



BUILDING PERMIT APPLICATION

TYPE OF WORK	
<input type="checkbox"/> New Construction	<input type="checkbox"/> Demolition
<input type="checkbox"/> Addition/Alteration/Replacement	<input type="checkbox"/> Other
CATEGORY OF CONSTRUCTION	
<input type="checkbox"/> 1 and 2 Family Dwelling	<input type="checkbox"/> Commercial/Industrial
<input type="checkbox"/> Accessory Building	<input type="checkbox"/> Multi-Family
JOB SITE INFORMATION AND LOCATION	
Job site address:	
City, State, Zip:	
Suite/Bldg/Space/Apt #:	
Subdivision:	Lot #:
Project Name:	
DESCRIPTION OF WORK	
<input type="checkbox"/> PROPERTY OWNER <input type="checkbox"/> TENANT	
Name:	
Address:	
City, State, Zip:	
Email Address:	
Phone Number:	
<input type="checkbox"/> APPLICANT <input type="checkbox"/> CONTACT PERSON	
Name:	
Address:	
City, State, Zip:	
Email Address:	
Phone Number:	
CONTRACTOR	
Business Name:	
Contact Name:	
Address:	
City, State, Zip:	
Email Address:	
Phone Number:	CCB#:

OFFICE USE ONLY	
Permit Number:	
Date Received:	By:
Date Issued:	

REQUIRED DATA: 1 AND 2 FAMILY DWELLING			
Permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.			
Valuation: \$			
Number of bedrooms:	Number of bathrooms:		
Total number of floors:	Height:	feet	inches
New dwelling area:	square feet		
Garage/carport area:	square feet		
Covered porch area:	square feet		
Deck area:	square feet		
Other structure area:	square feet		

REQUIRED DATA: COMMERCIAL USE CHECKLIST	
Permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.	
Valuation: \$	
Existing building area:	square feet
New building area:	square feet
Number of stories:	
Type of construction:	
Occupancy groups:	
Existing:	
New:	

NOTICE	
All contractors and subcontractors are required to be licensed with the Oregon Construction Contractors Board under ORS 701, as well as licensed with the City of Sandy.	
Fees are calculated by office staff based on project valuation	

BUILDING PERMIT FEES (OFFICE USE ONLY)	
Permit Fee (minimum \$98.00)	\$
State Surcharge (12%)	\$
Structural Plan Review (70%)	\$
Fire & Life Safety Review (55%)	\$
Technology Fee (3%)	\$
TOTAL PERMIT FEE	\$

Signature: _____ Date: _____ This permit application expires if not obtained within 180 days after it is deemed ready to issue.