



City of Sandy

Agenda

City Council Meeting

Meeting Date: Monday, January 4, 2021

Meeting Time: 7:00 PM

Page

1. MEETING FORMAT NOTICE

The City Council will conduct this meeting electronically using the Zoom video conference platform. Members of the public may listen, view, and/or participate in this meeting using Zoom. Using Zoom is free of charge. See the instructions below:

- To login to the electronic meeting online using your computer, click this link: <https://us02web.zoom.us/j/84322832971>
- If you would rather access the meeting via telephone, dial (253) 215-8782. When prompted, enter the following meeting number: 843 2283 2971
- If you do not have access to a computer or telephone and would like to take part in the meeting, please contact City Hall by Friday January 1 and arrangements will be made to facilitate your participation.

2. CITY COUNCIL REGULAR MEETING - 7:00 PM

3. PLEDGE OF ALLEGIANCE

4. OATHS OF OFFICE

- 4.1. [Oaths of Office](#)
[Oaths of Office](#)

3 - 7

5. ROLL CALL

6. CHANGES TO THE AGENDA

7. PUBLIC COMMENT

The Council welcomes your comments at this time. Please see the instructions below:

- If you are participating online, click the "raise hand" button and wait to be recognized.
- If you are participating via telephone, dial *9 to "raise your hand" and wait to be recognized.

8. CONSENT AGENDA

- 8.1. **City Council Minutes** 8 - 15
[City Council - 21 Dec 2020 - Minutes](#)
- 8.2. **Lease Agreements for Public Works and Parks Vehicles** 16 - 27
[Staff Report and Proposed Lease Agreements](#)
- 8.3. **Certified Results of November 3, 2020 General Election** 28 - 32
[Certified Election Results - 2020](#)

9. NEW BUSINESS

- 9.1. **Election of Council President** 33 - 42
[Staff Report and Charter](#)
- 9.2. **Parks & Trails Advisory Board Member Appointments** 43 - 47
[Staff Report and Application Materials](#)

10. REPORT FROM THE CITY MANAGER

11. COMMITTEE /COUNCIL REPORTS

12. STAFF UPDATES

- 12.1. [Monthly Reports](#)

13. ADJOURN



Staff Report

Meeting Date: January 4, 2021
From Jeff Aprati, City Recorder
SUBJECT: Oaths of Office

BACKGROUND:

Chapter VI, Section 30 of the Sandy City Charter states that "before entering upon the duties of his office, each officer shall take an oath or shall affirm that he will support the constitutions and laws of the United States and of Oregon and that he will faithfully perform the duties of his office."

The oath documents are attached to this staff report. The Mayor's oath will be administered first, followed by the new City Councilors in order of their seat number.

Oaths of Office

1. Mayor Pulliam
2. Councilor Sheldon
3. Councilor Walker
4. Councilor Hokanson



OFFICIAL OATH OF OFFICE

I, **Stan Pulliam**, do solemnly swear, that I will support the constitution and laws of the United States, and of the State of Oregon, and that I will to the best of my ability, faithfully perform the duties of Mayor of Sandy, during my entire term of office, so help me God.

Stan P Pulliam
Mayor

Subscribed and sworn before me this 4th day of January, 2021

(attest)



OFFICIAL OATH OF OFFICE

I, **Richard Sheldon**, do solemnly swear, that I will support the constitution and laws of the United States, and of the State of Oregon, and that I will to the best of my ability, faithfully perform the duties of Sandy City Councilor, during my entire term of office, so help me God.

Richard Sheldon
City Councilor, Position 3

Subscribed and sworn before me this 4th day of January, 2021

(attest)



OFFICIAL OATH OF OFFICE

I, **Kathleen Walker**, do solemnly swear, that I will support the constitution and laws of the United States, and of the State of Oregon, and that I will to the best of my ability, faithfully perform the duties of Sandy City Councilor, during my entire term of office, so help me God.

Kathleen Walker
City Councilor, Position 4

Subscribed and sworn before me this 4th day of January, 2021

(attest)



OFFICIAL OATH OF OFFICE

I, **Don Hokanson**, do solemnly swear, that I will support the constitution and laws of the United States, and of the State of Oregon, and that I will to the best of my ability, faithfully perform the duties of Sandy City Councilor, during my entire term of office, so help me God.

Don Hokanson
City Councilor, Position 6

Subscribed and sworn before me this 4th day of January, 2021

(attest)



MINUTES
City Council Meeting
Monday, December 21, 2020 6:00 PM

COUNCIL PRESENT: Stan Pulliam, Mayor, Jeremy Pietzold, Council President, John Hamblin, Councilor, Laurie Smallwood, Councilor, Jan Lee, Councilor, Carl Exner, Councilor, and Bethany Shultz, Councilor

COUNCIL ABSENT:

STAFF PRESENT: Jordan Wheeler, City Manager, Jeff Aprati, City Recorder, Mike Walker, Public Works Director, Kelly O'Neill, Development Services Director, Tyler Deems, Deputy City Manager / Finance Director, Greg Brewster, IT/SandyNet Director, David Snider, Economic Development Manager, Ernie Roberts, Police Chief, Andi Howell, Transit Director, and David Doughman, City Attorney

MEDIA PRESENT:

1. MEETING FORMAT NOTE

The City Council conducted this meeting electronically using the Zoom video conference platform. A recording of the meeting is available on the City's YouTube channel: https://www.youtube.com/channel/UCbYEclgC6VW_mV2UJGyvYfg

2. SANDY URBAN RENEWAL BOARD MEETING - 6:00 PM

2.1. Facade Program Amendment: Permanent Outdoor Covered Structures Grant Program

Staff Report - 0353

Note: Chief Schneider and Executive Director Jones were also present for the Urban Renewal Board meeting.

The **Economic Development Manager** summarized the staff report. The proposed program is an extension of the existing Facade Improvement Program. It employs an 80% City - 20% business cost-sharing structure, and includes an option for businesses to make installment payments given the current economic difficulties. The City would pay for up-front costs, with businesses responsible for reimbursing their share. Staff will explore the possibility of using any future stimulus funding to potentially cover a greater cost percentage. Outdoor seating infrastructure would assist businesses

during the COVID-19 public health restrictions, and would also provide long-term amenities for the community.

Councilor Shultz asked about renovation of existing structures rather than new structures. Staff responded that this would be possible. She asked about the processing time for structure proposals. Staff stated this will depend on whether they use their own designs, but generally it would be a matter of several weeks. **Mayor Pulliam** stressed that the City should find ways to move as quickly as possible.

Council President Pietzold thanked staff for their efforts and expressed optimism about enjoying such structures in the future.

Councilor Lee asked about setback constraints. Staff responded that such restrictions are minimal in the downtown area.

Councilor Exner asked about eligibility for food carts and businesses other than food service. Staff responded that the intention is not to be restrictive based on business type. **Councilor Exner** asked about the impact to the urban renewal budget. Staff indicated that it is possible that budget adjustments could be necessary in the future depending on the demand.

Councilor Smallwood moved that the Urban Renewal Board approve the proposed amendment to the Facade Program, creating the Permanent Outdoor Covered Structures Grant Program. The motion was seconded by **Executive Director Jones**. The motion carried unanimously.

Approve the proposed amendment to the Facade Program, creating the Permanent Outdoor Covered Structures Grant Program.

CARRIED.

