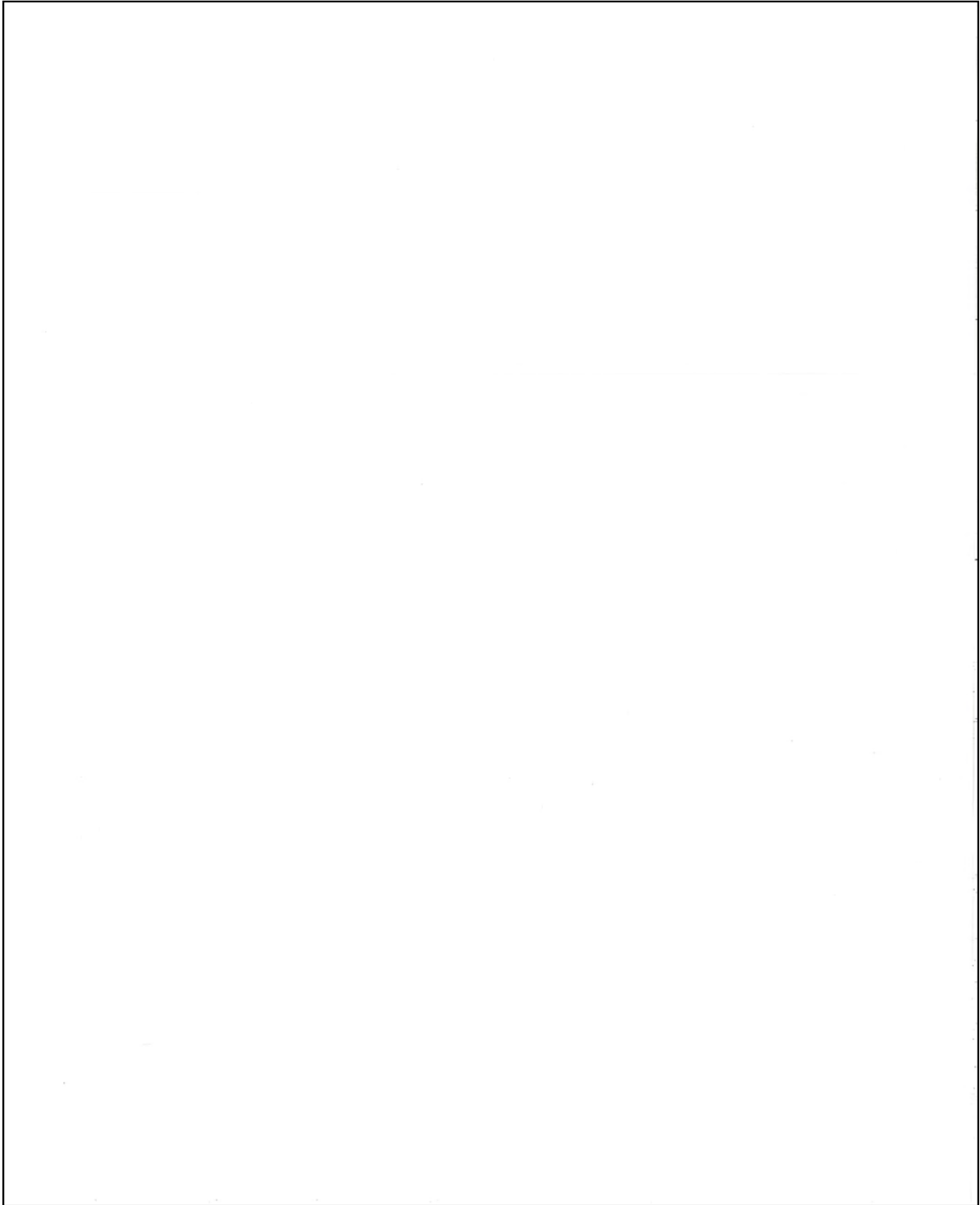
1. Review viable options for full utilization of current bunker building for facility rental, programming, and office space.
2. Create a recruitment, onboarding, and training process for volunteers for programs and events.
3. Review, assess and adjust cost recovery of program, services, and rental fees to reflect council priorities and make necessary budgetary adjustments.

Priorities from our dealings with Clackamas County

1. Review, negotiate, and update grant to provide OAA services to seniors for Clackamas County.
2. Seek out funding options and opportunities for collaboration to construct portions of Sandy Community Campus to possibly include events center, mountain biking trails, and hiking access to the Sandy River.

Priorities from our dealings with State government

1. Advocate for continued and/or increase funding support for senior services.
2. Advocate for funding for veteran services and services for people experiencing disabilities.



Goals Submitted by Council

Stan Pulliam

1. Transportation

- Secure Feasibility Study of local by-pass from ODOT
- Secure Smart Light technology to secure more gas tax dollars from the state and increase public safety
- 362--Bell St./Kate Schmidt extension
- Negotiate better stop light timing and eventual additional local control of 26 with state funding from ODOT
- Investigate a photo radar program

2. Smart Growth

- Update 2040 Master Plan
- Create vision for Sandy Community Campus Project & Oregon Trail Parks District
- Create more designated industrial space
- Plan for new Sewage Water Treatment Plant
- "Sandy Style" Code update and Improvement
- 24 Hour Urgent Care Facility

3. Booming Economy fueled by tourism and main street success

- Complete Pleasant Street Master Plan through a vision of a public/private development project
- Increased city leadership for Sandy Mountain Festival
- Food Carts (Urban Renewal/Facade Program)
- Community College Satellite Campus
- Change City Rules on growth paying for itself to incentivize more businesses to Sandy
- Strengthen & collaborate more with Sandy Area Chamber of Commerce
- Create a winter tourism industry centered around the holidays
- Build off of Mountain Bike and recreational trail tourist economy being created in Mt Hood Recreational area
- Recruit Manufacturing/skilled labor jobs

4. Public Safety/Homelessness

- Implementation of a long-term public safety fee
- Strengthen city ordinances on dealing with homelessness
- Increased coordination with the Sandy Community Action Center
- Re-visit SAM Transit bus fees and connection to neighboring communities

5. Increased City Hall Communications and community outreach/coordination

- Creation of a Communications/Community Outreach position
- Create a communications plan
- Implement a culture of business best practices within City Hall

3 Priorities from Clackamas County

- Higher Prioritization of Sandy Road & Street projects
- Increased coordination for county dollars for local services for seniors and tourism
- More powerful involvement in C4 coordination committee and build alliances with neighboring communities up the mountain and in Boring.

3 Priorities from State Legislature/Agencies

- Secure Feasibility Study from ODOT
- Secure Smart Light Technology
- Submit and secure funding priorities for capital improvement projects through creation of a city legislative agenda

Jeremy Pietzold

North bound streets Kate Schmitt and 362nd/Bell street extension - We need to have more then way north then Bluff road off of Hwy 26. This is not only a livability issue for people that live in Sandy but it is also a safety issue. This will also open up more commercial land north of Grocery Outlet and help with HWY 26 traffic.

Hospital with 24 hour service - As we are growing and the area around Sandy is growing we need to have a small regional Hospital in Sandy where you can be treated from birth to death. This one thing will allow for more baby boomers and others to stay in Sandy as they need to be close to a hospital. This will also help people in other communities like Estacada and Welches as this brings a facility closer to them then Gresham or Clackamas.

Continued work on expansion of Sandynet fiber to multiple dwelling units and businesses - There is still the need for to connect MDUs up with the service. With people their wanting the same service that people in single family housing are able to get. This is held up sometimes by Apartment owners but in recent times they have been reaching out to the City as their residents are requesting it. This will also build the revenue of Sandynet

Funding options for funding Sandy Police department - I would like to find other revenue sources, then funding the police department out of general funds. A police levy is an example. This would help with the overall funding of the city budget and solve a lot of other funding shortfalls. With this being the number one budget line item in the city we have to find more ways to fund it.

Funding and construction for a new community campus/pool - We should be looking at was to find funds to construct parts or all of the master plan or some variation of it. This might be through grants/bonds/operation-facility District

Funding and master plan of a wastewater treatment plant - We have big issues with our sewer treatment plant and we need to settle on a plan and then go after many types of funding. Federal, State, Rural and local funding and find ways to stage the project so that citizens of Sandy don't get forced out of town because of the costs of construction at the same time bringing in to ratepayers to help pay for the upgrades.

	<p>Economic development board - This would pull together a board of community members and stakeholders to look at ways to bring revenue generating activities to our City. This would also include reaching out to strategic industries and businesses that are identified as being needed or desired to move to Sandy. ie. Brewpub, destination hotel, office space, manufacturing... As well as actively promoting vacant land and underdeveloped properties to said amenities across Oregon the nation and beyond.</p> <p>Identify and encourage zoning of larger homes and larger lots - We have lots of small starter homes in Sandy but if you want to move into that 2nd or 3rd home and want a bigger lot or house you have to leave Sandy to find it. This is a big drain on our tax base as we are not able to keep those higher income residents in our City buying locally. Other Cities around us have areas of their City that have that next level of houses to move into.</p> <p>Plan a loop trail system - Sandy is a great City that has been divided by Hwy 26. With the housing development starting to pick up again after the recession we need to build a master plan for a trail loop system to be able to bike, run, walk around our City.</p>
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Jan Lee

Finance: To me, the most important retreat item is finance—understanding our limits, bonding capacity, user fees, etc.—how we can we build our resources to fund the wastewater system, to develop a plan for enhancing potable water supply for the municipality, to build on the community campus development and what constraints apply.

Communication: In discussion with David, Tanya and staff from the Senior Center, it became obvious that a communications staffer would really help support programs more effectively. A communication staffer would also allow more interactive communication with the community and assist David in developing communications, website, etc., freeing up more time for economic development work.

Health: We still need a 24/7 medical facility (an earlier goal). Consider communications with existing resources not now available 24/7. Reach out to franchisees of "doc in the box" (small building with medical staff of 3 or 4 people open 24/7 and providing billing to major insurers). There are 2 very effective ones in Bend and they will actually bill Kaiser and other major out-of-the-area HMOs directly.

Senior Citizens: Consideration of adding programs to the Senior Center (such as Silver 'n Fit) not available elsewhere in the community, expansion of facilities; potential move to new community campus complex and sell current building in the future. A goal beyond 2020.

