



MINUTES

Budget Committee Meeting

6:00 PM - Monday, April 26, 2021

PRESENT: Council President Jeremy Pietzold, Councilor Carl Exner, Councilor Don Hokanson, Councilor Kathleen Walker, Councilor Laurie Smallwood, Councilor Richard Sheldon, Mayor Stan Pulliam, Budget Committee Member Fritz van Gent, Budget Committee Chair Linda Malone, Budget Committee Member Noah Mhyrum, Budget Committee Member Timothy Huber, and Budget Committee Member Jan Lee

ABSENT: Budget Committee Member Daniel Phipps

1. ROLL CALL

2. APPROVAL OF MINUTES

2.1. Approval of Minutes - 1 Mar 2021

Jeremy Pietzold made a motion Approve the March 1, 2021 minutes. **Stan Pulliam seconded the motion. CARRIED. unanimously.**

Ayes: Jeremy Pietzold, Carl Exner, Don Hokanson, Kathleen Walker, Laurie Smallwood, Richard Sheldon, Stan Pulliam, Fritz van Gent, Linda Malone, Noah Mhyrum, Timothy Huber, and Budget Committee Member Jan Lee

Absent: Daniel Phipps

3. PRESENTATION OF THE BUDGET MESSAGE AND BUDGET SUMMARY

3.1. Biennium 2021-2023 Proposed Budget

The **City Manager** presented the Budget Message, which was included in the agenda packet.

Budget Committee members asked clarifying questions about the following topics:

- The increase in the Non-Departmental budget
- Cost of living adjustments
- Spending for a new park vs. the aquatic center
- The anticipated future of staffing levels in the Community Services department
- Membership fees and conference attendance

- PERS cost increases

4. CONFLICTS OF INTEREST

4.1. Conflicts of Interest

Councilor Walker declared a potential conflict of interest due to her spouse's employment as the City's Public Works Director.

5. DEPARTMENT BUDGET PRESENTATIONS

5.1. Department Budget Presentations

Department Directors delivered budget presentations for the following departments:

- Mayor and Council
- Administration
- Legal
- Municipal Court
- Finance
- Library
- Police
- Recreation
- Senior Services

Budget Committee Members discussed the issues detailed below:

- Legal
 - Whether \$250,000 is sufficient given the City's anticipated legal needs in the coming biennium
 - The fairness of the current system for charging legal expenses to various departments
 - Possible strategies for containing legal costs
 - The impact of legal spending on General Fund departments, and the need for a breakdown of such spending
 - The possibility of conducting a new RFP for legal services
- Municipal Court
 - The disposition of court revenue
 - How the current number of annual citations compares to recent years
- Finance
 - The cost of providing services to non-residents, and whether full cost recovery for such spending is being realized
 - The proposed increase in the contingency line item, and the approach of contingency budgeting generally, especially in internal service departments
 - The discretion of Department Directors
 - Potential impacts to the City's bond rating and the importance of reserves
 - The philosophy and advantages of Expenditure Control Budgeting

- Library
 - The need to clearly differentiate budget information between the Sandy and Hoodland libraries, and to identify spending on services for city residents vs non-residents, for transparency and accountability reasons
 - The need to document donations for transparency reasons
 - The role of the Library in managing community events vis a vis the Community Services Department
 - The increasing importance of residents accessing library materials virtually, and the need to plan and invest in such areas
 - The need to reexamine the funding structure agreement with the library consortium to ensure costs are being covered
 - Boosting materials and services
 - Funding for the 110th anniversary celebration
- Police
 - Pending legislation at the state level
 - Increasing funds for training, and the use of added funds
 - Vehicle expenditures
 - Planning for asset replacement
 - Possible federal funding for vehicle and body camera procurement, and the associated costs
 - The number of sworn officers before and after the Estacada contract
 - Possible opportunities to renegotiate the SRO agreement to cover costs
 - Fuel expenses
 - Computer equipment expenses
 - Radio expenses
- Recreation
 - The urgency of resuming programming and rebuilding staffing
 - The scope of creating a cost recovery plan
 - Staffing costs for recreation programming such as softball

6. ADJOURN