3. CITY COUNCIL WORK SESSION - 6:30 PM

3.1. Resiliency Action Plan

Staff Report - 0352

Councilor Lee presented an overview of the Resiliency Action Plan and the work accomplished by the committee over the past year. The committee recommends several possible next steps, including Council acceptance of the draft of the Resiliency Plan, requesting staff to develop a process to implement the plan for internal City use, continuing work with the Geo Institute city

cohort, determine whether a community-wide task force should be established, and considering incorporation of a City effort into the Clackamas County's "Climate Action Plan."

Mayor Pulliam stressed the importance of being prepared with necessary plans in place should the state require such measures as a condition of receiving future funding.

Councilor Exner asked about implementation priorities. **Councilor Lee** stated that implementation priorities would occur at a future stage.

4. **CITY COUNCIL REGULAR MEETING - 7:00 PM**

5. **Pledge of Allegiance**

6. **Roll Call**

7. **Changes to the Agenda**

8. **Public Comment**

Kevin Moss, 24600 SE Three Cedars St, Damascus: expressed support for the outdoor seating structures grant program.

David Breames, 18390 Meinig Ave: asked whether residents could be informed of when street sweepers will clean each neighborhood, and raised frustration over areas that are not cleaned due to unmoved cars. Raised the need for a sign informing drivers of the ability to turn left onto the one way street at the intersection of Meinig and Hwy 26.

Greg Becker, 14585 Bluff Rd: asked when the community would see the benefits of the Public Safety Fee. Raised the need for traffic enforcement officers. **Councilor Smallwood** indicated that a hiring process for two police officers is currently underway.

Steve Klein, 6382 SE 32nd Terrace, Gresham: owner of Scooter's Restaurant, asked whether businesses outside of the downtown area would be eligible for the permanent outdoor seating grant program. **Council President Pietzold** indicated that Scooters is within the Urban Renewal District.

9. **Consent Agenda**

9.1. **City Council Minutes**

9.2. **Transit Advisory Board Term Establishment; New Member Appointment**

Staff Report - 0345

Moved by Bethany Shultz, seconded by Jan Lee

Staff Report - 0345

Approve the Consent Agenda.

CARRIED. 7-0

Ayes: Stan Pulliam, Jeremy Pietzold, John Hamblin, Laurie Smallwood, Jan Lee, Carl Exner, and Bethany Shultz

10. Resolutions

10.1. **PUBLIC HEARING: Resolution 2020-26**

Master Fee Schedule Update

Staff Report - 0349

Staff Report

The **Deputy City Manager** summarized the staff report, which was included in the agenda packet.

Public Comment

Greg Becker, 14585 Bluff Road: given the dire economic circumstances, a rate increase on basic necessities at this time is inappropriate. He asked that the increase be delayed.

Staff Recommendation: approve the recommended increases, which are gradual and phased, to avoid needing larger increases in the future.

The Public Hearing was closed at this point. Motion included below

Council Discussion

Council President Pietzold stressed the importance of gradual increases, to avoid needing larger increases in the future, especially given the pressing needs of the wastewater improvement project.

Councilor Smallwood stated that given the difficult economic conditions, the challenges facing local businesses, and elevated unemployment, the Council should defer the proposed increases on wastewater rates while approving the other proposed fee changes.

Councilor Hamblin agreed that this is not the right time for wastewater rate increases, though he did support the other proposed changes.

Councilor Exner stressed the importance of regular, gradual increases, but agreed that raising the wastewater rates at this time would be too difficult for the community. He proposed waiting for six months and reevaluating at that time, given the urgency of financing the needed wastewater improvements.

Councilor Lee agreed, and noted that COVID-19 was unforeseeable when the rate schedule was originally developed. She supported the other proposed changes.

Councilor Shultz concurred given the economic challenges facing the community.

Mayor Pulliam agreed, stating that rate payers are in a difficult position at this time, and that DEQ has recently taken a less teammate-oriented approach. He also stated that a certain amount of community growth is necessary to fund needed infrastructure. He stated that staff in past years did not keep the Council sufficiently apprised of the shortcomings in the wastewater system.

Moved by Carl Exner, seconded by Jeremy Pietzold

Close the public hearing.

CARRIED. 7-0

Ayes: Stan Pulliam, Jeremy Pietzold, John Hamblin, Laurie Smallwood, Jan Lee, Carl Exner, and Bethany Shultz

Moved by John Hamblin, seconded by Laurie Smallwood

Adopt Resolution 2020-26, excluding the proposed increases identified in Sections 7A, 7B, 7C, 7D, 8A, and 8B of Exhibits A and B. The Council will review and reconsider the excluded increases no later than June 30, 2021.

CARRIED. 7-0

Ayes: Stan Pulliam, Jeremy Pietzold, John Hamblin, Laurie

Smallwood, Jan Lee, Carl Exner, and Bethany Shultz

10.2. **PUBLIC HEARING: Resolution 2020-27**

Findings for Modified Construction Manager / General Contractor Project
Delivery Method

Staff Report - 0350

Staff Report

The **Public Works Director** summarized the staff report, stating that working under this project management framework would allow the improvements to be operational by November 2021. He stated that the question before the Council was only whether to approve the contracting method; the Council would have an opportunity to review contractor proposals at a future meeting.

Councilor Exner asked who much time this contracting method would save over the standard approach. The **Public Works Director** stated it would save approximately one year.

Public Testimony: none

Staff Recommendation: adopt Resolution 2020-27

Moved by John Hamblin, seconded by Laurie Smallwood

Close the public hearing.

CARRIED. 7-0

Ayes: Stan Pulliam, Jeremy Pietzold, John Hamblin, Laurie
Smallwood, Jan Lee, Carl Exner, and Bethany Shultz

Moved by Jeremy Pietzold, seconded by John Hamblin

Adopt Resolution 2020-27.

CARRIED. 7-0

Ayes: Stan Pulliam, Jeremy Pietzold, John Hamblin, Laurie
Smallwood, Jan Lee, Carl Exner, and Bethany Shultz

11. Report from the City Manager

The **City Manager** mentioned the large flows in the wastewater system due to the recent rainfall. Flow monitors are gathering useful data. He mentioned recent

successful meetings with watershed groups. Staff will meet to review wastewater project financing options in light of the Council's decision delaying the rate increase. He reminded the Council of the upcoming goal setting process. He referenced the recent distribution of the small business relief grants. He also offered thanks and appreciation for the service of Councilors Hamblin, Lee, and Shultz.

12. Committee /Council Reports

Councilor Shultz thanked the Council for their support on childcare policy, and stated it has been an honor to serve the community as a City Councilor.

Councilor Exner expressed thanks and appreciation for the service of **Councilors Hamblin, Lee, and Shultz**. He asked about the wheelchair ramp improvements proceeding in the southern portion of the City. He stated that the Tickle Creek Trailhead would benefit from similar improvements. He stated the recent watershed meeting was successful and thanked the groups for their support. He stated the Parks Board interviews went well. He expressed frustration regarding the impact of COVID-19 restrictions on local businesses, and suggested that the Council take a formal position to that effect.

Councilor Lee expressed gratitude and appreciation of fellow Council members and staff.

Councilor Hamblin also expressed gratitude and appreciation of fellow Council members and staff.

Councilor Smallwood also mentioned the recent watershed meeting. She referred to the Parks Board interviews and noted the increased number of board applicants. She noted the continuing challenge of homeless encampments in the community. She referred to recent Open Oregon meetings and encouraged Council members to appreciate the concerns of business owners.

Council President Pietzold expressed thanks and appreciation for the service of **Councilors Hamblin, Lee, and Shultz**.