Council Rules: These need to be affirmed in a workshop or other forum; is any discussion necessary at retreat?

Legislation: Consider a method to be aware of LOC and county proposed legislation, as well as other issues that affect the community (plastics bills, for example) and in some cases provide support where warranted and agreed.

Carl Exner

Planning complete for updated/up capacity WWTP

Our parks and streets are safe and relate to 21st century needs

We have a current, city wide plan, that directs future smart growth for our roads, residential, business and industrial zones

Communication between Council/city and citizens/businesses and media is encouraged and regularly communicated. A city PR positions is established

Conflicts with and between local and pass through traffic and pedestrian is improved on hwy 26, 211 and Bluff

Use of single use plastic is reduced and or eliminated

Community campus has a viable and reasonable and accepted plan

City advocates and establishes a balance between affordable housing as well as logical move up more expensive housing

The city will use art as a means to encourage downtown (parks?) use

City will actively seek out businesses that supply living wage jobs

Evaluate and implement efficient and smart lighting in our residential areas.

Facilities are expanded to respond to senior issues relating to age, memory and health

Development code reviewed and brought to current standards

City is a partner with chamber to build stronger businesses

Laurie Smallwood

1. Public Safety

* Explore funding (Public Safety Fee/Levy/Budget) to increase Police staffing.

* Look to improve city ordinances, solutions to limit impact of homeless on public safety and local businesses.

2. Growth

* Objectively evaluate the Community Campus Project

* Prioritize street projects and extensions.

* Funding for Waste Water Treatment Plant

* Explore ways to improve or increase "move-up" housing in order to provide a means for residents to stay here long term without having to purchase property out of the city limits or elsewhere.

3. Economy

* Continue to improve "trail" system to include Mt. Biking. Hopefully capitalize on trail expansion Timberline is working on and increase local tourism.

* Evaluate current City Rules to ensure we are effectively providing opportunity for businesses.

4. Environment

* Limit/Eliminate single use plastic.....everyone else is....

Sarah - Library

Main Goal
Find a creative solution for additional space for Library Programs and storage.

Goals

Goal 1 : Babies and Toddlers will know the 5 practices (talking, singing, reading, writing, and playing) and will be ready to read and learn when they enter school.

Goal 2 : Adults, teens, and kids will have print, media, and digital materials to keep their brains and imaginations active and allow them to explore ideas.

Goal 3 : All ages will have creative hands-on educational and entertainment programming.

Goal 4 : Native English speakers and Non-English speakers will improve their English language skills, and will have strengthened bonds with the community at large.

Goal 5 : Senior Citizens will have email accounts, and feel more confident and less frustrated navigating information systems.

Additional Goals

Goal 6 : Adults and teens will understand how local, state, and national government works and be or become informed voters.

Goal 7 : Middle School students will use the library catalog and databases for homework resources.

Goal 8 : High School seniors will be information literate

Clackamas County

1. Make sure City Staff and Elected Officials participate in the Library Services, Library Funding, and Library Governance Committees to the fullest extent. These Committees should begin meeting sometime January - March 2019 and will meet for more than a year to wrestle with the larger issues in the library district.

2. Get the Library of Things instituted at Sandy and Hoodland Libraries. This project is in coordination with Clackamas County Sustainability and Solid Waste.

3. Become certified in the "Clackamas County Leaders in Sustainability" program.

State Government

1. Advocate to maintain current levels of funding for the State Library of Oregon. The State Library provides leadership and resources to continue growing vibrant library services for Oregonians.

Tyler – HR/Finance/Admin	<ol style="list-style-type: none">1. Increase number of utility customers set up on auto-pay from 15% to 25%.2. Have 50% of court customers with a payment plan set up on auto-pay.3. Increase number of city vendors set up for EFT from 5% to 15%.4. Decrease number of utility customers who receive late notices or are shut off each month by 25%.5. Increase presence of HR with weekly or monthly newsletter regarding benefits, wellness etc.
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Kelly Planning/Building/Development Services	<p>Main Goals</p> <ol style="list-style-type: none">1) Update the Transportation System Plan (assistance from ODOT)2) Update the Parks Master Plan, SDC Methodology, and Capital Improvement List3) Update the Comprehensive Plan (although this will overlap into the following biennium)4) Modify the Municipal Code regarding the Building Code5) Modify the Municipal Code regarding Business Licenses6) Assume the Electrical Permitting program from Clackamas County7) Identify recruitment tools and monetary offerings for Economic Development to attract businesses <p>Secondary Goals</p> <ol style="list-style-type: none">1) Update the City Hall entry (create vestibules), roof system, plumbing, etc.2) Assist with brownfield grant solutions for the City Shops property <p>Clackamas County Goals</p> <ol style="list-style-type: none">1) Modify the Greenbelt Corridor agreement to provide the City of Sandy more notification of proposed improvements2) Modify the Clackamas County Code to add vegetative screening around solar panel fields <p>State Goals</p>
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1) Lower the posted speed limit in the downtown couplet to 20 MPH. We are already working on the following that we hope to have primarily completed in this biennium: 1) Adopt the Pleasant Street Master Plan;

2) Adopt the Downtown Walkability Assessment

3) Modify the Sign Code (work session scheduled for March 2019);

4) Modify the urban forestry code (committee formed and meeting in 2019);

5) Launch State ePermitting software for Building Division. I want to include these in correspondence to the Mayor Elect so he knows they are moving forward.

Mike - PW	<p>Main Goals</p> <ol style="list-style-type: none">1. Select consultant(s) and implement program and plan for engineering, financial, environmental and construction management services for wastewater system improvements.2. Complete design and construction of US 26 Vista Loop to Ten Eyck Rd. sidewalk project.3. Program transportation capital projects (bike, motor vehicle, pedestrian) based on updated Transportation System Plan.4. Update Water Master Plan by December 2019.5. Implement utility rate changes in five-year increments. <p>Lesser Priority</p> <ol style="list-style-type: none">1. Investigate City-wide conversion to Automated Metering Infrastructure (water).2. Utilize contract services for park mowing to free up staff time for maintenance activities.3. Explore debt financing for transportation projects as new revenue sources (County VRF, Increased state fuel tax) come on line. <p>Clackamas County</p> <ol style="list-style-type: none">1. Policy and agreement for jurisdiction transfer of County roads in City. <p>State Legislature/Agencies</p>
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City of Sandy

Goal Setting 1-5-2019

	<ol style="list-style-type: none">1. Changes to Qualification Based Selection statutes (dollar limits, price consideration) for consultant services2. Work with ODOT and neighboring cities on creating a separate Area Committee on Transportation for Region I cities outside Metro
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Joe IT/SandyNet	<p>Main Goals</p> <ul style="list-style-type: none">Migrate Server Infrastructure to AWS Update Telecommunications Master PlanLaunch Smart Home/OT Product Offering (depends on Calix timeframe).Install SandyNet service into additional MDU properties.Develop and implement maintenance cycle for FTTP Network. <p>Secondary Goals</p> <ul style="list-style-type: none">Migrate from Cisco UCM to Asterix based phone system and switch PRI to SIP TrunkImplement Hardware Replacement Cycle for COS Computers Develop internship program for software developers.
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Emnie – Police/Code Enforcement	
	<ol style="list-style-type: none">1. Fill open patrol officer position as a result of an officer leaving for another agency2. Reinstated the LT Position as a result of Shawn Burns retiring. This will require hiring a patrol officer promoting a Sergeant to the open LT position3. Promote a new Sergeant from patrol if candidates are available4. Finish the In-car audio/video system project - This was a council goal that was only partially completed due to funding5. Complete research and implement body camera program6. Move forward with extended business hours for the front office at the police department.

Andi - Transit

6 Tangible Goals

1. As part of the ODOT Transit Asset Management Plan, maintain Sandy Transit assets in a State of Good Repair as defined by the FTA or better. Include in the Sandy Transit asset and facility plans that all vehicles, facilities and amenities will be safe and accessible to all, such as promoting the use of low-floor vehicles and safe, accessible, well-lit shelters and adjacent side-walks.
2. Plan for present and future transit needs, including an updated Transit Master Plan.
3. Continue to improve the Sandy Transit Service with technological advances as they become available and affordable.
4. Complete Phase II of the Sandy Operations Center Master Plan, planning and construction of 2 new bus barns and an updated bus wash facility. Continue to plan and develop the long-term facility plans as projected in the Sandy Operations Center Master Plan.
5. Identify and secure a funding source for the planning and development of additional capacity for Sandy Transit at the Sandy Operations Center such as plans and construction for dedicated space for a new driver training and breaks.
6. Identify and secure funding to update administrative technology and computer equipment for tasks such as transit tax collection and dial-a-ride scheduling.

Secondary Goals

1. Creation of a Transit Facility Plan
2. Maintain strong relationships with transit partners, such as the County, and seek opportunities for collaboration and efficiencies.

County

City of Sandy

Goal Setting 1-5-2019

1. Advocate for transit at the County level by participation and representation in County level committees such as C4 and the Statewide Transportation Fund (STF) committee among others. Encourage and support the involvement of Sandy residents on regional committees as they relate to Sandy transit.
2. Work with regional partners to advocate for regional connectivity. Participate in regional planning projects such as the County-led Transit Master Plan and the Vision Around the Mountain planning process.

State

1. Advocate for transit at the State level through participation in organizations such as the Oregon Transit Association (OTA). Continue to encourage Sandy residents to engage and advocate for transit at the State level by supporting their attendance to Transit Day at the Capitol and the Statewide Oregon Transportation Conference each October.

Faith Stewart – Representing
Business Owner

- safe & secure neighborhoods
- responsible financial plan to manage service levels for growing population
- balance growth with maintaining small/connected community feeling
- ways to further encourage/promote "buy local"....our business community is already very supportive of one another. The mindset of the majority of local residents is to support small business, from our experience here. This is a strength to build on.

City of Sandy

Goal Setting 1-5-2019

From Planning Commission

John Logan - Time has certainly gotten the best of me this December. I just realized that your deadline for this request is today. The only goal I can think of without having putting too much thought into it is to ensure fiscal responsibility. It's difficult to add a lot of wonderful things to the City of Sandy without the proper financial management.

