



# MINUTES

## Budget Committee Meeting

6:00 PM - Monday, May 3, 2021

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The Budget Committee of the City of Sandy was called to order with the following members present:

**PRESENT:** Council President Jeremy Pietzold, Councilor Carl Exner, Councilor Don Hokanson, Councilor Kathleen Walker, Councilor Laurie Smallwood, Councilor Richard Sheldon, Mayor Stan Pulliam, Budget Committee Member Daniel Phipps, Budget Committee Member Fritz van Gent, Budget Committee Chair Linda Malone, Budget Committee Member Noah Mhyrum, Budget Committee Member Timothy Huber, and Budget Committee Member Jan Lee

**ABSENT:**

### 1. ROLL CALL

### 2. CONFLICTS OF INTEREST

#### 2.1.

**Committee Member Walker** declared a potential conflict of interest due to her spouse's employment as the City's Public Works Director.

### 3. APPROVAL OF MINUTES

#### 3.1. Approval of Minutes - April 26, 2021

**Committee Member Hokanson** indicated that the draft minutes should be amended to specify that discussion of the proposed Library budget included a suggestion to identify spending on services for city residents vs. non-residents.

**Stan Pulliam made a motion** Adopt the minutes as amended. **Don Hokanson seconded the motion. CARRIED. unanimously.**

### 4. PUBLIC COMMENT

#### 4.1.

The following individuals expressed support for reopening the Aquatic Center:

- Erin Findlay, 37616 Rachael Dr
- Grant Hayball, 17714 Loundree Dr
- Jan Sharman, 18635 Van Fleet Ave

### 5. NEW BUSINESS

#### 5.1. Biennium 2021-2023 Proposed Budget

Staff delivered budget presentations for the following departments/funds. The presentation slides were included in the agenda packet.

- Parks, Buildings, and Grounds
- Planning
- Building
- Economic Development
- Non-Departmental
- IT
- Transit
- Aquatic/Recreation Center
- Parks Capital
- Sewer Bond Reserve
- Full Faith and Credit
- Operations Center IS
- Facility Maintenance IS
- Streets
- Water
- Sewer
- Stormwater
- Telecommunications (SandyNet)

Committee members discussed the following topics during the presentations:

- Parks, Buildings, and Grounds
  - Need for more park-related goals
  - Need for more funding for parks maintenance
  - Opportunities to increase biodiversity
- Planning / Building
  - Urgency of work related to recent and upcoming state legislation
  - Internal service methodology related to legal expenses
  - Importance of reserves for Building
  - Funding for TSP update
  - Whether fees sufficiently cover Planning expenses
  - Unfunded mandates from the state
  - Demands on staff time from records requests and real estate issues
  - Possible reimbursement of the General Fund if grant funding is secured
- Economic Development
  - Compensation expenses
  - SSCP and Tenant Improvement program spending
  - Funding for a market analysis
  - Activating chronically vacant C1 properties
  - Grant funding for tourism and economic development planning
- Non-Departmental
  - Urgency of identifying how to spend ARPA funds and General Fund surplus
  - Timing of receiving ARPA funds
  - Appropriateness of maintaining large contingency amounts

- Philosophy and advantages of Expenditure Control Budgeting
- Funding for employee recognition
- Whether to add a 'Reserve' line item
- Whether to establish a depreciation account
- IT
  - Cybersecurity risks and the importance of adequate insurance

To ensure the meeting could proceed in a timely manner, **Chair Malone** determined that further questions from committee members should wait until after the completion of the remaining staff presentations.

Additional questions were asked about the following topics:

- Acquisition of land adjacent to Tickle Creek Trail as indicated in the Parks Capital Fund
- Funds due from ODOT related to the jurisdiction transfer of Hwy 211 and the timing and urgency of ADA improvements
- Reimbursement of COVID-19 related costs due to remote work
- Funding for charging stations
- Plans for budget deliberations at the May 10th meeting
  - Whether to submit ideas to staff in advance for how to spend \$308,000 in General Fund surplus and \$2.3 million in ARPA funds and whether such ideas should be shared with all members
  - Whether deliberations should instead take place during an extended May 3rd meeting
  - Whether members should refrain from submitting ideas until after the urban renewal discussion on May 10th
  - Whether ARPA spending can be adequately directed at this time given the lack of Federal guidance

The consensus of the committee was that members should refrain from submitting ideas for spending General Fund surplus and ARPA funds in advance of the May 10th meeting, though general clarification questions of staff are welcome.

## 6. ADJOURN

- 6.1. **Stan Pulliam made a motion** Motion to adjourn **Laurie Smallwood seconded the motion. CARRIED. unanimously.**