Mayor Pulliam stressed that staff should follow up with communication to business relief grant applicants who did not receive funds. He also suggested that some degree of leniency may be appropriate regarding unpaid transit taxes and grant eligibility. He stated that during the upcoming goal setting process, he would like to know what the budgetary impact would be of a fully-funded Police Department that can fully address homelessness and other emerging issues. The **City Manager** and **Police Chief** provided an update on the hiring process for new police officers. **Mayor Pulliam** provided an overview of his views regarding the Governor's COVID-19 restrictions and

the need to reopen businesses. He suggested that the City should explore all possible options to assist local businesses.

13. COUNCILOR RECOGNITION

13.1. **Recognition of Outgoing Council Members**

Councilor Hamblin; Councilor Lee; Councilor Shultz

Mayor Pulliam and Council members delivered remarks recognizing and thanking Councilors Hamblin, Lee, and Shultz for their service to the City. The three outgoing Councilors also received certificates of recognition and engraved, framed photographs of Jonsrud Viewpoint. Slideshow retrospectives of the three Councilors were also shown on the screen.

14. Staff updates

14.1. [Monthly Reports](#)

15. Adjourn

16. CITY COUNCIL EXECUTIVE SESSION

The Sandy City Council met in executive session pursuant to ORS 192.660(2)(e).

Mayor, Stan Pulliam

City Recorder, Jeff Aprati



Staff Report

Meeting Date: January 4, 2021

From Mike Walker, Public Works Director

SUBJECT: Approve lease agreement for Public Works and Parks vehicles

BACKGROUND:

Our aerial lift truck (a 1996 model purchased used from PGE in 2006) failed last summer. This vehicle was used for everything from hanging highway banners to cleaning gutters on City buildings and installing SandyNet equipment. Now that the City will be maintaining most of the new LED streetlights and the communication receivers and hubs for the smart meter system are mounted on streetlights we need a lift truck for even more duties. We looked into PGE surplus and used equipment as a replacement but the cost of used equipment was the nearly the same or greater than the lease cost for a new unit.

Now that we have three full-time staff in Parks, Buildings and Grounds we have need for a new compact pickup truck. Currently P,B&G staff use a 1991 pickup for their third staff member that was a hand-me-down from the wastewater treatment plant. We are especially squeezed for vehicles when we add a seasonal worker for Parks and Streets during the summer.

Since several City departments already lease vehicles through Enterprise Fleet we asked them for a proposal to furnish these vehicles (attached). Enterprise also provides all routine and scheduled maintenance for leased vehicles during the term of the lease.

BUDGETARY IMPACT:

There are sufficient funds in the machinery and equipment line item of the water, sewer and street funds to cover the initial capitalization cost (\$27,054) and lease payment (\$1,066/month) for the lift truck and in the Parks, Buildings and Grounds contingency line item to cover the lease payments (\$354/mo.) for the rest of the biennium. Ongoing lease payments will be included in the upcoming biennial budget process.

RECOMMENDATION:

Authorize staff to sign the proposed lease agreements for a new aerial lift truck for water, sewer, streets and SandyNet; and a pickup truck for Parks, Buildings & Grounds.

SUGGESTED MOTION:

I move to authorize staff to enter into the proposed lease agreements with Enterprise Fleet.

LIST OF ATTACHMENTS/EXHIBITS:

- Aerial lift truck lease proposal
- Compact pickup truck lease proposal

Prepared For: City of Sandy
Wheeler, Jordan

Date 12/16/2020
AE/AM CGY/J1D

Unit #

Year 2020 **Make** Ford **Model** F-450 Chassis
Series XL 4x2 SD Regular Cab 145 in. WB DRW

Vehicle Order Type In-Stock **Term** 60 **State** OR **Customer#** 495727

\$ 88,517.21	Capitalized Price of Vehicle ¹
\$ 167.04 *	Sales Tax <u>0.5000%</u> State OR
\$ 341.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 0.00	Other: (See Page 2)
\$ 27,054.00 *	Capitalized Price Reduction
\$ 0.00 *	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive (Taxable Incentive Total : \$0.00)

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name
Exterior Color (0 P) Oxford White
Interior Color (0 I) Medium Earth Gray w/HD Vinyl 40/20/40 S
Lic. Plate Type Special Group
GVWR 0

\$ 61,463.21	Total Capitalized Amount (Delivered Price)
\$ 768.29	Depreciation Reserve @ <u>1.2500%</u>
\$ 234.92	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
\$ 1,003.21	Total Monthly Rental Excluding Additional Services

Additional Fleet Management

\$ 0.00	Master Policy Enrollment Fees		
\$ 0.00	Commercial Automobile Liability Enrollment		
	Liability Limit <u>\$0.00</u>		
\$ 0.00	Physical Damage Management	Comp/Coll Deductible	<u>0 / 0</u>
\$ 63.19	Full Maintenance Program ³ Contract Miles <u>25,000</u>	OverMileage Charge	<u>\$ 0.0950</u> Per Mile
	Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>	# Tires <u>0</u>	Loaner Vehicle Not Included

\$ 63.19 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000% **State** .

\$ 1,066.40 Total Monthly Rental Including Additional Services

\$ 15,365.81	Reduced Book Value at <u>60</u> Months
\$ 400.00	Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 5,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Sandy

BY _____ **TITLE** _____ **DATE** _____

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
VERSALIFT Quote S-21274ME-2, body and installation of Versalift SST-36-NE	C	\$ 54,108.00
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 54,108.00
Aftermarket Equipment Total		\$ 54,108.00

Other Totals

Description	(B)illed or (C)apped	Price
Pricing Plan Delivery Charge	B	\$ 100.00
Courtesy Delivery Fee	C	\$ 0.00
Total Other Charges Billed		\$ 100.00
Total Other Charges Capitalized		\$ 0.00
Other Charges Total		\$ 100.00

VEHICLE INFORMATION:

2020 Ford F-450 Chassis XL 4x2 SD Regular Cab 145 in. WB DRW - US
 Series ID: F4G

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$37,620	\$39,600.00
Total Options	\$2,664.00	\$2,930.00
Destination Charge	\$1,695.00	\$1,695.00
Total Price	\$41,979.00	\$44,225.00

SELECTED COLOR:

Exterior: Z1-(0 P) Oxford White
 Interior: AS-(0 I) Medium Earth Gray w/HD Vinyl 40/20/40 Split Bench Seat

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
145WB	145" Wheelbase	STD	STD
17FFBP	Chrome Front Bumper	Included	Included
17F_	XL Decor Group	Included	Included
425	50-State Emissions System	STD	STD
44G	Transmission: TorqShift 10-Speed Automatic	Included	Included
473	Snow Plow Prep Package	\$228.00	\$250.00
525_	Steering Wheel-Mounted Cruise Control	Included	Included
52B	Trailer Brake Controller	\$245.00	\$270.00
54K	Folding Trailer Tow Mirrors w/Power Heated Glass	Included	Included
64Z	Wheels: 19.5" x 6" Argent Painted Steel	Included	Included
650A	Order Code 650A	NC	NC
67B	397 Amp Alternators	\$104.00	\$115.00
68L	GVWR: 16,000 lb Payload Package	NC	NC
86M	Dual 78 AH Battery	\$191.00	\$210.00
872	Rear View Camera & Prep Kit	\$377.00	\$415.00
90L	Power Equipment Group	\$832.00	\$915.00
90LACD	Accessory Delay	Included	Included
90LASP	Advanced Security Pack	Included	Included
90LPLK	Power Locks	Included	Included
90LPWN	Power Front Side Windows	Included	Included
90LRKE	Remote Keyless Entry	Included	Included
96V	XL Value Package	\$360.00	\$395.00
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas	Included	Included
A	HD Vinyl 40/20/40 Split Bench Seat	Included	Included
AS_01	(0 I) Medium Earth Gray w/HD Vinyl 40/20/40 Split Bench Seat	NC	NC
MYKEY	MyKey	Included	Included
PAINT	Monotone Paint Application	STD	STD
STDRD	Radio: AM/FM Stereo w/MP3 Player	Included	Included
SYNC	SYNC Communications & Entertainment System	Included	Included
TGJ	Tires: 225/70Rx19.5G BSW A/P	Included	Included
X8L	Limited Slip w/4.88 Axle Ratio	\$327.00	\$360.00
Z1_01	(0 P) Oxford White	NC	NC