Khrys at Sandy Chamber

The two that come to my mind that I hear regularly is reevaluating the sign code and the "Sandy Style". Many businesses feel that signage requirements hinder visibility. They also express concerns making changes/improvements to their building because of the facade requirements.

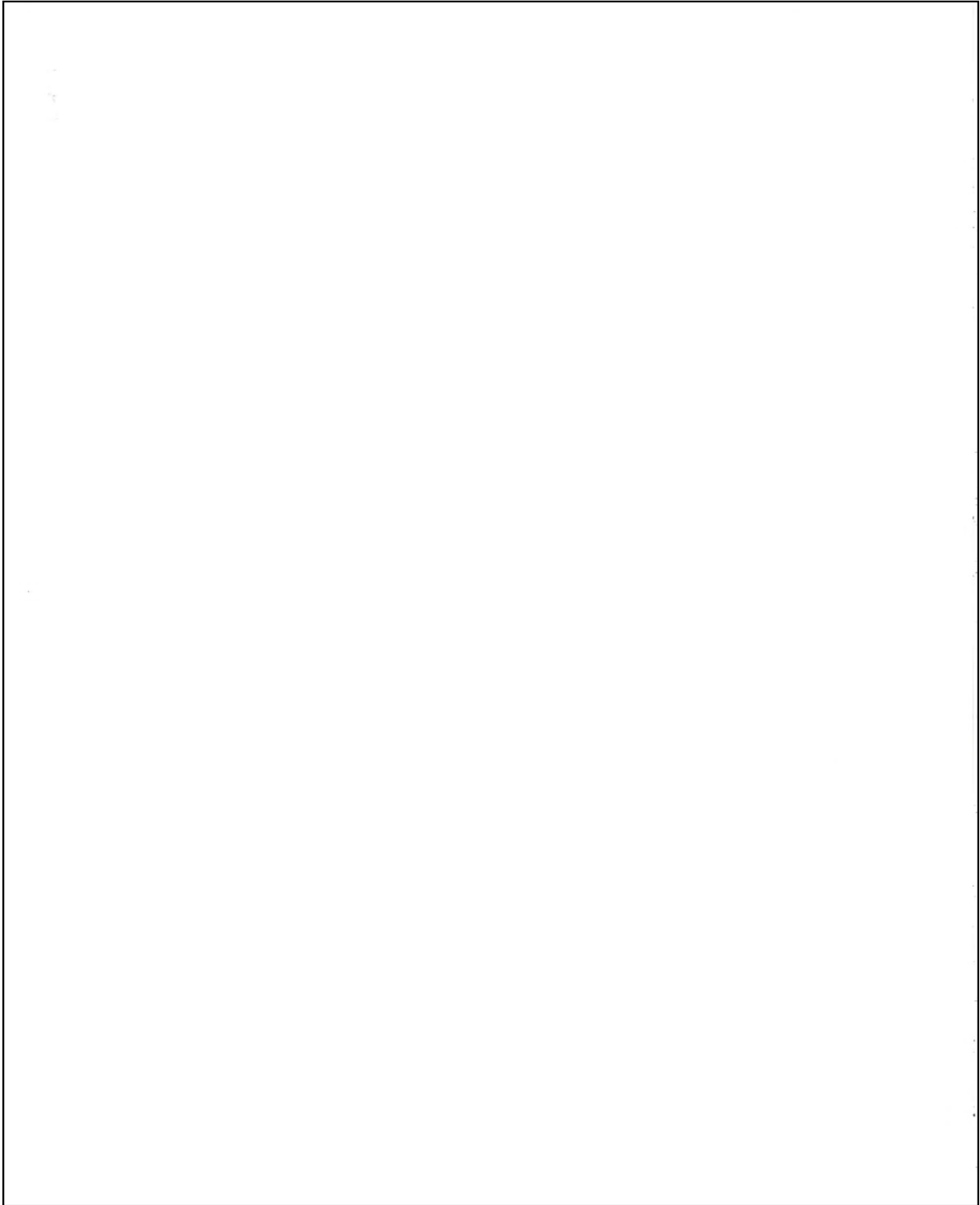
City of Sandy

Goal Setting 1-5-2019

Cathy Stuchlik

We feel it is of the utmost importance to maintain an open line of communication with the City, the Chamber, and all the businesses operating in and around Sandy. Many of the small businesses do not have storefronts on the main street or are not able to attend meetings, but could benefit from and also contribute to generating innovative ideas if included in open dialogues. It's a given that we local businesses must embrace positive growth in order to survive. Tapping into all those resources from the get-go can save loads of time, effort, and expense down the road. Using such things as Email Blasts could unite the business community. We offer our experience, our time, and our support to you in partnership for the benefit of Sandy's future. We want to help insure that the Mayor's words, "*We pride ourselves on being a "business-friendly" community*" has a solid foundation behind it and that the City has the mindset of "what can we do to help you" for every local business, old and new.

Zach – Arts Commission	<ol style="list-style-type: none">1. Pursue and implement branding of Sandy as an Artist destination.2. Facilitation of art related businesses, galleries, classes and public art installations.3. Pursue adequate meeting space for art groups, workshops and lectures in the Cedar Ridge Community Building.4. Consider installing plaques at the entrance of buildings with quotes that are applicable to the service it provides.5. Unifying the style of buildings in the downtown core and encouraging the use the same colors and materials. Encourage buildings to have retractable awnings for pedestrians in the summer and during rain events.
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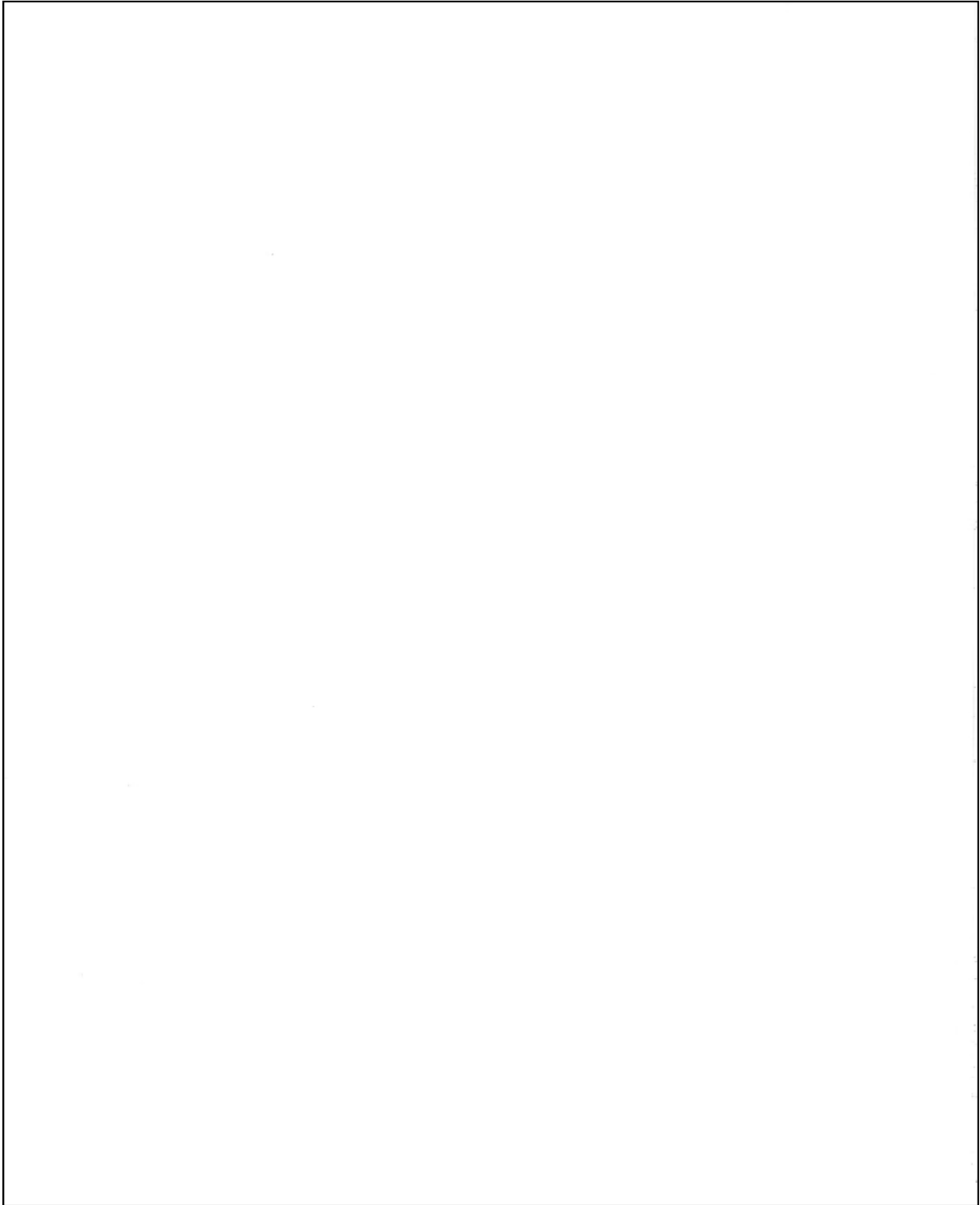
Large Capital Projects

- Waste water treatment plant
- Sandy Community Campus Project
- Library expansion, or additional space or new facility
- Expansion of Fiber and related services



