



**MINUTES**  
**City Council Meeting**  
**Tuesday, September 3, 2019 City Hall- Council Chambers, 39250**  
**Pioneer Blvd., Sandy, Oregon 97055 6:00 PM**

**COUNCIL PRESENT:**

Stan Pulliam, Mayor, Jeremy Pietzold, Council President, John Hamblin, Councilor, Laurie Smallwood, Councilor, Jan Lee, Councilor, Carl Exner, Councilor, and Bethany Shultz, Councilor

**COUNCIL ABSENT:**

**STAFF PRESENT:**

Jordan Wheeler, City Manager, Greg Brewster, Interim IT/SandyNet Director, Kelly O'Neill, Development Services Director, Mike Walker, Public Works Director, Tyler Deems, Finance Director, and Tanya Richardson, Community Services Director

**MEDIA PRESENT:**

**1. Work Session 6PM**

**2. Roll Call**

**3. Work Session Items**

**3.1. Water Meter Replacement and Street Light Conversion Projects Update**

Staff Report - 0172

**McKinstry** delivered the staff report regarding water meter replacement and the street light conversion projects. Thomas Fisher, Engineering Technician, provided additional information to Council. Council asked clarifying questions, which Mr. Fisher answered.

**3.2. Updated Wastewater and Water Rate Model**

Staff Report - 0173

**Doug Gabbard, FCS Group**, presented two different rate models to Council, which included water and wastewater. Mr. Gabbard provided different scenarios to Council. These scenarios played with revenue, rates, and total cash reserves required to pay future debt service.

Council asked numerous questions related the models, future rate increases,

and overall debt included in the models. Ultimately, the rate model for water shows a needed increase of nine percent, and one hundred and two percent increase for wastewater. Additionally, wastewater system development charges (SDC) have a suggested rate increase of approximately \$3,000 per unit.

Council made it clear that they want to see the lower possible rate increases for utility customers, but understand that there is a needed amount of revenue to offset the expenses and debt service of the new wastewater facility.

**4. Adjourn Work Session**

**5. Regular Meeting 7PM**

**6. Pledge of Allegiance**

**7. Roll Call**

**8. Changes to the Agenda**

No Consent Agenda, as meeting minutes were not completed in time for the Council Meeting.

**9. Presentation**

9.1. 24 Hours In Sandy Presentation

**Thea Ellen, Library Assistant**, addressed Council regarding the 24 Hours in Sandy presentation. Mr. Ellen displayed the presentation, and Council thanked her for her work on this project.

**10. Public Comment**

None.

**11. Consent Agenda**

11.1. City Council Minutes

**12. Ordinances**

12.1. Ordinance 2019-16, 18-026 ANN – Bloom Annexation

Staff Report - 0175

**James Cramer, Associate Planner**, provided Council with information

regarding the property in question. Additionally, information related to future building potential of this property was discussed.

Councilor Hamblin called for a reading of Ordinance 2019-16.

Moved by Jeremy Pietzold, seconded by John Hamblin

*Motion to approve the First Reading of Ordinance 2019-16 by title only.*

CARRIED.

Moved by Jeremy Pietzold, seconded by John Hamblin

*Motion to approve the Second Reading of Ordinance 2019-16 by title only.*

CARRIED.

### 13. New Business

#### 13.1. Parks Board Bylaws, Roles & Responsibilities

Staff Report - 0176

**Tanya Richardson, Community Services Director**, delivered the staff report on behalf of Sarah Richardson, Recreation Manager. Director Richardson detailed the updated bylaws, roles, and responsibilities for the Parks and Trails Advisory Board.

Council had a few questioned related the documents. Specifically, Council asked that the language stating that meetings are conducted in Council Chambers be removed, so that the Board has the flexibility to meet a convenient location.

Moved by John Hamblin, seconded by Bethany Shultz

*Motion to adopt the Parks and Trails Advisory Board bylaws, roles, and responsibilities, as amended.*

CARRIED.

#### 13.2. IGA with Clackamas County for SandyNet ISP Services

Staff Report - 0174

**Greg Brewster, Interim IT/SandyNet Director**, provided Council with information related to a potential intergovernmental agreement with Clackamas County to provide internet services. Council discussion occurred.

Moved by Jeremy Pietzold, seconded by Carl Exner

*Motion to authorize the Mayor to sign the intergovernmental agreement between City of Sandy and Clackamas County.*

CARRIED.

13.3. 2019-2021 Special Service Contract Program Outlay & Approval

Staff Report - 0177

**David Snyder, Economic Development Manager**, addressed Council regarding the Special Service Contract Program. The grant review board met to review the grant applications, and about \$48,000 in grant funding is expected to be approved. One notable change in the program is that the review board would like to allow the remaining balance (\$12,000) be rolled over into the next biennium.

Moved by Carl Exner, seconded by Bethany Shultz

*Motion to approve the 2019-2021 Special Service Contract Program.*

CARRIED.

13.4. Highway 26 Bypass Feasibility Study Scope and Funding

Staff Report - 0171

**Jordan Wheeler, City Manager**, provided Council with information related to the possible bypass feasibility study conducted by Oregon Department of Transportation (ODOT). Discussion related to the bypass occurred. Councilors expressed both their concern and support for the project. Councilor Hamblin noted that the title of this project is somewhat misleading in that this is much larger than just a bypass study, and includes overall transportation and traffic review throughout the city. Discussion related to funding the study occurred.

Overall, the project will cost up to \$100,000, with the city's share being \$30,000 less than the total project cost, as ODOT will be contributing those funds. The approximate cost to the city is \$70,000.

Moved by Jeremy Pietzold, seconded by Laurie Smallwood

*Motion to authorize the City Manager to move forward with the Highway 26 Bypass Feasibility Study, up to a cost of \$70,000.*

CARRIED.

**14. Report from the City Manager**

**Jordan Wheeler, City Manager**, sought direction from Council regarding the survey for the Community Campus. Three members of Council volunteered to assist in the survey process with a contracted firm. Those volunteers include Councilor Smallwood, Councilor Shultz, and Mayor Pulliam.

Manager Wheeler also reminded Council of the upcoming Rip City event on September 13th.

**15. Committee /Council Reports**

**Councilor Exner** provided Council with various pictures related to PGE's facility in Sandy.

**Councilor Lee** provided information related to Water Infrastructure Program through the State of Oregon.

**Councilor Pietzold** thanked staff for their hard work this summer on various events, clean up, and maintenance projects.

**Mayor Pulliam** thanked various council members for their recent attendance at various events.

**16. Staff Updates**

16.1. Monthly Reports

**17. Adjourn**



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Mayor, Stan Pulliam



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City Council  
September 3, 2019

City Recorder, Karey Milne