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 2
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors with turn signal indicator
Convex Driver Mirror: convex driver and passenger mirror
Mirror Type: manual extendable trailer mirrors
Door Handles: black
Front And Rear Bumpers: chrome front and rear bumpers with body-coloured rub strip
Front Tow Hooks: 2 front tow hooks
Front License Plate Bracket: front license plate bracket
Front Mud Flaps: front and rear mud flaps
Body Material: aluminum body material
: trailering with harness, brake controller
Fender Flares: black fender flares
Grille: black grille
Upfitter Switches: upfitter switches

Convenience Features:

Air Conditioning: manual air conditioning
Air Filter: air filter
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with driver and passenger 1-touch down
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Emergency SOS: SYNC 911 Assist emergency communication system
Front Cupholder: front cupholder
Glove Box: illuminated locking glove box
Driver Door Bin: driver and passenger door bins
Dashboard Storage: dashboard storage
IP Storage: covered bin instrument-panel storage
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 2 12V DC power outlets

Entertainment Features:

radio: AM/FM stereo with seek-scan
Voice Activated Radio: voice activated radio
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 4 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
Cab Clearance Lights: cab clearance lights
Underhood Light: underhood light
Front Wipers: variable intermittent wipers
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front reading lights
Variable IP Lighting: variable instrument panel lighting
Display Type: analog display
Tachometer: tachometer
Compass: compass
Exterior Temp: outside-temperature display

Trip Computer: trip computer
Trip Odometer: trip odometer
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Transmission Oil Temp Gauge: transmission oil temp. gauge
Engine Hour Meter: engine hour meter
Clock: in-radio display clock
Systems Monitor: systems monitor
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Door Ajar Warning: door-ajar warning
Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 3 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Daytime Running Lights: daytime running lights
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: Safety Canopy System curtain 1st row overhead airbag
Height Adjustable Seatbelts: height adjustable front seatbelts
Side Impact Bars: side-impact bars
Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
Ignition Disable: SecuriLock immobilizer
Security System: security system
Panic Alarm: panic alarm
Traction Control: driveline traction control
Front and Rear Headrests: manual adjustable front head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 3
Front Bucket Seats: front split-bench 40-20-40 seats
Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
Reclining Driver Seat: manual reclining driver and passenger seats
Driver Lumbar: manual driver and passenger lumbar support
Driver Fore/Aft: manual driver and passenger fore/aft adjustment
Front Centre Armrest Storage: front centre armrest with storage
Leather Upholstery: vinyl front seat upholstery
Headliner Material: full cloth headliner
Floor Covering: full vinyl/rubber floor covering
Shift Knob Trim: urethane shift knob
Interior Accents: chrome interior accents

Standard Engine:

Engine 350-hp, 7.3-liter V-8 (regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and PowerShift automatic

Prepared For: City of Sandy
Wheeler, Jordan

Date 12/21/2020
AE/AM CGY/J1D

Unit #
Year 2021 **Make** Nissan **Model** Frontier
Series S 4x2 King Cab 6 ft. box 125.9 in. WB

Vehicle Order Type Ordered **Term** 60 **State** OR **Customer#** 495727

\$ 20,716.00	Capitalized Price of Vehicle ¹
\$ 99.24 *	Sales Tax <u>0.5000%</u> State OR
\$ 341.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 475.00	Other: (See Page 2)
\$ 0.00	Capitalized Price Reduction
\$ 0.00 *	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive (Taxable Incentive Total : \$0.00)

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name	
Exterior Color	
Interior Color	Graphite w/Cloth Seat Trim
Lic. Plate Type	Special Group
GVWR	0

\$ 21,191.00	Total Capitalized Amount (Delivered Price)
\$ 264.89	Depreciation Reserve @ <u>1.2500%</u>
\$ 70.80	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
\$ 335.69	Total Monthly Rental Excluding Additional Services

Additional Fleet Management

\$ 0.00	Master Policy Enrollment Fees		
\$ 0.00	Commercial Automobile Liability Enrollment		
	Liability Limit <u>\$0.00</u>		
\$ 0.00	Physical Damage Management	Comp/Coll Deductible	<u>0 / 0</u>
\$ 18.67	Full Maintenance Program ³ Contract Miles <u>25,000</u>	OverMileage Charge	<u>\$ 0.0000</u> Per Mile
	Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>	# Tires <u>0</u>	Loaner Vehicle Not Included

\$ 18.67 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000% **State .**

\$ 354.36 Total Monthly Rental Including Additional Services

\$ 5,297.60	Reduced Book Value at <u>60</u> Months
\$ 400.00	Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 5,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Sandy
BY

TITLE

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	C	\$ 175.00
Pricing Plan Delivery Charge	C	\$ 100.00
Courtesy Delivery Fee	C	\$ 200.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 475.00
Other Charges Total		\$ 475.00

VEHICLE INFORMATION:

2021 Nissan Frontier S 4x2 King Cab 6 ft. box 125.9 in. WB - US
 Series ID: 31111

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$25,862	\$26,790.00 (Est.)
Total Options	\$909.00	\$1,060.00 (Est.)
Destination Charge	\$1,095.00	\$1,095.00
Total Price	\$27,866.00	\$28,945.00 (Est.)

SELECTED COLOR:

Exterior: -
 Interior: K-Graphite w/Cloth Seat Trim

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP	
A92	S Utility Package	\$776.00	\$900.00	(Est.)
C03	50 State Emissions	NC	NC	(Est.)
HITCH	Trailer Hitch Package	Included	Included	(Est.)
K_01	Graphite w/Cloth Seat Trim	NC	NC	(Est.)
L92	Floor Mats (PIO)	\$133.00	\$160.00	(Est.)
PAINT	Monotone Paint Application	STD	STD	(Est.)
S65	Bed Rail Caps	Included	Included	(Est.)
STDAX	3.692 Axle Ratio	STD	STD	(Est.)
STDEN	Engine: 3.8L DI DOHC 24-Valve V6	STD	STD	(Est.)
STDGV	GVWR: 6,012 lbs	STD	STD	(Est.)
STDRD	Radio: AM/FM/AUX Audio System w/4 Speakers	STD	STD	(Est.)
STDST	Front Bucket Seats	STD	STD	(Est.)
STDTM	Cloth Seat Trim	STD	STD	(Est.)
STDTN	Transmission: 9-Speed Automatic	STD	STD	(Est.)
STDTR	Tires: P265/70R16 BSW	STD	STD	(Est.)
STDWL	Wheels: 16" x 7.0JJ Painted Styled Steel w/Cap	STD	STD	(Est.)
URBED	Under Rail Bedliner	Included	Included	(Est.)