Growth

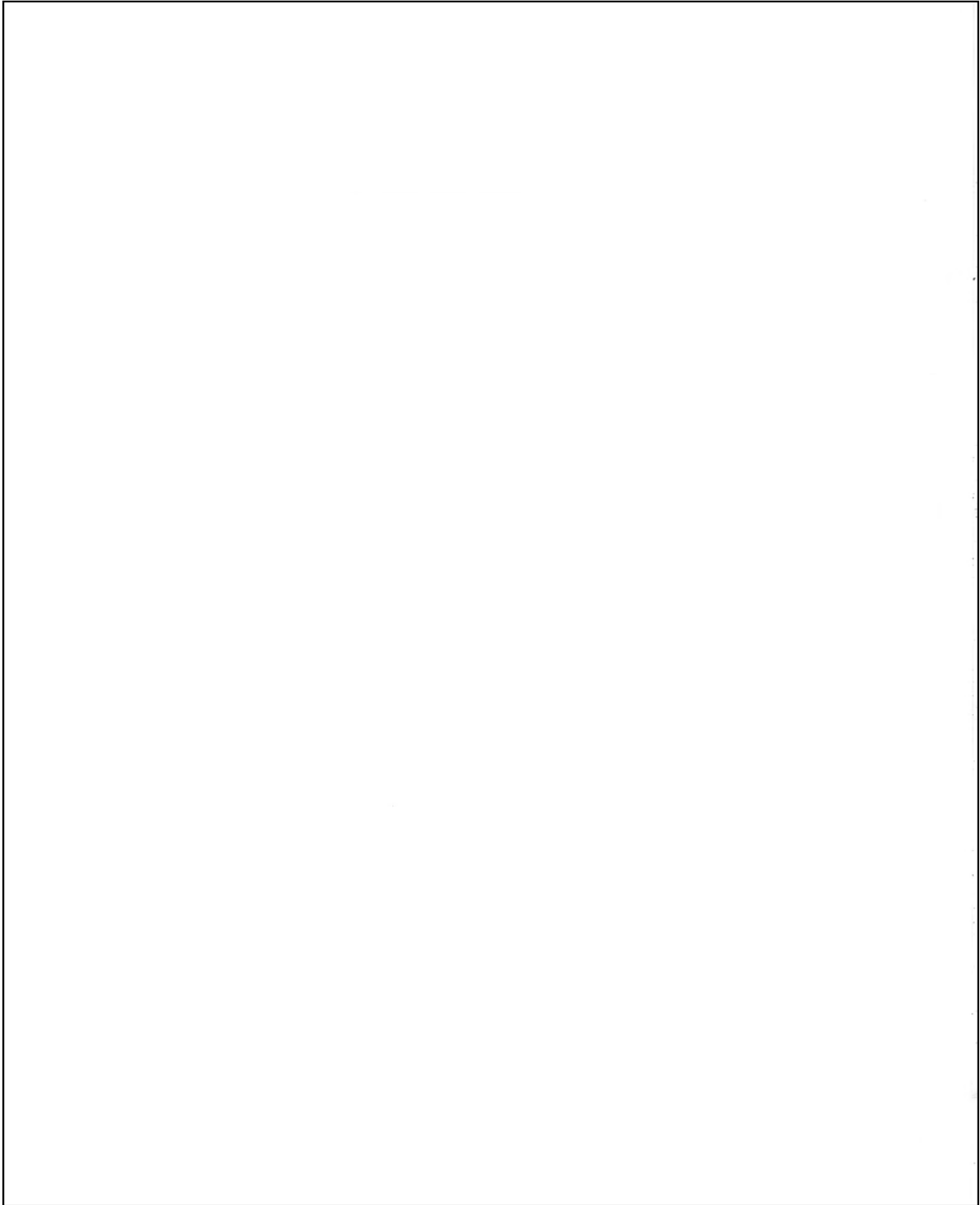
- Update 2040 Master Plan
- Create more designated industrial space
- Economic development board – This would pull together a board of community members and stakeholders to look at ways to bring revenue generating activities to our City. This would also include reaching out to strategic industries and businesses that are identified as being needed or desired to move to Sandy. I.e. Brewpub, destination hotel, office space etc. As well as actively promoting vacant land and underdeveloped properties to said amenities across Oregon the nation and beyond.
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- Encourage zoning of larger homes and larger lots. Explore ways to improve or increase “move-up” housing in order to provide a means for residents to stay here long term without having to purchase property out of the city limits or elsewhere
-





Economic Development

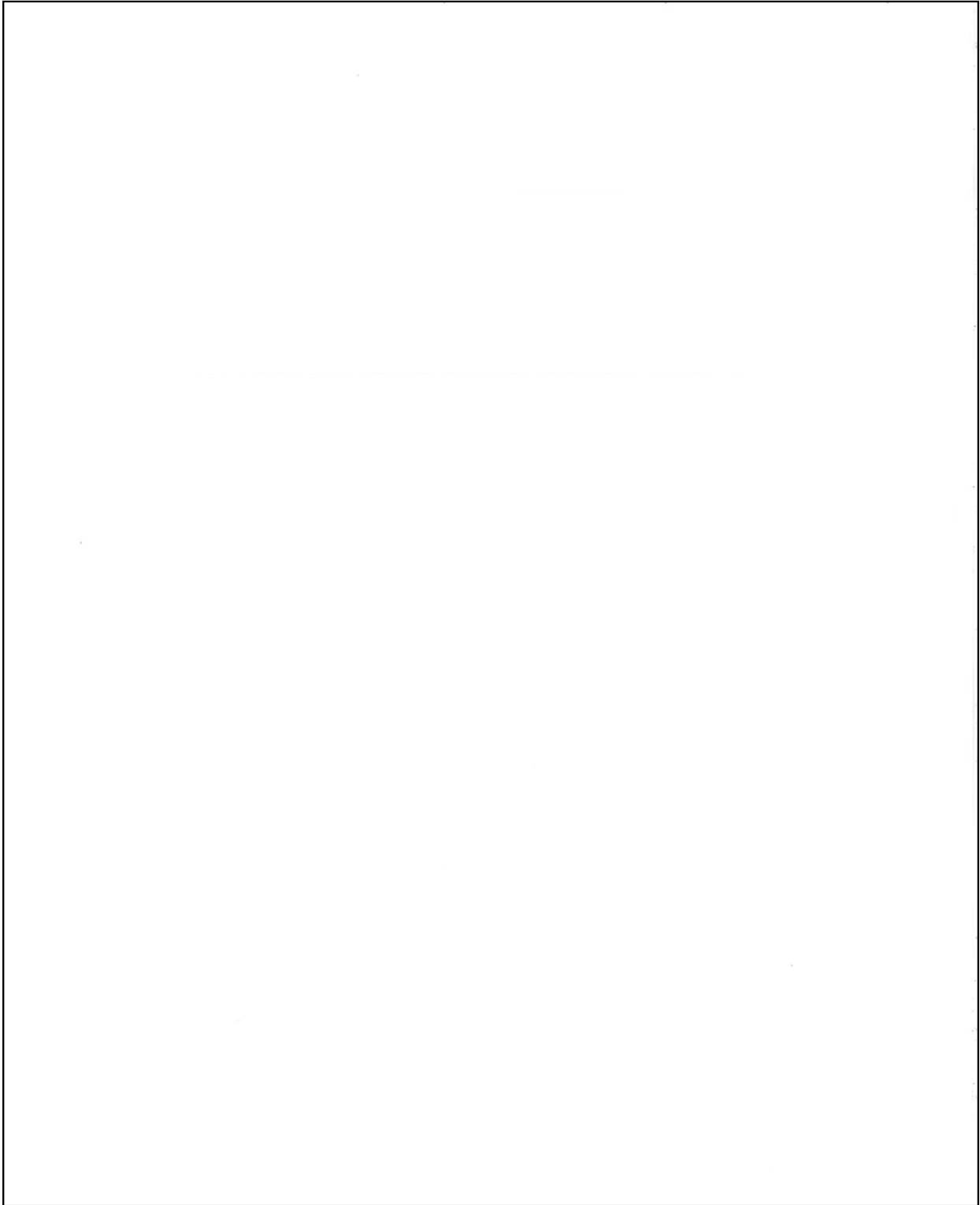
- 24-hour medical care facility
- Create a winter tourism industry centered around the holidays
- Economic development board – This would pull together a board of community members and stakeholders to look at ways to bring revenue generating activities to our city...
- Build off mountain bike and recreational trail tourist economy being created in Mt. Hood Recreational area
Recruit manufacturing/skilled labor jobs
- City is a partner with chamber to build stronger businesses
- Identify recruitment tools and monetary offerings for Economic Development to attract businesses
- Ways to further encourage/promote “buy local” ...our business community is already very supportive of one another. The mindset of the majority of local residents is to support small business, from our experience here. This is a strength to build on.





Transportation

- Secure Feasibility Study of local by-pass from ODOT
- Secure Smart Light technology to secure more gas tax dollars from the state and increase public safety
- 362nd-Bell St./Kate Schmidt extension
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- Our parks and streets are safe and relate to 21st century needs
- Update the TSP
- Complete design and construction of US 26 Vista Loop to Ten Eyck Rd sidewalk project
- Program transportation capital projects (bike, motor, vehicle, pedestrian) based on updated TSP





