



**MINUTES**  
**City Council Meeting**  
**Monday, June 5, 2023 6:30 PM**

**COUNCIL PRESENT:** Chris Mayton, Councilor; Laurie Smallwood, Council President; Richard Sheldon, Councilor; Kathleen Walker, Councilor; Don Hokanson, Councilor; and Stan Pulliam, Mayor

**COUNCIL ABSENT:** Carl Exner, Councilor

**STAFF PRESENT:** Jeff Aprati, Interim Deputy City Manager; Tyler Deems, Interim City Manager; Sean Lundry, Police Lieutenant; Josh Soper, City Attorney; Ernie Roberts, Police Chief; Rochelle Anderholm-Parsch, Parks and Recreation Director; and AJ Thorne, Assistant Public Works Director

**MEDIA PRESENT:** (none)

**1. CITY COUNCIL WORK SESSION - 6:30 PM**

**1.1. Parks and Recreation Financial Sustainability Plan**

Staff Report - 0712

The Parks and Recreation Director and Community/Senior Center Manager summarized the staff report, which was included in the agenda packet along with presentation slides.

Council discussion ensued on the following matters:

- Differences between 'special events' and 'community events'
- Events conducted by outside organizations that the City collaborates with; Mountain Festival for example
- Flexible approaches to providing financial assistance for those who need it; opportunities for some to contribute toward scholarships
- Response rates on feedback/satisfaction surveys
- Considerations regarding charging youth sports organizations for using fields; impacts to local families paying for programs; opportunities for partnerships in which organizations can perform work to offset impacts and maintenance costs

- Considerations regarding partnering with organizations to sponsor events in Centennial Plaza, such as the Veterans Day ceremony
- Discussion on Thompson Farms' use of the plaza for produce sales; discussion of the need for a policy/process for others who may have similar interests
- Suggestions to charge more for the first hour of rental time and less for subsequent hours
- Parameters for applying resident discounts
- Assessment of costs for usage of the Community Garden
- Development of initial shelter reservation time windows; opportunities to reassess the time windows after the first year

**2. CITY COUNCIL REGULAR MEETING - 7:00 PM**

**3. Pledge of Allegiance**

**4. Roll Call**

**5. Changes to the Agenda**  
(none)

**6. Public Comment**

6.1.

Bill Leslie: concerned about the City's new business license online portal. Though staff framed the new system as an opportunity to streamline processes, online payment is now the only option, and business owners have to print their own licenses. He feels people should be able to come into City Hall and make this transaction in person. Additionally, fees for rentals have increased from \$10 to \$85, which is unreasonable. Other area cities do not charge for rental businesses. There has been discussion at the federal level of requiring in person payment options. Mr. Leslie also delivered written comments, which are attached to these minutes.

[Bill Leslie Written Comments](#)

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**7. Response to Previous Public Comments**  
(none)

**8. Consent Agenda**

8.1. City Council Minutes  
May 15, 2023

8.2. City of Sandy Personnel Policy Update

Resolution 2023-18

Staff Report - 0710

8.3. **Adoption of Economic Development Strategic Plan 2023**

Staff Report - 0711

8.4. **IGA with City of Lake Oswego (LOCOM) for After Hours Record Entry Services**

Staff Report - 0720

**Moved by Richard Sheldon, seconded by Don Hokanson**

***Adopt the consent agenda***

**CARRIED. 6-0**

Ayes: Chris Mayton, Laurie Smallwood, Richard Sheldon,  
Kathleen Walker, Don Hokanson, and Stan Pulliam

Absent: Carl Exner

**9. Resolutions**

9.1. **PUBLIC HEARING: City of Sandy Supplemental Budget 2021-23**

Resolution 2023-25

Staff Report - 0708

Staff Report

The **Interim City Manager** summarized the staff report, which was included in the agenda packet. Clarification was provided on the timing of collection of new utility fees.

Public Testimony

(none)

**Moved by Richard Sheldon, seconded by Don Hokanson**

***Close the public hearing***

**CARRIED. 6-0**

Ayes: Chris Mayton, Laurie Smallwood, Richard Sheldon,  
Kathleen Walker, Don Hokanson, and Stan Pulliam

Absent: Carl Exner

**Moved by Kathleen Walker, seconded by Laurie Smallwood**

***Adopt Resolution 2023-25***

**CARRIED. 6-0**

Ayes: Chris Mayton, Laurie Smallwood, Richard Sheldon,  
Kathleen Walker, Don Hokanson, and Stan Pulliam

Absent: Carl Exner

9.2. **PUBLIC HEARING: City of Sandy Budget Adoption 2023-25**

Resolution 2023-21

Resolution 2023-22

Staff Report - 0715

The **Interim City Manager** summarized the staff report, which was included in the agenda packet. It was noted that adoption of revised fees and charges would be considered at the June 20th meeting.