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors 4
Rear Driver Door: reverse opening rear passenger doors
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: manual folding side-view door mirrors
Door Handles: black
Front And Rear Bumpers: black front and rear bumpers with black rub strip
Rear Step Bumper: rear step bumper
Bed Liner: bed liner
Box Style: regular
Body Material: fully galvanized steel body material
: class IV trailering with hitch
Grille: chrome grille

Convenience Features:

Air Conditioning manual air conditioning
Air Filter: air filter
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with driver 1-touch down
Remote Keyless Entry: keyfob (front doors) remote keyless entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Passive Entry: proximity key
Steering Wheel: steering wheel with manual tilting
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: driver and passenger-side visor mirrors
Front Cupholder: front and rear cupholders
Floor Console: full floor console with covered box
Overhead Console: mini overhead console with storage
Glove Box: illuminated locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Dashboard Storage: dashboard storage
IP Storage: covered bin instrument-panel storage
Rear Underseat Storage Tray: rear underseat storage tray
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 2 12V DC power outlets

Entertainment Features:

radio AM/FM stereo with seek-scan
Radio Data System: radio data system
Voice Activated Radio: voice activated radio
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 4 speakers
1st Row LCD: 1 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type aero-composite halogen headlamps
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front reading lights
Variable IP Lighting: variable instrument panel lighting
Display Type: analog display
Tachometer: tachometer

Voltmeter: voltmeter
Low Tire Pressure Warning: low-tire-pressure warning
Trip Odometer: trip odometer
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Clock: in-radio display clock
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Low Washer Fluid Warning: low-washer-fluid warning
Door Ajar Warning: door-ajar warning
Brake Fluid Warning: brake-fluid warning
Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Spare Tire Type: full-size spare tire
Spare Tire Mount: underbody mounted spare tire w/crankdown
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: curtain 1st and 2nd row overhead airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
Side Impact Bars: side-impact bars
Tailgate/Rear Door Lock Type: manual tailgate/rear door lock
Electronic Stability: electronic stability
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
AntiWhiplashFrontHeadrests: anti-whiplash front head restraints
Rear Headrest Control: 2 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 4
Front Bucket Seats: front bucket seats
Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
Reclining Driver Seat: manual reclining driver and passenger seats
Driver Fore/Aft: manual driver and passenger fore/aft adjustment
Front Centre Armrest Storage: front centre armrest
Rear Seat Type: rear 50-50 jump seat
Rear Folding Position: rear seat fold-up cushion
Leather Upholstery: cloth front and rear seat upholstery
Headliner Material: full cloth headliner
Floor Covering: full carpet floor covering
Dashboard Console Insert, Door Panel Insert Combination: metal-look instrument panel insert, door panel insert, console insert
Shift Knob Trim: leather shift knob
Floor Mats: carpet front and rear floor mats
Interior Accents: chrome interior accents

Standard Engine:

Engine 310-hp, 3.8-liter V-6 (regular gas)

Standard Transmission:

Transmission 9-speed automatic w/ OD

January 4, 2021

Re: Certified Results of November 3, 2020 General Election

The Sandy City Charter, Chapter VI, Section 27, states that “the results of all elections shall be entered in the record of the proceedings of the council.”

Election results are processed and certified by Clackamas County. The results reported to the City are included herein. The Council is not responsible for approving these results – the act of including the results document in the agenda packet should be sufficient to satisfy the Charter provision.



Official Results
 Registered Voters
 260538 of 308112 = 84.56%
 Precincts Reporting
 117 of 117 = 100.00%

Canvass Results Report
 Official Ballots
 Run Time 2:44 PM
 Run Date 11/19/2020

Clackamas County

November 3, 2020 General Election

11/3/2020
 Page 106

City of Sandy, Mayor - Vote for one

Precinct	Stan P Pulliam	Miscellaneous Write-Ins (W)	Cast Votes	Undervotes	Overvotes	Vote by Mail Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
107	1,045	136	1,181	590	0	1,771	1,771	2,176	81.39%
108	2,774	380	3,154	1,674	0	4,828	4,828	6,107	79.06%
Totals	3,819	516	4,335	2,264	0	6,599	6,599	8,283	79.67%



**CERTIFIED COPY OF THE ORIGINAL
 SHERRY HALL, COUNTY CLERK**

BY: *Sherry Hall*

Canvass Results Report

Official Ballots

Run Time
Run Date

2:44 PM
11/19/2020

Clackamas County

November 3, 2020 General Election

11/3/2020
Page 107

Official Results

Registered Voters
260538 of 308112 = 84.56%
Precincts Reporting
117 of 117 = 100.00%

City of Sandy, Councilor, Position 3 - Vote for one

Precinct	Michael Horror	Richard Sheldon	Miscellaneous Write-Ins (W)	Cast Votes	Undervotes	Overvotes	Vote by Mail Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
107	414	922	8	1,344	427	0	1,771	1,771	2,176	81.39%
108	1,217	2,312	35	3,564	1,263	1	4,828	4,828	6,107	79.06%
Totals	1,631	3,234	43	4,908	1,690	1	6,599	6,599	8,283	79.67%



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SHERRY HALL, COUNTY CLERK**

BY: *Sherry Hall*

Canvass Results Report

Official Ballots
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 Run Date 11/19/2020

Clackamas County

November 3, 2020 General Election
 11/3/2020
 Page 108

Official Results

Registered Voters
 260538 of 308112 = 84.56%
 Precincts Reporting
 117 of 117 = 100.00%

City of Sandy, Councilor, Position 4 - Vote for one

Precinct	Kathleen Walker	Nikki Butcher-Duell	Jan Lee	Miscellaneous Write-In (W)	Cast Votes	Undervotes	Overvotes	Vote by Mail Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
107	737	210	418	8	1,373	398	0	1,771	1,771	2,176	81.39%
108	1,995	605	1,083	33	3,716	1,112	0	4,828	4,828	6,107	79.06%
Totals	2,732	815	1,501	41	5,089	1,510	0	6,599	6,599	8,283	79.67%



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 SHERRY HALL, COUNTY CLERK**

BY: *Sherry Hall*

Canvass Results Report

Official Ballots

Run Time

Run Date

2:44 PM

11/19/2020

Clackamas County

November 3, 2020 General Election

11/3/2020

Page 109

Official Results

Registered Voters

260538 of 308112 = 84.56%

Precincts Reporting

117 of 117 = 100.00%

City of Sandy, Councilor, Position 6 - Vote for one

Precinct	Linda K Malone	Don M Hokanson	Vina Carpenter	Miscellaneous Write-In (W)	Cast Votes	Undervotes	Overvotes	Vote by Mail Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
107	484	620	264	7	1,375	396	0	1,771	1,771	2,176	81.39%
108	1,324	1,543	897	21	3,785	1,042	1	4,828	4,828	6,107	79.06%
Totals	1,808	2,163	1,161	28	5,160	1,438	1	6,599	6,599	8,283	79.67%



**CERTIFIED COPY OF THE ORIGINAL
SHERRY HALL, COUNTY CLERK**

BY:

Sherry Hall



Staff Report

Meeting Date: January 4, 2021
From Jeff Aprati, City Recorder
SUBJECT: Election of Council President

BACKGROUND:

Chapter IV, Section 18 of the Sandy City Charter states: "at the first meeting of each odd-numbered year, the Council shall by ballot elect a president from among its membership."

The duties of the Council President are defined in the Charter as follows: "In the mayor's absence from a council meeting, the president shall preside over it. Whenever the mayor is unable to perform the functions of his office, the president shall act as mayor."