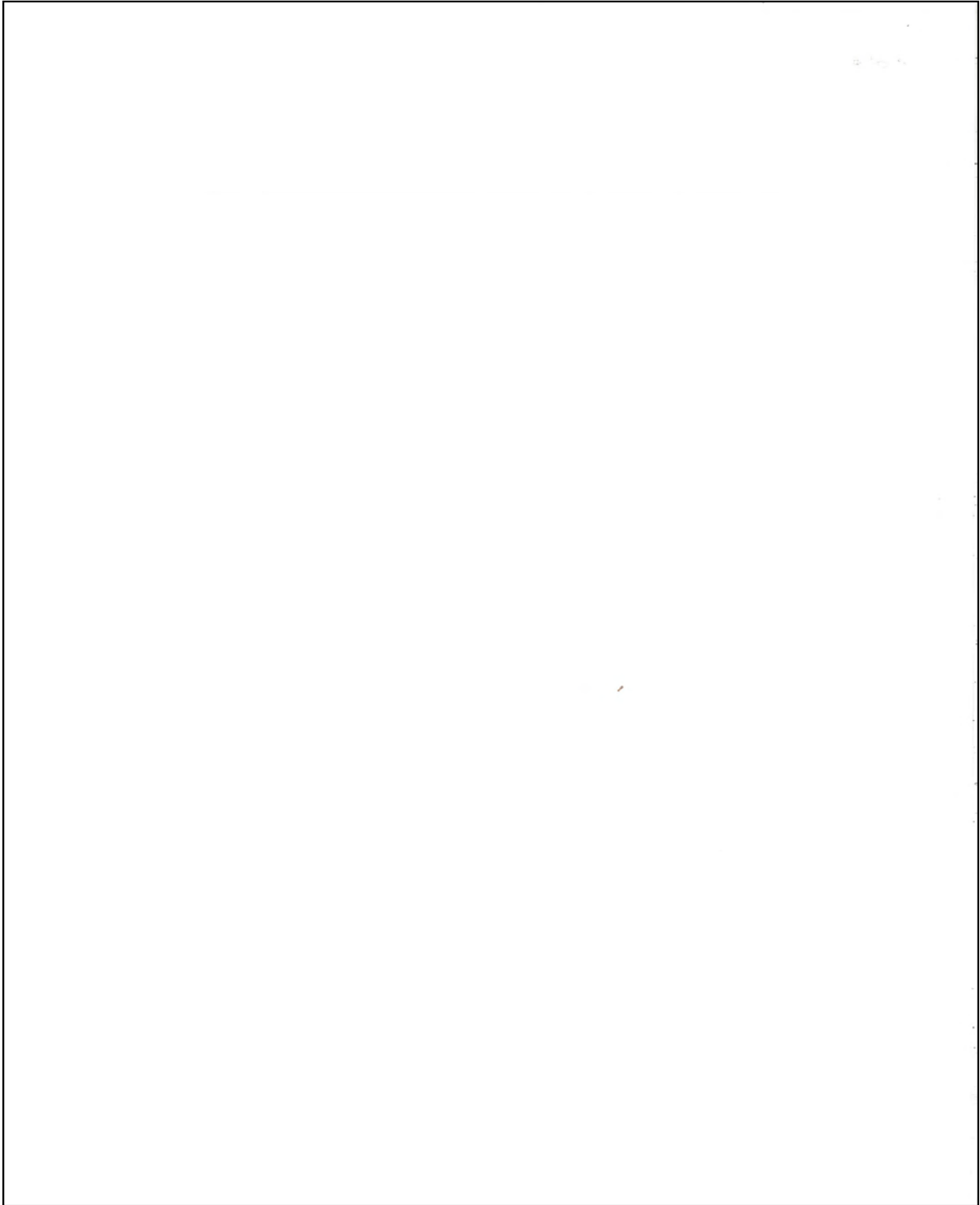
Community/Advisory/Commissions Input

- Safe & secure neighborhoods
- Responsible financial plan to manage service levels for growing population
- Balance growth with maintaining small/connected community feeling
- Ways to further encourage/promote "buy local"....our business community is already very supportive of one another. The mindset of the majority of local residents is to support small business, from our experience here. This is a strength to build on.
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- The two that come to my mind that I hear regularly is reevaluating the sign code and the "Sandy Style". Many businesses feel that signage requirements hinder visibility.

They also express concerns making changes/improvements to their building because of the façade requirements.

- We feel it is of the utmost importance to maintain an open line of communication with the City, the Chamber, and all the businesses operating in and around Sandy. Many of the small businesses do not have storefronts on the main street or are not be able to attend meetings, but could benefit from and also contribute to generating innovative ideas if included in open dialogues. It's a given that we local businesses must embrace positive growth in order to survive. Tapping into all those resources from the get-go can save loads of time, effort, and expense down the road. Using such things as Email Blasts could unite the business community. We offer our experience, our time, and our support to you in partnership for the benefit of Sandy's future. We want to help insure that the Mayor's words, "*We pride ourselves on being a "business-friendly" community*" has a solid foundation behind it and that the City has the mindset of "what can we do to help you" for every local business, old and new.
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- Facilitation of art related businesses, galleries, classes and public art installations.
Pursue adequate meeting space for art groups, workshops and lectures in the Cedar Ridge Community Building.
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- Unifying the style of buildings in the downtown core and encouraging the use the same colors and materials.
- Encourage buildings to have retractable awnings for pedestrians in the summer and during rain events.





Clackamas County Priorities

- Higher Prioritization of Sandy Road & Street projects
- Increased coordination for county dollars for local services for seniors and tourism
- More powerful involvement in C4 coordination committee and build alliances with neighboring communities up the mountain and in Boring.
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- Policy and agreement for jurisdiction transfer of County roads in City.
- Advocate for transit at the County level by participation and representation in County level committees such as C4 and the Statewide Transportation Fund (STF) committee among others. Encourage and support the involvement of

Sandy residents on regional committees as they relate to Sandy transit.

- Work with regional partners to advocate for regional connectivity. Participate in regional planning projects such as the County-led Transit Master Plan and the Vision Around the Mountain planning process.



State Related Goals

- Secure Feasibility Study from ODOT
- Secure Smart Light Technology
- Submit and secure funding priorities for capital improvement projects through creation of a city legislative agenda
- Consider a method to be aware of LOC and county proposed legislation, as well as other issues that affect the community (plastics bills, for example) and in some cases provide support where warranted and agreed.
- Advocate to maintain current levels of funding for the State Library of Oregon. The State Library provides leadership and resources to continue growing vibrant library services for Oregonians
- Lower the posted speed limit in the downtown couplet to 20 MPH
- Changes to Qualification Based Selection statutes (dollar limits, price consideration) for consultant services
- Work with ODOT and neighboring cities on creating a separate Area Committee on Transportation for Region I cities outside Metro
- Advocate for transit at the State level through participation in organizations such as the Oregon Transit Association (OTA). Continue to encourage Sandy residents to engage and advocate for transit at the State level by supporting their attendance to Transit Day at the Capitol

and the Statewide Oregon Transportation Conference
each October.

**Oregon's 2018 Legislative Session:
February 5 – March 9**



Sen. Ginny Burdick
SENATE DISTRICT 18
900 Court St. NE, S-213, Salem, OR 97301
sen.ginnyburdick@state.or.us



Sen. Kim Thatcher
SENATE DISTRICT 13 - KEIZER
900 Court St. NE, S-307, Salem, OR 97301
sen.kimthatcher@state.or.us



Rep. Margaret Doherty
HOUSE DISTRICT 35
900 Court St. NE, H-282, Salem, OR 97301
rep.margaretdoherty@state.or.us



Rep. A. Richard Vial
HOUSE DISTRICT 26
900 Court St. NE, H-484 Salem, OR 97301
rep.richvial@oregonlegislature.gov



**2018
Legislative Agenda
Tigard, Oregon**

Tigard City Council



**Mayor
John Cook**



**Council President
Jason Snider**



**Councilor
Tom Anderson**



**Councilor
Marc Woodard**



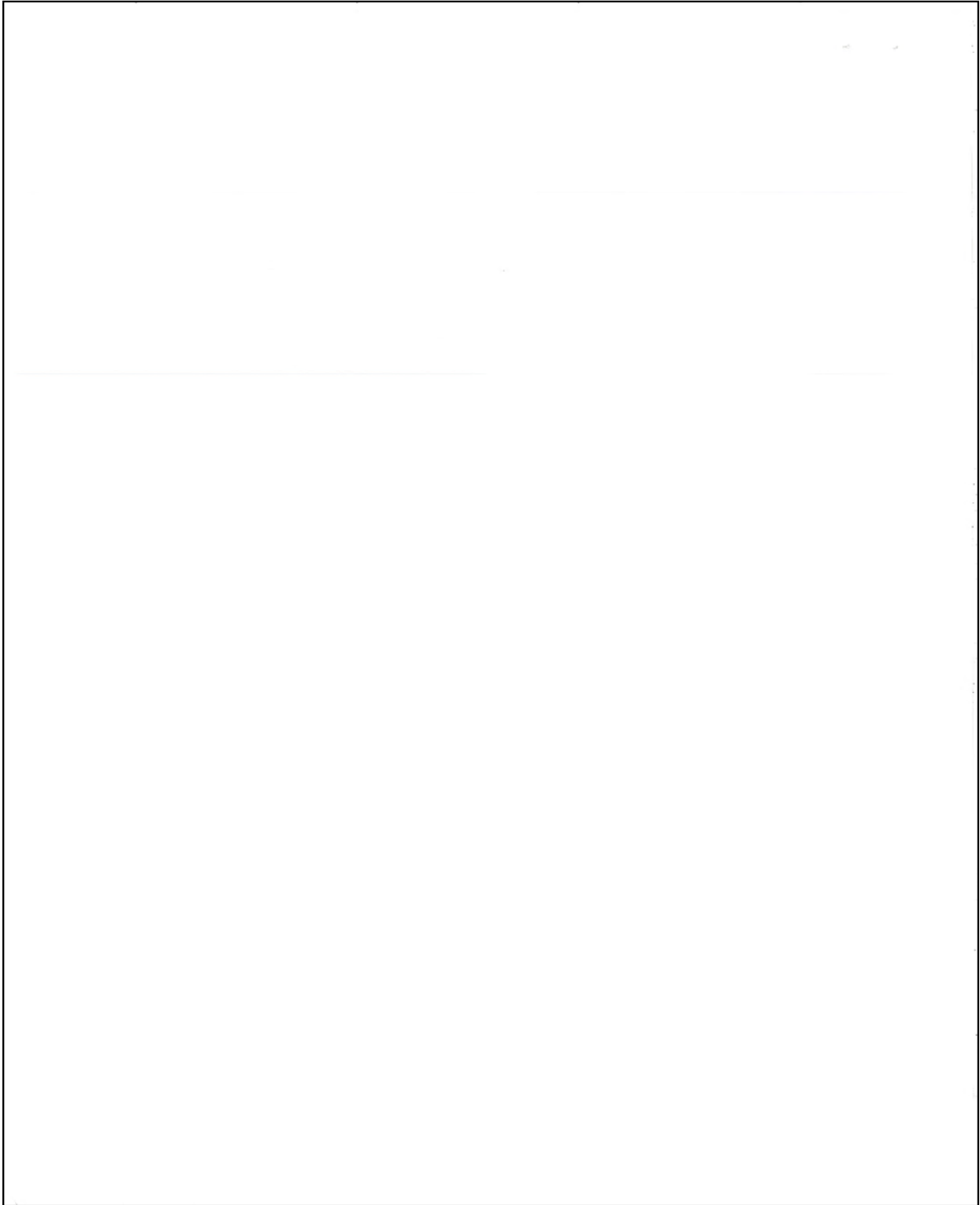
**Councilor
John Goodhouse**

councilmail@tigard-or.gov

City of Tigard

13125 SW Hall Blvd. | Tigard, Oregon 97223
503.639.4171 | www.tigard-or.gov





Affordable Housing

- Support legislation to remove barriers for local governments to address the housing affordability crisis and support state investments that increase access to, and supply of, affordable housing units.

Economic Development and Land Use

- Support additional tools to facilitate remediation of brownfields.
- Support preserving urban renewal as a tool for communities.
- Advocate for legislation and funding that supports the proposed Southwest Corridor Light Rail project.

