



## Site Plan Requirement Checklist and Sample

Site plan must be legible, an accurate representation of the size and shape of the subject parcel(s), and submitted on a page no larger than 11" X 17"; detailing the following:

- Site plan scaled to engineer or architectural scale.
- Right-of-ways and easements with dimensions.
- Footprint of structures (measured from the foundations).
- Dimensions between each structure and from all property lines (setbacks).
- Property corner & building corner elevations.
- All lot dimensions and footprint of existing and proposed structures.
- Finished floors elevations of home & garage.
- Proposed elevations of property corners.
- Location of driveway and apron.
- Locations and height of all retaining walls.
- Address of property and the name of adjacent street(s).
- Utility locations and direction indicator.