**Moved by Chris Mayton, seconded by Richard Sheldon**

***Close the public hearing***

**CARRIED. 6-0**

Ayes: Chris Mayton, Laurie Smallwood, Richard Sheldon,  
Kathleen Walker, Don Hokanson, and Stan Pulliam

Absent: Carl Exner

**Moved by Chris Mayton, seconded by Laurie Smallwood**

***Adopt Resolution 2023-21***

**CARRIED. 6-0**

Ayes: Chris Mayton, Laurie Smallwood, Richard Sheldon,  
Kathleen Walker, Don Hokanson, and Stan Pulliam

Absent: Carl Exner

**Moved by Chris Mayton, seconded by Richard Sheldon**

***Adopt Resolution 2023-22***

**CARRIED. 6-0**

Ayes: Chris Mayton, Laurie Smallwood, Richard Sheldon,  
Kathleen Walker, Don Hokanson, and Stan Pulliam

Absent: Carl Exner

**10. New Business**

**10.1. PUBLIC HEARING: EPA/DEQ Consent Decree Settlement Approval**

Staff Report - 0719

The **City Attorney** summarized the staff report, which was included in the agenda packet. In response to a question about costs for the rehabilitation of the collection system, it was noted that these costs have been accounted for in the rate model.

Other issues addressed included:

- The remaining collection system basins are not anticipated to need as much repair as those already addressed
- The City has recently closed on a low interest loan to help fund the project.
- The terms of the consent decree are relatively favorable, and are the best the City could have reasonably hoped for
- The fines in question were incurred in the past, and are inherited issues for current leadership

**Moved by Richard Sheldon, seconded by Don Hokanson**

***Close the public hearing***

**CARRIED. 6-0**

Ayes: Chris Mayton, Laurie Smallwood, Richard Sheldon,  
Kathleen Walker, Don Hokanson, and Stan Pulliam

Absent: Carl Exner

**Moved by Laurie Smallwood, seconded by Don Hokanson**

***Approve the negotiated consent decree with the United States Environmental Protection Agency and the Oregon Department of Environmental Quality, as provided in the agenda packet***

**CARRIED. 6-0**

Ayes: Chris Mayton, Laurie Smallwood, Richard Sheldon,  
Kathleen Walker, Don Hokanson, and Stan Pulliam

Absent: Carl Exner

10.2. **Gunderson / Hwy 211 Intersection Improvements Design Contract**

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Staff Report - 0718

The **Assistant Public Works Director** summarized the staff report, which was included in the agenda packet. Presentation slides are attached to these minutes. Discussion included clarification that the project will include studying all intersection options, not only a traffic circle. It was also noted that Gunderson marks the beginning of the City's jurisdiction over Hwy 211.

**Moved by Laurie Smallwood, seconded by Kathleen Walker**

***Authorize the City Manager to sign the agreement with Harper, Houf, Peterson, and Righellis for design of intersection improvements at Highway 211 and Gunderson Road, as included in the agenda packet***

**CARRIED. 6-0**

Ayes: Chris Mayton, Laurie Smallwood, Richard Sheldon,  
Kathleen Walker, Don Hokanson, and Stan Pulliam

Absent: Carl Exner

[Gunderson Highway 211 Intersection Improvements JEC](#)

**11. Report from the City Manager**

- Note that Planning Commissioner Hook submitted his resignation; the **Mayor** along with **Councilors Walker** and **Mayton** will serve on an interview panel for his replacement; advertisement will begin soon
- The recent speed enforcement effort was a success
- Thanks and appreciation for everyone's participation in the budget process, and for the opportunity to serve as Interim City Manager
- Updates on the City Manager recruitment process, delivered by the **Interim Deputy City Manager**

**12. Committee /Council Reports**

**Councilor Hokanson**

- Interviews are upcoming to fill vacancies on the SandyNet Advisory Board
- Thanks and appreciation for the speed enforcement effort

**Councilor Walker**

- Updates on library fines for food, arts programming, and kids programming
- Discussion on potholes on Pleasant street, which will receive an overlay later in the summer

Councilor Sheldon

(none)

Council President Smallwood

- Thanks and appreciation for the cost recovery project work

Councilor Mayton

- The Planning Commission recommends approval of the updated TSP

Mayor Pulliam

- Discussion on the upcoming season of music and movies in the park
- The recent C4 retreat covered housing and transportation issues
- Mountain Festival will not have a carnival this year, despite best efforts
- Addressed the recent Mayors Summit on the 362nd / Bell project, Winterfest, and the Community Campus Park
- Longest Day Parkway is coming on June 22nd
- Recognition of the City's proactive work on camping regulations

**13. Staff updates**

13.1. [Monthly Reports](#)

**14. Adjourn**



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Mayor, Stan Pulliam



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City Recorder, Jeff Aprati

**William Leslie**

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Sandy, OR 97055  
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bilboleslie@gmail.com

June 5, 2023

To: Sandy City Council:

On December 19, the Council approved some changes to fees for business licenses, and the use of an online payment portal for payment for such licenses. I don't think you were given the complete information necessary to make the best decisions.