RECOMMENDATION:

The following process is recommended for electing the Council President:

- Nominate a candidate. An individual should be nominated and seconded
- Vote to elect a nominee.
 - If multiple councilors are nominated, council members should vote for whichever nominee they prefer.
 - In lieu of the paper ballots that have historically been used for this vote, Council members may send individual emails to recorder@ci.sandy.or.us to cast a ballot for a nominee.
 - The City Recorder will tally the votes and announce the totals.

SUGGESTED MOTION:

To nominate:

"I nominate Councilor X to serve as Council President for the 2021-2022 biennium."

To elect a nominee:

Send an email casting your vote for your preferred nominee to recorder@ci.sandy.or.us.
The City Recorder will tally and announce the vote totals.

CITY CHARTER

CHAPTER I NAME AND BOUNDARIES 1
CHAPTER II POWERS 1
CHAPTER III FORM OF GOVERNMENT 2
CHAPTER IV COUNCIL 3
CHAPTER V POWERS AND DUTIES OF OFFICERS 4
CHAPTER VI ELECTIONS 4
CHAPTER VII VACANCIES IN OFFICE 6
CHAPTER VIII ORDINANCES 7
CHAPTER IX PUBLIC IMPROVEMENTS 7
CHAPTER X MISCELLANEOUS PROVISIONS 8
CHAPTER XI ANNEXATION 9

CHAPTER I NAME AND BOUNDARIES

Section 1. Title of Enactment.

This enactment may be referred to as the Sandy Charter of 1970.

Section 2. Name of City.

The municipality of Sandy, Clackamas County, Oregon, shall continue to be a municipal corporation with the name "City of Sandy."

Section 3. Boundaries.

The city shall include all territory encompassed by its boundaries as they now exist or hereafter are modified by voters, by the council, or by any other agency with legal power to modify them. The recorder shall keep in his office at the city hall at least two copies of this charter in each of which he shall maintain an accurate, up-to-date description of the boundaries. The copies and descriptions shall be available for public inspection at any time during regular office hours of the recorder.

CHAPTER II POWERS

Section 4. Powers of the City.

The city shall have all powers which the constitutions, statutes, and common law of the United States and of this state expressly or impliedly grant or allow municipalities, as fully as though this charter specifically enumerated each of those powers.

Section 5. Construction of Charter.

In this charter no mention of a particular power shall be construed to be exclusive or to restrict the scope of the powers which the city would have if the particular power were not mentioned. The charter shall be liberally construed to the end that the city may have all powers necessary or convenient for the conduct of its municipal affairs, including all powers that cities may assume pursuant to state laws and to the municipal home rule provisions of the state constitution.

**CHAPTER III
FORM OF GOVERNMENT**

Section 6. Where Powers Vested.

Except as this charter provides otherwise, all powers of the city shall be vested in the council.

Section 7. Council.

The council shall be composed of a mayor and six councilmen elected from the city at large.

Section 8. Councilmen.

The councilmen in office at the time this charter is adopted shall continue in office, each until the end of his term of office as fixed by the charter of the city in effect at the time this charter is adopted. At each biennial general election after this charter takes effect, three councilmen shall be elected, each for a term of four years.

Section 9. Mayor.

At each biennial general election a mayor shall be elected for a term of two years.

Section 10. Other Officers.

Additional officers of the city shall be a recorder and such other officers as the council deems necessary. Each of these officers shall be appointed and may be removed by the mayor with the consent of the council. The council may designate any appointive officer to supervise any other appointive officer except the municipal judge in the exercise of his judicial functions.

Section 11. Salaries.

The compensation for the services of each city officer, employee, councilmen, and mayor shall be the amount fixed by the council.

Section 12. Qualifications of Officers.

No person shall be eligible for an elective office of the city unless at the time of his election he is a qualified elector within the meaning of the state constitution and has resided in the city during the twelve months immediately preceding the election. The council shall be final judge of the qualifications and election of its own members.

CHAPTER IV COUNCIL

Section 13. Meetings.

The council shall hold a regular meeting at least once each month in the city at a time and at a place which it designates. It shall adopt rules for the government of its members and proceedings. The mayor upon his own motion may, or at the request of three members of the council shall by giving notice thereof to all members of the council then in the city, call a special meeting of the council for a time not earlier than three nor later than forty-eight hours after the notice is given. Special meetings of the council may also be held at any time by common consent of all members of the council.

Section 14. Quorum.

A majority of members of the council shall constitute a quorum for its business, but a smaller number may meet and compel the attendance of absent members in a manner provided by ordinance.

Section 15. Record of Proceedings.

The council shall cause a record of its proceedings to be kept. Upon the request of any of its members, the ayes and nays upon any question before it shall be taken and entered in the record.

Section 16. Proceedings to be Public.

No action by the council shall have legal effect unless the motion for the action and the vote by which it is disposed of take place at proceedings open to the public.

Section 17. Mayor's Functions at Council Meetings.

The mayor shall be chairman of the council and preside over its deliberations. He shall have a vote on all questions before it. He shall have authority to preserve order, enforce the rules of the council, and determine the order of business under the rules of the council.

Section 18. President of the Council.

At its first meeting after this charter takes effect and thereafter at its first meeting of each odd-numbered year, the council by ballot shall elect a president from its membership. In the mayor's absence from a council meeting, the president shall preside over it. Whenever the mayor is unable to perform the functions of his office, the president shall act as mayor.

Section 19. Vote Required.

Except as this charter otherwise provides, the concurrence of a majority of the members of the council present at a council meeting shall be necessary to decide any question before the council.

CHAPTER V POWERS AND DUTIES OF OFFICERS

Section 20. Mayor.

The mayor shall appoint the committees provided by the rules of the council. He shall sign all records of proceedings approved by the council. He shall have no veto power and shall sign all ordinances passed by the council within three days after their passage. After the council approves a bond of a city officer or a bond for a license, contract, or proposal, the mayor shall endorse the bond.

Section 21. Municipal Judge.

The council may appoint a municipal judge who shall be the judicial officer of the city. He shall hold within the city a court known as the municipal court for the city of Sandy, Clackamas County, Oregon. The court shall be open for the transaction of judicial business at times specified by the council. All area within the city shall be within the territorial jurisdiction of the court. The municipal judge shall exercise original and exclusive jurisdiction of all offenses defined and made punishable by ordinances of the city and all actions brought to recover or enforce forfeitures or penalties defined or authorized by ordinances of the city. He shall have authority to issue process for the arrest of any person accused of an offense against the ordinances of the city, to commit any such person to jail or admit him to bail pending trial, to issue subpoenas, to compel witnesses to appear and testify in court on the trial of any cause before him, to compel obedience to such subpoenas, to issue any process necessary to carry into effect the judgments of the court, and to punish witnesses and others for contempt of court. When not governed by ordinances or this charter, all proceedings in the municipal court for the violation of a city ordinance shall be governed by the applicable general laws of the state governing justices of the peace and justice courts.

Section 22. Recorder.

The recorder shall serve ex officio as clerk of the council, attend all its meetings unless excused therefrom by the council, keep an accurate record of its proceedings, and sign all orders on the treasury. In the recorder's absence from a council meeting, the mayor shall appoint a clerk of the council pro tem who, while acting in that capacity, shall have all the authority and duties of the recorder.

CHAPTER VI ELECTIONS

Section 23. Regular Elections.

Regular city elections shall be held at the same times and places as biennial general state elections, in accordance with applicable state election laws.

