

CITY OF SANDY ADMINISTRATIVE POLICY  
GENERAL RULES OF CONDUCT FOR CITY PROPERTY

To maintain an environment that promotes orderly administrative and business operations, and to take reasonable and prudent actions to protect the health, welfare and safety of all persons at City Property, the General Rules of Conduct below apply and are to be enforced at all City Property except where specific rules of conduct or prohibitions have been adopted for specific City Properties, or for the conduct of meetings of the City Council or any sub entity thereof.

**Rules of Conduct:**

1. No person shall commit or attempt to commit any activity on City Property that would constitute a violation of any federal or state criminal statutes or city ordinance. Unlawful activities will be reported to the police.
2. No person shall engage in activity on City Property that disrupts or interferes with the normal operation or administration of City business, or the lawful use of City facilities by City employees and authorized users.
3. No person shall refuse or fail to obey any reasonable direction of City Staff on City Property. A direction of City Staff is reasonable: if it directs a person to obey or to cease a violation of any law or regulation; if it is otherwise reasonably related to the protection of the health, welfare or safety of the person or any other person on City Property, or to the prevention of damage to property; or if it is reasonably necessary to preserve the peace or to prevent the disruption of City operations or permitted activities.
4. No person shall enter, attempt to enter or remain in any area on City Property that is designated as secured, restricted, or closed to public access.
5. No person shall be present on City Property at hours during which it is not open to the public.
6. No person shall interfere or obstruct free passage of City employees or authorized visitors in or on City Property, including but not limited to placing objects that impede free passage.
7. No person shall direct a specific threat of physical harm against any individual or group while present on City Property.
8. No person shall engage in activity which jeopardizes the safety of themselves or others while present on City Property.
9. No person shall engage in sexual harassment of patrons or staff or engage in sexual conduct while present on City Property. *(Sexual harassment and sexual conduct are defined in Chapter 167 of the Oregon Revised Statutes).*

10. No person shall sell, distribute, deliver, or possess any alcoholic beverage on City Property, except as expressly permitted by the City.
11. No person shall sell, distribute, deliver, or possess any controlled substances on City Property. This does not prohibit a person from taking, or assisting another person in taking, legally prescribed medications. (*Controlled substances are defined in Chapter 475 of the Oregon Revised Statutes*).
12. No person shall smoke or carry any lighted smoking instrument on City Property. Smoking instrument includes cigarettes, cigars, and similar items; as well as other inhalant delivery systems that deliver nicotine in the form of vapor or aerosol such as electronic cigarettes and personal vaporizers.
13. No person shall make use of materials, equipment, furniture, or fixtures of City property in a manner inconsistent with their customary or designated uses, or in a manner likely to cause personal injury to the actor or others, or likely to cause defacement, damage, or destruction of City Property.
14. No person shall use public restrooms on City Property for the purpose of bathing, washing hair, washing clothes, or for any other purpose that interferes with the regular use of public restrooms by others.
15. All persons on City Property must maintain bodily hygiene sufficient to not cause a nuisance to others.

APPROVED: August 4, 2023



Tyler Deems  
Interim City Manager