I listened to the meeting three times, and I will quote from the video. You were told that the City wanted to add an "...online payment portal option that would streamline the process, help reduce some of the staff time that it takes to manage that as well as provide an online payment capability that we don't offer so there is some end user benefit as well as that."

What you weren't told was that the City intended to completely stop accepting payments by mail or over the counter. Effective with this change, the City no longer accepts payments bymail or over the counter. The City now will ONLY accept payments through the online portal. Obviously, that's a challenge to people who don't have credit cards or internet access. I don't think this qualifies as much of an "end user benefit."

Business licensees can't pay by check, can't pay at all if they don't have internet or a credit card, and they can't receive a paper copy of their business license if they don't have a printer.

You were told that "...the existing fee is \$41..." Councilor Pletzold asked whether this change included a license for a rental house. He was told yes. That's either incorrect, or at best, incomplete. You weren't advised that the fee to have a rental house was not \$41, but rather just \$10. Under the new guidelines, this fee increased from \$10 per year to \$85 per year, or an increase of 750%, which is obviously a huge increase.

For comparison purposes, i note the following fees for a license to operate a rental house in nearby communities in Clackamas County:

Estacada: None  
Happy Valley: None  
Mollala: None  
Oregon City: None  
Tualatin: \$10.

Sincerely,

William Leslie





# Gunderson Highway 211 Intersection Improvements

Sandy City Council

AJ Thorne

June 5, 2023

# Project Location

- Near UGB
- Sandy's jurisdiction Hwy 211
- New Gunderson Rd
- Main access for Shaylee Meadows



# On The Ground

Looking North



Looking South



**NDY**  
ATION MEETS ELEVATION



# Project Drivers - Safety

- Reducing accidents and fatalities on 211
- Improving traffic flow through the City
- Providing safe mobility for bikes and pedestrians



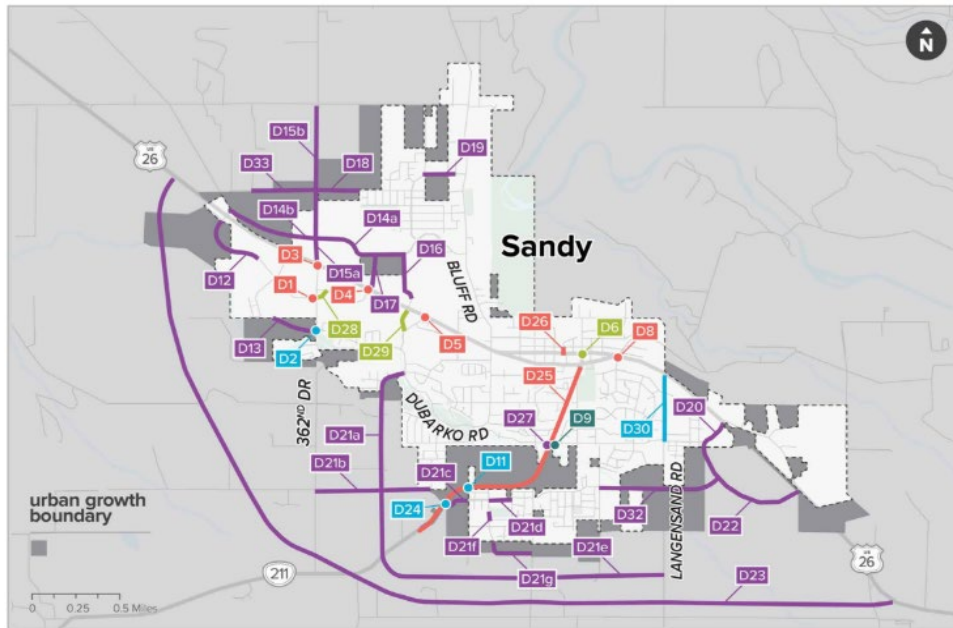
# Development Agreement



- \$500K developer contribution
- Tentative June 2024 construction date
- Part of subdivision agreement



# Transportation System Plan



motor  
vehicle  
projects

figure 8  
Motor Vehicle  
Projects

- Project D24 in TSP
- Solutions:
  - ✓ Turn Lanes
  - ✓ Signal
  - ✓ Roundabout



# Scope

- Review Reasonable Alternatives for the following:
  - ✓ Traffic Rating
  - ✓ Safety
  - ✓ Cost of Construction
  - ✓ Construction Schedule
  - ✓ Construction Impact
- Select alternative that best meets City's needs



Harper  
Houf Peterson  
Righellis Inc.



# Project Funding

- FY24\_25 Budget has \$1M total for project (including design)
- Using shovel ready design to identify and acquire additional grant funding
- Seek funding concurrently with design work
- Design work increases chances of funding







# Questions?

Thank you!