Section 24. Notice of Regular Elections.

The recorder, pursuant to directions from the council, shall give at least ten days' notice of each regular city election by posting notice thereof at a conspicuous place in the city hall and two notices at conspicuous places in the City of Sandy, Oregon. The notice

shall state the officers to be elected, the ballot title of each measure to be voted upon, and the time and place of the election.

Section 25. Special Elections.

The council shall provide the time, manner, and means for holding any special election. The recorder shall give at least ten days' notice of each special election in the manner provided by the action of the council ordering the election.

Section 26. Regulations of Elections.

Except as this charter provides otherwise and as the council provides otherwise by ordinances relating to elections, the general laws of the state shall apply to the conduct of all city elections, recounts of the returns therefrom, and contests thereof.

Section 27. Canvass of Returns.

In all elections held in conjunction with state and county elections, the state laws governing the filing of returns by the county clerk shall apply. In each special city election, the returns therefrom shall be filed with the recorder on or before noon of the day following, and not later than five days after the election the council shall meet and canvass the returns. The results of all elections shall be entered in the record of the proceedings of the council. The entry shall state the total number of votes cast at the election, the votes cast for each person and for and against each proposition, the name of each person elected to office, the office to which he has been elected, and a reference to each measure enacted or approved. Immediately after the canvass is completed, the recorder shall make and sign a certificate of elections of each canvass. A certificate so made and delivered shall be prima facie evidence of the truth of the statements contained in it.

Section 28. Tie Votes.

In the event of a tie vote for candidates for an elective office, the successful candidate shall be determined by a public drawing of lots in a manner prescribed by the council.

Section 29. Commencement of Terms of Office.

The term of office of a person elected at a regular city election shall commence the first of the year immediately following the election.

Section 30. Oath of Office.

Before entering upon the duties of his office, each officer shall take an oath or shall affirm that he will support the constitutions and laws of the United States and of Oregon and that he will faithfully perform the duties of his office.

Section 31. Nominations.

A qualified elector who has resided in the city during the 12 months immediately preceding an election may be nominated for an elective city office to be filled at the election. The nomination shall be by a petition that specifies the office sought and shall be in a form prescribed by the council. The petition shall be signed by not fewer than 20 electors. No elector shall sign more than one petition for each office to be filled at the

election. If he does so, his signature shall be valid only on the first sufficient petition filed for the office. The signatures to a nomination petition need not all be appended to one paper, but to each separate paper of the petition shall be attached an affidavit of the circulator thereof, indicating the number of signers of the paper and stating that each signature appended thereto was made in his presence and is the genuine signature of the person whose name it purports to be. Opposite each signature shall be stated the signer's place of residence, identified by its street and number or other sufficient designation. All nomination papers comprising a petition shall be assembled and filed with the recorder as one instrument not earlier than 90 nor later than 30 days before the election. The recorder shall make a record of the exact time at which each petition is filed and shall take and preserve the name and address of the person by whom it is filed. If the petition is not signed by the required number of qualified electors, the recorder shall notify the candidate and the person who filed the petition within five days after the filing. If the petition is insufficient in any other, the recorder shall return it immediately to the person who filed it, certifying in writing wherein the petition is insufficient. The deficient petition may be amended and filed again as a new petition, or a substitute petition for the same candidate may be filed, within the regular time for filing nomination petitions. The recorder shall notify an eligible person of his nomination, and that person shall file with the recorder his written acceptance of nomination, in such form as the council may require, within five days of notification of nomination. Upon receipt of the acceptance of nomination, the recorder shall cause the nominee's name to be printed on the ballots. The petition of nomination for a successful candidate at an election shall be preserved in the office of the recorder until the term of office for which the candidate is elected expires.

CHAPTER VII VACANCIES IN OFFICE

Section 32. What Creates Vacancy.

An office shall be deemed vacant upon the incumbent's death; adjudicated incompetence; conviction of a felony, other offense pertaining to his office, or unlawful destruction of public records; resignation; recall from office; or ceasing to possess the qualifications for the office; upon the failure of the person elected or appointed to the office to qualify therefor within ten days after the time for his term of office to commence; or in the case of a mayor or councilman, upon his absence from the city for 30 days without the consent of the council or upon his absence from meetings of the council for 60 days without like consent, and upon a declaration by the council of the vacancy.

Section 33. Filling of Vacancies.

Vacant elective offices in the city shall be filled by appointment. A majority vote of the council shall be required to validate the appointment. The appointee's term of office shall begin immediately upon his appointment and shall continue throughout the unexpired term of his predecessor. During the temporary disability of any officer or during his absence temporarily from the city for any cause, his office may be filled pro tem in the manner provided for filling vacancies in office permanently.

CHAPTER VIII ORDINANCES

Section 34. Enacting Clause.

The enacting clause of all ordinances hereafter enacted shall be, "The City of Sandy ordains as follows:"

Section 35. Mode of Enactment.

(1) Except as the second and third paragraphs of this section provide to the contrary, every ordinance of the council shall, before being put upon its final passage, be read fully and distinctly in open council meeting on two different days.

(2) Except as the third paragraph of this section provides to the contrary, an ordinance may be enacted at a single meeting of the council by unanimous vote of the council members present, upon being read first in full and then by title.

(3) Any of the readings may be by title only if no council member present at the meeting requests to have the ordinance read in full or if a copy of the ordinance is provided for each council member and three copies are provided for public inspection in the office of the city recorder not later than one week before the first reading of the ordinance and if notice of their availability is given forthwith upon the filing, by written notice posted at the city hall and two other public places in the city or by advertisement in a newspaper of general circulation in the city. An ordinance enacted after being read by title alone may have no legal effect if it differs substantially from its terms as it was thus filed prior to such reading, unless each section incorporating such a difference is read fully and distinctly in open council meeting as finally amended prior to being approved by the council.

(4) Upon the final vote on an ordinance, the ayes and nays of the members shall be taken and entered in the record of proceedings.

(5) Upon the enactment of an ordinance the recorder shall sign it with the date of its passage and his name and title of office, and within three days thereafter the mayor shall sign it with the date of his signature, his name and the title of his office.

Section 36. When Ordinances Take Effect.

An ordinance enacted by the council shall take effect on the thirtieth day after its enactment. When the council deems it advisable, however, an ordinance may provide a later time for it to take effect, and in case of an emergency, it may take effect immediately.

CHAPTER IX PUBLIC IMPROVEMENTS

Section 37. Condemnation.

Any necessity of taking property for the city by condemnation shall be determined by the

council and declared by a resolution of the council describing the property and stating the uses to which it shall be devoted.

Section 38. Improvements.

The procedure for making, altering, vacating, or abandoning a public improvement shall be governed by general ordinance or, to the extent not so governed, by the applicable general laws of the state. Action on any proposed public improvement, except a sidewalk or except an improvement unanimously declared by the council to be needed at once because of an emergency, shall be suspended for six months upon a remonstrance thereto by the owners of two-thirds of the land to be specially assessed therefor. In this section "owner" shall mean the record holder of legal title or, where land is being purchased under a land sale contract recorded or verified to the recorder in writing by the record holder of legal title to the land, the purchaser shall be deemed the "owner."

Section 39. Special Assessments.

The procedure for levying, collecting, and enforcing the payment of special assessments for public improvements or other services to be charged against real property shall be governed by general ordinance.

Section 40. Bids.

A contract in excess of \$1,000.00 for a public improvement to be made by a private contractor shall be let to the lowest responsible bidder for the contract and shall be done in accordance with plans and specifications approved by the council.