Finance

- **Property Tax Reform:**
 - ▶ Support referral to voters that would allow local control of temporary property tax outside of statewide caps;
 - ▶ Support an amendment of the state constitution that would reset a property's assessed value to its real market value at the time of sale or construction;
 - ▶ Support a statutory change regarding the way new property is added to the tax rolls to provide the option of applying a city-wide changed property ratio to new property.
- Provide increased transparency and accountability, better access and competition, and promote government efficiency in the procurement of certain professional services by allowing public contracting agencies to compare pricing information from qualified consultants

Finance (continued)

prior to making a selection and committing public dollars.

- Oppose preemption of the ability of cities to manage and receive compensation for the use of public ROW.

Transportation

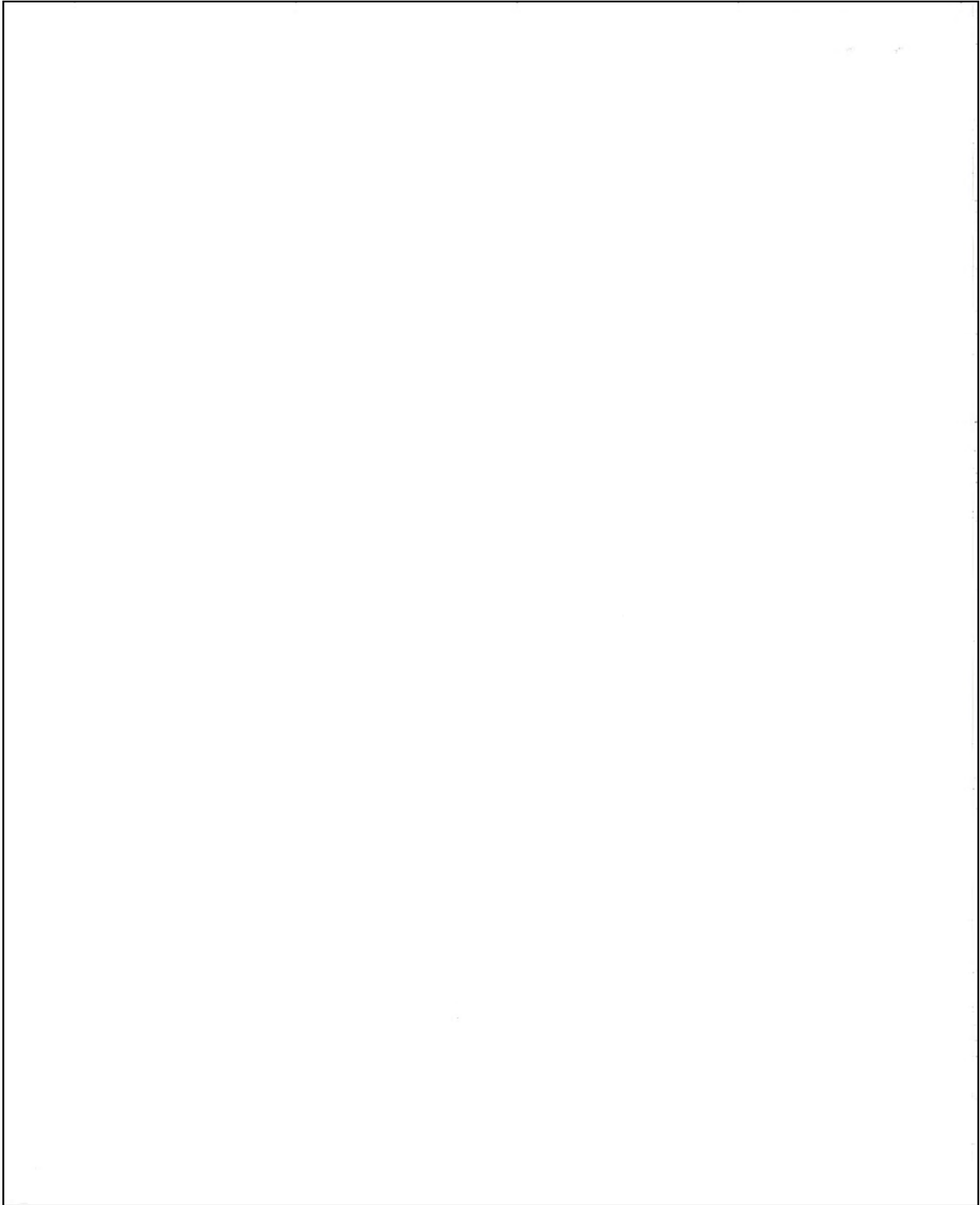
- Support legislative priorities that address traffic congestion, economic development and jobs.

Other Focus Areas

- Advocate for legislative changes that will clarify and enhance public safety and local control related to marijuana dispensaries.
- Support increased resources for persons with mental health issues, especially in crisis situations.
- Advocate for PERS Reform that create savings opportunities as well as potential new revenue sources.
- Ensure the implementation of legislation specifying that an amateur athlete is not employee for the purpose of certain employment-related provisions.

Previous Legislative Support

- In 2015, the Legislature approved a measure, which included \$1.5 million, to support public infrastructure, development and private sector investment in Tigard's Hunziker Industrial Core creating new sites for businesses and higher levels of employment.



Previous Successful Agenda Items

Tigard Outdoor Museum

Tigard secured \$75,000 in NEA Our Town grant funding to design and build Tigard's Outdoor Museum along the Tigard Street Heritage Trail, a creative placemaking effort. Working with Pacific Northwest artists, renowned architects, the Westside Cultural Alliance and the Washington County Museum, this project is an exciting opportunity to interpret Tigard's unique history through art. Incorporating the results of extensive community and stakeholder outreach, the museum will focus on exploring the history of the region's immigrants and minority communities through the lens of rail.

Hunziker Industrial Core

Tigard secured \$2.1 million in EDA grant funding to improve public infrastructure and increase development capacity in the Hunziker Industrial Park. The Hunziker Infrastructure Project initially includes \$5.7 million of roadway, water, sewer and storm water improvements that will support more than \$32 million in private investment. Development of commercial/industrial sites with adequate infrastructure and proximity to transportation and regional markets will support 150 to 300 jobs, depending on the size of private investment and tenant mix. Construction is set to be completed in 2018.

Downtown Tigard Brownfield Cleanup

Tigard secured \$400,000 in EPA Brownfield Cleanup Grant funding to revitalize two downtown properties for productive reuse. For several years, the City of Tigard and community members have envisioned a more vibrant and prosperous downtown and have developed detailed improvement plans. Cleanup began in 2017, and is expected to be completed in December 2018.

Tigard, Oregon Bordering the city of Portland, Tigard is Oregon's 12th largest city with a population of 50,044. The city is largely residential and offers a mix of industrial, commercial and retail space which results in a daytime population around 100,000. Because of the demand placed on its transportation, water and public safety resources, Tigard faces big-city infrastructure issues.

Late in 2014, the City Council adopted a strategic plan to become *"the most walkable community in the Pacific Northwest where people of all ages and abilities enjoy healthy and interconnected lives."* This 20-year strategic vision, along with four strategic goals, will provide guidance and direction for the city's priorities over the long term by leveraging and building on our strengths to grow Tigard as a thriving community.

For more information...

More information about these projects and Tigard's vision for the future can be found on our website at www.tigard-or.gov. Please don't hesitate to contact us for additional information.

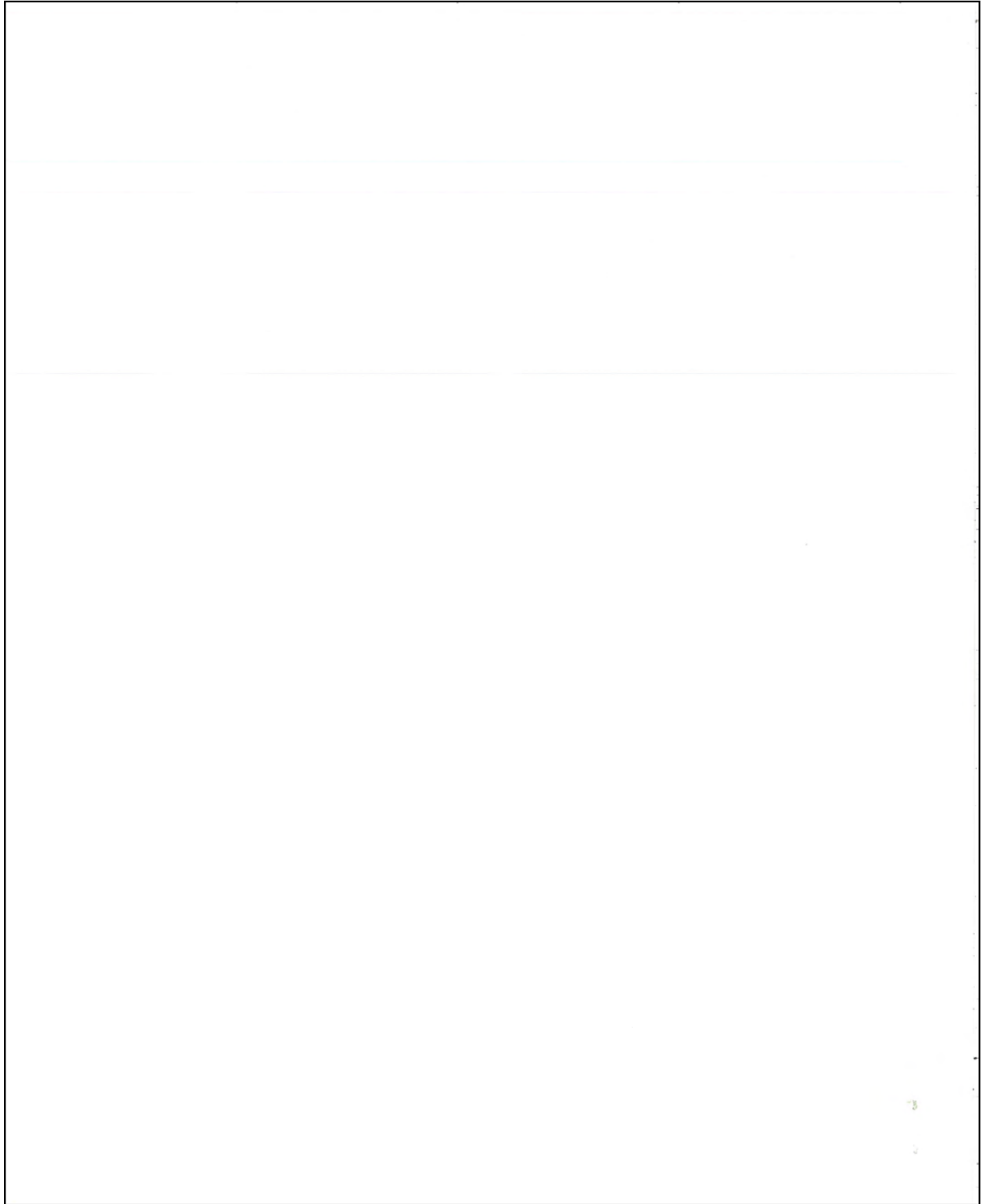
Key Contacts:

- ▶ **Mayor John L. Cook**
503-718-2476 | mayorcook@tigard-or.gov
- ▶ **City Manager Marty Wine**
503-718-2486 | marty@tigard-or.gov
- ▶ **Senior Management Analyst Kent Wyatt**
503-718-2809 | kentw@tigard-or.gov



City of Tigard
13125 SW Hall Blvd., Tigard, OR 97223
www.tigard-or.gov





Policy Items

Southwest Corridor Light Rail Project

The City is supportive of the ongoing initiative to extend light rail service from Portland to Tigard. Portland's southwest metro area is rapidly expanding, and this project will help provide much-needed transportation alternatives for this growing and increasingly congested area. The City supports continued funding for New Starts and Small Starts programs which are critical for regional transportation projects.



Photo courtesy of TriMet

Investment Package – Infrastructure Spending

President Donald Trump has proposed a ten-year, \$1 trillion investment package to create American jobs and stimulate economic development. Tigard supports a robust federal infrastructure package that will address the growing transportation, water and other infrastructure backlog in our community and communities around the country. The following projects are examples of local infrastructure priorities that could benefit from an infrastructure investment package:

► Greenburg Road and Tiedeman Avenue Improvements

This area has substantial congestion and safety issues and receives heavy daily traffic to and from Hwy 217, Washington Square, and a large commercial/light industrial employment area. Improvements will include adding safe turning capacity, intersection improvements, sidewalks and bike lanes.

Estimated Cost: \$20 million

► Tigard Street Bridge Replacement

The Tigard Street Bridge over Fanno Creek needs replacement. The City is implementing temporary repairs to allow for its continued use. The ultimate replacement of this narrow 2-lane structure will include bike lanes, sidewalks and elevation to eliminate flooding that currently closes the bridge usually at least once a year. **Estimated Cost: \$4 million**

► ODOT Facility Improvements in Tigard

The city supports interchange capacity improvements at 72nd/217 and 99W/217. There are substantial capacity issues at both interchanges resulting in regular back-up onto major routes for travel and freight passage in and through Tigard.

► Fanno Creek Regional Trail

This trail provides a regional link for bike and pedestrian travel from Portland, through Beaverton and Tigard to Tualatin. The City is working with ODOT and Metro to implement 4 key segments of this trail. **Estimated Cost: \$7 million**

Support for Homeless Assistance Grants

The city is collaborating with Just Compassion to address the lack of homelessness resources in Tigard. Just Compassion, a registered nonprofit in Oregon, is committed to establishing a day shelter for homeless adults in Tigard. The day shelter will provide resource information for mental and physical health, as well as assistance in overcoming barriers to employment, job and housing stability.

Police Equipment Funding

The City strongly supports funding for additional police equipment. There are very few options at the federal level to help police departments purchase equipment, despite the fact that federal mandates continue to require costly upgrades.

FY 2019 Program Levels

Maintain adequate funding levels for the Economic Development Administration (EDA), EPA Brownfields Assessment and Cleanup, Community Development Block Grants (CDBG), the HOME Program, TIGER, Byrne Justice Assistance Programs, and Assistance to Firefighters funding.

Restore SALT Deduction & Advanced Refunding

The City is concerned about the impact on lower and middle-income families of the \$10,000 cap on deductions for property, state and local taxes. The City supports full restoration of the SALT deduction. The Tax Cuts and Jobs Act of 2017 also eliminated the ability of municipal government to refinance bond debt. Refinancing bonds lowers the debt service for local governments and is a financing tool that reduces the tax burden on local residents. The City of Tigard supports restoration of the Advanced Refunding provision eliminated in the tax reform bill.

Protect Municipal Bonds

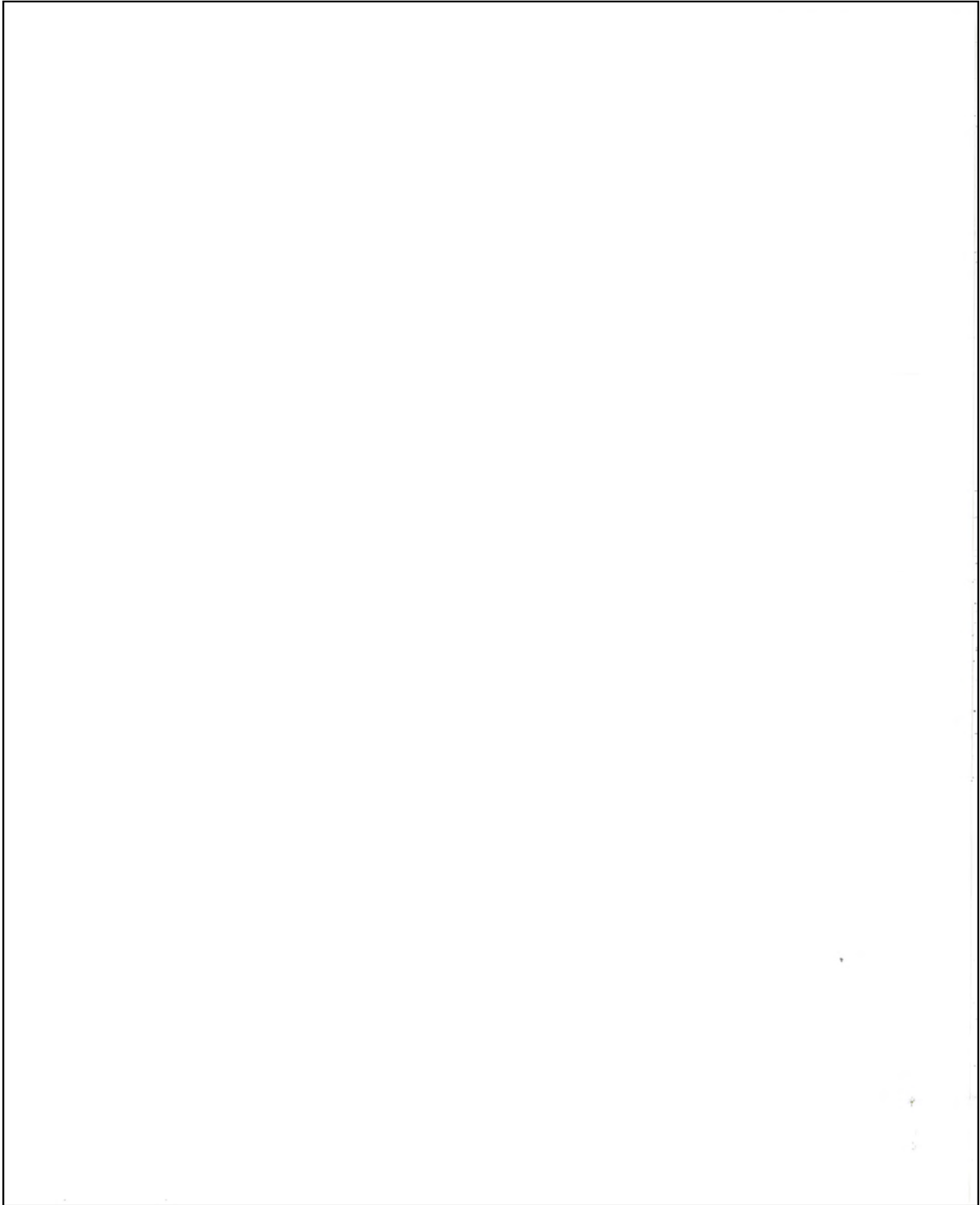
The City strongly supports protecting tax exempt municipal bonds from being eliminated or limited. Since 1913, interest earned from municipal bonds issued by state and local governments have been exempt from federal taxation. These bonds are the primary financing mechanism for state and local infrastructure projects, with three-quarters of the infrastructure projects in the U.S. built by state and local governments, and with over \$3.7 trillion in outstanding tax-exempt bonds, issued by 30,000 separate government units.

Waters of the U.S.

Tigard is concerned about the potential impacts of the proposed rule released by the EPA and the U.S. Army Corps of Engineers that would amend the definition of "waters of the U.S." and expand the range of waters that fall under federal jurisdiction. Tigard supports the agencies' decision to postpone implementation of the rule until 2020 while it is rewritten to reflect a more narrow view of both federal jurisdiction and the definition of waters and wetlands.

FEMA and Endangered Species

A recent National Marine Fisheries Service (NMFS) Biological Opinion concluded that FEMA must change its implementation of the National Flood Insurance Program in Oregon to better protect endangered species within floodplains. NMFS's recommendations, as written, would require FEMA to go above and beyond its legal authority, amending and issuing new regulations that would subject 251 of 271 NFIP participating communities in Oregon to excessively restrictive floodplain development standards.





2019-21 City Council Advisory Board & Regional Committee Assignments

- **Oregon Trail School Board Liaison** (*Councilor John Hamblin*)
 - This meeting is held at Sandy High School in the lecture room. The School Board meets the second Monday of the month at 7:00 PM.
- **Fire District Liaison** (*currently unassigned*)
 - This meeting is held on the second Tuesday of every month at 7:00 PM at the Sandy Fire District Annex (across the street from the fire station).
- **Library Board** (*currently unassigned*)
 - The Sandy/Hoodland Library Advisory Board meets on the first Wednesday of each month from 6:00 pm to 7:30 pm in the Community Room of the Sandy Public Library or Hoodland Library.
 - Staff point of contact for this board is Library Director Sarah McIntyre.
- **Clackamas County Coordinating Committee (C4)** (*Mayor Stan Pulliam, alternate: Councilor Jan Lee*)
 - This meeting is held the first Thursday of each month at and starts at 6:45 pm. It is held at the Clackamas Public Services Building (2051 Kaen Rd, Oregon City).
- **Sandy Parks Board** (*Councilor Laurie Smallwood*)
 - The parks board generally meets on the 3rd Wednesday of the month at 7pm. They hold their meeting in Council Chambers at Sandy City Hall.
 - Staff point of contact for this board is Parks Planner James Cramer.
- **Economic Development Committee (Sandy Tourism Board & "Business Friendly" Committee combined)** (*Chair - Councilor Jeremy Pietzold, Mayor Stan Pulliam, Councilor Carl Exner*)
 - **Current Sandy Tourism Board**
 - This is a once a year meeting for the purpose of going over grant applications.
 - Staff point of contact for this board is Economic Development Manager David Snider.
 - **Current "Business Friendly" Committee**
 - This committee meets on an ad-hoc basis, typically in the conference room at Sandy City Hall.
- **SandyNet Advisory Board** – (*Councilor Jeremy Pietzold*)
 - This board typically meets at 7pm on the third Thursday of even-numbered months. The meeting the upstairs conference room of city hall.
 - Staff point of contact for this board is IT Director Joe Knapp.
- **Transit Advisory Committee** – (*Councilor Jan Lee*)
 - This committee meets at 5:30 pm at the Sandy Operations Center. They meet quarterly in March, June, September and December on the 3rd Wednesday of the month.
 - Staff point of contact for this committee is Transit Director Andi Howell.
- **Public Arts Committee** - Councilor Carl Exner
 - No Liaison is needed for this new committee -- much like the Planning Commission, this committee has decision powers granted to them by City Council and in our city's bylaws. They are working on a standard meeting date and their bylaws now.

- Staff point of contact for this committee is Zach Chamberlin.
- **Mountain Festival Committee Liaison** (*Mayor Stan Pulliam*)
 - There are no scheduled meetings at this time. Contact can be made with the Sandy Mountain Festival Committee by calling (503) 668-5900 or by emailing smfa@sandymountainfestival.org.



MINUTES
City Council Meeting
Monday, January 7, 2019 City Hall- Council Chambers, 39250
Pioneer Blvd., Sandy, Oregon 97055 7:00 PM

COUNCIL PRESENT: Jeremy Pietzold, Council President, Laurie Smallwood, Councilor, John Hamblin, Councilor, Jan Lee, Councilor, Carl Exner, Councilor, and Stan Pulliam, Mayor

COUNCIL ABSENT:

STAFF PRESENT: Karey Milne, Recorder Clerk and Jordan Wheeler, City Manager

MEDIA PRESENT:

1. Pledge of Allegiance

2. Oath of Office

- 2.1. Oath of Office - Mayor Stan Pulliam
- Oath of Office - Councilor Jeremy Pietzold
- Oath of Office - Councilor Laurie Smallwood
- Oath of Office - Councilor Carl Exner

Mayor Pulliam took a moment to give a speech, he also gave the newly elected councilors a moment to speak.

3. Roll Call

4. Changes to the Agenda

None

5. Public Comment

None

6. Ordinances

- 6.1. FEMA Flood Insurance Rate Maps

Staff Report - 0089

Mayor Pulliam, opened the public hearing 2019-01 at 7:24pm

Called for any abstentions from the hearing body - None
Called for any conflict of interest from the hearing body - None
Called for the Staff Report

Emily Meharg, Associate Planner, The Federal Emergency Management Agency (FEMA) completed a re-evaluation of flood plain hazards in the City of Sandy, including an update of the Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM). As a result of the re-evaluation the Department of Land Conservation and Development (DLCD), on behalf of FEMA, has identified several items within the City of Sandy Development Code that do not meet current FEMA standards. Section 1361 of the Flood Insurance Act of 1968 requires the City of Sandy to update the Development Code to meet the standards of Paragraph 60.3(d) of the National Flood Insurance Program's (NFIP) regulation. As a condition of continued eligibility in the NFIP, the City of Sandy must adopt the required floodplain management regulations. FEMA specifies that the amendments must be effective by January 18, 2019. File No. 18-056 DCA proposes to bring the City of Sandy in compliance with NFIP regulations. In order to remain in compliance with NFIP regulations, the City of Sandy must adopt the updated FIS and FIRMs as well as code changes to Chapters 17.02, The City Council and its Agencies and Officers, 17.10, Definitions, and 17.60, Flood and Slope Hazard Overlay District, prior to January 18, 2019. I. SUMMARY (3 code sections) 17.02 The City Council and its Agencies and Officers The proposed code change designates the Director as the floodplain administrator. The language is required by FEMA under Volume 44 of the Code of Federal Regulations 59.22(b)(1). 17.10 Definitions The proposed code changes add definitions related to floodplains using verbatim language from Volume 44 of the Code of Federal Regulations 59.1. 17.160 Flood and Slope Hazard (FSH) Overlay District The proposed code changes include language required by FEMA to be added to meet minimum NFIP requirements in multiple sections of Volume 44 of the Code of Federal Regulations. In addition to FEMA/DLCD required changes, the proposed code changes include increasing the required setback along Tickle Creek from 70 feet to 80 feet in compliance with the Oregon Department of Forestry's Forestry Practices Act. Effective July 1, 2017, Tickle Creek was reclassified to a Salmon-Steelhead-Bull Trout (SSBT) stream classification, which requires an 80 foot setback. According to the DLCDC NFIP Program Coordinator, there are roughly 15 flood insurance policies within City limits totaling over \$3 million in insurance. If Council does not adopt these changes by January 18, 2019, these policies would be suspended and no new policies could be issued.

Celinda Adair, CFM - BY PHONE

National Flood Insurance Program (NFIP) Coordinator
Oregon Department of Land Conservation and Development

She gave an overview of what might happen if you did not approve the code changes.

Call for any public testimony - None

Call for Staff Recommendation

Emily Meharg, Associate Planner, Staff recommends the City Council hold a public hearing to take testimony regarding modifications to Chapters 17.02, 17.10, and 17.60 and approve the proposed code revisions. In order to meet the January 18, 2019 deadline, the updated floodplain ordinance must be adopted by emergency. Make a motion to adopt Ordinance 2019-01 by emergency. Code Analysis: Chapter 17.02 Chapter 17.10 Chapter 17.60

Call for discussion by the hearing body
Council had a few questions for staff

Call for a motion to close the public hearing
Motion by Councilor Pietzold to close the public hearing
Second by Councilor Smallwood to close the public hearing
All in favor - Carried

Moved by Jeremy Pietzold, seconded by Jan Lee

Staff Report - 0089

Motion to approve the 1st reading of Ordinance 2019-01 by Title Only, AN ORDINANCE AMENDING TITLE 17 OF THE SANDY MUNICIPAL CODE CHAPTER 17.02, THE CITY COUNCIL AND ITS AGENCIES AND OFFICERS, CHAPTER 17.10, DEFINITIONS, AND CHAPTER 17.60, FLOOD & SLOPE HAZARD (FSH) OVERLAY DISTRICT, IN COMPLIANCE WITH FEMA STANDARDS CONCERNING DEVELOPMENT WITHIN THE FLOODPLAIN; AND DECLARING AN EMERGENCY.

CARRIED.

Moved by Carl Exner, seconded by Laurie Smallwood

Motion to approve the 2nd reading of Ordinance 2019-01 by Title Only, AN ORDINANCE AMENDING TITLE 17 OF THE SANDY MUNICIPAL CODE CHAPTER 17.02, THE CITY COUNCIL AND ITS AGENCIES AND OFFICERS, CHAPTER 17.10, DEFINITIONS, AND CHAPTER 17.60, FLOOD & SLOPE HAZARD (FSH) OVERLAY DISTRICT, IN COMPLIANCE WITH FEMA STANDARDS CONCERNING

DEVELOPMENT WITHIN THE FLOODPLAIN; AND DECLARING AN EMERGENCY.

CARRIED.

7. Resolutions

7.1. Update Bank Signatories

Staff Report - 0088

Tyler Deems, Finance Director, As you know, the position/term of City Manager Kim Yamashita and Mayor William King ended January 1, 2019. Both of these individuals are currently signers on our various bank accounts. Our financial institutions require a resolution to make the necessary changes. Recommendation: Authorize staff to approve Resolution 2018-40, a resolution updating the signatories on City bank accounts.

Moved by John Hamblin, seconded by Carl Exner

Staff Report - 0088

Authorize staff to approve Resolution 2018-40, a resolution updating the signatories on City bank accounts.

CARRIED.

8. New Business

8.1. Elect Council President

Mayor Pulliam, Section 18. of the City Charter states at its first meeting of each odd-numbered year, the council by ballot shall elect a president from its membership. In the mayor's absence from a council meeting, the president shall preside over it. Whenever the mayor is unable to perform the functions of his office, the president shall act as mayor.

Councilor Hamblin, nominated Councilor Pietzold
Motion to elect, John and Carl
all in favor

Moved by John Hamblin, seconded by Carl Exner

Motion to elect Councilor Pietzold as Council President.

CARRIED.

9. Consent Agenda

9.1. City Council Minutes

10. Report from the City Manager

11. Committee Reports

Councilor Pietzold, Parks Advisory Board meeting was held last month, will be having a workshop with council soon.

12. Council Reports

Mayor Pulliam, is excited to get started and happy to be here. Very happy with the Council Retreat, appreciated staff being there and putting together reports for council and he looks forward to working with everyone over the next two years.

Councilor Exner, wanted to remind the Mayor that he will need to update information with C4 that he will be the new liaison. He asked about MurraySmith giving a presentation to the watershed councils regarding the Waste Water Treatment Plant.

Councilor Hamblin, just an appreciation to staff for attending the meetings and the council retreat.

Councilor Smallwood, thank you to staff as well.

Councilor Pietzold, just an appreciation and thank you to staff for attending the meetings and retreat as well.

13. Staff updates

13.1. [Monthly Reports](#)

14. Adjourn

Mayor, Stan Pulliam

City Recorder, Karey Milne

Draft