**CHAPTER X
MISCELLANEOUS PROVISIONS**

Section 41. Debt Limit.

Except by consent of the voters, the city's voluntary floating indebtedness shall not exceed \$5,000.00. For purposes of calculating the limitation, however, the legally authorized debt of the city in existence at the time this charter takes effect shall not be considered. All city officials and employees who create or officially approve any indebtedness in excess of this limitation shall be jointly and severally liable for the excess.

Section 42. Torts.

In no event shall the city be liable in damages for an injury to person, a damage to property, or a death, caused by a defect or a dangerous condition in a public thoroughfare, site, or facility, unless the city has had actual notice prior to the injury, damage or death that the defect or condition existed and has had a reasonable time thereafter in which to repair or remove it. In no case shall more than \$500.00 be recovered as damages for an injury, damage or death resulting from such a defect or dangerous place. No action shall be maintained against the city for damages growing out of such injury, damage or death unless the claimant first gives written notice to the council within 30 days after the injury, damage or death is sustained, stating specifically

the time when, the place where, and the circumstances under which it was sustained, and that he will claim damages therefor of the city in an amount which he specifies. But in no event shall the action be started until 30 days have elapsed after the presentation of this notice to the council.

Section 43. Existing Ordinances Continued.

All ordinances of the city consistent with this charter and in force when it takes effect shall remain in effect until amended or repealed.

Section 44. Repeal of Previously Enacted Provisions.

All charter provisions of the city enacted prior to the time that this charter takes effect are hereby repealed, except Charter Amendments Chapters 16 -- 5/31/1949, Chapter 17 -- 5/31/1949, Chapter 18 -- 11/4/1952, Chapter 19 -- 11/4/1952, Chapter 20 -- 9/3/1958, Chapter 21 -- 5/15/1964, Chapter 22 -- 9/14/1965, Chapter 23 --- 9/3/1968, Chapter 24 9/30/1969.

Section 45. Time of Effect of Charter. This Charter shall take effect July 1, 1971.

**CHAPTER XI
ANNEXATION**

Section 46.

A request for annexation of property to the City of Sandy shall be voted on by the citizens of Sandy and receive a majority vote, before the annexation request is approved. Annexations necessitated by failing septic systems, health hazards, or otherwise mandated by state law are not subject to a public vote.

(Charter amendment through initiative petition and approved by voters on November 3, 1998; see Resolution 98-25)



Staff Report

Meeting Date: January 4, 2021

From Sarah Richardson, Community Services

SUBJECT: Parks & Trails Advisory Board Member Appointments

BACKGROUND:

As of January 1, 2021, the Parks and Trails Advisory Board has four vacancies. The terms of board members Kathleen Walker, Susan Drew, and Michael Weinberg expired on December 31, 2020. There was one existing vacancy. The current membership of the board is displayed below:

Seat Number	Term Begins	Term Ends	Member Name
1	01/01/2021	12/31/2024	(vacant)
2	01/01/2021	12/31/2024	(vacant)
3	01/01/2021	12/31/2024	(vacant)
4	01/01/2018	12/31/2021	Don Robertson
5	01/01/2018	12/31/2021	Makoto Lane
6	01/01/2018	12/31/2021	Sam Schroyer
7	01/01/2018	12/31/2021	(vacant)

At its work session on October 5, 2020, the City Council established a process for appointing residents to the open seats, and designated Mayor Pulliam, Councilor Smallwood, and Councilor Exner to serve with Board Chair Don Robertson on the interview panel. City Staff collected applications through Friday, October 30. Interviews were conducted on Tuesday, December 21.

Applications are attached to this staff report for the Council's information.

RECOMMENDATION:

The interview panel recommends that Council appoint Rachel Stephens, Sarah Schrodetz, and David Breames to seats 1, 2 and 3, respectively. These seats expire on December 31, 2024. The interview panel recommends that Will Toogood be appointed to seat 7 which expires December 31, 2021.

SUGGESTED MOTION:

"I move that the Council appoint Rachel Stephens, Sarah Schrodetz, David Breames, and Will Toogood to Parks and Trails Advisory Board seats 1, 2, 3, and 7, respectively."

First Name: Rachel
Last Name: Stephens
Email Address: nolain9@gmail.com
Phone: 503-839-6582
Address: 17710 Towle Drive
City: Sandy
State/Province: OR
Zip Code: 97055

Question/Comments:

Mailing Address, if different (e.g., PO Box): 17710 Towle Drive

Please explain why you are interested in serving on this board:

I walk Trickle Creek Trail daily with my 2 toddlers and husband. I would like to be more involved in maintaining and expanding trails within the city limits.

What knowledge, education or skills would you bring to this board?:

I have fund raising experience, teaching experience (18 years elementary- and I currently teach at Firwood), I have 2 advanced degrees, and I am vested in the community.

**A new submission has been received
for Parks and Trails Advisory Board Application Form at 09/29/2020 5:33 PM**

First Name: Sarah
Last Name: Schrodetz
Email Address: sschrodetz@gmail.com
Phone: 831-345-8457
Address: 38909 Cascadia Village Drive
City: Sandy
State/Province: OR
Zip Code: 97055

Questions/Comments:

Mailing Address, if different:

Please explain why you are interested in serving on this board:

The parks and trails of Sandy are near and dear to my heart. One of my many goals I have for raising my children is to expose them to the outdoors. I spend each day outside at the park or on the trail with my family.

What knowledge, education or skills would you bring to this board?:

I'm an avid hiker and forager. I also facilitate for Free Forest School and run a Wednesday in the Woods group for parent of homeschoolers.

Which of the following most interests you?:

Playgrounds: Playgrounds

Youth and Adult Sports Fields:

Dog Parks:

Trails: Trails

Natural Areas: Natural Areas

Other:

If choosing other please describe:

A new submission has been received for Parks and Trails Advisory Board Application Form at 10/09/2020 1:03 PM

First Name: David
Last Name: Breames
Email Address: davidb979@gmail.com
Phone: 5037108474
Address: 18390
City: Sandy
State/Province: OR
Zip Code: 97055

Questions/Comments:

Mailing Address, if different:

Please explain why you are interested in serving on this board: I have live in sandy a title of 21 of my 39 years. Sandy is a very beautiful place to live and I would love nothing more to help develop future Parks and maintain current park .

What knowledge, education or skills would you bring to this board?: Having two active young kids gives me an insight For what parks and activities the city needs for both young and older generation

Which of the following most interests you?:

Playgrounds: Playgrounds

Youth and Adult Sports Fields: Youth and Adult Sports Fields

Dog Parks:

Trails:

Natural Areas:

Other:

If choosing other please describe:

A new submission has been received for Parks and Trails Advisory Board Application Form at 10/21/2020 11:59 AM

First Name: Will
Last Name: Toogood
Email Address: WILLIAM.TOOGOOD@GMAIL.COM
Phone: 5032602918
Address: 18055 Weaver Ct.
City: SANDY
State/Province: OR
Zip Code: 97055

Questions/Comments:

Mailing Address, if different:

Please explain why you are interested in serving on this board:

I use Sandy trails on a daily basis, I want to give back to the community that has given freely to me.

What knowledge, education or skills would you bring to this board?:

Longtime walker/hiker/climber. Dog owner for the past 24 years.

Which of the following most interests you?:

Playgrounds:

Youth and Adult Sports Fields:

Dog Parks:

Dog Parks

Trails:

Trails

Natural Areas:

Natural Areas

Other:

If choosing other please describe: